

Subject: New Early Years Provider Portal

Hello Everyone

As you are aware we have been working on launching a new Early Years Provider Portal to collect information about the funded hours for nursery children. After working with the PVI sector, we are delighted to confirm that we will continue the roll out to schools and nursery schools in the new financial year.

With Early Education Funding data being submitted from all sectors via the Early Years Provider Portal, the LA will be able to turn around the termly data in a more timely manner. The new Early Years Provider Portal also provides you with a simple tool to monitor the 30 hour codes of children in your setting, as well as giving a clearer indication of funding.

From Summer 2023 term, we will collect all 2yr old, 3&4yr old, and 30 hours funding claims via the Early Years Provider Portal. The information collected via the Early Years Provider Portal will not replace the DfE Census, however the information submitted for your DfE Census via your Information Management System will feed into the Early Years Provider Portal, reducing the amount of work needed to populate your funding claims.

The following table outlines the timeline for rollout of the portal and associated tasks:

Date	Task	Description
From 24 January	User Account Survey	A link to the web survey will be published on Latest News and Updates from School Funding Team Bradford Schools Online to submit details for account requests
February - March	Issuing user accounts	User accounts will be set up and issued
March	Guidance notes/videos published	Guidance for using the Early Years Provider Portal will be published on BSO
March - April	Support sessions / training	Virtual support sessions will be held to assist you with the Early Years Provider Portal. Dates/details to book will follow
April-May	Headcount Task – summer census	The Headcount Task will gather the child level data for the Summer Term Census claim (census date = 18 th May)

Thank you for your patience and support as we have progressed with the development of the Early Years Provider Portal. We look forward to working with you on maximising the Early Years Provider Portal functionality.

Many thanks

The Early Education Funding Team