

Local Government Pay Award 2022/23

Key information for any staff who are in receipt of Universal Credit and how this Local Government pay award may impact this. Please read this carefully – so that you understand how this may impact you and your payments.

Key details of Pay Award and when this will be paid

For employees whose terms and conditions of service cover Local Government, an agreement has been reached for pay from 1 April 2022 to 31 March 2023. Payroll have implemented the pay award and will recalculate your pay back to 1 April 2022 **or** to your employment start if later as below:

1. All full time salaries (37 hours per week) have received a £1,925 uplift (equivalent to approximately £1 per hour). For part time workers, this increase is pro-rated based on your working hours / pattern. All salaries have been increased and back pay paid in November 2022.
2. A 4.04% uplift in allowances, for example standby, sleep in payments etc. Allowances will be increased in December and back pay on these payments will be paid in December 2022.
3. For any employees who have worked overtime since April 2022, some overtime has been adjusted to new rates of pay in November 2022, the remainder will be adjusted in December 2022.

Back pay will be subject to tax, National Insurance and pension contributions (where applicable).

Please also note that from 1 April 2023, an additional day of annual leave (pro-rated for part-time) to be added to the leave entitlement for all employees. Further details will be advised in due course

Universal Credit

Universal Credit is calculated on your personal circumstances and because of this we do not know how, or if, you may be affected.

The Pay Award (2022/2023) increase together with backdated payment may mean you will either receive a lower amount of Universal Credit than normal or you may even earn too much to qualify and your Universal Credit claim maybe closed. If your claim closes, you will see a message on your Universal Credit Journal telling you about this.

If Universal Credit payments stop because of additional pay, you **must** start up your claim again. You should do this as soon as you can to make sure you do not miss out. You are able to do this by logging into your UC journal and selecting the "Reclaim" tab. You may be asked to answer a few questions. Should you have any problems with this please contact your Work Coach or visit your local Jobcentre Plus.

You can access your UC Journal at www.gov.uk/sign-in-universal-credit
An overview of Universal Credit can be found at www.gov.uk/universal-credit

Financial Advice and Guidance

All employees affected by this issue should speak to their Universal Credit Work Coach via their online account or call the Universal Credit Helpline on 0800 328 5644. It may be useful to upload a copy of this notification along with payslips showing the back pay payments.

You can get advice from Citizens Advice Bradford and Airedale and Law Centre, at Bradford Council. Citizens Advice Bradford. This advice is free, impartial and confidential.
www.citizensadvice.org.uk. Telephone number 0808 278 7828.

Payroll Queries

If you have a query upon receipt of your payslip, please contact Payroll by phone or email:

- Council Employees - 01274 432415 - Payroll-InternalTeam@bradford.gov.uk
- Schools and Academies – 01274 432428 - Payroll-ExternalTeam@bradford.gov.uk

Please note Payroll are currently dealing with a high volume of enquiries so would kindly ask for your patience at this very busy time.