

Tuesday 4th December 2018
2018 SFVS Training
PLUS

An Introduction to the new School Resource Management Tool
Margaret McMillan Tower, Bradford BD1 1NN

Internal Audit is delivering a training and awareness session on the requirements of the Schools Financial Value Standard (SFVS). There will also be an introduction on what is known about the new School Resource Management Tool Checklist and Dashboard, replacing SFVS from April 2019.

Who should attend?

This training is aimed primarily at **Chairs of Governors** and members of the **Governing Body** involved in the consideration and completion of the SFVS return. School Business Managers and Headteachers are also welcome, particularly in relation to the replacement of SFVS.

When?

Tuesday 4th December 2018 at either 10am - 12.30pm or 1.30pm - 4.00pm

At Margaret McMillan Tower, Princes Way, Bradford, BD1 1NN

What will I learn?

- Good practice in completing the SFVS return and tips to avoid pitfalls
- What does 'evidence' mean?
- Links between the SFVS return and the Council's school audit process
- **New for 2018** - An introduction to the new School Resource Management Tool Self-assessment Checklist and Dashboard – **effective from April 2019**

Testimonials from previous delegates

"Excellent and comprehensive overview of SFVS value and uses."

"Good information, well presented."

"Was good to know how SFVS is used to inform IA and what happens once it has been submitted to SFT."

There is a charge of £50 per delegate per session. If you would like to apply for a place on one of the sessions, complete and return the booking form, indicating whether you prefer morning or afternoon. You will be offered a place on an alternative session if your preferred session is oversubscribed.

A booking form is overleaf. Bookings will be treated on a first-come, first-served basis. To confirm your booking, please return the completed form as soon as possible, but no later than **Friday 16th November 2018**.

Book early to avoid disappointment

**2018 SFVS Training
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An Introduction to the new School Resource Management Tool
Checklist and Dashboard**

4th December 2018
Margaret McMillan Tower, Princes Way, Bradford BD1 1NN

BOOKING FORM

I confirm I would like to book a place on the session shown below and confirm that the order has been authorised appropriately within school

SCHOOL:

NAME:

POSITION/ROLE:

E-MAIL:

TELEPHONE:

	Date	Please tick
AM 10.00 – 12.30	Tuesday 4 th December 2018	
PM 13.30 – 16.00	Tuesday 4 th December 2018	

Are there any specific areas you would like the training to cover? Please state them here:

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The cost of the training is £50.00 per delegate per session

Failure to arrive on the day or cancellation within 7 days of the training date will result in your school being charged the full fee. If you have booked a place and are subsequently unable to attend please notify karl.pease@bradford.gov.uk.

Please do not enter into a private agreement with another school to 'swap' your place.

Should you require further information on this training please call Karl Pease on 01274 432249.

To confirm your booking, please return this completed form by **Friday 16th November 2018** by email to: <mailto:karl.pease@bradford.gov.uk> including "SFVS booking" in the subject line, or post to:

Karl Pease, Assistant Audit Manager, Internal Audit, Financial Services, 1st Floor, Britannia House, Hall Ings, Bradford, BD1 1HX.