**IMPORTANT INFORMATION FOR PRIMARY & SECONDARY SCHOOLS / ACADEMIES REGARDING THE OCTOBER 2017 CENSUS RETURN**

The October 2017 Census (Thursday 5 October) will be used to calculate funding allocations for Primary (Reception – Year 6) and Secondary (Year 7 – Year 11) schools / academies in the 2018/19 financial year (and academic years in the case of academies).

*Please note that Pupil Premium for 2018/19 will continue to be calculated based on eligible pupils on roll in the January 2018 Census.*

The DfE will provide the Local Authority with the Dataset, which must be used in calculating formula funding. The Authority will receive the Dataset from the DfE in December 2017 and, as was the case for 2017/18, will have no flexibility to amend any inaccurate data recorded at the time of the October 2017 Census.

**This means that it is imperative that schools and academies ensure their October 2017 Census data return is accurate.**

This document gives further information on the census fields that will feed into the formula funding dataset, and therefore, will help to determine individual school formula funding allocations in 2018/19.

The dataset provided by the DfE will include the following at individual school level:

* Number on Roll (NOR) as recorded in the October 2017 census
* NOR Primary - subset of NOR, Reception - Y6 pupils
* NOR Secondary - subset of NOR, Y7 - Y11 pupils
* NOR KS3 - subset of NOR, Y7 - Y9 pupils
* NOR KS4 - subset of NOR, Y10 - Y11 pupils
* Reception Uplift data (difference in pupils in Reception between October 16 and January 17)
* FSM % - % of pupils where FSM indicator is TRUE (as recorded in October 2017 census)
* Ever 6 FSM % - % of pupils where FSM indicator is TRUE (in any of the censuses in the last 6 years)
* IDACI A - G % - % of pupils with an IDACI score in each band A – G (based on pupil postcode data)
* EAL 1 - 3 % - % of pupils whose first language is not English and who are appearing on the school census for either the first year, the first or second year, or the first, second or third year
* Low Attainment - % of pupils not achieving a Good Level of Development on the new EYFSP plus % of youngest appropriate year group that received less than either 73 or 78 points on their EYFSP. For secondary schools it is the % that reached level 3 or below in either KS2 Maths or English (for pupils assessed at KS2 up to 2011) plus the % that reached level 3 or below in any of the reading test, teacher assessed writing, or Maths (for pupils assessed from 2011).
* Mobility - % of pupils who started the school in the previous three academic years in an abnormal month

The DfE will use the following pupil-level data fields to provide the dataset described above:

* UPN (to check for duplicate pupils)
* Enrol Status
* Funded Hours
* Part Time
* DOB
* NC Year Actual
* FSM Eligible
* Entry Date (for Mobility)
* Pupil’s Postcode (for IDACI data)
* Language (for EAL data)

*Further technical information is available on the DfE website through the below address and links on this page:*

[*https://www.gov.uk/government/publications/school-census-autumn-2017-to-summer-2018-school-summary-reports*](https://www.gov.uk/government/publications/school-census-autumn-2017-to-summer-2018-school-summary-reports)