

SENIF Processing Timeline Including Submission Deadline Dates 2025-26

Term	Census	Cohort Summary Application Deadline	Administration For SENIF panel/team Incl eligibility checks	SENIF Panel Agree/Decline	Returned Cohort Summary	Payment
Spring Term 2025	15 th January 2026	Friday 16 th January 2026	w/c 19 th January 2026	w/c 26 th January 2026	w/c 26 th January 2026	Approx 22 nd February 2026
Summer Term 2025	TBC (usually informed in the Spring Term)					

Cohort summary must be submitted by the end of the working day on the Friday.

Census you are responsible for ensuring that any requested funding has a coinciding entry on the census portal. The census will be used to determine if SENIF can be provided and the number of hours claimed.

Panel will return the cohort summary stating if agree/decline to fund and the banding of funding – this is conditioned that the Early Education Entitlement (EEE) is claimed in the census periods for the term applied for.

Administration will include eligibility checks for the EEE claimed, calculate payment details and submit to the funding teams.

Returned cohort summary will have updates of agree/decline following the eligibility checks for EEE, if funding is agreed then details of the band and amount to be paid will be included.

Payment is usually around the 22nd of the month and will be provided by the school funding team/Early Years funding team. This will include any other funding so please use the returned cohort summary as your financial check for SENIF payments.