**ARA 2023**

**3. Completing the EYFS profile**

Teachers must complete an EYFS profile for each child. The assessment must take place in the summer term of the academic year in which a child reaches age 5 years – for each academic year a deadline no later than the final week of June will be specified in the EYFS profile handbook.

Each child must be assessed against the 17 Early Learning Goals (ELGs) and teachers may choose to provide a commentary on the 3 characteristics of effective learning.

**Exceptions and exemptions**

The EYFS profile must be completed unless:

1. the Secretary of State for Education has granted an exemption for the profile for the setting or an individual child
2. the child is continuing in EYFS provision beyond the year in which they turn 5
3. the child has not spent enough time in the setting for an accurate assessment to be made, for example due to illness or medical treatment or not starting at the setting until a substantial part of the year has gone by. It is for the teacher to use their professional judgment to decide whether an accurate assessment can be made in the time available.

**If an EYFSP is not being submitted on the basis of bullets 2, 3. The attached deferment form should be completed:**

1. Protect the form and return to [early.learning@bradford.gov.uk](mailto:early.learning@bradford.gov.uk)
2. Send a second email to the same email address with a password so the document can be opened.

**EYFSP for children who transfer between schools**

The profile needs to be completed by the school where the child was present on the final day of the half term.

If a child arrives in the school after this date it is the previous school who will complete the EYFSP and will be included within that school’s data set as the primary educator of the child.

**EYFSP Deferment information 2023**

1. **Protect the form and email return to** [**early.learning@bradford.gov.uk**](mailto:early.learning@bradford.gov.uk)

**Include the Subject: EYFSP deferment 2022** F.A.O: EYFSP Lead

**2. Send a second email to the same email address with a password so the document can be opened.**

Name of school or setting …………………………………….

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| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Name of child | UPN | Date of birth | School child will be attending from September 2022 | Reason for nil return of EYFSP data for the child | Other agencies involved | Date discussed and agreed with parents | Parental comments | To be completed by EYFSP lead for administration |
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Contact number …………………..

Name of Headteacher …………………………………

Signed Headteacher …………………………………………………………….. Date …………………………