**LIST OF ASSETS**

**SCHOOL NAME:**

**1. Please do not include any items which are leased (e.g. photocopiers) as these are not owned by the Council and the Council cannot therefore transfer the title.**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Reference Number** | **Description** | **Quantity** | **Make / Model** | **Location**  **in School** | **Approximate Date**  **Purchased** | **Approximate**  **Value** |
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