**IMPORTANT INFORMATION FOR PRIMARY & SECONDARY SCHOOLS / ACADEMIES REGARDING THE OCTOBER 2014 CENSUS RETURN**

The October 2014 Census (Thursday 2 October) will be used to calculate funding allocations for Primary (Reception – Year 6) and Secondary (Year 7 – Year 11) schools / academies in the 2015/16 financial year.

*Early Years funding continues to be calculated based on termly counts of nursery pupils, and the Pupil Premium for 2015/16 will be calculated based on eligible pupils on roll in the January 2015 Census.*

The DfE will provide the LA with the dataset which must be used in calculating formula funding. The LA will receive the dataset from the DfE in December 2014 and, as was the case for 2014/15, the LA will have no flexibility to amend any inaccurate data recorded at the time of the October 2014 Census. **This means that it is imperative that schools ensure their October 2014 Census data return is accurate.**

This document gives further information on the census fields that will feed into the formula funding dataset, and therefore, will help to determine individual school formula funding allocations in 2015/16.

The dataset provided by the DfE will include the following at individual school level:

* Number on Roll (NOR) as recorded in the October 2014 census
* NOR Primary - subset of NOR, Reception - Y6 pupils
* NOR Secondary - subset of NOR, Y7 - Y11 pupils
* NOR KS3 - subset of NOR, Y7 - Y9 pupils
* NOR KS4 - subset of NOR, Y10 - Y11 pupils
* Reception Uplift data (difference in pupils in Reception between October 13 and January 14)
* FSM % - % of pupils where FSM indicator is TRUE (as recorded in October 2014 census)
* Ever 6 FSM % - % of pupils where FSM indicator is TRUE (in any of the censuses in the last 6 years)
* IDACI 0 - 6 % - % of pupils with an IDACI score in each band 0 - 6
* EAL 1 - 3 % - % of pupils whose first language is not English and who are appearing on the school census for either the first year, the first or second year, or the first, second or third year
* Low Attainment - % of youngest appropriate year group that received less than either 73 or 78 points on their EYFSP, or that received level 3 or below in both KS2 Maths and English
* Mobility - % of pupils who started the school in the previous three academic years in an abnormal month

The DfE will use the following pupil-level data fields to provide the dataset described above:

* UPN (to check for duplicate pupils)
* Enrol Status
* Funded Hours
* Part Time
* DOB
* NC Year Actual
* FSM Eligible
* Entry Date (for Mobility)
* Pupil’s Postcode (for IDACI data)
* Language (for EAL data)

*Further technical information is available on the DfE website at the below address (this document has not yet been updated for the October 2014 Census Dataset):*

[*https://www.gov.uk/government/uploads/system/uploads/attachment\_data/file/208045/Schools\_Block\_Dataset\_Technical\_Spec.pdf*](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/208045/Schools_Block_Dataset_Technical_Spec.pdf)