**The process for conversion of Statements of Special Educational Needs or Learning Disabilities Assessments to Education, Health and Care Plans issued by Bradford Metropolitan District Council – June 2014**

**‘The Transfer or Conversion Review’**

BMDC will convert existing Statements and LDAs to Education, Health and Care Plans over the next three and half years, in accordance with the statutory guidance 2014

(‘**Transitional and Saving Provisions (made under section 137 of the Children and Families Act 2014) relating to part 3 of the Children and Families Act 2014 (children and young people in England with special educational needs or disabilities – DfE 2014)’**

The table below indicates the academic year in which the transfer review will take place. The actual date of the review will be communicated by the school or setting.

Key =

|  |
| --- |
| Conversion Year |

(Example – Child in Reception in June 2014 will have a conversion review in the academic year 2015-16)

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year Group for academic Year September 2013 to August 2014 | Conversion Review between September 2014 to August 2015 | Conversion Review between September 2015 to August 2016 | Conversion Review between September 2016 to August 2017 | Conversion Review between September 2017 to April 2018 |
| N1 | N2 | R | 1 | 2 |
| N2 | R | 1 | 2 | 3 |
| R | 1 | 2 | 3 | 4 |
| 1 | 2 | 3 | 4 | 5 |
| 2 | 3 | 4 | 5 | 6 |
| 3 | 4 | 5 | 6 | 7 |
| 4 | 5 | 6 | 7 | 8 |
| 5 | 6 | 7 | 8 | 9 |
| 6 | 7 | 8 | 9 | 10 |
| 7 | 8 | 9 | 10 | 11 |
| 8 | 9 | 10 | 11 | 12 |
| 9 | 10 | 11 | 12 | 13 |
| 10 | 11 | 12 | 13 |  |
| 11 | 12 | 13 |  |  |
| 12 | 13 |  |  |  |
| 13 |  |  |  |  |

In addition, children and young people with a Statement leaving custody between 1 September 2014 and 1 April 2015 will have a transfer review.

Children and young people with Statements will continue to have an Annual Review as normal during this transition period.