Dear Colleagues

Please forward to your Foundation Stage Leader in school for completion and return.

In the last two years, we have been aware that there are a rising number of new to Reception teachers. In order to provide the statutory support for teachers completing the EYFS Profile at the end of the Reception year, we are asking for the following information to be returned to Ann Galloway (Early Years Administrator) before September 222015.

Once this information has been received we will be in a position to organise and provide the free statutory support needed to assist your reception teachers.

[ann.galloway@bradford.gov.uk](mailto:ann.galloway@bradford.gov.uk)

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| --- | --- | --- | --- | --- | --- | --- |
| School | |  | | | | |
| Please tick the appropriate columns for the named staff | | | **New Leader** | **New to EYFS or NQT** | **Full**  **time** | **Part time** |
| Name of  EYFS leader/s |  | |  |  |  |  |
| Name/s of Reception/EYFSP teacher/s |  | |  |  |  |  |
|  | |  |  |  |  |
|  | |  |  |  |  |

Yours sincerely

Andrea Nicholls EY Consultant

Bradford Achievement Service