



Hanson Policy for School Staff

A Whole School Admissions Policy

Hanson has adopted the PACT HR recommended model procedure as agreed by Trade Unions.

Approved by the governing body on: _____

To be reviewed on: _____

Signed on behalf of the governing body: _____

N.B: This guidance will be retained from a period of 7 years from replacement

Admission Arrangements for Hanson School

1. The governors of the school emphasise the commitment they have to providing first class education to the young people in the locality. However, children with a statement of SEN or an education, health and care plan which names Hanson School will be admitted without reference to the oversubscription criteria.
2. The following arrangements will apply when there are more applications than places available. Preference will then be given in the following order to :
 - i. Looked-After Children or children who were previously Looked-After but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
 - ii. Children who have exceptional social or medical needs supported by a written recommendation from the child's paediatrician/consultant or a professional from Children's Services/Probation Service/CAFCASS (**Note:** the recommendation **must** explain why it is only Hanson School that can meet the specified needs).
 - iii. Children with a home address in the school's Priority Admission Area (PAA) and who have older brothers and/or sisters in Years 7 to 10, attending from the same address at the time of application. These brothers and/or sisters **must** be attending at the time of admission.
 - iv. Children whose home address is in the school's Priority Admission Area.
 - v. Children who live outside the school's PAA, but who have older brothers and/or sisters, attending the school from the same address, who are at present in Years 7 to 10 and will still be attending Hanson School at the time of admission.
 - vi. Other children who live outside the school's PAA.
3. When demand for places exceeds the number of school places available in any of the above criteria, the distance between home and school, measured (using an OS map) by a straight line from the main entrance of the home to the main entrance of the school will be used to decide who lives nearest. Those who live nearest the school will be offered a place.
4. When a family with twins or triplets request admission and there is only one place available, the remaining siblings will also be offered a place above the admission number.

Notes

- A. The term brothers or sisters refers to children who live with the same family at the same address. It also includes children living with the same family e.g. foster children, adopted step-brothers and sisters.
- B. Home address means the child's permanent home address at the date of admission. Where the child lives with parents who have shared responsibility, it is for the parents to determine which address to use when applying for a place. Proof of residency may be required at any time during the allocation of places proves (before and/or after).
- C. A map showing the Priority Admission Area for Hanson School is printed in the Department for Children's Services Admission to Secondary Schools booklet. It is also available from Hanson School's reception and website.
- D. If an application for admission is refused by the school governors, parents and carer's have the right of appeal against the decision. Appeal hearings are held by an independent appeals panel. Appeals forms can be obtained from School Admissions, Tel: (01274) 385967.
- E. Applications to the school's sixth form must meet the relevant entry criteria set by the school. The criteria are found in the sixth form prospectus. Normally all applicants who meet the criteria will be admitted whether they are already in Year 11 at Hanson School or attending another school. For any student meeting the admission criteria but who is refused a place there will be a right of appeal.
- F. Hanson School is committed to Bradford's Co-ordination Admission's Scheme for the Metropolitan District Area.