

School Governor Service Training Programme Autumn Term 2018 - update 1



Training Programme for School Governors

Training Opportunities Open to all Governors

This Training Programme includes the core training offer for the Autumn Term 2018. The School Governor Service (SGS) is committed to providing a comprehensive and supportive programme of training that can be accessed by all governors, from all types of setting, including academies, special schools, alternative provision and trust boards as well as maintained schools. Each of our training sessions is updated prior to delivery to ensure that any changes to advice and/or legislation on the topic are incorporated so that governors can rely on the quality of the information given. The SGS also adds courses to the programme during a term if there are changes in advice or legislation about which governors need to be made aware. It is, therefore, extremely important that governors send any changes to their email address to the SGS so that they receive these updates.

Governance is a complex role and those undertaking it need to be committed to obtaining the best possible education for the children in their setting. The purpose of this programme is to equip governors with the skills and education needed to effectively manage their schools. This will help ensure that children across the district make the educational and personal progress that they need to prepare them for the next stage in their education and give them high aspirations and confidence for the future. Governor feedback and developments in education continue to inform the sessions provided.

The programme and any additional courses which are added to it during the term are available on the Bradford Schools Online website at <https://bso.bradford.gov.uk/>. All governors have access to this information, whether or not their schools subscribe to the SGS programme.

Contents - To enable governors to find training sessions which are of interest to them they are arranged in the brochure alphabetically rather than by the date of the session. A list of courses arranged by date order is provided at the end of the programme.

Venues - The full addresses of Course Venues are listed below:
Eastwood Community School - Victoria Ave., Keighley, BD21 3JL
Margaret McMillan Tower - Princes Way, Bradford, BD1 1NN
Strong Close Nursery, Airedale Rd, Keighley BD21 4LW
Eccleshill Police Station, Javelin House, Javelin Close, Bradford BD10 8SD
Lawcroft House Police Station, Lilycroft Road, Bradford BD9 5AF

How to book a Course

- E-mail school.governor@bradford.gov.uk
- E-mail/post the booking form



Light refreshments are available for all courses.

Please let us know if you cannot attend a course which you have previously booked as this may enable another governor to attend. The School Governor Service has reluctantly decided to charge schools for courses where governors fail to attend without informing the service in advance. This is to cover the costs already incurred for the course.

Cost: Subscribing schools

There is no additional charge for attendance at any course for governors of schools which subscribe to the 'SGS Training Programme' *[not including bespoke courses]*.

Cost: Non- subscribing schools.

Schools which do not subscribe to the SGS Training Programme will be charged on a 'course by course' basis for governor attendance at a cost of £115 per session. (£200 for the 5 hour Introduction to Governance course)

Please note that attendance at the Governor Forums is free of charge for all governors

Bespoke Courses for Governing Boards or Groups of Schools/Academies

Governing boards can request specific courses on an individual or area/group/chain basis:-

- **Bespoke Training** – up to a maximum of two hours these courses are designed to match the needs of individual governing bodies and are delivered at a time and venue to suit them.
- **Cluster Training** – up to a maximum of two hours with a 30% discount based on the level of subscription for each school. These courses are also designed to match the needs of the governing boards/Multi-academy Trusts involved and are delivered at a time and venue to suit them.
- **Facilitated self-evaluation, consultancy and support** (up to a maximum of 2 hours) - this can involve attendance at meetings, preparation of action plans or other customised support for Chairs and/or governing boards to enable them to make rapid progress.
- **Coaching and Mentoring for Clerks** - up to a maximum of two hours – this will support the development of your clerk to the professional levels identified in the Competency Framework for Clerks

Each element above is charged at a cost of £200 for schools which subscribe to the training programme and £420 for non-subscribing schools. Additional hours can be agreed and costed on an individual basis.

For further information or to book a course contact School Governor Service (SGS) on (01274) 439400 or e-mail school.governor@bradford.gov.uk

Training and Support for Chairs of Governors

The Chair of Governors (COG) is a key leadership role and governing boards are central to the effective accountability of schools and academies. Leading the governing board and working in partnership with the headteacher, the chair plays a pivotal role in school improvement. Specific training for the role is included within this programme but chairs or prospective chairs are also encouraged to consider requesting additional support or mentoring when they are facing particular challenges or are new to the role. Please contact the School Governor Service for more information.

Clerks to Governors

A Clerk's induction session is offered to all non-SGS clerks at a cost of £120 per hour for schools subscribing to any of SGS services and at £135 per hour for schools which do not subscribe.

There are also Clerks' Termly Briefings open to all clerks to ensure that they are kept up-to-date with the latest developments, procedures and regulations applying to governing boards.

This is free for clerks of schools which subscribe to any of our services but costs £105 for clerks from non-subscribing schools.



Online Professional Development for School Governors - 'Modern Governor'

In response to requests from governors the School Governor Service (SGS) has negotiated a reduced cost for access to Modern Governor's e-learning modules which offer professional development for members of school governing bodies and academy trust boards, including clerks and head teachers.

Mobile app available for all governors

The free Modern Governor mobile app provides additional support for governors through its offline, cross-referenced glossary of educational terms and is available to governors whether or not they are subscribers. moderngovernor.com/app



Free Trial available

Modern Governor's modules are commissioned from authoritative subject matter experts across the field of school governance and a free trial of the latest modules is available at moderngovernor.com/trial.

Tracked Training

The smart learning modules provided by Modern Governor adapt to fit the screen of whatever device is being used – whether an Android phone, iPad, Windows desktop or Apple laptop and progress through any of the modules is tracked, so a module can be started on a computer in an office, continued on a smartphone on the journey home and completed on a tablet in the evening. Governors can also access and download or print an NGA-badged certificate as evidence of professional development.

Modules available

There are more than 25 Modern Governor e-learning modules available including: Pupil Premium for Governors, Ofsted, Academy Governance, Helping Headteachers get the best out of their Governing Body, Special Educational Needs, SMSC Development and School Governors & Social Media, GDPR

Modern Governor- Subscriptions

Schools and academies which subscribe to any of the SGS 'Governing Schools' Platinum, Gold A, Gold C or Bronze packages, can subscribe to Modern Governor until the end of March 2019 at a rate of £135 per governing board .

This includes access to the dedicated, friendly and responsive Modern Governor support desk via email or phone – during the day, evening, or at weekends and on Bank Holidays.

Other E-Learning Available for Governors



Safer Recruitment in Education - Online Training

The DfE no longer co-ordinates arrangements for accredited or online training, however, the requirement for at least one member of a recruitment panel to be appropriately trained in line with safeguarding guidance remains. There is an online course available from the NSPCC at a cost of £30. Please see www.nspcc.org.uk/ and look for Safer Recruitment in schools using the search engine to obtain further details.

Safeguarding Training

All governors are able to access the online Safeguarding/Child Protection Training provided by the Bradford Safeguarding Children Board (BSCB). There is no charge for this training and governors can register for courses using the link below to the self-registration page. <https://bradfordscb.safeguardingchildren.co.uk/>

SCHOOL GOVERNOR SERVICE (SGS) COURSE PROGRAMME

Being Strategic: Vision and Ethos

One of the primary roles of the governing board is to agree the strategic direction of the school and a common vision and ethos to which all stakeholders can subscribe. This often gets overlooked because of the immediate need to focus on improving outcomes for children but it is a vital part of the journey towards delivering and establishing outstanding provision.

This course will explore methods that governors can use to support their progress.

Session: Thursday 27 November 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Buildings – The Governors’ Role in Managing School Building Projects

No matter how large or small the building project CDM (Construction, Design & Management) law applies. This states that construction projects include, “*Alteration, Conversion, Renovation, Repair, Redecoration, Maintenance (including cleaning) and Demolition*”. According to the HSE (Health & Safety Executive), “*Head teachers and the school management team, in consultation with governors*” are responsible for school safety. There are processes that need to be followed, from the planning stage through to completion and, as the strategic managers of the school, the governing board are responsible for ensuring that these processes are in place.

The Bradford Council Education Client Services tutors have developed this programme to help governors to:

- Understand the need for proper project planning
- Help schools to avoid taking unnecessary risks and avoid making costly mistakes
- Fund, manage and control school building projects
- Understand the school’s financial, legal and Health & Safety obligations

Governors will also consider how improving school buildings can improve behaviour and achievement and enhance the school’s reputation through improved facilities, which can be used for the benefit of the community. It will also signpost governors to the experts and professionals needed to support project development

Session: Thursday 18 October 2018, 6.00pm-8.30pm at Margaret McMillan Tower

Chairs and Heads Working Together

Leadership and management is a major focus in an Ofsted inspection and the Chair and Head need to promote the effectiveness of the governing body in ensuring that this is also the focus of its work. This course gives Chairs and Heads the opportunity to work together away from school:-

- To explore what chairs and headteachers should expect of each other in the effort to raise standards
- To establish how they can support each other in their respective leadership roles
- To consider the various pressures that can influence decision-making
- To identify the developments needed to make them an effective partnership
- To plan how to build a strong team

The course combines presentation and discussion with other Chairs and Heads with quality ‘talking and planning’ time for each chair/head partnership.

Session: Friday 5 October 2018, 9.30am - 2.30pm at Margaret McMillan Tower

Chairs' Updates

These termly sessions are designed to keep chairs of governing boards or committees apprised of new initiatives and governance changes that may have an impact on their schools. Each session has a main theme which is based upon either a new initiative for schools or an area of concern for governance. Although the session is aimed at Chairs other governors are welcome to attend on behalf of their schools. These sessions are held each term in both Keighley and Bradford, with the information in each session being the same at both venues.

Sessions: Thursday 29 November 2018, 4.30pm - 6.00pm at Eastwood Community School
Or
Tuesday 4 December 2018, 6.15pm – 7.45pm at Margaret McMillan Tower

Complaints - Dealing with Complaints effectively

This course is aimed at experienced governors and chairs of governing boards. The course will assist you in managing complaints confidently at each stage of the process within the DfE guidance framework. You will be reflecting on the procedures that you currently have in place, whether your policy encourages good home-school relationships and how feedback from concerns that are raised can inform school improvement.

Session: Tuesday 30 October 2018, 4.30pm - 6.30pm at Eastwood Community School

Curriculum: Broad and Balanced Curriculum

Ofsted's Chief Inspector has stressed the importance that Ofsted are now placing upon schools to ensure that a broad and balanced curriculum is delivered to all children. **'does the school's vision for its curriculum facilitate a rich and ambitious programme for all pupils'** (school inspection update July 2018)

The aim is that children are leaving each setting well prepared for the next phase of their education and with the skills and knowledge they need for adult life. This course will focus on:-

- What is meant by a broad and balanced curriculum at each phase of education
- Evidence of the benefits for children of ensuring that they gain this breadth of experience

Session: Monday 3 December 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Cyberbullying – Awareness raising and online protection workshops *extra course******

West Yorkshire Police are offering these specifically designed workshops to improve the awareness of e-safety for governors. They will look at social media and its misuse and the need for effective online protection for children.

Sessions: Thursday 11 October 2018, 6.00pm - 8.00pm at Eccleshill Police Station
Or Tuesday 11 December 2018, 6.00pm - 8.00pm at Lawcroft House Police Station

Data: Progress and Attainment (Part 1)

This course looks at the publicly available data that governors can access about their school including the school performance tables. It covers the level of information that the DfE and Ofsted consider that all governors should know about their school.

Sessions: Monday 1 October 2018, 6.00pm - 8.00pm at Eastwood Community School
Or Tuesday 31 October 2018, 4.30pm - 6.30pm at Margaret McMillan Tower

Data: Progress and Attainment (Part 2)

Governors requiring more in depth knowledge of data such as Chairs and others tasked with monitoring attainment and progress will find this course helpful. It includes ways to study the information available from the Analyse School Performance Tables.

Sessions: Thursday 15 November 2018, 6.00pm-8.00pm at Eastwood Community School
Or
Tuesday 11 December 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Early Years Foundation Stage

The importance of including Early Years in the evaluation and strategic direction of the school is frequently overlooked. Good quality Early Years provision is a strong foundation for the work that children will study later in their education and it is for this reason that there is a separate Ofsted judgement for the quality of this stage.

This course will assist governors in:-

- Monitoring and supporting the Early Years provision within school
- Understanding Early Years funding and Early Years data,
- Raising the profile of Early Years with the governing board
- Holding the Executive leaders to account for the progress and outcomes of the Early Years children

Session: Monday 19 November 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Engaging Stakeholders

The Governance Handbook (*DfE April 2017*) stresses that it is the role of governors to establish 'mechanisms for enabling the board to listen, understand and respond to the voices of parents/carers, pupils, staff, local communities and employers'. This course will assist governors in devising ways of doing this.

Session: Tuesday 2 October 2018, 4.30pm-6.30pm at Margaret McMillan Tower

Finance - Effective Financial Governance

Ensuring the effective use of the funds available to a school for the benefit of its pupils is one of the most important tasks of any governing board. The strategic management of the school is dependent upon this and Bradford Council School Funding Team have used their expertise to develop this course.

The course aims to:

- Explain the role of governors who serve on a finance committee (or its equivalent).
- Consider the governor's role setting the annual budget, agreeing financial priorities, medium term financial planning, monitoring expenditure against the budget, variations to spending plans including virements, financial systems and procedures, delegated authority to the head teacher, and financial benchmarking.

Sessions: Tuesday 16 October 2018, 4.30pm - 6.30pm at Eastwood Community School
Or
Tuesday 13 November 2018, 6.15pm - 8.15pm at Margaret McMillan Tower

General Data Protection Regulations (GDPR)

These important regulations came into effect on 25 May 2018 and imposed additional duties in relation to the retention of personal information. The course will look the changes brought in by the legislation and the responsibilities of governors in monitoring their implementation.

Sessions: Wednesday 3 October 2018, 6.15pm - 8.15pm at Margaret McMillan Tower
Or
Wednesday 14 November 2018, 6.15pm - 8.15pm at Margaret McMillan Tower

Governance in 2018 – a Refresher for Long Serving Governors

In response to requests from governors this course has been designed to provide updates on the many changes to the expectations of school governors that have been put in place over recent years.

Sessions: Monday 24 September 2018, 6.00pm – 8.00pm at Eastwood Community School
Or
Thursday 8 November 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Headteacher's Performance Management

One of the main roles of a governing board is to hold the headteacher to account for the effective management of the school. One way in which this is done is via performance management.

This course aims to:

- Explain the principles of the headteacher's performance management, how this sits with the monitoring and evaluation cycle of the school and the other responsibilities of governors for the performance management process.
- Understand the increased level of responsibility for performance management of the Headteacher.
- Develop the skills of governors in setting objectives linked to school improvement priorities and upon which other staff targets can be based
- Help governors to participate effectively in the performance management review meeting.
- Consider the evidence that governors will require to enable them to thoroughly evaluate current performance and set new targets, including seeking effective external support.

Sessions: Thursday 4 October 2018, 6.00pm-8.00pm at Eastwood Community School
Or
Monday 15 October 2018, 6.15pm-8.15pm at Margaret McMillan Tower

Health and Safety in Schools ***amended date*******

A Bradford Council Occupational Safety Adviser will assist governors in addressing this topic and will:-

- Make governors aware of Health and Safety issues in their schools.
- Outline governors' duties and responsibilities for the Health and Safety of pupils, visitors and staff in school and during associated activities.
- Explain the undertaking and management of risk assessments in school which are an essential part of health and safety risk management.

Session: Thursday 22 November 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

Hearings: The Governors' Role

Governors' responsibilities include sitting on panels to hear complaints, consider pupil discipline, decide appeals against appraisal decisions and make hear appeals relating to staff leave and discipline. This session will assist governors in looking at these responsibilities and understand the protocols that should be followed.

Session: Monday 12 November 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

Introduction to Governance

This course aims to give you, as a newly appointed governor/trustee (including headteachers, staff governors and associate members), a level of knowledge of governance that you need to effectively support your school in raising standards.

It provides:

- An overview of school governance, your role as a governor, the responsibilities and expectations placed on you, and the way in which you should work with the headteacher and school leadership team
- Knowledge and understanding of governors' responsibilities
- A briefing on national and local educational issues and their impact on governing boards
- Processes to assist you in using your new skills and knowledge for the benefit of pupils.
- An opportunity to meet and exchange views with other recently appointed governors, with discussion and group work in a friendly and relaxed atmosphere.

Full Day Courses which run from 9.30am to 3.00pm

Tuesday 9 October 2018, at Strong Close Nursery School, Keighley

Or

Monday 5 November 2018, at Margaret McMillan Tower

Evening Course, two sessions which run from 6.00pm to 8.30pm

Monday 26 November and Monday 10 December 2018, at Margaret McMillan Tower

Managing Grants and Funds

Many schools are now looking to raise additional funding. This session will assist governors in considering income generation, funding applications and monitoring the use of any funds raised.

Session: Wednesday 7 November 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

Monitoring Progress: Effective Challenge

Governors need to have 'clear processes for overseeing and monitoring school improvement and providing constructive challenge to executive leaders' (Governance Handbook April 2017) This course will assist governors in establishing and using those processes effectively.

Session: Tuesday 20 November 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

Preparing for Ofsted

'Inspectors will always seek to meet those responsible for governance during an Ofsted inspection'.

There is an increased emphasis on governance in the Ofsted inspection process. The contribution of governors to the school's performance is evaluated as part of the judgement on the effectiveness of leadership and management.

How can you provide clear documentary evidence of the work of the governing board and the impact that you have in ensuring that your school is effective? This session will provide guidance on the latest views of Ofsted around governance and explain how governors can prepare for the Ofsted visit. It will be particularly relevant to governors in schools that are due for inspection in the next few months.

Sessions: Wednesday 17 October 2018, 6.00pm - 8.00pm at Eastwood Community School
Or
Tuesday 6 November 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

Pupil Premium: the Governors' Role

Pupil Premium Funding continues to be awarded to schools to enable them to make additional provision for some of their disadvantaged pupils. Governors have a duty to ensure that this money is well spent, by ensuring that the Pupil Premium Strategy is both well-designed and effectively monitored and that the content of the school website meets the statutory requirements. This course aims to inform governors of their responsibilities and ways in which monitoring can be undertaken.

Session: Thursday 27 September 2018, 4.30pm - 6.30pm at Eastwood Community School

Religious Education and Collective Worship

Religious Education and Collective Worship continue to have a unique legal status in the school curriculum. As schools respond to new initiatives in education, including the need to deliver a broad and balanced curriculum, it is important that governors and senior management teams understand the contribution religious education and collective worship make to learning and to school ethos.

This course:

- introduces governors to the statutory framework
- Identifies ways governors can ensure that religious education and collective worship has a positive impact upon their schools.

Session: Wednesday 21 November 2018, 4.30pm - 6.30pm at Margaret McMillan Tower

Safeguarding: The Role of Governors

This course will enable governors to be aware of their role in monitoring the effectiveness of schools in keeping children safe from harm taking account of the updated Keeping Children Safe in Education guidance.

The discussion and information provided will assist governors in understanding the different areas of concern and ensure that these are addressed effectively by the systems and practices of their school and will explain the remit of the Named Governor.

Session: Thursday 11 October 2018, 4.30pm - 6.30pm at Margaret McMillan Tower

SEND - Information for Governors

SEND is the term used for children who need a wide range of additional support to enable them to progress in their learning. Schools employ staff to provide this support and governors need to ensure that both the additional funding received specifically for this and that portion of the school's base budget which needs to be allocated to supplement that funding are spent effectively to provide good outcomes for the children identified as SEND. All governors need to have an understanding of SEND to ensure that they can effectively monitor the progress and achievement of SEND children in their school and the impact of spending. This course aims to give governors the information that they need to undertake these tasks. It will also explore the role of Named Governor.

Session: Monday 29 October 2018, 6.15pm – 8.15pm at Margaret McMillan Tower

To book any course email school.governor@bradford.gov.uk.

If your governor email address changes please let SGS know so that you will continue to receive the updates

Termly Updates and Briefings

Governor Forums

These termly sessions are focussed around topics requested by governors which reflect their current concerns. Governors and representatives from City of Bradford MDC and other agencies provide information and share their experiences and instances of good practice. Governors are then able to discuss any concerns they have and request further information or support.

These sessions are now open to all governors but, where two governors from a board have already booked places for the briefing, other bookings from that board will only be accepted if there is room for them to attend. The topics for both sessions each term are the same but the topics may be led by different governors or staff and so minutes of each session are made available to all via Bradford Schools Online <https://bso.bradford.gov.uk/>.

Sessions:

Autumn Term:

Monday 8 October 2018, 6.30pm - 8.30pm at Margaret McMillan Tower

Or

Tuesday 9 October 2018, 6.30pm - 8.30pm at Eastwood Community School

If you wish to suggest a topic for the Forum or to book a place please email school.governor@bradford.gov.uk

Training Available for Governors Delivered by other Providers.

PACT HR, offers training for governors of those schools which subscribe to their service.

Dates and times of all sessions are advertised on the PACT HR website:- www.pact-hr.co.uk
Governors need to contact the PACT HR Helpdesk on 01274 436644 to book a place on any course.

Training Provision for Governors at Church of England Schools:

The Diocesan 'governor induction training' is free to all church schools / academies in the Leeds Diocese but governors will need to contact:

info.ed@leeds.anglican.org or telephone 01423 817553 for further details of courses.

Training provision for Governors at Roman Catholic Schools:

This is available through the Diocesan Website:

www.cspsa.org.uk/governors

School Governor Service Training Programme Autumn Term 2018

Courses in date order:

(note: Eastwood Community School, Victoria Ave., Keighley BD21 3JL . Margaret McMillan Tower, Prince's Way Bradford BD1 1NN)

Date, Time, Venue	Title
Monday 24 September 2018 6.00pm-8.00pm Eastwood Community School	Governance in 2018 – a Refresher Course
Thursday 27 September 2018 4.30pm– 6.30pm Eastwood Community School	Pupil Premium – The Governor's Role
Monday 1 October 2018 6.00pm - 8.00pm Eastwood Community School	Data: Progress and Attainment (Part 1)
Tuesday 2 October 2018 4.30pm – 6.30pm Margaret McMillan Tower	Engaging Stakeholders
Wednesday 3 October 2018 6.15pm-8.15pm Margaret McMillan Tower	General Data Protection Regulations (GDPR)
Thursday 4 October 6.00pm – 8.00pm Eastwood Community School	Headteacher Performance Management
Friday 5 October 2018 9.30am-2.30pm Margaret McMillan Tower	Chairs and Heads Working Together
Monday 8 October 2018 6.30pm - 8.30pm Margaret McMillan Tower	Governor Forum
Tuesday 9 October 2018 9.30am-3.00pm Strong Close Nursery, Keighley	Introduction to Governance
Tuesday 9 October 2018 6.30-8.30pm Eastwood Community School	Governor Forum
Thursday 11 October 2018 4.30pm - 6.30pm Margaret McMillan Tower	Safeguarding
Thursday 11 October 2018 6.00pm - 8.00pm Eccleshill Police Station	Cyber Awareness *****extra course*****
Monday 15 October 2018 6.15pm – 8.15pm Margaret McMillan Tower	Headteacher Performance Management
Tuesday 16 October 2018 4.30pm – 6.30pm Eastwood Community School	Effective Financial Governance
Wednesday 17 October 2018 6.00pm – 8.00pm Eastwood Community School	Preparing for Ofsted

Thursday 18 October 2018 6.00pm – 8.30pm Margaret McMillan Tower	Buildings: Managing School Building Projects
Monday 22 October – Friday 26 October – Half Term Break	
Monday 29 October 2018 6.15pm – 8.15pm Margaret McMillan Tower	SEND
Tuesday 30 October 2018 4.30pm – 6.30pm Eastwood Community School	Complaints
Wednesday 31 October 2018 4.30pm – 6.30pm Margaret McMillan Tower	Data: Progress and Attainment (Part 1)
Monday 5 November 2018 9.30am - 3.00pm Margaret McMillan Tower	Introduction to Governance
Tuesday 6 November 2018 6.15pm - 8.15pm Margaret McMillan Tower	Preparing for Ofsted
Wednesday 7 November 2018 6.15pm – 8.15pm Margaret McMillan Tower	Managing Grants and Funds
Thursday 8 November 2018 6.15pm - 8.15pm Margaret McMillan Tower	Governance in 2018 – A Refresher Course
Monday 12 November 2018 6.15pm – 8.15pm Margaret McMillan Tower	Hearings: The Governors' Role
Tuesday 13 November 2018 6.15pm - 8.15pm Margaret McMillan Tower	Effective Financial Governance
Wednesday 14 November 2018 6.15pm - 8.15pm Margaret McMillan Tower	General Data Protection Regulations (GDPR)
Thursday 15 November 2018 6.00pm-8.00pm Eastwood Community School	Data: Progress and Attainment (Part 2)
Monday 19 November 2018 6.15pm – 8.15pm Margaret McMillan Tower	Early Years Foundation Stage
Tuesday 20 November 2018 6.15pm - 8.15pm Margaret McMillan Tower	Monitoring Progress – Effective Challenge
Wednesday 21 November 2018 4.30pm – 6.30pm Margaret McMillan Tower	RE and Collective Worship
Thursday 22 November 2018 6.15pm – 8.15pm Margaret McMillan Tower	Health and Safety ***** <i>amended date</i> *****

Monday 26 November 2018 6.00pm – 8.30pm Margaret McMillan Tower (and Monday 10 December 6.00pm -8.30pm)	Introduction to Governance – Session 1 of 2 (Session 2 – attendance needed at both)
Tuesday 27 November 2018 6.15pm-8.15pm Margaret McMillan Tower	Being Strategic: Vision and Ethos
Thursday 29 November 2018 4.30pm - 6.00pm Eastwood Community School	Chairs' Updates
Monday 3 December 2018 6.15pm – 8.15pm Margaret McMillan Tower	Curriculum: Broad and Balanced
Tuesday 4 December 2018 6.15pm – 7.45pm Margaret McMillan Tower	Chairs' Updates
Tuesday 11 December 2018 6.15pm – 8.15pm Margaret McMillan Tower	Data: Progress and Attainment (Part 2)
Tuesday 11 December 2018 6.00pm – 8.00pm Lawcroft House Police Station	Cyber Awareness *****extra course*****
Christmas Holiday Thursday 20 December 2018 to Tuesday 1 January 2019	