

## Left to right task completion



## Why use Left to Right task completion with a finished box?

- This method makes tasks visually very clear for the child to see what they have to do and when they are finished.
- In the example (left) the tasks are in the yellow baskets on the shelves. Once the child has completed the task the basket is put into the finished box on the right hand side of the table.

## How to use

- A workstation is an effective method of structuring tasks. A workstation is set up in a quiet space away from distractions and can be a useful tool for promoting independence. The workstation is clearly structured with a start and finish and the child is taught to work from left to right.
- Initially the items in the basket will need to be simple however once the child has learned the system more complex tasks can be added to the baskets.

## Where next?

- This structured system can be used as the child moves through school the baskets can be replaced with wallets containing work the child needs to do independently.