

**Department of Children's Services**  
**Aiming High for Children**

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Dear Head Teacher/Principal

**New Statutory Guidance for maintained schools, academies and free schools**

The Department for Education (DfE) has recently published **Careers guidance and inspiration in Schools: statutory guidance for governing bodies, school leaders and school staff (April 2014)**.<sup>1</sup>

This outlines significant changes to the previous guidance including:

- An emphasis on the primary role of the governing body in discharging the duty to provide Careers Information Advice and Guidance (CIAG) from year 8 to year 13.
- The requirement for schools to secure independent guidance that includes information on the full range of education and training options, including apprenticeships and vocational pathways.
- The requirement to ensure that young people are clear about the duty to participate and what it means for them.
- Notification that Ofsted will take account of the quality of independent advice and guidance when making their judgement on a school's leadership and management, and will use the DfE's 'destination measures' as a means of informing this judgement.

In order to support all schools across the district, we have attached a summary of the new guidance which identifies additional sources of information you may find useful and contact details of members of my team who can help with specific aspects of the guidance. The guidance can be found on the 'Post 16 Funding and Policy' page on Bradford Schools Online. We hope you find this useful.

Please note that the new guidance advises schools to work with local authorities to identify those at risk of not participating post-16 to ensure that 16 and 17 year olds have received an offer of a suitable place in post-16 education or training under the September Guarantee. Currently, the majority of schools across the district already supply this data, either through a data sharing

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<sup>1</sup> <https://www.gov.uk/government/publications/careers-guidance-advice-for-schools>



arrangement agreed with John McDermott (Data Systems Senior Officer) or through participation in the Connexions Bradford contract arrangements.

Where a school makes its own CIAG arrangements and does not have a data sharing agreement in place, could I please ask that you or a member of your team with responsibility for data management contact John McDermott as soon as possible. (john.mcdermott@bradford.gov.uk; 01274 385549) John will be happy to explain which data are required to support schools and local authorities in meeting their statutory duties around CIAG and post-16 participation and how the local authority can also offer further support to schools through the provision of district-wide and national data.

Many regards

David Yates  
Team Manager  
Education, Employment and Enterprise Team

