**NQT and mentor meeting notes**

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| **NQT name** | |  |  |  | **Date** |  |
| **Mentor name** |  | | | | | |
| **Progress on targets from last meeting** | | | | | | |
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| **Areas discussed in meeting** | | | | | | |
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| **Standards showing improvements** | | | | | | |
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| **Next steps and agreed actions before the next meeting** | | | | | | |
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