A guide for parents about admission arrangements to

Secondary Schools

City of Bradford Metropolitan District

2017-18

Closing date 31 October 2016

Apply online at **www.bradford.gov.uk/admissions**

City of Bradford MDC

www.bradford.gov.uk

Department of Children's Services – Aiming high for children

Timetable for applications to start secondary school for the school year 2017-2018

5 September 2016	Online applications can be made by logging on to Bradford Council's website, www.bradford.gov.uk and clicking on 'Online School Admissions'. Common application forms and booklets are available from you child's primary school.
31 October 2016	Closing date to complete online applications or to return common application forms. Also deadline for supplementary information forms to be sent to the relevant schools.
1 March 2017	If you have applied online, you will receive an email informing you which school your child has been offered. If you applied on a paper form you will be sent a letter informing you which school has been offered on 1 March 2017
17 March 2017	Deadline to return acceptance slips and waiting list forms (if required).
29 March 2017	Deadline for the return of appeal forms
April 2017 onwards	Re-allocations from waiting lists if places become available
June – July 2017	Appeal hearings take place

Closing date for applications is 31 October 2016

This deadline is important. If you do not apply by this date, it is unlikely that your child will get a place at your preferred school.

Online applications

You can apply for a school place online by visiting the Bradford Council website: www.bradford.gov.uk/onlineschooladmissions

There are many advantages of applying online:

- It's quick, easy and secure
- It's available 24 hours a day, seven days a week from 5 September 2016 until the closing date on 31 October 2016, and you can apply from home, work, a library or from your mobile phone as long as you have an email address.
- You will get an email to confirm that your application has been received.
- The system helps you by checking for mistakes.
- You can view your application at any time and make changes up to the closing date.
- There is no need to fill in a paper application form.
- You will receive an email on 1 March 2017 to tell you the result of your application.

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Introduction

This booklet tells you about the secondary schools in the district and how you can find out more about them. It explains how we deal with your request for your child to start secondary school and gives advice about how you can get financial help with paying for travel.

We have written this booklet for you if you have a child who is due to start Year 7 at secondary school in September 2017. These are children born between 1 September 2005 and 31 August 2006. We hope you find this booklet useful in helping you decide on a school for your child.

We have split the booklet into four sections.

- The first contains general information.
- The second contains policies on admissions (decisions schools make on which children they take).
- The third contains details about every secondary school in the Bradford district.
- The fourth contains maps showing schools with priority admission areas.

A growing number of secondary schools are becoming academies and it is the school governing body that makes decisions on who to offer places to. You can find details of these in section 2.

If you would like general information about schools, you should go to their open evenings or look at their websites. If you need information about applying for schools, please contact the Admissions Team at the address below.

Admissions Team
Department of Children's Services
Margaret McMillan Tower
Princes Way
Bradford
BD1 1NN
Phone: 01274 439200
Email: secondaryadmissions@bradford.gov.uk

If you have any questions about assistance with travel, you can contact the School Travel Team by phoning **01274 439450** or emailing them at **schooltravel@bradford.gov.uk**

The council's website, www.bradford.gov.uk gives general information on all the schools in the Bradford area. You may download a copy of this booklet from there.

You can get advice on free school meals from any council advice and information centre, phoning **01274 432772** or from the council's website.

We have used the term 'parent' throughout this booklet to refer to the person or people who are legally responsible for the care of a child.

Many schools are popular and oversubscribed so it is important that you are fully aware of the admission process and ensure your application is completed properly and on time. We will do our best to offer you a place at one of the schools you list on your application form. Last year around 95% of children starting secondary school were offered a place at one of their preferred schools.

This booklet was accurate at the time of printing (September 2016). However, it is possible there could be some changes before, during and after the 2017/2018 school year.

Changes for 2017

Please be aware that some schools have changed or may be changing their status. Please see page 6 'Types of schools' for information.

Co-ordinated admission arrangements

Under the Education Act 2002, local authorities (LAs) must draw up a scheme which co-ordinates admission arrangements for all secondary schools (but not special schools) in their area.

Our co-ordinated admission arrangements make sure that every parent of a pupil living in the Bradford local authority area who has applied for a secondary school place during the normal admission round receives an offer of one school place on the same day. Each authority exchanges information about any preferences for a school outside the LA in which the pupil lives with the 'home' authority.

You can apply for up to five secondary schools on-line or on a form (known as the 'common application form')
We have fully co-ordinated admission arrangements with Calderdale, Kirklees, North Yorkshire and Leeds authorities. This means that after information has been exchanged, if more than one LA can offer a place at your preferred school, the 'home' authority will offer a place at the school which you have ranked highest.
All offers of a secondary school place will be sent by letter to parents on 1 March 2017.

Types of schools

There are five types of secondary school in Bradford. It is important to know which type of school you would like your child to go to because different people are responsible for making decisions on which children to admit. Either we, as the local authority, or the school governors decide who gets a place. Voluntary-aided, foundation, trust schools and academies have their own oversubscription rules. These are the rules used when there are too many children for the number of places available at the school.

The following list tells you who is making the decision for the particular type of school. Applications for all schools must be made on the common application form.

Some schools require parents to complete supplementary forms. These are used if you are aplying for faith reasons or to register for the fair banding assessment.

Academies/Free School

These are state schools, independent of the local authority, and funded directly from the Department for Education.

Please refer to Section 3 (page 33) which lists the type of each school.

Community schools

These are schools which the Local Authority provides the funding for and who are responsible for deciding who gets a place.

Voluntary-aided schools

The Local Authority provides funding for these schools but the governors are responsible for deciding who is given a place at the school. These schools are:

Foundation schools

The Local Authority provides the funding for these schools but the governors decide who is given a place.

Trust schools

Trust schools are state funded foundation schools supported by a charitable trust and the governors decide who is given a place.

Applications for all schools must be made on the common application form, using the online system if possible. Paper forms will be available if required.

How do I decide which schools to apply for?

Information from schools

Every secondary school has their own website which gives a lot of information on the day-to-day running of the school. See section 3 for school website addresses. Each school also produces a booklet for parents with similar information.

Bradford Council website

Look at 'School Finder' to locate the schools in your area. You can also view school priority admission maps.

Visiting schools

Before you decide on a particular school, you should visit the schools in your area.

Other information to consider

If you would like information on how particular schools are performing, you can get a summary of the latest Ofsted report on their website www.ofsted.gov.uk
You can find information on the school's exam results on www.gov.uk or on the school's website.

Section 3 gives you information on the schools in the Bradford district and details of their applications for last year.

How does this information help me?

Read this booklet: before you apply for any schools, it is important to get a realistic idea of whether your child is likely to be offered a place. This guide provides a lot of information to help you, such as:

- the admission criteria for each school (these are the rules under which applicants are considered) and who makes the decisions;
- how many applications there were last year and how the places were allocated;
- the total number of places at the school; and
- maps showing school priority admission areas.

Be realistic: although we will do all we can to give you the school you want, we cannot guarantee a place. Demand for schools varies each year, and the fact that your neighbour was offered a place last year does not mean you can rely on being given a place this year. Many schools are oversubscribed, in other words they receive more applications than they have places to offer. We strongly advise you to apply for five schools and include the one you live closest to or the school in whose priority admission area you live as one of your preferences.

Make your preferences count: You should apply for five secondary schools. If you only apply for one school, you will only be considered for that school and will be wasting the opportunity to be considered for any others. You will only be able to put your child's name on the waiting list or appeal for schools that you have applied for. Last year, 93.5% of children were offered one of their preferred schools.

The school I would like is in another local authority – what should I do? If you live in the Bradford district and want your child to go to a school outside the area, you must still apply on-line or list the school on the Bradford common application form. If you live outside the Bradford district, you can apply for any of our schools. However, you must apply to your 'home' authority. There is a list of our neighbouring authorities at the back of this booklet. You can also phone admission officers on 01274 439200 for more help.

How do I apply?

You will find a full timetable of important dates on the inside front cover. To apply for a secondary school place, you must:

- apply on-line (there are simple step-by-step instructions for you to follow); or
- fill in a paper common application form

Please do not do both.

The best way to apply is online. If you have been sent a Unique Identification (UID) number, when you apply online all your child's details will already be completed from our database. This makes the applications quicker and easier. If you aren't sent a UID or have lost it, you can still apply online but it will take a little longer to input the details. If you are unable to apply online a paper application form will be available from your child's primary schools, or the Council's Admissions Team (if your child attends a school in another Local Authority). The form must then be returned to the primary school or to the Admissions Team at the address on page 4. You must apply online by 31 October 2016 and if you apply by form it must be handed in or received by post by 31 October 2016.

We strongly advise you to use all five preferences and preference all the schools whose Priority Area you may be in to maximise your chances of being offered a locally accessible school.

You can apply for any school in the Bradford district or outside the district except fee paying schools. You should find out about the admission arrangements for each school by visiting the schools website or reading their admission policy.

Supplementary information forms (SIF)

If you are applying for a Catholic school, Bradford Academy, Bradford Forster Academy, Feversham College or Immanuel CE College on faith grounds, you must also fill in the school's supplementary information form (SIF). You must fill in a SIF for each faith school that you are applying for and return them to the school by 31 October 2016. If you do not do so, your child will be considered for a place within the last category of the admission policy. Contact the schools for more advice. Supplementary information forms (SIFs) are available from the schools or can be downloaded from the council's website. Please remember that you must still apply online for a school place.

Fair banding assessments

If you are applying for any of the Dixons Academies or Bradford Girls' Grammar, you will need to complete the schools' own supplementary information forms in order to register for the 'fair banding assessments'. This is because

their admission policies state that their pupils must come from a wide ability range. To achieve this, all applicants need to take an assessment to divide them into different ability bands. The schools then admit the required number from each band based on the spread of ability of those applying.

If you are applying for any of the Dixons Academies, you must fill in their supplementary information forms and return it to the relevant academy no later than 3.30pm on Friday 23 September 2016. If you return the form by the deadline, your child will be invited to sit an assessment at the school on Saturday 15 October 2016.

If you are applying for Bradford Girls' Grammar, you must fill in the school's supplementary information form by 4pm 31 October 2016. Your child will then be invited to sit an assessment on 12 November 2016

How do I fill in the common application form?

It is important that you read this booklet before applying. If you need more help to fill in the form, please contact the Admissions Team on 01274 439200.

1 Child's details

Child's name and address: This should be your child's legal name and the address at which they live permanently. Where a child lives with parents with shared responsibility, parents must decide which address to use for the allocation process. You must not use the address of a relative or child minder. If you have moved or are about to move house you must send us proof of your child's permanent address.

Current school: This is your child's current primary school. Please include the school's postcode as shown in section 3 of this booklet if applying on the paper form.

2 School preferences

Name up to five schools you are prepared to consider for your child, in order of preference. Make sure that your first preference is the school you most want for your child, as this is the one we will try to offer you where possible.

Brothers and sisters: Please give details of the youngest brother or sister who is already attending the secondary school that you want and who will still be at the school in September 2017. Include stepbrothers, stepsisters or fostered or adopted children living at the same address as your child because they will be considered as brothers and sisters too.

Reasons for your preference: It is important that you tell us anything that could affect our decision, for example:

- if there are specific social or medical reasons why your child must go to a particular school, you must send us a letter from your child's paediatrician, consultant or relevant professional from social services, as appropriate, by 31 October 2016. This letter would need to explain why the school is the only school to meet your child's needs, and why no other school could provide the appropriate support in order for your child to be prioritised under these exceptional grounds.

3 Children in public care

Only fill in this section if your child is in public care or was previously looked after but ceased to be so because they were adopted (in accordance with the Adoption and Children Act 2002) or became the subject to a residence order or special guardianship order (in accordance with the Children Act 1989). You will need to send evidence of this to the Admissions Team by the closing date.

4 Special educational needs

Only fill in this section if your child has a statement of special educational needs (or Education Health Care Plan).

5 Parent or carer details

The application should be made by the parent who the child normally lives with and who has parental responsibility for the child (this means legal responsibility for making decisions about the child's welfare, education and so on). Please include a daytime contact phone number.

6 Declaration

You must sign the declaration to confirm that you have parental responsibility and that the information you have given is accurate. For on-line applications, you must confirm that the information you have provided is correct. Where separated parents have shared responsibility, only one application must be made and both parents must agree on which schools to apply for. We will not process the application until parents come to an agreement.

If you give deliberately false or misleading information or withhold important information that could affect your application it may result in the place offered being withdrawn. You would then need to re-apply, possibly after all allocations have been made, and legal action may be taken.

How do you deal with my application?

When you apply online, you will receive confirmation by email that we have received your application. If you have filled in the paper common application form, you must return it to your child's primary school or to the Admissions Team. If you send it by post to the Admissions Team there is no guarantee that we will receive it and we are unable to confirm if it has been received due to the volume of forms. If you live outside of Bradford, you must apply to your 'home authority'.

If you have applied for a voluntary-aided, foundation, trust school or an academy, we will send the details of your application to the governors and they tell us who they are accepting. We also send applications to other local authorities and they tell us which children they can offer places to. For community schools, we look at the applications and use the Council's admission policy to decide which applicants will be offered a place. We also check any supporting letters you have provided that could affect the decision. **Please ensure you also fill in and return any required supplementary information forms (SIF)**

Any parents who apply online will receive an email on 1 March informing them of the result of their application. Parents applying on the paper form, whose child attends a Bradford primary school, will have to wait until the letters are handed out by the school on 1 March 2017.
If your child does not attend a Bradford primary school your letter will be posted to you. The letter will include an acceptance slip which parents need to return to the relevant school by 17 March 2017.

Am I more likely to get a place at my first preference school?

Each school you apply for will be treated as a separate application and we or the governors decide if your child qualifies for a place at each school using the oversubscription rules (see section 2). This means that, for example, if how close children live to the school is an important factor, the children living closest are most likely to be offered places, regardless of the order the school was listed on the application form. The order in which you named the schools only matters if more than one of the schools can offer your child a place. If that happens, we will offer you the school which is the higher preference.
It is important that you list five different schools – asking for just one school or naming the same school several times on the application form will not increase the chances of your child being offered a place there. You cannot appeal or be placed on a waiting list for a school that you have not applied for, unless there is a significant change in your circumstances (for example, you move house).

What happens if I miss the deadline or want to change my preferences?

1 Before decisions about offers are made

If we receive your application after the closing date it will only be considered as 'on time' if we receive it before decisions about offers of a place are made (end of November) and if there are exceptional circumstances. Exceptional circumstances may include a family moving into the area, returning from abroad or moving house.

2 After decisions about offers are made

All late applications received after 21 November 2016 will be considered after those received on time.
In the Bradford authority, parents can apply for five schools. We will not accept any further applications after 21 November 2016 unless:

- there are exceptional circumstances (as described above); or
- the late application is for an undersubscribed school (in other words, a school with unfilled places).

We will not accept any further applications but this would not prevent you from applying for another school from September 2017 (see 'In-year admissions and transfers' on page 13).

We will send late applications to other admission authorities, but they may not consider them. You may need to check with neighbouring authorities to see how they treat late applications and changes of preferences.

Does moving house affect my application?

We hold details on all of the children attending a Bradford Local Authority school. If the address you give on your application is different from that which we have on our records, or if you move house during the application process, you will need to provide proof of your house move. This would normally be a council tax, gas, electricity or phone bill but may include completion letters and rental agreements.

When considering applications, the address that is used is the 'child's permanent address at the time of admission'. If you expect to move by September but you are still living at your current address when you apply, we can only consider your application from the new address if you provide the following documents:

- Proof of completion on your new property and a solicitor's letter to confirm the sale of your previous property; or
- A rental agreement on the new property and

confirmation of the sale or ending of your tenancy agreement for the previous property.

We will not accept mortgage offers or letters from estate agents as proof. If your house purchase or rental has not reached a stage where you can provide these documents by 16 December, we will consider your application from your current address. However, it is important that you tell us if you move house at any time, as it could affect your child's allocation. Investigations will be made if we have reason to doubt where your child lives and this could result in a place being withdrawn.

How do you decide who is offered a school place?

Please read the admissions policies contained in this booklet for each school.

Please also refer to the individual school websites and ensure you understand which criteria, of the admission policy, you meet and if the school requires you to submit a supplementary information form (SIF) and/or sit a fair banding assessment test.

If you do not fill in all the required forms and sit any required tests you are unlikely to be offered a place at the school, even if siblings are attending.

Parents should also check the individual school policy to see if priority is given under social and medical grounds and what proof is required, if they wish to apply under this criteria.

Would you ever withdraw the offer of a school place?

Yes, but we would only withdraw the offer in limited circumstances as outlined in the School Admisisons Code 2014. These are:

- if you have not accepted the place you have been offered within a reasonable time;
- if you have deliberately made a fraudulent or misleading application (for example, you have falsely claimed that your child's permanent address is nearer to the school, which means that another child has not been offered a place that they would have qualified for, had you not applied with the incorrect information; or
- If your child has been offered a place by mistake and the offer should not have been made as your child does not qualify for a place

If we are unable to give you any of your preferred schools, we will offer your child another school with an available place. This may include faith and single sex schools. We decide which is the most appropriate school, taking into consideration all children without a school place and available bus routes, where possible. If you do not apply for a local school and it becomes full, you may find that the school allocated is some distance from your home and more than one bus journey.

Misleading or fraudulent information

If you apply for a school place under sibling criteria and the admission policy requires the sibling to be in attendance at the school when the younger child starts in September, then the place may be withdrawn if it is considered that you have given misleading information in your application. Similarly, if you move house and no longer qualify for a school place as the address you applied from is not your address in September and the policy specifically says the address you must use is the address at which you live in the September, the place may be withdrawn if it is considered that you have given misleading information in your application.

What happens if I don't get the school I want?

Waiting lists

You can ask for your child's name to go on a waiting list for any schools that you applied for. The list will be made up of any parent who requests it or who appeals.

If any places become available, they will be filled in the same order as the admission policy and not how long the name has been on the list. It is possible for names to fall down the waiting list if other children are added who qualify higher within the admission policy. Waiting lists are generally kept until the end of the Autumn term (December) either by us or the school.

When we write to you to tell you which school your child has been offered, we will tell you who to contact regarding the waiting list for your preferred schools.

Independent appeals

You can make a formal appeal, to an independent appeals panel for any school that you have applied for.

This is a legal process and places are not 'reserved' for appeal panels to decide which children should be given places. The year group will be full and the panel will only consider exceptional reasons why your child should be admitted to the school above the admission number.

Appeal forms are available from the Admissions Team, except for Bingley Grammar, Dixons Academies and Oakbank. For these schools you must contact the schools direct for an appeal form. For schools outside the Bradford district, you must contact the relevant local authority.

During any academic year you can only appeal once for a particular school, however you may request a further appeal if your circumstances have changed significantly.

If your appeal is unsuccessful, you can contact the Admissions Team on 01274 439200 to discuss what happens next. We expect parents to take up any place offered by an independent appeals panel within a reasonable time, which would normally be by the beginning of the next term.

We urge you to accept a place at the school you have been offered – it will not affect your chances of getting a place at your preferred school either from the waiting list or at appeal. You could also risk your child having no school place in September.

Can I educate my child at home?

If you prefer to educate your child at home, the law allows this. However, the law says that you must make sure your child gets 'efficient full-time education suitable to her or his age, ability and aptitude and to any special needs she or he may have'.

If you plan to educate your child at home, you must tell us as we have a duty to make sure you do this properly. Please phone us on **01274 439340**

Special educational needs

What should I do if my child has special needs?

Children with special educational needs have learning difficulties or disabilities that may make it harder for them to learn or access education than most children of the same age. If your child has special educational needs and you live in the Bradford district, you must use the Bradford common application form to apply for a place for your child at a secondary school.

What happens if my child has a statement of special educational needs or an Education Health Care Plan ?

For children who have a 'Statement of special educational needs'or an 'Education Health and Care Plan, the transfer to secondary school will be discussed at your child's annual review which is held during the summer term when your child is in year 5 or, at the latest at the start of the following autumn term. We will write to you about your preference for secondary school during the summer before your child starts year 6. You must then apply for a secondary school in the normal way.

Early in the autumn term of year 6, a caseworker from the Special Educational Needs Team will consult your preferred school and issue a proposed Statement or Education Health and Care Plan, confirming the secondary school by 15 February 2017.

A small number of schools provide specialist facilities for children who have special educational needs, called 'Designated Special Provision' (DSP) and Additional Resourced Centres (ARC). These schools employ specialist staff who can meet the needs of specific groups f pupils. The children are supported within the school wherever possible, and they also receive intensive support

in small groups when needed. Schools which have 'Designated Special Provision' are:

- Beckfoot School (provision for pupils with Physical Disabilities);
- Bradford Academy (provision for pupils with Physical Disabilities and pupils on the autistic spectrum);
- Bradford Academy (provision for pupils on the Autistic Spectrum)
- Bradford Forsters Academy (provision for pupils with complex Learning Difficulties) opens in September 2015
- Grange Technology College (provision for pupils on the Autistic Spectrum);
- Oasis Academy Lister Park (provision for pupils with Speech and Language Difficulties);
- Parkside School (provision for pupils on the Autistic Spectrum);
- The Holy Family Catholic School (provision for pupils on the Autistic Spectrum);
- Thornton Grammar School (provision for pupils with complex Learning Difficulties)
- Titus Salt School (provision for pupils with complex Learning Difficulties).

The Children and Families Act 2014 came into force on 1 September 2014. This changes the way that Bradford Council and Health providers support children and young people with special educational needs and disabilities. The conversion from statements of special educational needs to Education Health and Care plans (EHC) is currently taking place in the Bradford district. All existing statements will be converted to EHC plans by April 2018. Further information is available in the Local Offer for the Bradford District localoffer.bradford.gov.uk

Hanson School has an 'Additional Resourced Centre' (ARC) for Hearing Impaired and Visually Impaired children.

In some cases a child's special educational needs cannot be met in a mainstream school. Bradford has a number of special schools and you can find details of these in section 3. Contact the Special Educational Needs Team on **01274 435750** for more information.

If you would like independent advice about special education needs provision and the decisions affecting your child in school, contact Barnardo's Parent and Young People's Partnership Service on **01274 481183**.

What can I do to help my child succeed at school?

Planning ahead for your child

Your child will probably be both excited and anxious about changing school. This is normal. Some children may need more support in managing change and challenge at this time. You, your child's primary school and the secondary school can help to prepare your child for this change.

Attendance

Your child must go to school regularly so she or he can learn, achieve and make friends. Even if your child only misses school occasionally, it can affect their work. It is your responsibility to make sure that your child goes to school regularly and on time. It is really important that your child builds up a good pattern of attendance early in their secondary school. Good attendance at school will help your child to achieve.

If you think your child is having difficulties in school or seems reluctant to go, talk to the school and share your concerns. You can also speak to someone in the Attendance and Welfare Team if your child is not going to school regularly. Call them on 01274 439651.

Holidays in term-time

You should take family holidays or trips abroad during the school holidays. If you have to take holidays during term-time you must make an application, in advance of the holiday, to the Headteacher who can give permission in exceptional circumstances. It is up to the headteacher how many days they give permission for, if at all. If you take your child on holiday in term-time without the school's permission, you may be fined.

The school may take your child off its register if they do not return on the agreed date. This means you would need to apply again for a place for your child when they return. There is no guarantee that they will be able to continue at the school. You may have to apply for a place for them at another school, which will disrupt their education.

What happens if my child is too ill to go to school?

We provide a teaching service for children who are too ill to go to school or who are in hospital. These hospitals have teachers present for all or part of each week during term-time.

- St Luke's
- Bradford Royal Infirmary
- Airedale General

As a general rule, we will provide a tutor to come to your home if your child has been away from school for more than 15 working days. If your child is educated at home, he or she should receive at least five hours' teaching each

week. In all cases we must have medical evidence, for example, a letter from your doctor. You can find out more about the service by contacting an Education Social Work Officer through the school or by phoning 01274 439651.

In-year admissions and transfers

What if my child wants to transfer to another secondary school?

If you want to apply for admission into any year group after 1 September and at any other time during the school year, you must fill in an 'in-year application form'. In Bradford, children can only change schools at the start of a full term unless there are special reasons. We prefer you not to change schools as this can affect your child's education. In-year application forms are available from schools, from the Admissions Team or can be downloaded from the Bradford Council website www.bradford.gov.uk. If applying for any Catholic school please contact the school direct.

Fair Access Protocol

All local authorities must have a Fair Access Protocol to ensure that access to education is secured quickly for children who have no school place. Children who are dealt with under the protocol are likely to be the most vulnerable or present challenging behaviour and who cannot reasonably be managed through the normal admissions process. Children admitted through the protocol may be placed in a year group which is full and will take precedence over other children on the waiting list. It is the local authority's decision to determine which children are dealt with by the protocol and therefore the procedure falls outside the normal admission arrangements set out in this booklet.

Financial help

Free school meals and clothing

Bradford Council no longer provides a school clothing allowance for low income families. Bradford schools have now taken on the responsibility for providing parents with support for this where appropriate. How schools provide this support will vary from school to school so parents should contact the allocated school for more information.

If your child attends a tax-payer funded school and you live in the Bradford district you may be able to get Free School Meals. Families should apply if they get any of these benefits:

- Income Support
- Income Based Jobseekers Allowance
- Income Related Employment and Support Allowance
- Child Tax Credit with an annual income of less than £16,190, provided you are not receiving Working Tax Credit
- the 'Guaranteed' element of the State Pension Credit
- support under Part VI of the Immigration and Asylum Act 1999
- Working Tax Credit run-on (paid for 4 weeks after you stop qualifying for Working Tax Credit)
- Universal Credit

You should make your application after you have received your allocated school place.

You can get advice on free school meals at www.bradford.gov.uk/schoolmeals, by phoning (01274) 432772 or by visiting any Council Enquiry Office.

The journey to school

Assistance with travel from home to school

The Travel Policy for home to school and college has changed. The Council has removed most of the discretionary assistance it previously provided including to those schools attended on the basis of belief or lack of belief the "at no extra cost" criterion and the "straight line" criterion. Children who may have historically been provided with assistance may not now be entitled to it.

The Council has looked at how it can deliver transport differently to those with additional needs and will look to provide a personal travel budget where possible or travel training where appropriate.

Children starting a new school from September 2017 or applying for school travel assistance for the first time will be assessed under the current policy. Please see www.bradford.gov.uk/schooltravelpolicy for details.

Assistance with travel to school will be made only to the nearest available school to your home, otherwise assistance will not normally be provided. We consider all "qualifying schools" in relation to your home address which now include free schools and academies, including those outside the Bradford District.

"Priority admission areas" used in the admission process are not taken into consideration, neither is any distinction made between single sex and co-educational schools.

Unsafe walking routes

Many routes that were previously categorised as unsafe were not taken into account when measuring the distance to school. Over many years improvements have been made to the highway system including new pavements, traffic calming, crossing facilities and speed reductions.

The Council is reviewing all the unsafe routes to school and those that are now designated safe will be removed from the list. This may impact on who will qualify for free travel to school as the measured distance may now be shorter and less than the qualifying distance for assistance.

Sustainable travel to school

Bradford Council promotes 'sustainable school travel' and you can help. Think about how your child will travel to school. Could your child walk or cycle? Does the school have a 'walking school bus'? If you live further away, could you and your child use public transport, a school bus service or car share? If you encourage sustainable travel choices from an early age you will have a positive effect on your child's health and safety and on the environment, and it will help them to gain valuable life and social skills.

You can find more information in the Council's 'Sustainable Schools Travel Strategy for Children and Young People' at www.bradford.gov.uk

When you apply for a place at your preferred school you are advised to consider the practicalities and cost of getting your child to and from school. Please be aware that your child may be travelling to and from school on the public transport network and that in some instances this could mean changing buses on route. You should also take into consideration the cost of the journey by bus and that bus fares may rise over time.

Reduced fares

Reduced fares are available to pupils in full-time education travelling on all trains and most buses displaying the Metro symbol.

- 11 to 16 year olds can pay half fare if they buy a Young Person's PhotoCard.
- 16 to 18 year olds can pay half fare if they buy a Scholar's PhotoCard.
- Five to 18 year olds can buy a School Plus Metro Card for travel on most buses (but not trains) at any time of the day including evenings and weekends.

For more information about reduced fares and bus and train times, phone Metroline on 0113 245 7676, open 8am to 8pm, seven days a week or visit the Metro website: www.generationM.co.uk

'My bus' services also operate to certain schools. If you would like more information on these services, please contact the Metro 'My bus' hotline on 0113 348 1122.

The assessment process

We determine your nearest 'suitable qualifying school' with places available at the time of allocation of school places. If you apply outside of this time, because for example you move address; we will determine it at the time of the application. We then consider the needs of your child and the qualifying criteria set out in the Council's "Policy Covering Travel Between home, School And College". The following is a brief outline.

Children below the age of eight may qualify for assistance with travel if they live over two miles walking distance from the nearest school with places. For children age eight and above the walking distance is three miles. We measure the distance along a safe walking route, on 'metalled roads and footpaths' accompanied as necessary by an adult.

Extra entitlement for children from low-income families

Children from low-income families, aged 11 to 16, are entitled to assistance with travel to one of their nearest three schools between two and six miles from their home. For those attending schools on the grounds of their parent's religion or belief, they are entitled to receive assistance with travel to schools between two and 15 miles from their home. Children from low-income families are those who are entitled to free school meals or whose parents receive the highest level of Working Tax Credit.

Once eligible for assistance with travel because of low income, your child will receive assistance for the rest of the school year, subject to there being no other changes that may affect eligibility, such as a house move or change of school.

Entitlement for children with additional needs

Children who are unable to walk to school because of their special educational needs, disability or temporary medical position may qualify for assistance. The Council is working with parent groups, schools and SEND professionals to change the way we deliver school travel for children with additional needs. You will need to give full details on the application form and your application must be supported by specialist advice relating to the medical or behavioural needs of your child and after consultation from the school and other agencies involved in your child's well being.

Travel provision

If your child qualifies, we will usually give them a 'smart card' to travel free on the bus or train for one journey to and from school each day. If your child has additional needs and is unable to travel by bus or train, we may provide dedicated or specialist transport, personal budget or travel training. For more detailed information on assistance with travel to school, visit the Bradford Council website, www.bradford.gov.uk /schooltravelpolicy or

contact the School Travel Team on **01274 439450** or email **schooltravel@bradford.gov.uk**

How and when to apply

Complete the application form that best meets your child's circumstances:

- a child attending a mainstream school;
- a child with special educational needs, a disability or temporary medical condition attending a mainstream school;
- a child attending a special school or designated special provision.

You can download one from the Bradford Council website, or request one from the School Travel Team. Most people apply when they have their school place confirmed. Application forms should be returned by the last Friday in May in order for us to process your application for the term starting in September.

Secondary school opening evenings – Questions to ask and points to consider

Questions you may like to ask during your visit:

- How is the school organised?
- How does the school group students?
- How are parents encouraged to help support their child's learning?
- How do the school's examination and assessment results compare to those of other schools?
- What range of courses and qualifications are offered at pre-16 and post-16?
- In what way are students encouraged to continue their education when they leave secondary school?
- How does the school monitor a student's progress and how often is this reported to parents?
- What special help does the school give if a student starts to find difficulty with a certain subject or area of learning?
- What special provision is made for very able students or those with particular abilities?
- How are parents expected to support the school's discipline policy?
- How many students are there in a class?
- What activities take place at lunchtime and outside school hours?
- What are the school policies in areas such as sex education, equal opportunities, religious education, collective worship and assemblies?
- What are the current pastoral support arrangements?
- How does the school deal with issues of bullying?
- What careers advice and guidance is available to students?

Points to look for when you visit with your son/daughter:

- Do we feel the school considers our visit important?
- Can we visit all the areas we feel are important?
- Have we had the chance to speak to individual members of staff and have they been happy to answer our questions?
- Are there informative displays of students' work?
- Do books and equipment seem readily available to the students?
- Does my child feel happy in this environment?
- Are staff engaging and interested in my child?

After visiting the school and reading the school booklet, think carefully about what you have found. You may want to visit a few schools before you make your final decision. You can always ask to visit schools during the school day if you want to see the school in action.

Questions to ask yourself:

- Do I live in my preferred school's priority admission area?
- Have I discussed with my child how he or she feels about the schools we have visited? What are the reasons for his or her preference?
- To what extent will I take into consideration the views of my child on which school he or she would like to attend?
- How far do I feel it is reasonable for my child to travel to school? What transport arrangements are there? Does my child qualify for help with transport costs?
- Do I want my child to attend the same school as most of their friends?
- How can I prepare myself and my child for receiving an offer of a school that I haven't preferenced or is one of our lower preferences?

School Admissions Policies

Pupils with a statement of special educational needs or an education, health and care plan

The admission of pupils with a statement of special educational needs or an education, health and care plan is dealt with by a separate procedure. Such children will be admitted to the school named on the statement without reference to school admission policies.

Distances from school

In some of the admission policies in Section 2, proximity to school is used as a tie-breaker, those living the closest being given priority. This is a straight line measurement, taken from the Ordnance Survey reference point for the home address to the main entrance of the school. Where the offer of places to those applicants with equi-distant addresses would lead to oversubscription, the decision of whom will be offered the place will be made by random selection.

Twins and triplets

Where a family of twins or triplets request admission and there is only one place available, the remaining siblings will also be offered places above the admission number.

Admission Policy for Entry into Sixth Form

Entry requirements are set by each school and full details of these can be found in the respective schools' sixth form prospectus and website. Students not currently on roll of the school who wish to join the sixth form must complete an application form and return it to the school by the date specified.

Year 11 students currently on roll at the school may proceed to Year 12 where the entry requirements are met.

1 **Admission policy for the following community schools and academies:**

Beckfoot, Beckfoot Upper Heaton', Carlton Bolling College, Grange Technology College, Oasis Academy Lister Park and Titus Salt:

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a child arrangements or special guardianship order.
2. Children who have **exceptional** social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter **must** explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support.
3. Children whose home address in the school's priority admission area who have a brother or sister, attending from the same address, who are at present in years 7 – 10 and who will still be attending the school at the time of admission (in-area siblings).
4. Other children whose home address is in the school's priority admission area.
5. Children whose home address is outside the school's priority admission area who have a brother or sister, attending from the same address, who are at present in years 7 – 10 and who will still be attending the school at the time of admission (out-of-area siblings).
6. Other children whose home address is outside the school's priority admission area.

Tie Break

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place; those living nearest being given the available places. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

Notes

1. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
2. The term 'sisters' and 'brothers' refers to children who live with the same family at the same address. Children living with the same family e.g. foster, adopted children and step-sisters and brothers are also included.
3. 'Home address' refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is for the parents to determine which address to use when applying for a school. Proof of residency may be required at any time during or after the allocation process.
4. Twins or triplets – where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.

2 Admission policy for the following Trust, Foundation Schools, and Academies:

Belle Vue Girls', Buttershaw B&E College, Hanson Academy, Ilkley Grammar, Parkside School, Queensbury, Samuel Lister Academy, Thornton Grammar and University Academy Keighley.

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a child arrangements or special guardianship order.
2. Children whose home address in the school's priority admission area* who have a brother or sister, attending from the same address, who are at present in years 7 – 10 and who will still be attending the school at the time of admission (in-area siblings).
3. Other children whose home address is in the school's priority admission area*.
4. Children whose home address is outside the school's priority admission area* who have a brother or sister, attending from the same address, who are at present in years 7 – 10 and who will still be attending the school at the time of admission (out-of-area siblings)
5. Other children whose home address is outside the school's priority admission area*

** Where the school has more than one priority admission area, criteria 2 and 3 above will apply for the whole of priority area 1* ***and then*** *for the whole of priority area 2; if there are remaining unallocated places, criterion 4 will then be considered.*

Exceptions

The crieria listed above may be overridden and a place offered, where the parents' preference is based on:

- special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/ consultant or:
- social reasons for admission where they are deemed essential by a professional recommendation

and the school governors consider that a place should be offered on these grounds.

Tie Break

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place; those living nearest being given the available places. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

Notes

1. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
2. The term 'sisters' and 'brothers' refers to children who live with the same family at the same address. Children living with the same family e.g. foster, adopted children and step-sisters and brothers are also included.
3. 'Home address' refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is for the parents to determine which address to use when applying for a school. Proof of residency may be required at any time during or after the allocation process.
4. Twins or triplets – where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.

3 Other academies, trust, foundation and voluntary-aided schools

Some of the admission policies in this section are summaries of the schools' full admission arrangements. Parents are advised to contact individual schools or visit their websites to view the full admissions policies.

Appleton Academy

All applications for places at Appleton Academy must be made on Local Authority's common application form.

Admission Arrangements

Appleton Academy has an agreed published admission number (PAN) of 60 pupils in Upper Foundation Stage (Reception) and 165 pupils in Year 7.

Pupils in Year 6 will have an automatic right to transfer into Year 7, however, parents must still complete the common application form listing Appleton Academy as their first preference if they wish their child to continue in Year 7. Children attending Nursery for at least one term prior to the application deadline for Reception places will have the automatic right to transfer to Upper Foundation (Reception)

Oversubscription criteria

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below:

a) children in public care or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order;

b) admission of pupils whose sibling currently attends the Academy and who will continue to do so on the date of admission; [Note: The term 'sibling' includes all full siblings and legally adopted children, and also includes step-siblings and half-siblings resident at the same address.]

c) children of staff employed on permanent contracts

d) admission of pupils on the basis of proximity to the Academy using a straight line measurement from the main entrance of the Academy to the child's home.

In Year Admissions

If an applicant for admission wishes to apply to have their child transferred into any year group other than Nursery, Reception or Year 7, they must contact the Academy Administration Office in the first instance. These arrangements will be coordinated by the Local Authority, so parents will be required to complete the Bradford Local Authority's in year common application form. The McMillan Education Trust will consider all such applications and if the year group applied for has a place available, admit the child unless one of the permitted relief's applies. If more applications are received than there are places available, the oversubscription criteria shall apply.

Waiting lists and rights of appeal

For entry into year 7, a waiting list will be maintained until the end of the Autumn Term. There will be a right of appeal to an Independent Appeals Panel for external applicants refused admission.

Beckfoot Oakbank School (Academy)

Students will be admitted without reference to ability or aptitude.

A student who has a statement of special educational needs which names Oakbank School, will be admitted to the school without reference to the oversubscription criteria below.

Applications for year 7:

1.1 If there are more applications than places available, places will be allocated in the following order of priority:

a) Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order) (but see paragraph 2.3 below).

b) Students living within the priority admission area agreed by the Governors of Oakbank School and attending named feeder schools (Holycroft, Nessfield, Oakworth, Oldfield, Haworth, Lees, Oxenhope, Stanbury, Ingrow, and Worth Valley).

c) Students living within Oakbank's priority admission area, but who do not attend one of the above named feeder schools.

d) Students who attend one of the above named feeder schools, but who do not live within Oakbank's priority admission area.

e) Students who live outside the priority admission area and who do not attend one of the above named feeder schools.

1.2 Each of these criteria will be applied in order, from (a) to (e) until the point is reached at which to accept all the students who met the criterion in question would result in over-subscription.

1.3 In determining which of the students who satisfy the criterion in question will be offered places, precedence will be given to students who have siblings already attending the school. To satisfy this criterion the sibling or siblings must be attending Oakbank at the time at which the application is made, and must be expected by the school to be still attending Oakbank at the time of the applicant's admission. The sibling can be attending in any year, including post-16. By siblings we mean brothers and sisters with both or either parent in common; children fostered in the same family home; and cousins and members of the extended family who are living at the time of application in the same family home, and who can be shown to have been doing so consistently over an extended period of time. This condition only applies, however, for siblings currently attending Oakbank; no precedence will be given to the siblings of former students.

1.4 If any further need to discriminate between students satisfying the criterion in question should arise, precedence will be given to students living nearer the school. Distance between home and school will be calculated by straight-line measurement from the home in question to the main student entrance to the school building (currently the White Doors near Student Reception).

1.5 These criteria may be over-ridden and a place offered on the following exceptional grounds:

a) Where the parents' preference is based on special medical reasons for admission which are deemed essential by an independent professional recommendation from the child's paediatrician or medical consultant. The school will require written evidence of this recommendation, signed by the expert in question.

b) Where social reasons for admission exist which are deemed essential by an independent professional recommendation from the Director of Social Services, or the Director of the Probation Service, or the Children and Family Court Advisory and Support Service. The school will require written evidence of this recommendation, signed by the Director or an equivalent senior figure.

1.6 Where parents or carers are unsuccessful in applying for a place at Oakbank for their child, they will be informed in writing about the reasons, and about their right to appeal against the decision to an independent panel, and about the procedures for doing so.

Bingley Grammar (Voluntary-Aided)

Admission Policy

Where the number of applicants for admission exceeds the number of places available, the following criteria will be applied, in the order set out below, to decide which children to admit.

a) Children in public care and children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangements order or special guardianship order).

b) Children who live within the priority admission area, who have an older brother or sister attending from the same address and who will still be attending the school at the time of admission, ie in Years 7-10. (in area siblings).

c) Children who live in the priority admission area.

d) Children who live outside the priority admission area, who have an older brother or sister attending from the same address and who will still be attending the school at the time of admission, ie in Years 7-10. (out of area siblings).

e) Children who live outside the school's priority admission area.

Where demand exceeds places in any one of the above criteria, the distance between home and the main entrance of the school building, measured by a straight line, will be used to decide who is to be given a place, with places being awarded to those living nearest.

These criteria may be overridden and a place offered, where the parents' preference is based on special medical reasons, deemed essential by an independent professional recommendation from the child's paediatrician/consultant.

Staff children: The school reserves the right to offer places to the children of permanent staff in "skills shortage areas" in order to attract and retain those staff and benefit the pupils in the school. They will not be included in the total admission number.

A child with a statement of special educational needs which names Bingley Grammar School, will be admitted without reference to the above oversubscription criteria.

Bradford Academy

Bradford Academy has an agreed published admission number of 145 pupils. The academy will admit 205 pupils if sufficient applications are received which includes up to 60 students from Yr6.

Process of application

Applications for places at the academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the common application form (CAF). An additional supplementary information form must also be completed for those applying for a place within the Faith Proportion. The supplementary information form must be returned to the Academy no later than **4pm 31st October 2016.** Supplementary information forms are available from the Academy, or can be downloaded from the academy website, www.bradfordacademy.co.uk or from Bradford Council website.

Applications on faith grounds will not be considered unless part A & B have been completed in full.

Admission Criteria

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below.

After the admission of pupils with statements of Special Educational Needs or Educational Health & Care Plan where the academy is named, the criteria will be applied in the order in which they are set out below:

1. **Looked after children** and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order of special guardianship order).
2. **Special Medical or Social Reasons**
   a) Special medical reasons for admission where medical circumstances mean that admission to Bradford Academy alone is deemed essential by an independent professional recommendation from the child's paediatrician/consultant,

   or

   b) Social reasons for admission where social circumstances mean that admission to Bradford Academy alone is deemed essential by an independent professional recommendation from a Director of Social Services, Probation, or the Children and Family Court Advisory and Support Service.
3. **Children of staff at the school**
   a) where the member of staff has been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or
   b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. **Brothers and sisters**

   Children who have a brother or sister attending the Academy, and who will be attending the Academy, in years: **Reception – Y11, at the date of application.** Please note, children in our Nursery will not be considered under sibling criteria.

   The terms 'brothers' and 'sisters' refer to children who live with the same family at the same address. Children living with the same family, such as foster children and stepbrothers and sisters are also included.
5. **The Faith Proportion**

   Up to a maximum of 35% of the remaining places after SEN and pupils listed in 1 – 4 above will be allocated on the basis set out below, provided that sufficient applications from eligible candidates are received

   a. **Children of the Christian faith (15% of the remaining places);**
   Applications must be supported by completion of the supplementary form and a written reference from a Minister of Religion to show that the child's family attend church on average on two occasions each month or more;

   b. **Current attendance at a Church of England Junior or Primary Schools that are either Voluntary**

Aided or Voluntary Controlled schools (10% of the remaining places). Please see full policy;

c. **Children of other faiths (10% of the remaining places);**
These are places for children of faiths other than a Christian faith. Applications must be supported by completion of the supplementary information form including a written reference from a religious leader that shows that the child's family (Parent-s/Step Parent-s/Carer-s) attend a place of religious worship on average on two occasions each month or more. There is no minimum qualifying period of attendance.

Applications must be supported by completion of the supplementary information form and a written reference from religious leader that shows the commitment of the child's family to that faith by regular attendance at a place of worship on average on two occasions each month or more.

In the case of over subscription in either criteria 5a, b or c, priority will be given by the following; the distance between the home and the school, measured by a straight line, from the main entrance of the Academy to the Ordnance Survey address point of the home.

In the case where 5a, b or c are undersubscribed, the available places remaining will be allocated, in equal measure, to the other faith proportion categories (e.g. if 5a is undersubscribed; the available places would be divided equally between 5b and 5c)

6. The Feeder School Proportion

The remaining places; divided equally between the following two groups; will be allocated to children, who attend the named feeder primary schools,

a) St John's CE Primary School; St Matthew's CE Primary School; St Stephen's CE Primary School

b) Bankfoot Primary School, Bowling Park Primary School; Knowleswood Primary School; Lower Fields Primary School, Marshfields Primary School, Newby Primary School, Newhall Park Primary, Rainbow Primary School, Ryecroft Primary School

In the case of over subscription in either criteria 6a or 6b, priority will be given by the following; the distance between the home and the school, measured by a straight line, from the main entrance of the Academy to the Ordnance Survey address point of the home as measured by the LA's geographical information system.

In the case where either 6a or 6b are undersubscribed, the available places remaining will be allocated to the other feeder proportion (e.g. if 6a is undersubscribed; the available places would be allocated to 6b)

7. Community Proportion

The remaining places will be allocated on the basis the distance between the home and the school, measured by a straight line, from the main entrance of the Academy, as measured by the LA's geographical information system.

Waiting lists

Where in any year Bradford Academy receives more applications for places than places are available, a waiting list will operate. This will be maintained by the academy in conjunction with the Local Authority and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. The waiting list will remain open until the end of the academic year. A child's position on the waiting list will be determined solely in accordance with the over subscription criteria.

Arrangements for Appeals Panels

Parents will have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of Bradford Academy. The Appeal Panel will be independent of the Academy. Appeal forms are available at the Academy, on line, **www.Bradfordacademy.co.uk**, or a request can be made to the school main reception.

In Year applications

Applications during the school year must be made on the Local Authorities In-Year Application form and submitted to the Local Authority. These are available at the Academy, on line, www.Bradfordacademy.co.uk or the Council's website, www.bradford.gov.uk.

Where places become available they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Bradford Forster Academy

Bradford Forster Academy has an agreed published admission number of 210 pupils in year 7. The academy will accordingly admit 210 pupils if sufficient applications are received.

Process of Application

Applications for places at the Academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the common application form (CAF) provided and administered by Bradford LA. An additional supplementary information form (SIF) **MUST** also be completed for those applying for a place within the Faith Proportion. The SIF must be returned to the Academy no later than 4pm 31 October 2016. SIFs are available on line www.Bradfordforsteracademy.co.uk or requested from the school main reception. Applications on faith grounds will not be considered unless part A & B have been completed **in full.**

Admission Criteria

Where the number of applications for admission is greater than the published admissions number, applications will be considered against the criteria set out below.

After the admission of pupils with statements of Special Educational Needs or Educational Health & Care Plan where Bradford Forster Academy is named on the statement, the criteria will be applied in the order in which they are set out below:

1: Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).

2: Special Medical or Social Reasons

Special medical reasons for admission where medical circumstances mean that admission to Bradford Forster

Academy alone is deemed essential by an independent professional recommendation from the child's paediatrician/consultant,

or

Social reasons for admission where social circumstances mean that admission to Bradford Forster Academy alone is deemed essential by an independent professional recommendation from a Director of Social Services, Probation, or the Children and Family Court Advisory and Support Service.

3: Children of staff at the school

The school reserves the right to offer places to the children of staff, as detailed:

(a) Where the member of staff has been employed by the school for two or more years at the time at which the application for admission to the school is made,

and/or

(b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

4: Brothers and sisters

Children who have a brother or sister attending Bradford Forster Academy. Those who will be attending Bradford Forster Academy in Y7 at the date of application.

Where a family of twins or triplets request admission and only one of the children can be offered a place, the remaining sibling/s will also be offered a place/s above the admission number.

The terms 'brothers' and 'sisters' refer to children who live with the same family (Parent-s/Step Parent-s/ Carer-s) at the same address. Children living with the same family (Parent-s/Step Parents /Carer-s), such as step brothers/sisters, half-brothers/sisters or a child who is adopted or fostered are also included. Where a child lives with parents with a shared responsibility, it is for the parents to determine which address is to be used for the application/allocation process.

We have the right to investigate whether you live at the address you say you do and we may change any offer if incorrect information has been given.

5: The Faith Proportion

Up to a maximum of 50% of the remaining places after SEN and pupils listed in 1 – 4 above will be allocated on the basis set out below, provided that sufficient applications from eligible candidates are received

a. **Children of the Christian faith (15% of the remaining places);**

Applications must be supported by completion of the supplementary form and a written reference from a Minister of Religion to show that the child's family (Parent-s/Step Parent-s/Carer-s) attend church on average on two occasions each month or more. There is no minimum qualifying period of attendance.

b. **Current attendance at a Church of England Junior or Primary Schools that are either Voluntary Aided or Voluntary Controlled schools (20% of the remaining places);**

- see appendix 1 on page 17 - full Admissions Policy

c. **Children of Other Faiths (15% of the remaining places);**

These are places for children of faiths other than a Christian faith; Applications **must** be supported by completion of the supplementary information form and a written reference from a religious leader that shows commitment of the child's family (Parent-s/Step Parent-s/Carer-s) to that faith by regular attendance at a place of religious worship on average on two occasions each month or more. There is no minimum qualifying period of attendance.

In the case of over subscription in either criteria 5a, b or c, priority will be given by the following; the distance between the home and the school, measured by a straight line, from the main entrance of the Academy, to the Ordnance Survey address point of the home.

In the case where 5a, b or c are undersubscribed, the available places remaining will be allocated, in equal measure, to the other faith proportion categories (e.g. if 5a is undersubscribed; the available places would be divided equally between 5b and 5c)

6: The Feeder School Proportion

The remaining places will be allocated without reference to faith; divided equally between the following three groups; who attend the named feeder primary schools or BDAT primary Trust schools,

a) Trust schools: Christ Church Academy, St Oswald's CoE Academy, St Philips CoE Primary School or any new schools which join the Trust

b) Fearnville Primary, Ryecroft Primary Academy (A Northern Education Trust school), Carrwood Primary, Marshfield Primary, Lower Fields Primary, Newby Primary

c) East Bierley CoE VC Primary School, St Matthews CoE Primary School, St John's CoE Primary School

In the case of over subscription in either criteria 6a, 6b or 6c, priority will be given by the following; the distance between the home and the school, measured by a straight line, from the main entrance of the Academy, to the Ordnance Survey address point of the home as measured by the LA's geographical information system.

In the case where either 6a, 6b or 6c are undersubscribed, the available places remaining will be allocated to the other feeder proportions (e.g. if 6a is undersubscribed; the available places would be allocated equally to 6b & 6c).

7: Community Proportion

The remaining places priority will be given in the following post codes of the CBMD BD2; BD3; BD4; BD5; BD6; BD7. Places will be allocated on the basis of the distance between the home and the school, measured by a straight line, from the main entrance of the Academy, as measured by the LA's geographical information system.

When demand exceeds places in any of the above criteria and criteria matches accurately identically between two

applications places will be offered by random selection that will be independently adjudicated.

Waiting lists

Where in any year the school receives more applications for places than places are available, a waiting list will operate. This will be maintained by the academy in conjunction with the Local Authority and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. The waiting list will remain open until the end of the academic year. A child's position on the waiting list will be determined solely in accordance with the over subscription criteria.

Admissions to other year groups

Applications during the school year must be made on an In-Year Application form and submitted to the Local Authority. These are available at the Academy, on line at www.bradfordforsteracademy.co.uk.

Where places become available they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Arrangements for Appeals Panels

Parents have the right of appeal to an Independent Appeal Panel if they are dissatisfied with an admission decision of Bradford Forster Academy. The Appeal Panel will be independent of the Academy. Appeal forms are available at the Academy, on line, www.Bradfordforsteracademy.co.uk, or a request can be made to the school main reception.

Timetable for applications is available on the academy website, in the full policy.

Bradford Girls' Grammar (Free School)

BGGS is an all-through school, co-educational in the primary phase and all girls in the secondary phase.

The agreed capacity for Year 7 of the secondary phase is 104. Those girls from the primary phase requesting automatic transfer to the secondary phase in accordance with school procedures will be admitted. The remaining number of places will be offered to applicants being admitted from outside the School until Year 7 meets its capacity of 104.

Application Process

Applications for places at the Free School are made in accordance with Bradford co-ordinated primary and secondary admissions arrangements and will be made on the Common Application Form (CAF) provided and administered by Bradford.

The Free School will also ask parents to complete a Supplementary Information Form (SIF). Parents should submit the SIF to the Free School at the same time as they submit the CAF to the Local Authority.

Where the number of applications is not more than the published admission number, places will be offered to all those who have applied.

Children in Year 6 of the primary phase whose parents wish them to continue into Year 7 are entitled to do so without further application through the Local Authority provided their parents make their intentions known through an application to the school.

Apply online at www.bradford.gov.uk/admissions

Fair Banding

Fair Banding will be applied to all the Year 7 applications to ensure a comprehensive intake. All applicants will be placed into 1 of 5 ability bands based upon the score achieved in the GL Assessment Non Verbal Reasoning Test which will be taken by all Year 7 secondary transfer applicants. The five ability bands will be constructed relative to the scores achieved by the pupils within a given cohort of applicants.

Applicants will be placed in bands, such that, wherever possible there are an equal number in each band and wherever possible an equal proportion will be selected from each band.

Oversubscription Criteria

Where the number of applicants in each band is greater than the number of places available in that band, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the school is named on the statement, the following criteria will be applied to each band, in the order in which they are set out below:

(a) Previously looked after children and children who are in public care at the date of the relevant application for admission is made and who a local authority has confirmed will continue to be looked after by it in accordance with section 22 of the Children Act 1989 at the time they are admitted to the Free School;

(b) Pupils for whom it is essential to be admitted to the secondary phase because of special circumstances to do with significant medical or social needs evidenced by written professional advice. The definition of what constitutes medical or social needs is "Bradford Girls' Grammar school is the only school that can meet the child's needs"

(c) Pupils who on the date of admission will have a sibling at the school. The term "sibling" means a full, step, half, adopted or fostered brother or sister, but not cousins, who will be living permanently with them at the same address at the date of entry. Parents will be required to produce birth certificates of both siblings to prove relationship.

(d) If a tie-break is necessary in criterion (c) then random allocation will be applied by allocating each applicant a number which will be randomly sorted by a computer programme. The process will be overseen by an independent scrutineer.

(e) The remaining places will be offered by random allocation. Random allocation within each of the 5 bands will be applied by allocating each applicant a number which will be randomly sorted by a computer programme. The process will be overseen by an independent scrutineer.

If false or misleading information is used to gain entry to the school, the offer of a place may be withdrawn.

Waiting Lists

Where in any year the school receives more applications than

there are places available, a waiting list will operate.

This will operate until the end of the summer term for which the application was made. This will be maintained by the school and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Admission into other year groups

The School will consider all such applications and if the year group applied for has a place available, admit the child. If more applications are received than there are places available then the relevant oversubscription criteria shall apply. Admission to year groups without a published

admission number will be based upon; the size of teaching groups already existing and the efficient use of resources, up to a combined limit for the School and the child's ability to access the curriculum in these years through reasonable modifications.

Appeals

Parents will have the right of appeal to an independent appeal panel if they are dissatisfied with an admission decision. The appeal panel will be independent and will be operated by the Local Authority.

Dixons Allerton Academy

Application Procedures

Applications for places at the Academy will be made in accordance with the local authority's Coordinated Admission Scheme, as published in this Guide. Where the Academy receives more applications than places available, the oversubscription criteria for admission will apply.

Applications must be made on both the Common Application Form (CAF) provided by the local authority and the Dixons supplementary form which can be obtained directly from the Academy or from Bradford Local Authority's website. There will be a strict deadline for return of the supplementary form; forms received by this deadline will be considered first.

Oversubscription criteria

The Academy will admit up to 240 children in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 240 or fewer apply.

If the Academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs where the Academy is named in the Statement, priority for admission will be given to those children who sit the assessment and meet the criteria in the order set out below:

a) Looked-after children or children who were previously looked after (e.g. because they were adopted or became subject to a residence or special guardianship order). See note 1.

b) Children whose siblings live at the same address, currently attend the Academy, and will continue to do so on the date of admission. (See note 2.) If demand exceeds places at this point, places will be decided based upon proximity to the Academy (as detailed at point c).

c) Admission of children on the basis of proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance to the child's home (see note 3). Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by independently scrutinised random allocation.

d) Children whose parents did not return/complete a supplementary form by the advertised deadline but named the Academy on the CAF, in the order set out above.

Exceptions

The criteria listed in the above policy **may** be overridden and a place offered, based on:

i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/ consultant, or

ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors by the deadline date and where the governors consider that a place should be offered on these grounds.

Admitting children of all abilities

Our intake is representative of the full ability range and exactly matches the ability profile of the children applying.

To achieve this, all applicants by the deadline are invited to take a non-verbal reasoning assessment to divide them into 9 ability bands or "stanines", from Band 1 at the bottom up to Band 9 at the top. We will admit the required number from each band based on the spread of ability of those applying.

The assessment is externally set and marked by an educational assessment agency. The marks are divided into nine bands and we are instructed how many children to take from each band e.g. if 20% of those applying are identified in band 5, then 20% of our intake has to be from this band. This ensures that the 240 places we offer reflect the ability range of our applicants. The likelihood of being offered a place at the Academy is the same in every band.

The assessment is not a traditional entrance exam which children either pass or fail. It is done to ensure that we take a fair number of children across the whole ability range.

Calendar for applications

3.30pm, 23 September 2016	Deadline for the return of the supplementary form.
31 October 2015	Deadline for applying on the Local Authority's common application form.
Saturday 15 October 2016	Assessment for all applicants who apply by the deadline.

Waiting lists and appeals

If your child is not offered a place at the Academy, your child's details will automatically remain on the waiting list

until the end of December in that admission year. After this date, you will need to contact the Academy on an annual basis to ask for your child's details to be kept on the waiting list in case a place becomes available.

Furthermore, if you wish your child to be considered for a place at the Academy, you would also need to re-apply each year on the local authorities' in-year application form.

Where places become available they will be allocated in accordance with the oversubscription criteria above and will be fair-banded.

In-year admissions from September 2017

- There are 240 places in each year.
- All parents must also complete an in-year application form, available from the local authorities, as part of the coordinated admission scheme.

Where vacancies occur, places are not offered based on the length of time names have been on the list. They are filled in co-ordination with the local authorities in line with the oversubscription criteria above.

Dixons City Academy

Application Procedure

There are 165 places available. Applications for places at the Academy will be made in accordance with the local authorities Co-ordinated Admission Scheme, as published in this Guide for Parents. Where the academy receives more applications than places available, the oversubscription criteria for admission will apply.

Applications must be made on both the common application form (CAF) provided by local authorities and the Dixons supplementary form which can be obtained directly from the Academy or from Bradford Local Authority's website. There will be a strict deadline for return of the supplementary form; forms received by this deadline will be considered first.

Oversubscription criteria

The academy will admit up to 165 children in the relevant age group each year if sufficient applications are received. If the academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs where Dixons City Academy is named in the Statement, priority for admission will be given to those children who sit the assessment and who meet the criteria in the order set out below:

a) Looked-after children or children who were previously looked after e.g. because they were adopted or became subject to a residence or special guardianship order. (See note 1)

b) 16 places will be awarded to children who show a particular aptitude for Performing Arts.

c) Up to three children of staff who have been in post for at least two years or to staff recently appointed to a post for which there is a demonstrable skill shortage.

d) Children whose siblings at the time of application are within Years 7 to 10 at the Academy and who live at the same address. (See note 2)

e) All other children. Places will be filled on the basis of independently scrutinised random allocation.

f) Children whose parents did not return/complete the supplementary form by 3.30pm on 23 September 2016, but named the Academy on the CAF, in the order set out above.

If demand exceeds places at points c) and d), places will be decided based upon random allocation.

Exceptions:

The criteria listed in the above policy may be overridden and a place offered, based on:

i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/ consultant, or

ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors and where the governors consider that a place should be offered on these grounds.

Admitting students of all abilities

Our intake is representative of the full ability range and exactly matches the ability profile of the children applying here. To achieve this, all applicants are invited to take a non-verbal reasoning assessment to divide them into nine ability bands or "stanines", from Band 1 at the bottom up to Band 9 at the top. We will admit the required number from each band based on the spread of ability of those applying. For example, if 20% of those applying are in band 5, then 20% of our intake (33 places) has to be from this band.

The assessment is, therefore, not a traditional entrance exam which students either pass or fail. It is done to ensure that we take a fair number of students across the whole ability range.

Calendar for applications

3.30pm on Friday 23 September 2016	Deadline for return of supplementary form
Saturday 15 October 2016	Assessment for all applicants who apply by deadline date

Performing Arts workshops/auditions for all applicants who apply by 23 September will also take place on this date. Where possible, parents will be informed of the outcome of the performing arts application prior to 31 October 2016.

31 October 2016	Deadline for submission of the local authorities' application form
1 March 2017	LAs write with offers made to parents

Waiting Lists and Appeals

If your child is not offered a place at the Academy, your child's details will automatically remain on the waiting list

until the end of December 2017. After December 2017 you can ask for your child to be placed onto a new waiting list. Where places become vacant they will be allocated in accordance with the admissions criteria.

If you are dissatisfied with the admission decision, you will also have the right of appeal. The Appeal Panel will be independent of the Academy. The Panel's decision is final and binding on the school. If you are considering an appeal, please contact the Clerk to the Governing Council on 01274 776777 for further information.

Dixons Kings Academy

Admission Arrangements

There are 160 places available. Applications for places at the Academy will be made in accordance with the local authorities Coordinated Admission Scheme, as published on local authorities' websites and in Bradford Local Authority's booklet "A guide for parents about admission arrangements to Secondary Schools". Where the Academy receives more applications than places available, the oversubscription criteria for admission will apply.

Applications have to be made on both the Common Application Form (CAF) provided by the local authorities and the Dixons supplementary form which can be obtained directly from the Academy or from Bradford Local Authority's website. There will be a strict deadline for return of the supplementary form; forms received by this deadline will be considered first.

Oversubscription criteria

The Academy will admit up to 160 children in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 160 or fewer apply.

If the Academy is oversubscribed, it will offer places using fair banding to ensure all abilities are represented.

55% of places from the whole cohort will be offered to an inner catchment area, which will include all addresses in post code zone BD7.

The remaining 45% of places will be offered to an outer catchment area, which will include all addresses in the post code zones BD1-6, 8, 9, 11, 12, 13, 14, 15 and 18.

If the Academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs or an Education, Health & Care Plan, where the Academy is named, priority for admission will be given to those children who sit the assessment and who meet the criteria in the order set out below:

a) Looked-after children or children who were previously looked-after e.g. because they were adopted or became subject to a residence or special guardianship order. (See note 1 for a definition of the term looked-after child.)

b) Up to three children of staff who have been in post for at least two years or to staff recently appointed to a post for which there is a demonstrable skill shortage.

c) Children whose siblings at the time of application are within Years 7 to 10 at the Academy and who live at the same address. (See note 2 for a definition of the term sibling.)

d) All other children. Places will be filled on the basis of independently scrutinised random allocation.

e) Children whose parents did not return/complete a supplementary form by the advertised deadline but named the Academy on the CAF, in the order set out above.

If demand exceeds places at points b) and c), places will be decided based upon random allocation.

Exceptions

The criteria listed in the above policy may be overridden and a place offered, based on:

i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/ consultant, or

ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt

of a letter by the governors and where the governors consider that a place should be offered on these grounds.

Admitting children of all abilities

Our intake is representative of the full ability range and exactly matches the ability profile of the children applying.

To achieve this, all applicants by the deadline are invited to take a non-verbal reasoning assessment to divide them into 9 ability bands or "stanines", from Band 1 at the bottom up to Band 9 at the top. We will admit the required number from each band based on the spread of ability of those applying.

The assessment is externally set by a well-respected educational assessment agency and the papers are collected by the agency to be marked. The Academy is then provided with a list of each child's assessment mark, similar to an IQ score, with 100 being the average. The marks are divided into nine bands and we are instructed how many children to take from each band e.g. if 20% of those applying are identified in band 5, then 20% of our intake has to be from this band. This ensures that the 160 places we offer reflect the ability range of our applicants.

The likelihood of being offered a place at the Academy is the same in every band.

The assessment is not a traditional entrance exam which children either pass or fail. It is done to ensure that we take a fair number of children across the whole ability range.

Calendar for admission

3.30pm, Friday 23 September 2016	Deadline for return of the supplementary form.
Saturday 15 October 2016	Non-verbal reasoning assessments for all applicants who apply by the deadline.
31October 2016	Deadline for submission of the local authorities' CAF.
1 March 2017	Local authorities write with offers made to parents for all schools in their schemes.

In the event of oversubscription, those children who cannot be offered a place will automatically remain on the waiting list at the Academy until the end of December.

Waiting lists and appeals

If your child is not offered a place at the Academy, your child's details will automatically remain on the waiting list until the end of December in that admission year. After this date, you will need to contact the Academy on an annual basis to ask for your child's details to be kept on the waiting list in case a place becomes available.

Furthermore, if you wish your child to be considered for a place at the Academy, you would also need to re-apply each year on the local authorities' in-year application form.

Where places become available they will be allocated in accordance with the oversubscription criteria above and will be fair-banded.

In-year admissions from September 2016

- There are 160 places in each year.
- All parents must also complete an in-year application form, available from the local authorities, as part of the co-ordinated admission scheme.

Where vacancies occur, places are not offered based on the length of time names have been on the list. They are filled in coordination with the local authorities and in line with the oversubscription criteria above. It is, therefore, possible that a child may be added to the list who qualifies higher within the admission policy than children already on the list. Wherever possible, places are also filled on a like-for-like basis based upon the ability band of the child who is leaving.

Dixons McMillan and Dixons Trinity Academies

The following application procedures and admission arrangements apply to both Dixons McMillan and Dixons Trinity Academies:

Application Procedure

There are 112 places available. Applications for places at the Academy will be made in accordance with the local authorities Co-ordinated Admission Scheme, as published in this Guide for Parents. Where the academy receives more applications than places available, the oversubscription criteria for admission will apply.

Applications must be made on both the common application form (CAF) provided by local authorities and the Dixons supplementary form which can be obtained directly from the Academy or from Bradford Local Authority's website. There will be a strict deadline for return of the supplementary form; forms received by this deadline will be considered first.

Oversubscription criteria

The academy will admit up to 112 children in the relevant age group each year if sufficient applications are received. If the academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs where the Academy is named in the Statement, priority for admission will be given to those children who sit the assessment and who meet the criteria in the order set out below:

a) Looked-after children or children who were previously looked after e.g. because they were adopted or became subject to a residence or special guardianship order. (See note 1)

b) Up to three children of staff who have been in post for at least two years or to staff recently appointed to a post for which there is a demonstrable skill shortage.

c) Children whose siblings at the time of application are within Years 7 to 10 at the Academy and who live at the same address. (See note 2)

d) All other children. Places will be filled on the basis of independently scrutinised random allocation.

e) Children whose parents did not return/complete a supplementary form by the advertised deadline but named the Academy on the CAF, in the order set out above.

If demand exceeds places at points b) and c), places will be decided based upon random allocation.

Exceptions

The criteria listed in the above policy may be overridden and a place offered, based on:

i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/ consultant, or

ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors and where the governors consider that a place should be offered on these grounds.

Admitting students of all abilities

Our intake is representative of the full ability range and exactly matches the ability profile of the children applying here. To achieve this, all applicants by the deadline (26 September) are invited to take a non-verbal reasoning assessment to divide them into nine ability bands or "stanines", from Band 1 at the bottom up to Band 9 at the top. We will admit the required number from each band based on the spread of ability of those applying. For example, if 20% of those applying are in band 5, then 20% of our intake (22 places) has to be from this band.

The assessment is, therefore, not a traditional entrance exam which children either pass or fail. It is done to ensure that we take a fair number of children across the whole ability range.

Calendar for applications

3.30pm, 23 September 2016	Deadline for the return of the supplementary form.
Saturday 15 October 2016	Assessments for all applicants by the deadline date.
31 October 2016	Deadline for submission of the local authorities' application form
1 March 2017	LAs write with offers made to parents

If your child is not offered a place

If your child is not offered a place at the Academy, your child's details will automatically remain on the waiting list until the end of December 2017. After December 2017 you can ask for your child to be placed onto a new waiting list. Where places become vacant they will be allocated in accordance with the admissions criteria.

Feversham College (Academy)

The College caters for children of parent/carer who are practising members of the Islamic Faith (Sunni Muslims) within the Individual Postal Code Priority Admission Areas as defined by the Priority Area Map, who made a preference for Feversham College on the Council's Common application form. The respective Individual Postal Code Priority Area maps can be viewed at the college or at Margaret McMillan House, Princes Way, Bradford, BD1 1NN. To be eligible for admission, parent/carers must complete a Common Application Form and, due to the faith designation of the college, a Supplementary Information Form. The table below details the number of student places available in each Individual Postal Code Priority Areas. The admission of students with a statement of special educational needs is dealt with by a separate procedure and such students will be admitted to Feversham College if the college is named on the statement without reference to the admission criteria.

Individual Postal Code Priority Areas	Places
BD1	5
BD2	6
BD3a	15
BD3b	15
BD5	30
BD7	30
BD8	13
BD9	6
Total	**120**

Please note Individual Postal Code Priority Admission Areas do not cover the whole of each post code area.

The Published Admission Number (PAN) for students admitted to Year 7 is 120.

Where the number of preferences, within each of the Individual Postal Code Priority Admission Areas, exceeds the number of places available in each post code area, the following criteria will apply in the order set out below:

1. Girls who are looked after or who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Muslim girls who live in the Individual Postal Code Priority Admission Areas who have an older sister attending the college from the same address, who are at present in years 7 – 10 and who will still be attending the college at the time of admission (in area siblings)
3. Muslim girls who reside in the Individual Postal Code Priority Admission Area.
4. Muslim girls who have a sister attending the college who are at present in years 7 – 10 and who will still be attending the college at the time of admission who live at the same address (Out of area siblings)
5. Muslim girls who live outside the college's Individual Postal Code Priority Areas
6. Other applicants

If there are two or more girls eligible for one remaining place who live equal distance from home to college, then random allocation would apply. This would be administered by an independent body, (Local Authority).

Where demand exceeds places in any one of the above criteria, the distance between the home and college, measured by a straight line, from the ordinance survey address point of the students' home to the main entrance of the college, will be used to decide who is to be given a place; those living nearest being given the available places.

If the number of preferences received for Feversham College is less than the published admission number then the college will defer to point 6 of the college admission criteria (above). Preference will be given to those girls living closest to the college. This will be the distance between the home and college, measured by a straight line, from the ordinance survey address point of the students' home to the main entrance of the college, will be used to decide who is to be given a place; those living nearest being given the available places.

Please be aware that every year many more students apply for Feversham College than we have places for. Each year the college receives in excess of over 600 applications for year 7 places for the 120 places on offer.

The definition of a Muslim for admission to the College is a girl who honours in her words and actions the SHAHADA and remembers always that there is nothing or no one worthy of worshipping other than ALLAH (SWT), and that MUHAMMAD (PBUH) is the final prophet of ALLAH.

Application Procedure

Applications for Feversham College must be made on the Bradford Council Common Application Form (CAF) which must be completed by 31 October each year.

Waiting Lists

Waiting lists for admission to year 7 will be maintained by the Local Authority until the end of the Autumn Term (September- December) only.

Immanuel College (Academy)

We are a voluntary-aided Church of England school and therefore the governors are the admissions authority for the school. The admission number is 240 and governors will apply the following policy only in the event that there are more applications than places available. Applications can be made for either a church place or a community place.

Children with statements of special educational need, naming Immanuel College, will be allocated a place

at the school. This is a statutory entitlement (under Section 324 of Education Act 1996) and is not part of the oversubscription criteria.

First priority will be given to all students who are in Local Authority looked after care, including adopted children, those with a residency order and those with special guardianship immediately following being looked after.

Admissions Policy 2017-18

Priority 1

Immanuel College gives first priority to all students who are in Local Authority Looked After care including Adopted children; those with a Residency Order, Child Arrangement Order and those with Special Guardianship immediately following being 'Looked After'

After this allocation, places will be offered as follows:

Priority 2: 'Church Places' Category

Up to 50% of the remaining places will be allocated in the following order:

a) Frequent worshippers at a Christian1 church. The worshipper may be the child, or one or more parents/carers. A frequent worshipper is one who attends worship at least twice a month or more frequently at a Christian1 church for the last two years.4

b) Regular but not frequent worshippers at a Christian church. The worshipper may be the child, or one or more parents/carers. A regular worshipper is one who attends worship at least once a month at a Christian1 church for the last two years.4

c) Children who have had a service of baptism, blessing or dedication within a Christian1 church.

d) Children who are at the time of application pupils at a Church of England school within the school's Priority Area5 (see list C in the appendix).

e) Children who are at the time of application pupils at a Catholic Primary inside the school's Priority Admission Area5 (see list D in the appendix).

f) Children who are at the time of application pupils at one of the Church of England schools outside of the school's Priority Admission Area5 but within the Airedale or Bradford North deaneries in the Bradford Episcopal Area of the Anglican Diocese of Leeds [West Yorkshire and the Dales] or who attend Calverley Church of England VA Primary School (see list E in the appendix).

g) Children who are at the time of application pupils at a Catholic Primary school outside the school's Priority Admission Area5 but within the Airedale or Bradford North deaneries in the Bradford Episcopal Area of the Anglican Diocese of Leeds [West Yorkshire and the Dales] (see list F in the appendix).

h) Those children of Immanuel College staff who have shown their commitment to the church school ethos by working at the school for two years or more at the time at which the application is made.

In the event of oversubscription in any one of the above oversubscription criteria the following tie breakers will be used:

Tie Breaker 1: those children who have a brother or sister already attending Immanuel who will be continuing at the College in the year for which the applicant will be admitted.

Tie Breaker 2: those children who have a permanent address nearest to Immanuel.

Tie Breaker 3: In the unlikely event of two or more applicants living equidistant from the school, the remaining places will be allocated by the drawing of lots

Any unallocated places within the 'Church Places' will be added to the number of 'Community Places' available

Applications for places within this 'Church Places' category of Priority 2 should be supported by the Supplementary Form (Appendix A) and the Minister's Confidential Reference Form (Appendix B) completed by the relevant Vicar/Minister. The forms are published below as Appendix A and Appendix B and can be obtained from Immanuel College and also from the Local Authority. The completed supplementary forms should be returned to Immanuel College by 31 October 2016. Please note: if the sole grounds for applying for a church place is attendance at a Church of England or Catholic school, it is not necessary to complete a Supplementary Form.

Please note it is the parental responsibility to ensure that the Supplementary form is submitted to the school, failure to do this will result in the application being ranked within 'Community Places' below.

Priority 2: 'Community Places' Category

Up to 50% of the remaining places will be allocated in the following order:

a) Those children whose permanent address is inside the local authority's Priority Admission Area for Immanuel College and have a brother or sister already attending Immanuel College who will be continuing at the College in the year for which the application is made.

b) Those children whose permanent address is inside the local authority's Priority Admission Area for Immanuel College.

c) Those children whose permanent address is outside the local authority's Priority Admission Area for Immanuel College and have a brother or sister already attending Immanuel College who will be continuing at the College in the year for which the application is made.

d) Those children whose permanent address is outside the local authority's Priority Admission Area for Immanuel College and have a permanent address nearest to Immanuel College.

In the event of oversubscription in any one of the above oversubscription criteria the following tie breakers will be used:

Tie Breaker 1: Those children whose permanent home address is nearest to the school.

Tie Breaker 2: In the unlikely event of two or more applicants living equidistant from the school, the remaining places will be allocated by the drawing of lots.

Any unallocated places within the 'Community Places' will be added to the number of 'Church Places' available.

Right of appeal

Unsuccessful applicants have the right of appeal to an independent appeals panel. Appeal forms are available from the Local Authority's Admission Team. Appeals should be made in writing within 20 days of receipt of the letter and sent to the address on the form.

Waiting List

Where a Year 6 child is refused an offer of a Year 7 place at Immanuel College due to oversubscription, parents and carers may contact the Local Authority Admissions Team and request that their child's name be placed on Immanuel College's waiting list. The waiting list will be maintained by the Local Authority until December of the academic year for which application was made. Waiting lists will be maintained in order of the oversubscription criteria.

Notes for Admissions to Years 7-11 at any time of year (in year admissions)

Any parent or carer who would like to apply for a place at Immanuel College for Years 7-11 at any time other than transition (see above) must complete an 'in-year common application form' which is available from the Local Authority and should be returned to them.

Laisterdyke Leadership Academy (Academy)

The Academy Trust of Laisterdyke Leadership Academy are the admissions authority for the school. The admissions process is part of the Bradford City Council's determined scheme for co-ordinated admissions to secondary schools.

All applicants are required to complete their home Local Authority's common application form by 31st October 2016. Parent(s) / carer(s) will be advised of the outcome of their application on 1st March 2017.

The published admission number for the Year 7 intake in 2017 is 180.

All applicants will be admitted if 180 or fewer apply.

When applications for admission exceeds the number of places available, the Academy will admit children in accordance with the oversubscription criteria below, once all children with a statement of special educational needs or education, health and care plan, naming the Academy, have been admitted.

1. Looked after children or a child who was previously looked after, but immediately after being looked after became subject to an adoption, child arrangements, or special guardianship order (see note 1).
2. Where children have exceptional Social or Medical Needs. Medical conditions/reasons must be supported by independent professional recommendations from the child's paediatrician or consultant. Social reasons are where they are deemed essential by an independent professional recommendation from the Director of Social Services, Probation, Children and Family Court Advisory and Support Service [CAFCASS] etc. and Local Authority on behalf of the Council considers that a place should be offered on these grounds.
3. Children who have older brothers or sisters [siblings] of statutory school age attending the college where the student currently attending will be continuing in the Academy at the time of admission of the sibling (see note 2).
4. Children who live nearest from home to the Academy.

Tie-breaker

If any criteria are oversubscribed, then priority will be given to those children who live nearest from home to the college. The distance will be measured in a straight line from the main entrance of the Academy to the main entrance of the home address, using Bradford City Council's computerized mapping system. If the distance between the children's' homes and the Academy is the same, which includes the same geographical property reference (such as a block of flats), then random allocation will be used as a tie-breaker. The random allocation process will be undertaken by Bradford City Council's Admissions Team at the Council Offices in the presence of a Academy representative.

Waiting list

Details of children who are refused admission for the Academy year 7 group each September, will automatically be included on the waiting list for the Academy, where the Academy is a higher preference than the school where your child was allocated a place. Parent(s)/carer(s) who wish their child's details to be included on the waiting list for the Academy, even though a place has been allocated at a higher preference school, should contact Bradford City Council's Admissions Team.

The waiting list will be maintained by the Academy in accordance with the oversubscription criteria, until 31st December in the academic year of Year 7 admission. Parent(s)/carer(s) are advised to contact the Academy, if they want their child's details to be kept on the waiting list, from the spring term onwards.

In-year admission

The in - year admission process is managed by Bradford City Council. Parent(s)/carer(s) are required to complete the application form, which is available from, and returnable to, Bradford City Council.

For some children, it may not be possible to secure admission under the in year admission process. Where this is the case, Bradford City Council will apply the Fair Access Protocol to secure the most appropriate educational provision for these children.

The in-year admission waiting list will be maintained by the Academy, in accordance with the oversubscription criteria.

For children who have a statement of special educational needs or education, health and care plan, the in - year admission process will not apply. Their request for admission will be dealt with by the home Local Authority's Special Educational Needs Team.

Appeals

Parent(s) / carer(s) have a legal right of appeal to an independent appeal panel against the decision not to offer admission at the Academy. The appeals process will be administered by Bradford City Council, on behalf of the

college. Parent(s) / carer(s) who wish to appeal will be advised in writing to contact the Academy for an appeal form.

Parent(s) / carer(s) will be given at least 20 school days to prepare and submit their written case to the independent appeal panel. They will normally receive 14 days' notice of the place and time of the hearing, if they wish to attend, in order to present the case in person.

The decision letter from the independent appeal panel, which will include the reasons for the decision, will be communicated to all parties as soon as possible, but no later than 5 school days, after the hearing.

One in a Million (Free School)

Application Procedure

The school's Published Admission Number (PAN) is 60 for entry into year 7 and for all other year groups. All applicants will be admitted if 60 or fewer apply.

Applications will be made on the common application form.

If applying for one of the 'Arts, Enterprise or Sports' places then in addition to listing the school on the common application form, applicants must provide supporting evidence from a relevant professional by the deadline date for applications, ie 31 October 2016.

The admission of pupils with a statement of special educational needs which names the school, is dealt with by a separate procedure. Such children will be admitted without reference to the oversubscription criteria below.

Oversubscription Criteria

a) 'Looked after children' or 'previously looked after children' (see note 1)

b) Children with a sibling attending the school at the time of application (see note 2).

c) Children with an exceptional medical or social need, supported by a written recommendation from an independent professional such as a hospital consultant/paediatrician or social worker. The letter **must** explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support.

d) Children who clearly show an aptitude in Arts, Enterprise or Sports (up to 10% of places). This will be assessed by clear written evidence from a relevant professional(s) and/or previous teachers of competence at a high level (see note 3). If more applications are received than available places, they will be offered by random selection.

e) Children whose home address is within the following three priority areas (see note 4):

   1. Less than one mile straight line distance from the school (up to 20% of places)
   2. Between one and two miles straight line distance from the school (up to 40% of places)
   3. Over two miles straight line distance from the school (up to 40% of places)

Tie Break

When demand exceeds places in any of the above criteria, places will be offered by random selection which will be independently adjudicated.

Appeals

The One in a Million Free School appeals process will be in accordance with the School Admission Appeals Code and is documented separately as the 'Admissions Appeals Procedure'. The procedure and appeal forms will be available on the School's website or on request from the school. The appeal panel will be independent of the school.

In-Year Admissions

Mid year applications to the school should be made using the Local Authority's 'In Year Application Form' which can be obtained from the Admissions Team, tel **01274 439200** or from the Bradford Council website **www.bradford.gov.uk**

Tong High School (Academy)

Tong High School has an agreed Published Admission Number of 270 pupils in years 7 – 11. Tong High School will accordingly admit 270 pupils in years 7 – 11 if sufficient applications are received. Where there are fewer applicants than places available, all applicants will be admitted.

All children with a statement of special educational needs or Educational Health & Care Plan which names Tong High School will be admitted even if there are no available places.

Where the number of applications for admission is greater than the Published Admission Number, applications will be considered against the criteria set out below:-

A Children in public care or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order. (Need proof, see page 17 of Parents Guidelines booklet)

B 1) Where the parents' preference is based on special medical reasons for admission which are deemed essential by an independent professional recommendation from the child's paediatrician or medical consultant. The school will require written evidence of this recommendation, signed by the expert in question.

2) Where social reasons for admission exist which are deemed essential by an independent professional recommendation from the Director of Social Services, or the Director of the Probation Service, or the Children and Family Court Advisory and Support Service. The school will require written evidence of this recommendation, signed by the Director or an equivalent senior figure.

C Children resident in the school's priority admission area who have an older brother or sister, attending from the same address, and who will still be attending the school at the time of admission. (in-area siblings) (See note 3.9)

D Children who currently have a place at the following Primary schools:-Barkerend, Birkenshaw, Bowling Park, Byron, Carrwood, East Bierley, Fearnville, Gomersal, Killinghall, Knowleswood, Lapage, Lowerfields, Newby, Newhall, Ryecroft, , St Johns, St Matthews and Thornbury.

E Children resident outside the school's priority admission area who have an older brother or sister, attending from the same address, who will still be attending the school at the time of admission. (out-of-area siblings) (see note 3.9)

F Staff children: The school reserves the right to offer places to the children of permanent staff who have worked at the school for two years or more or staff with less than two years' service in "skills shortage areas" in order to attract and retain those staff and benefit the pupils in the school.

G Other children resident in the school's priority admission area.

H Other children resident outside the school's priority admission area

The Admissions Policy can be seen in full on the schools website

4 Admission policies for Catholic schools

The following explanatory notes apply to the admission policies for St Bede's & St Joseph's Catholic College and The Holy Family Catholic School and form part of their oversubscription criteria:

Catholic means a member of a church in communion with the See of Rome. A certificate of baptism in a Catholic church, or a certificate of reception into the full communion of the Catholic Church, will normally evidence this. This includes the Eastern Catholic Churches.

Catechumens are those children who have expressed an explicit desire to be baptised into the Roman Catholic Church and who are currently preparing to receive the same by regular participation in Sunday worship and a recognised programme of preparation. A letter from the Catholic priest preparing the child is required.

Straight Line Distance will be measured from the main entrance of the school to the home. Measurements are taken from the child's home address to the main entrance of the school building.

St Bede's & St Joseph's Catholic College

St Bede's and St Joseph's Catholic College is a co-educational school which has admitted boys and girls since September 2014. The governing body has responsibility for admissions to the school and intends to admit 290 children to Year 7 and 12 external applicants into Year 12 (Sixth Form).

Whenever there are more applications than places available priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. If the number of preferences received is less than the admission number then all preferences will be met. By applying to this school, parents or carers are declaring their support for the aims and ethos of the school.

Oversubscription Criteria

1. "Looked After" children from Catholic families or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Baptised Catholic children who are living in the parishes of St Anthony, Clayton, St Clare, St Mary (St Columba and St Mary's & St Peter), St Cuthbert and First Martyrs of Rome, St Francis of Assisi and Immaculate Conception, Mary Mother of God (St Winefride and St John the Evangelist), St Joseph, Bradford, St Patrick, St Matthew, Our Lady of Czestochowa, St William (St William and Sacred Heart), Our Lady and St Joseph, Bingley, St Theresa Benedicta of the Cross (St Walburga and St Aidan), and go to the Catholic primary schools serving these parishes. A list of these schools is included in the notes.
3. Other baptised Catholic children resident in the above named parishes.
4. Other baptised Catholic children in the Catholic primary schools serving these parishes.
5. Other baptised Catholic children.
6. Other "Looked After" children or children who were previously looked after but ceased to be so because they were adopted or became subject to a resident or special guardianship order.
7. Non Catholic children attending Partner Catholic Primary Schools. (see point 2 above
8. Children of other Christian denominations or of other Faiths whose parents or carers are in sympathy with the aims and ethos of the school and whose application is supported in writing, by a minister of religion, or an appropriate religious leader.
9. Other applicants.

Catechumens are to be given priority next after baptised Catholics in each of the above categories.

The attendance of a brother or sister at the school at the time when the younger child starts school will increase the priority of an application within each category. (see notes)

Application Procedures and Timetable

Failure to provide a Common Application Form (CAF) would mean that the application is not valid and failure to provide a Supplementary Information Form (SIF) could mean that the applicant is placed in the last criteria. A standard application form, known as the Common Application Form must be completed and returned to the Local Authority's Admissions Team by 31 October 2016. The school's SIF should be submitted by 31 October 2016 to the school. Parents or carers will be advised of the outcome of their applications on 1 March 2017.

Admissions outside the normal admission round
Applications should be made to the school and will be

dealt with by the governing body. If there is more than one application for an available place the oversubscription criteria listed in the appropriate policy for the year group will be used. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above and will be advised of their rights to appeal the governors' decision to an independent appeal panel.

Waiting Lists

As well as their right of appeal, unsuccessful applicants will be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are taken off the list at the end of the academic year.

Partner Primary Schools

Our Lady & St Brendan's, The Bank, Bradford BD10 0QA
St Anthony's, Bradford Road, Clayton BD14 6HW
St Anthony's, High Busy Lane, Shipley BD18 1HD
St Clare's, Fagley Road, Bradford BD2 3JD
St Columba's, Tong Street, Bradford BD4 9PY
St Cuthbert's & First Martyrs', Scotchman Road, Heaton BD9 5AT
St Francis', Myers Lane, Bradford BD2 4ES
St John The Evangelist, Beacon Road, Bradford BD6 3DQ
St Joseph's, Crownest Road, Bingley BD16 4HQ
St Joseph's, Park Lane, Bradford BD5 0RB
St Mary's & St Peter's, Upper Nidd Street, Bradford BD3 9ND
St Matthew's, Saffron Drive, Allerton BD15 7NE
St Walburga's, Victoria Park, Shipley BD18 4RL
St William's, Young Street, Bradford BD8 9RG
St Winefride's,St Pauls Avenue, Bradford BD6 1SR

The Holy Family Catholic School (voluntary-aided)

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school. The governing body has responsibility for admissions to the school and intends to admit 165 pupils to Year 7.

Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. Baptised Catholic children who live in the primary school defined areas of St Anne's Keighley, St Joseph's Ingrow, Our Lady of Victories Guardhouse, St Stephen's School Skipton and go to the Catholic primary schools serving those areas. Apply online at www.bradford.gov.uk/admissions section
3. Other baptised Catholic children who live in the above named defined areas.
4. Other baptised Catholic children in the Catholic primary schools serving these areas.
5. Other baptised Catholic children.
6. Children of Catholic Parents evidenced by a Baptismal Certificate from one parent.
7. Other looked after children other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order..
8. Children of other Christian denominations or of other Faiths whose parents or carers are in sympathy with the aims and ethos of the school and whose application is supported in writing, by a minister of religion, or an appropriate religious leader.
9. Other children who attend a Catholic school named in Category 2.
10. Other applicants. Catechumens are to be given priority next after baptised Catholics in each of the above categories.nline at www.bradford.gov.uk/admissions

The attendance of a brother, or sister, at the school at the time when the younger child starts school will increase the priority of an application within each category (see notes). Students who have entered school under the in-year fair access protocol do not count towards this tie-break.

Application Procedures

The common application form must be completed and returned to the Local Authority by 31 October 2016. The Supplementary Information Form which is available from the partner primary schools and The Holy Family Catholic School should be submitted by 31 October 2016 to the school, addressed to the Admissions Officer, The Holy Family Catholic School, Spring Gardens Lane, Keighley, BD20 6HL. Parents or carers will be advised of the outcome of their applications on 1 March 2017. Failure to provide a common application form would mean that the application is not valid and failure to provide a Supplementary Information Form could mean that the applicant is placed in the last criteria.

Appeals

Parents have the right to appeal to an independent appeal panel if their application results in their child being refused a place at The Holy Family Catholic School. Appeal forms can be obtained from the Admissions Team.

Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.

Secondary schools in the Bradford Metropolitan District

School (including address, phone and name of headteacher)	Type of school	Applications for 2016 (number of applications considered and how allocations were made)	Admission number for Sept 2017	Admission on roll as at January Census 2016	General information
Appleton Academy Woodside Road Wyke, Bradford BD12 8AL Phone: 01274 600550 Email: info@appletonacademy.co.uk Website: www.appletonacademy.co.uk Mrs H Jones	Academy	187 Applicants 32 pupils transferred from primary phase 36 siblings allocated 93 allocated on distance (furthest distance 2.70 miles)	165	868	The academy is an all-through school for children aged 3 – 19. Pupils attending the academy in year 6 will automatically transfer to year 7 but application forms must still be completed.
Beckfoot School Wagon Lane, Bingley, BD16 1EE Phone: 01274 771444 Email: admin@beckfoot.org Website: www.beckfoot.org Mr D Horn	Academy	707 applicants 258 allocated within priority area (furthest distance 1.278 miles) 12 allocated on exceptional grounds)	270	1634	The school has a Designated Special Provision for pupils with physical disabilities.
Beckfoot Oakbank School Oakworth Road, Keighley BD22 7DU Phone: 01535 210111 Email: office@oakbank.org.uk Website: www.oakbank.org.uk Mr D Maxwell	Academy from 01.09.16	264 applicants 264 allocated	300	1557	
Beckfoot Upper Heaton Thorn Lane, Haworth Road Bradford BD9 6ND Phone: 01274 493533 Email: info@bvb.ngfl.ac.uk Website: www.bvb.ngfl.ac.uk Mr S Wade	Academy	140 applicants 140 allocated	120	432	The school is co-educational accepting applications from both boys and girls.
Belle Vue Girls' School Thorn Lane, Bingley Road Bradford BD9 6NA Phone: 01274 492341 Email: community@bvg.ngfl.ac.uk Website: www.bvg.ngfl.ac.uk Mrs M Copeland	Academy	224 applicants 224 allocated	180	1164	
Bingley Grammar School Keighley Road Bingley BD16 2RS Phone: 01274 807700 Email: school@bingleygrammar.org Website: www.bingleygrammar.org Mr L Weston	VA	458 applicants 4 allocated on medical grounds 124 allocated in priority area 172 allocated outside priority area (furthest distance 3.42 miles)	300	1772	
Bradford Academy Teasdale Street Bradford BD4 7QJ Phone: 01274 256789 Email: info@bradfordacademy.co.uk Website: www.bradfordacademy.co.uk Mr G Dawkins	Academy	334 applicants 5 allocated on social/ medical grounds 2 allocated as children of staff 101 siblings 43 allocated on faith grounds 79 allocated from feeder schools	205	1372	If applying on faith grounds, applicants must also complete the academy's supplementary form and return it to the academy by 31 October 2016. The academy has a designated specialist provision for pupils with physical difficulties and autism.

School (including address, phone and name of headteacher)	**Type of school**	**Applications for 2016** (number of applications considered and how allocations were made)	**Admission number for Sept 2017**	**Admission on roll** as at January Census 2016	**General information**
Bradford Forster Academy Fenby Avenue Bradford BD4 8RG Phone: 01274 302400 Email: info@bradfordfacademy.co.uk Website: www.bradfordforsteracademy.co.uk Mrs D Pickering	Academy	177 applications 186 allocated	210	133 (Yr7 only)	If applying on faith grounds, applicants must also complete the academy's supplementary form and return it to the academy by 31 October 2016.
Bradford Girls' Grammar School Squire Lane Bradford BD9 6RB Phone:01274 545395 Email: registrar@bggs.com Website: www.bggs.com Mrs K Matthews	Free School	449 applicants 34 pupils transferred from primary phase 70 pupils allocated from five ability bands	104	592	The closing date for the return of the supplementary form is 31 October 2016. Applicants will then be invited to sit a fair banding assessment on 12 November 2016.
Buttershaw Business and Enterprise College Reevy Road West, Buttershaw Bradford BD6 3PX Phone: 01274 676285 Email: admin@buttershaw.net Website: www.buttershaw.net Mr R Hughes	Academy from 01.09.16	246 applicants 270 allocated	270	1441	
Carlton Bolling College Undercliffe Lane Bradford BD3 0DU Phone: 01274 633111 Email: admin@carltonbolling.co.uk Website: www.carltonbolling.co.uk Mr A Kneeshaw	Community	254 applicants 110 allocated from priority area with siblings 122 allocated from priority area 6 allocated from outside priority area Furthest distance allocated 2.17 miles	270	1462	
Dixons Allerton Academy Oaks Lane Allerton, Bradford BD15 7RU Phone: 01274 770230 Email: admin@dixonsaa.com Website: www.dixonsaa.com Mrs R Kidd	Academy	807 applications 2 LAC/FLAC allocated 5 SEN pupils 200 allocated from nine ability bands 33 pupils allocated with siblings	240	1390	The closing date for the return of the supplementary information form is 3.30pm on 23 September 2016. Applicants will then be invited to sit a fair banding assessment on Saturday 15 October 2016.
Dixons City Academy Ripley Street Bradford BD5 7RR Phone: 01274 776777 Email: info@dixonsca.com Website: www.dixonsca.com Ms S Watson	Academy	798 applications 165 pupils allocated from nine ability bands by random selection	165	1094	The closing date for the return of supplementary application form is 3.30pm on 23 September 2016. Applicants will then be invited to sit a fair banding assessment on Saturday 15 October 2016.
Dixons Kings Academy Northfield Road Bradford BD7 2AN Phone: 01274 449706 Email: enquiries@kings.ac Website: www.kings.ac Mr N Miley	Academy	331 applicants 160 pupils allocated from nine ability bands by random selection	160	838	The closing date for the return of supplementary information form is 3.30pm on 23 September 2016. Applicants will then be invited to sit a fair banding assessment on Saturday 15 October 2016.

School (including address, phone and name of headteacher)	**Type of school**	**Applications for 2016** (number of applications considered and how allocations were made)	**Admission number for Sept 2017**	**Admission on roll** as at January Census 2016	**General information**
Dixons McMillan Academy Trinity Road Bradford BD5 0BE Phone: 01274 424350 Email: info@dixonsma.com Website: www.dixonsma.com Mr W Davies	Free School	397 applicants 112 pupils allocated from nine ability bands by random selection	112	224 (Yr 7 & 8)	The closing date for the return of supplementary application form is 3.30pm on 23 September 2016. Applicants will then be invited to sit a fair banding assessment on Saturday 15 October 2016. Pupils are currently accommodated in the Dixons Trinity Academy building.
Dixons Trinity Academy Trinity Road Bradford BD5 0BE Phone: 01274 424350 Email: info@dixonsta.com Website: www.dixonsta.com Mr L Sparkes	Free School	619 applicants 112 pupils allocated from nine ability bands by random selection	112	456	The closing date for the return of supplementary application form is 3.30pm on 23 September 2016. Applicants will then be invited to sit a fair banding assessment on Saturday 15 October 2016.
Feversham College Cliffe Road Bradford BD3 0LT Phone: 01274 559500 Email: administrator@fevershamcollege.com Website: www.fevershamcollege.com Miss C Skelding	Academy	309 applicants Allocated pupils: 1 Looked after child 3 - BD1 priority area 0.57 miles 6 - BD2 priority area 0.60 miles 9 – BD3a priority area 1.28 miles 15 - BD3b priority area 1.28 miles 30 – BD5 priority area with sibs 8 in PA 17 sibs outside 1 other 4 (furthest distance 1.99 miles) 20 – BD7 priority area with sibs 3 in PA 17 sib outside 0 other 7 (furthest distance 3.29 miles) 13 – BD8 priority area 0.957 miles 6 – BD9 priority area 1.69 miles 17 places on straight line distance (0.97 miles)	120	720	The closing date for the return of the supplementary information form is 31 October 2016. If you do not fill in the SIF **and** the CAF your child will not be considered for a place, even if there is a sibling in the school.
Grange Technology College Haycliffe Lane Bradford BD5 9ET Phone: 01274 775335 Email: info@southfieldgrange.org.uk Website: www.grangetechcollege.co.uk Miss A Mander	Academy	341 applicants 3 allocated on exceptional grounds 273 allocated within priority area 24 allocated outside (furthest distance 1.18 miles)	300	1754	The school has two designated specialist provisions for autism.
Hanson Academy Sutton Avenue, Bradford BD2 1JP Phone: 01274 776200 Email: info@hansonacademy.org.uk Website: www.hansonschool.com Mr R Wood	Proposed Academy	298 Applicants 300 Allocated	300	1575	The school also has an Additional Resourced Centre for visually and hearing impaired pupils

School (including address, phone and name of headteacher)	**Type of school**	**Applications for 2016** (number of applications considered and how allocations were made)	**Admission number for Sept 2017**	**Admission on roll** as at January Census 2016	**General information**
Ilkley Grammar School Cowpasture Road Ilkley LS29 8TR Phone: 01943 608424 Email: admin@ilkleygs.ngfl.ac.uk Website: www.ilkleygrammarschool.com Ms H Williams	Academy	343 applicants 6 SEN students 5 Students who are looked after or who were previously looked after 255 allocated within priority area one (furthest distance 3.89 miles)	261	1538	
Immanuel College Leeds Road, Idle Bradford BD10 9AQ Phone: 01274 425900 Email: office@immanuelcollege.net Website: www.immanuelcollege.net Mrs J Tiller	Academy	397 applicants 3 EHCP pupils 5 LAC/FLAC pupils 5 students who are looked after or who were previously looked after 116 allocated on faith grounds 116 allocated within priority area.	240	1411	If applying on faith grounds, applicants must complete the school's supplementary form by 31 October 2016.
Laisterdyke Leadership Academy Thornbury Road, Bradford BD3 8HE Phone: 01274 401140 Email: office@laisterdyke.tetrust.org Website: www.laisterdykecollege.org.uk Mrs C Roberts	Academy	184 applicants 184 allocated	180	1021	
Oasis Academy Lister Park North Avenue, Bradford BD8 7ND Phone: 01274 362050 Email: elizabeth.raper@oasislisterpark.org Website: www.oasisacademylisterpark.org Mr I Richardson	Academy	150 applications 168 allocated	160	878	The school has a designated specialist provision for pupils with autism
One in a Million School Valley Parade Bradford BD8 7DY Phone: 01274 723439 Email: info@oneinamillion.org.uk Website: www.oneinamillion.org.uk Mr J Stockill	Free School	101 applicants 3 LAC/FLAC pupils 8 siblings allocated 16 allocated less than 1 mile 27 allocated between 1-2 miles 6 allocated over 2 miles	63	176 (Yrs 7, 8 & 9)	
Parkside School Parkside Terrace, Cullingworth Bradford, BD13 5AD Phone: 01535 272752 Email: mail@parksideschool.net Website: www.parksideschool.net Mr A Taylor	Proposed Academy	212 applicants 1 LAC/FLAC pupil 2 EHCP pupils 41 allocated in priority area one 44 allocated in priority area two 92 allocated outside (distance 3.1 miles)	180	984	The school has a designated specialist provision for pupils with autism.
Queensbury School Deanstones Lane, Queensbury, Bradford, BD13 2AS Phone: 01274 882214 Email: office@qbury.com Website: www.qbury.com Mrs E Hart	Academy from 01.09.16	144 applicants 240 allocated	240	943	
St Bede's & St Joseph's Catholic College Cunliffe Road, Bradford BD8 7AP Phone: 01274 401500 Email: admin@bedes.net Website: bedes.net Mr L A Bentley	VA	500 applicants 2 LAC Catholic pupils 265 feeder school/parish pupils 15 other faith pupils 8 non-faith siblings (furthest distance 0.79 miles)	290	2046	If applying on faith grounds, applicants must complete the school's supplementary information form by 31 October 2016. Lower School (Yrs 7- 9) are based at the site on Cunliffe Road and Upper School(Yrs 10–13) are at the site on Highgate Road.

School (including address, phone and name of headteacher)	**Type of school**	**Applications for 2016** (number of applications considered and how allocations were made)	**Admission number for Sept 2017**	**Admission on roll** as at January Census 2016	**General information**
The Holy Family Catholic School Spring Gardens Lane Keighley BD20 6LH Phone: 01535 210212 Email: hfcschool@holyfamily.ngfl.ac.uk Website : www.holyfamily.ngfl.ac.uk Mr M Hings	VA	172 applicants 5 EHCP pupils 3 LAC/FLAC pupils 61 feeder school/parish places 44 faith places 56 non-faith places (furthest distance 2.56 miles)	165 (+4 DSP)	915	If applying on faith grounds, applicants must complete the school's supplementary information form by 31 October 2016. The school has a designated specialist provision for pupils with autism.
The Samuel Lister Academy Cottingley New Road, Bingley BD16 1TZ Phone: 01274 567281 Email: info@samuellister.co.uk Website: www.samuellister.co.uk Ms B Osbourne	Academy	188 applicants 224 pupils allocated	180	686	
Thornton Grammar School Leaventhorpe Lane Thornton Bradford BD13 3BH Phone: 01274 881082 Email:office@thorntongs.ngfl.ac.uk Website: www.tgsonline.co.uk Mr R Browning	Academy from 01.09.16	394 applicants 7 EHCP pupils 3 LAC/FLAC pupils 1 allocated on social/ medical grounds. 133 allocated in priority area one 42 allocated in priority area two 54 allocated outside (furthest distance 0.87 miles)	260	1460	
Titus Salt School Higher Coach Road Baildon, Shipley BD17 5RH Phone: 01274 258969 Email: enquiries@titussaltschool.co.uk Website: www.titussaltschool.co.uk Mr I Morrel	Proposed Academy 01.01.17	427 applications 3 EHCP pupils 4 LAC/FLAC pupils 226 allocated in priority area 7 allocated outside priority area (furthest distance 1.924 miles)	240	1469	
Tong High School Westgate Hill Street Bradford BD4 6NR Phone: 01274 681455 Email: office@tongschool.co.uk Website: www.tongschool.co.uk Mr S Curran	Academy from 01.09.16	152 applicants 228 pupils allocated	270	1489	
University Academy Keighley Greenhead Road Keighley BD20 6EB Phone: 01535 210333 Email: office@uak.org.uk Website: www.uak.org.uk Ms B Addison	Academy	123 applicants 123 pupils allocated	180	709	The academy's name and sponsor are due to change in the new academic year. The academy will be known as Keighley Academy once this has been agreed.

List of secondary special schools in the Bradford Metropolitan District

The special schools below provide for pupils with severe learning difficulties, profound and multiple learning difficulties and severe and complex autistic spectrum disorders. Oastler School provides for pupils with emotional, social and behavioural difficulties.

School (including address, phone number and name of headteacher)	Age of pupils
Beechcliffe Special School, Greenhead Road, Keighley BD20 6ED Tel: 01535 603041 Mrs P Pearson	11 - 19 years
Hazelbeck Special School, Wagon Lane, Bingley BD16 1EE Tel: 01274 777107 Mrs S Pierce	11 -19 years
High Park School, Thorn Lane, Heaton, Bradford BD9 6RY Tel: 01274 696740 Mrs A Andrew	3 -19 years
Oastler's School, Flockton Road, Bradford BD4 7RH Tel: 01274 307456 Mrs L Brown	11 -19 years
Southfield School, Haycliffe Lane, Bradford BD5 9ET Tel: 01274 779662 Mr D Wall	11 - 19 years

Calderdale Council, Admissions Team, School and Children's Services, Northgate House, Halifax HX1 1UN Tel: 01422 392696

The North Halifax Grammar School, Moorbottom Rd, Illingworth, Halifax HX2 9SU The Crossley Heath School, Savile Park, Halifax, HX3 0HG	These are selective grammar schools. Closing date for applications is 2 September 2016.
Hipperholme & Lightcliffe High School, Stoney Lane, Lightcliffe, Halifax HX3 8TL	

Kirklees Metropolitan Council, Education Service, Oldgate House, 2 Oldgate, Huddersfield HD1 6QW Tel: 01484 225007

Leeds Council, Admissions, PO Box 837, Leeds LS1 9PZ Tel: 0113 222 4414

Benton Park School, Harrogate Road, Rawdon, Leeds LS19 6LX	
Guiseley School, Fieldhead Road, Guiseley, Leeds LS20 8DT	This school traditionally serves pupils living in Menston.
Prince Henry's Grammar School, Farnley Lane, Otley LS21 2BB	
St Mary's Catholic School, Bradford Road, Menston LS29 6AE	
Priesthorpe School, Priesthorpe Lane, Farsley, Pudsey LS28 8SG	

North Yorkshire County Council, Admissions Team, Harrogate Education Office, Ainsty Rd, Harrogate HG1 1XU Tel: 0845 0349420

Ermysted's Boys Grammar School, Gargrave Road, Skipton BD23 1PL	This is a selective grammar school for boys. All applications for selection tests must be put in writing to Craven Local Education Office. NB. The closing date was 22 July 2016.
Skipton Girls' High School, Gargrave Road, Skipton BD23 1QL	This is a selective grammar school for girls. Registration for the selection tests must be completed and returned to the school by 14 September 2016.
South Craven School, Holme Lane, Cross Hills, Keighley BD20 7RL	The school traditionally serves pupils living in Silsden, Eastburn and Steeton as well as the Craven district.

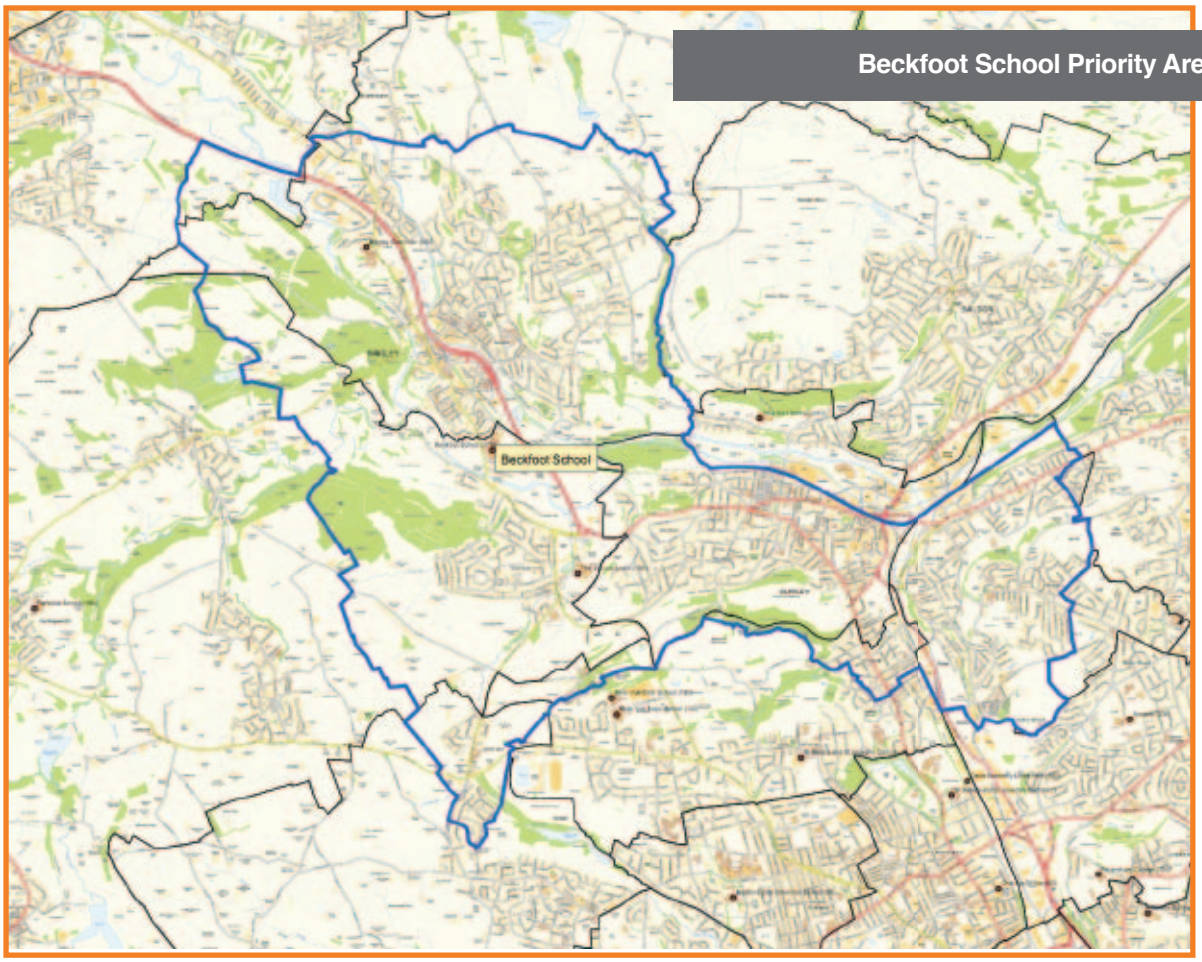
Maps showing secondary school priority admission areas

The following schools include priority areas as part of their admission arrangements:-

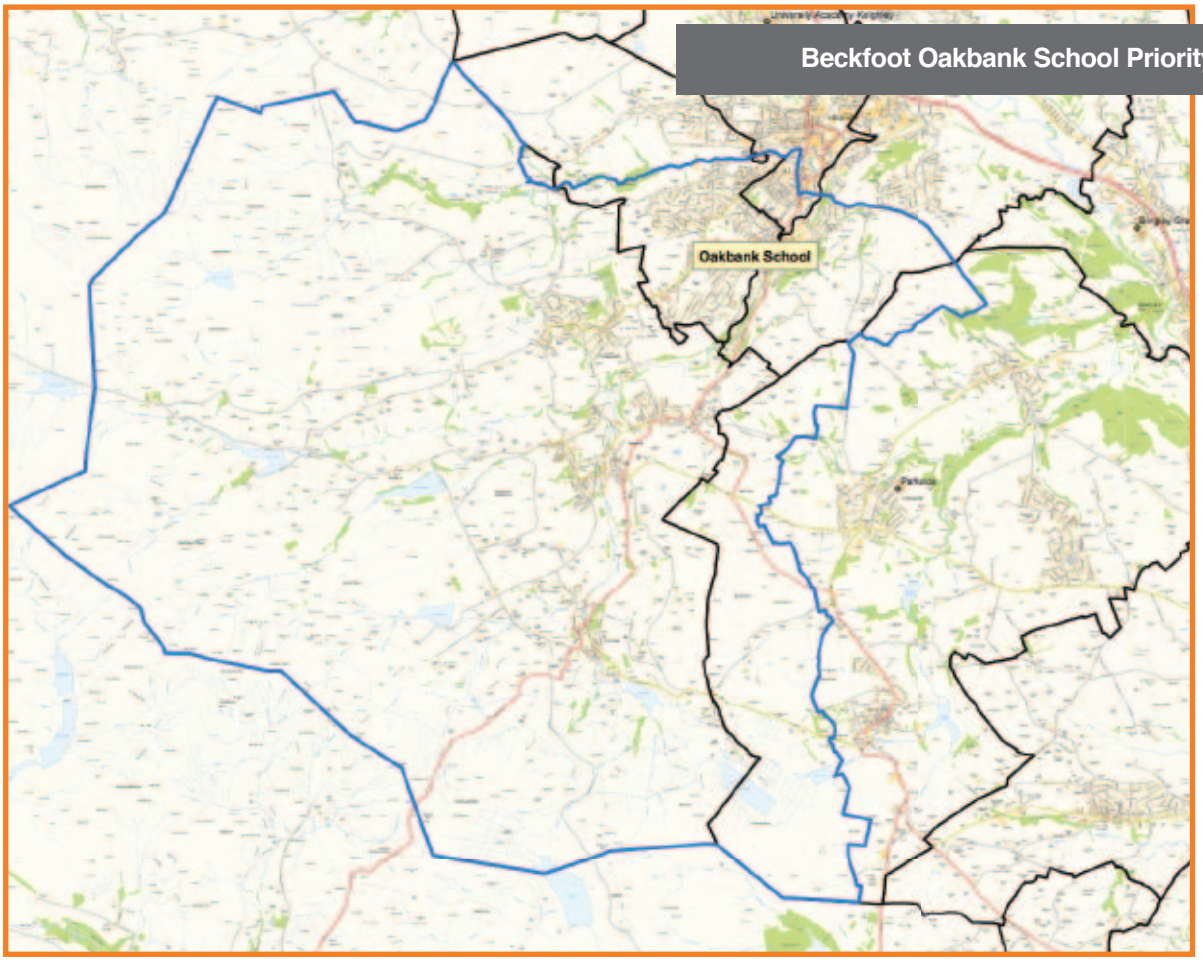
School	Page	School	Page
Beckfoot School	40	Immanuel College	45
Beckfoot Oakbank School	40	Oasis Academy Lister Park	46
Beckfoot Upper Heaton	41	One in a Million School	46
Belle Vue Girls School	41	Parkside School	47
Bingley Grammar School	42	Queensbury School	47
Buttershaw Business & Enterprise College	42	The Samuel Lister Academy	48
Carlton Bolling College	43	Thornton Grammar School	48
Feversham College	43	Titus Salt School	49
Grange Technology College	44	Tong High School	49
Hanson School	44	University Academy Keighley	50
Ilkley Grammar School	45		

More information on these maps can be found at:
https://bso.bradford.gov.uk/council/Schools/CMSPage.aspx?mid=2163

Beckfoot School Priority Area



Beckfoot Oakbank School Priority Area



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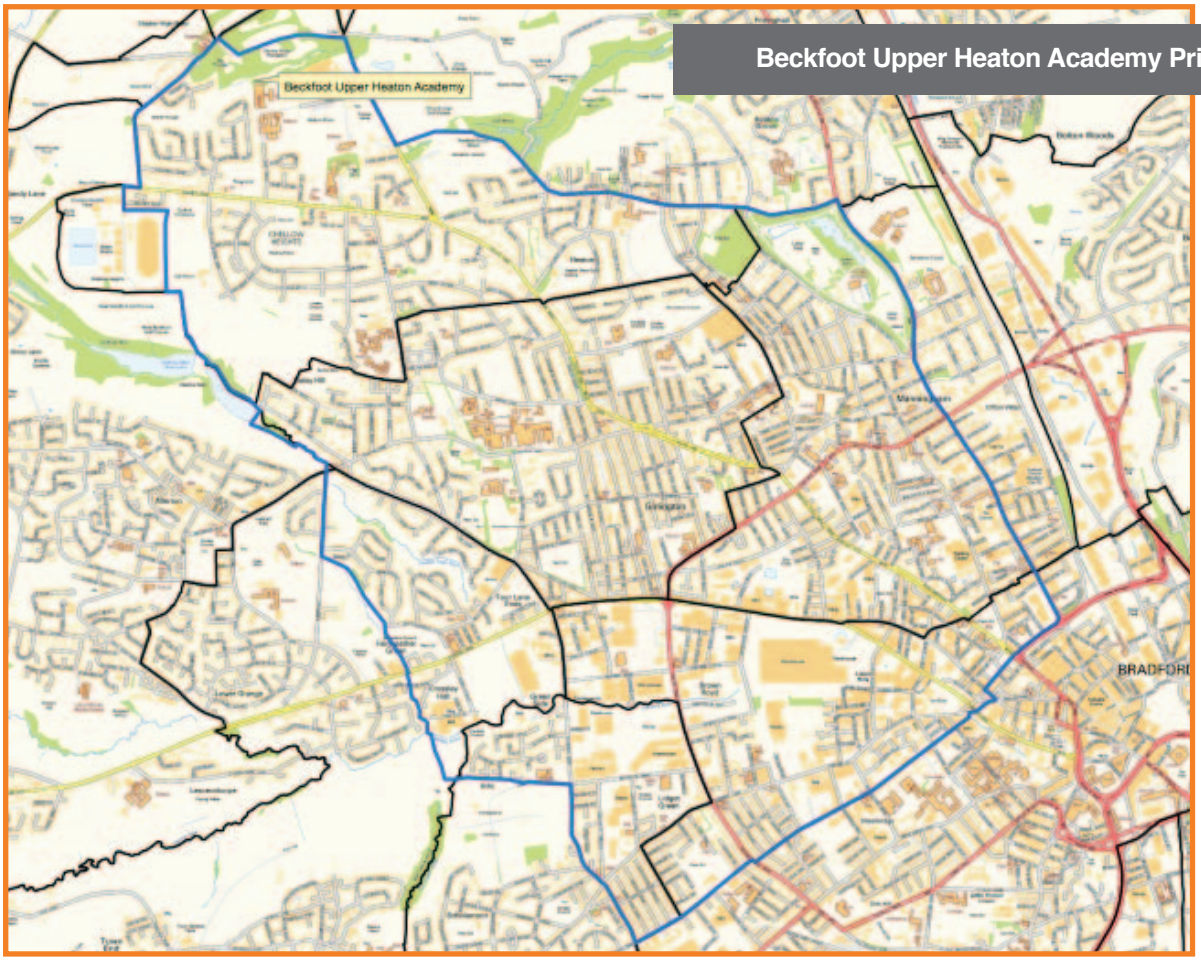
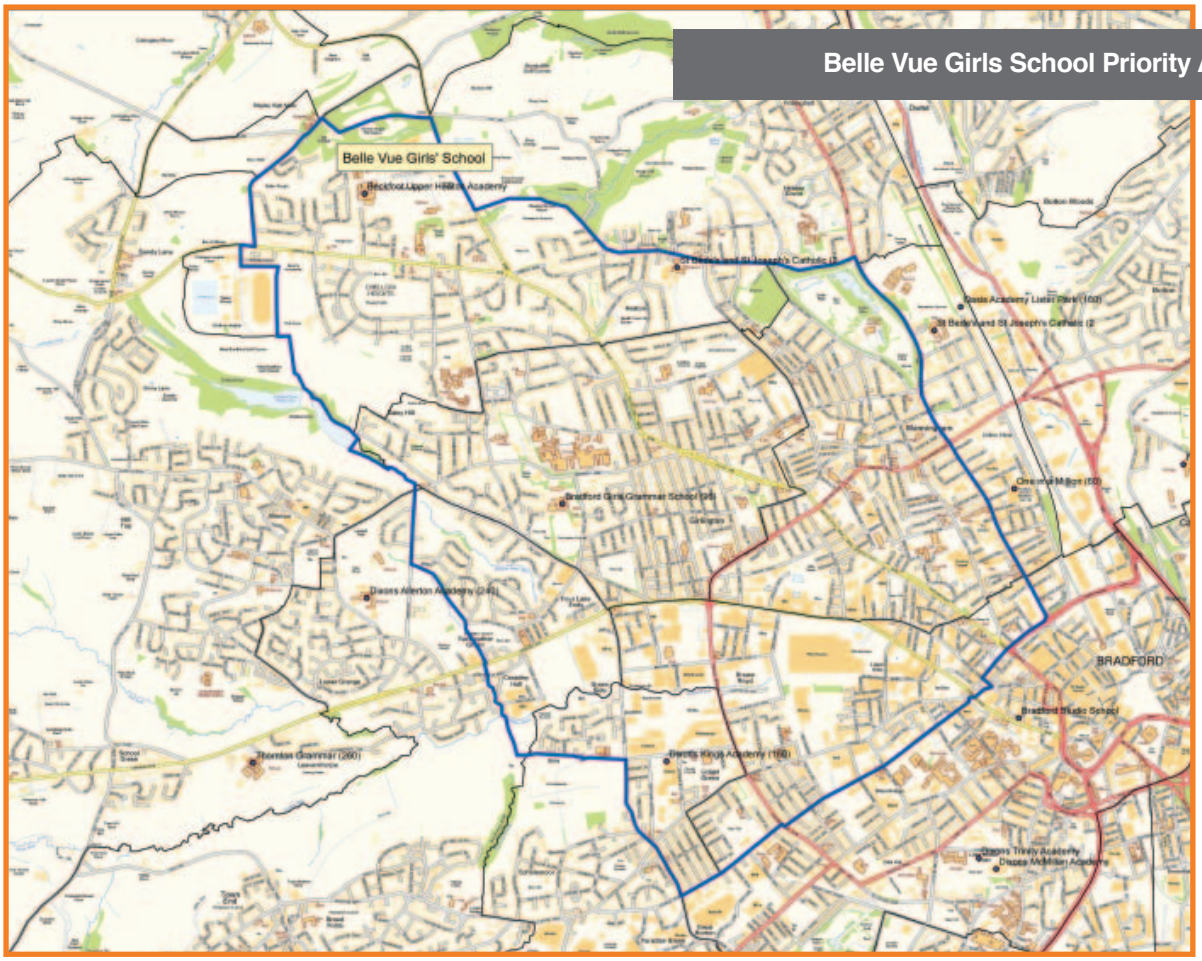
Beckfoot Upper Heaton Academy Priority Area



Belle Vue Girls School Priority Area



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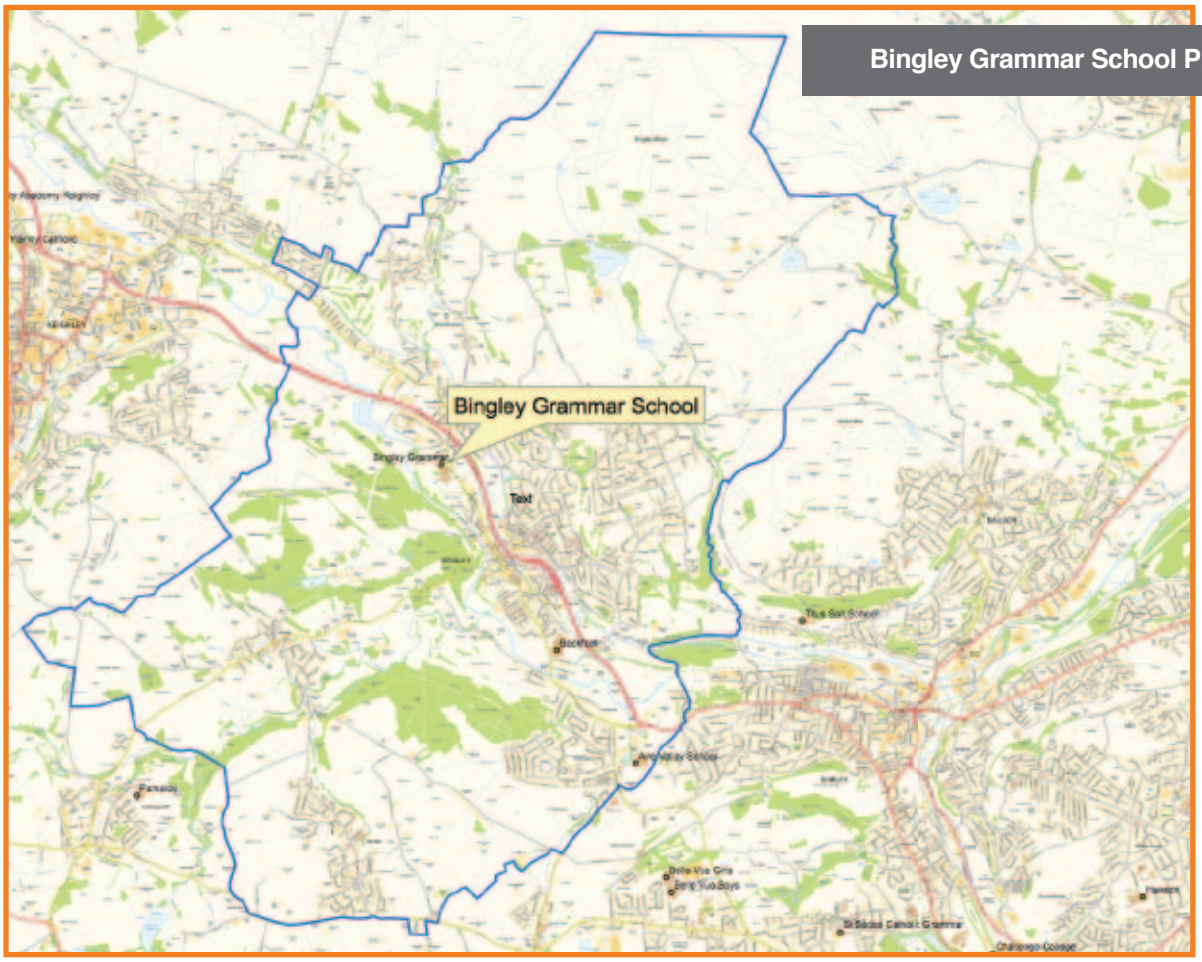
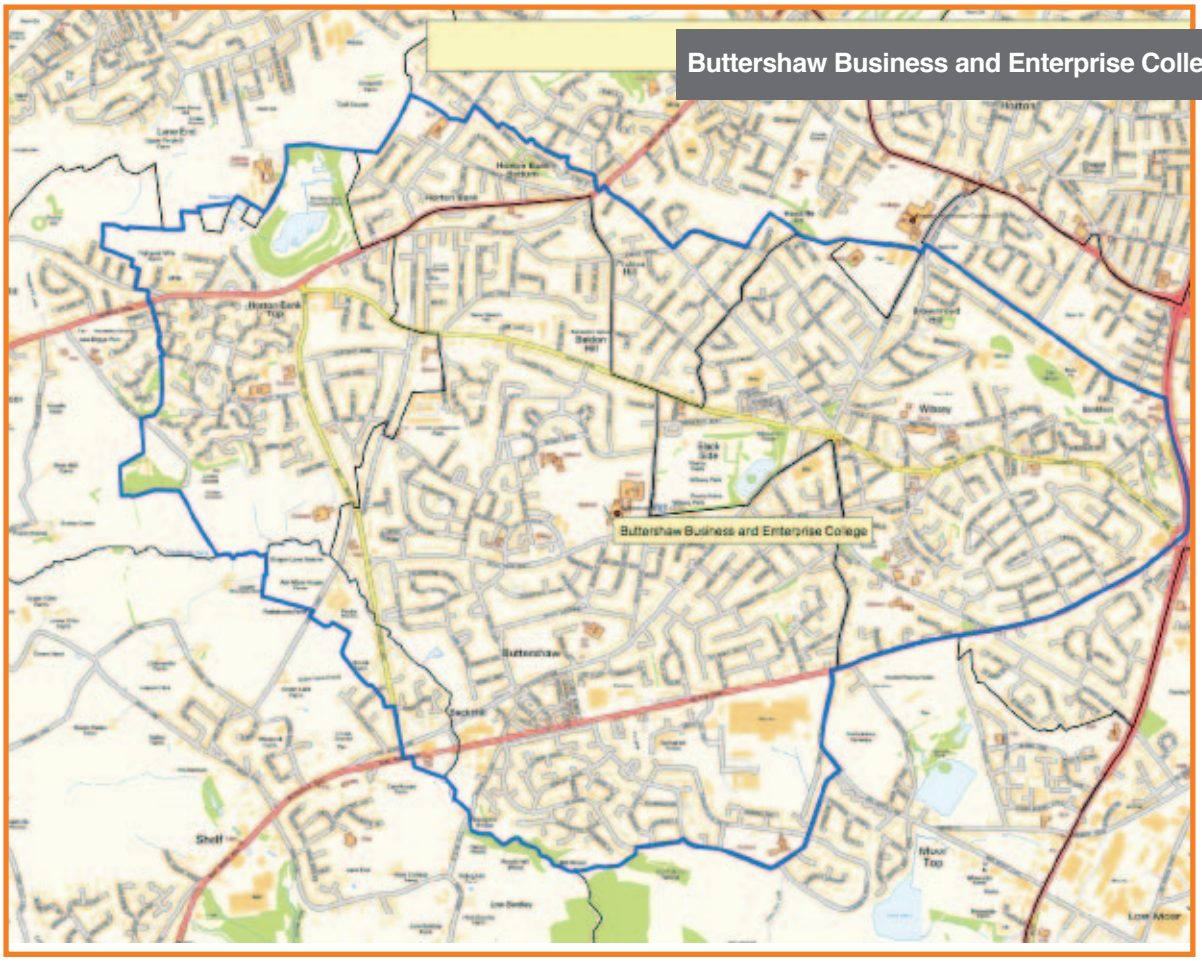
Bingley Grammar School Priority Area



Buttershaw Business and Enterprise College Priority Area



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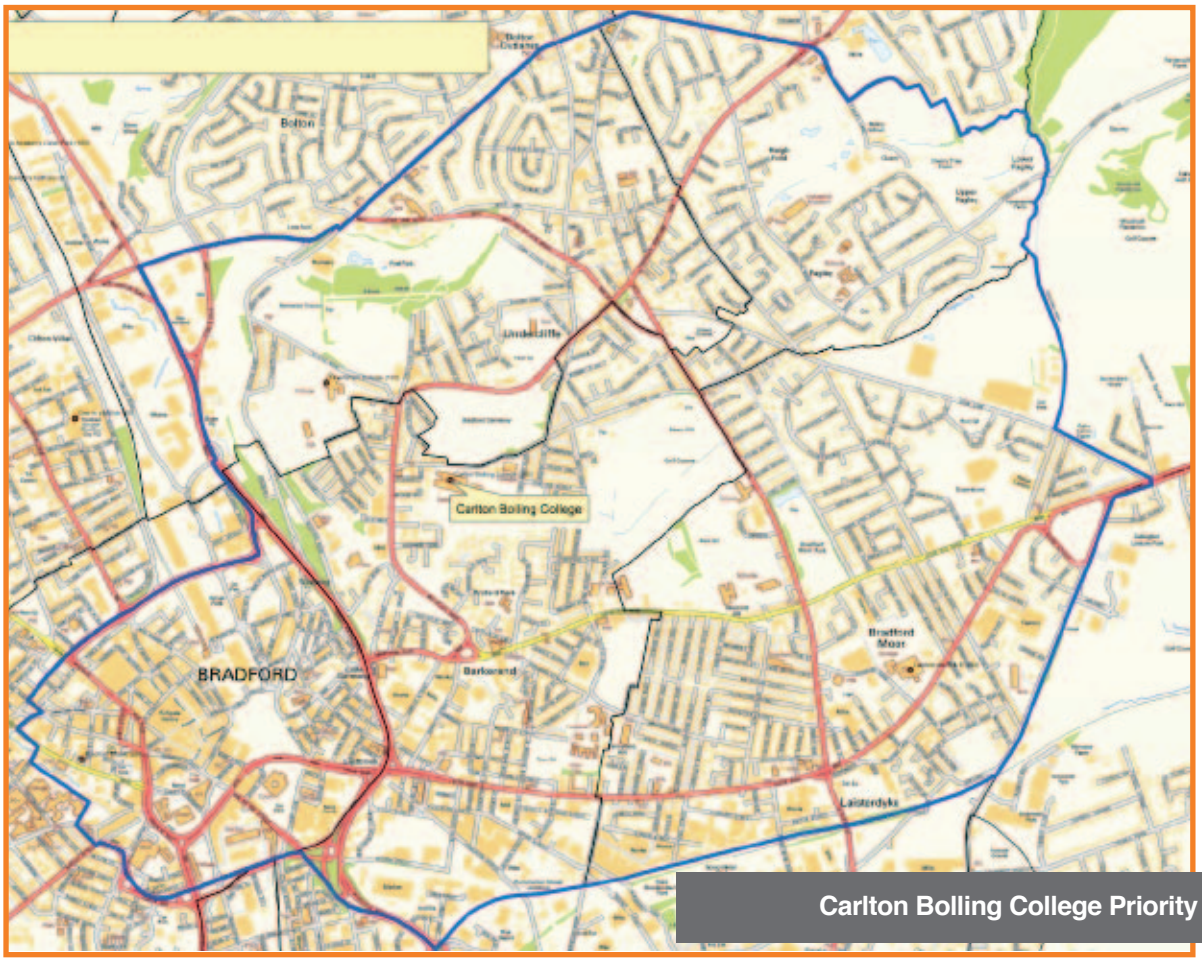
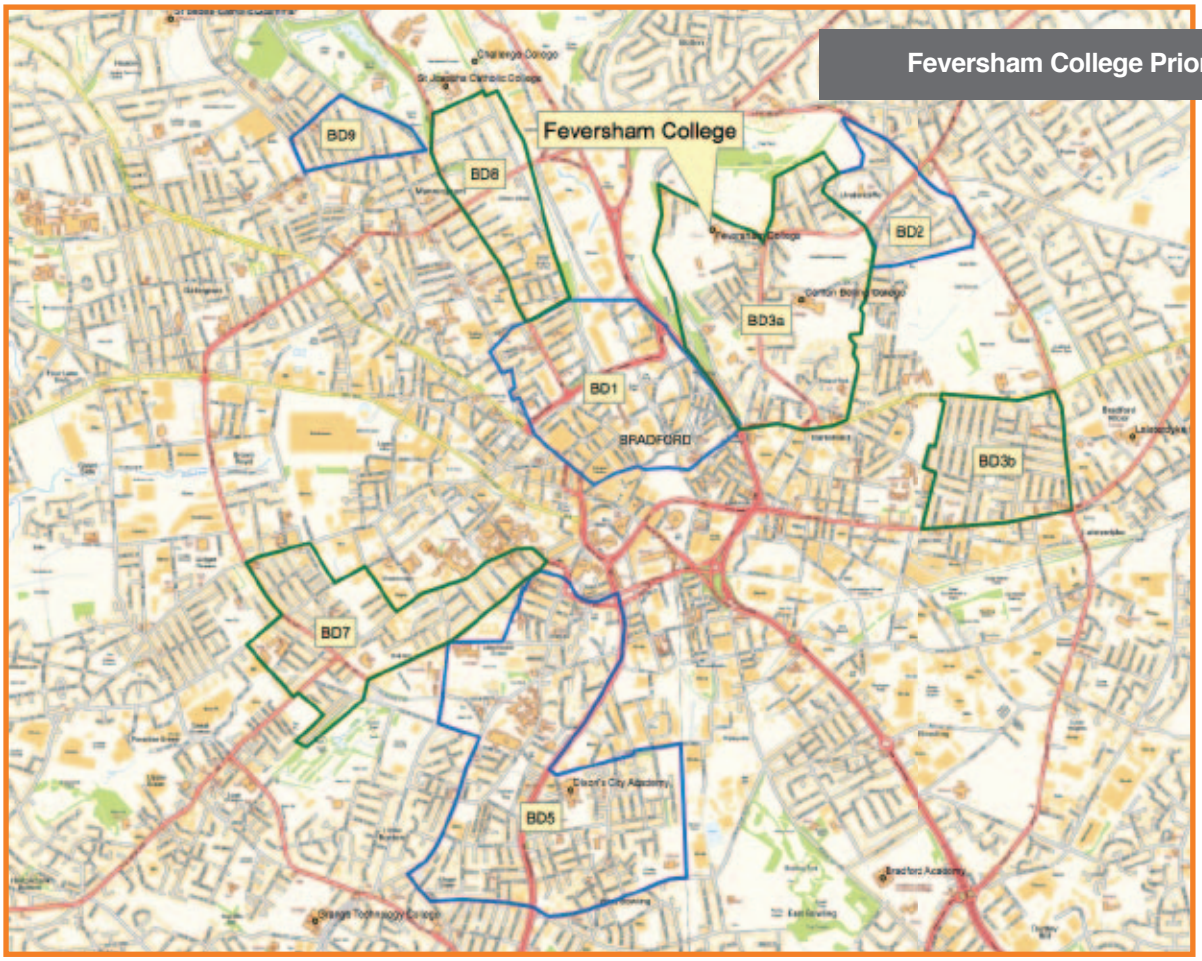


Carlton Bolling College Priority Area



Feversham College Priority Areas

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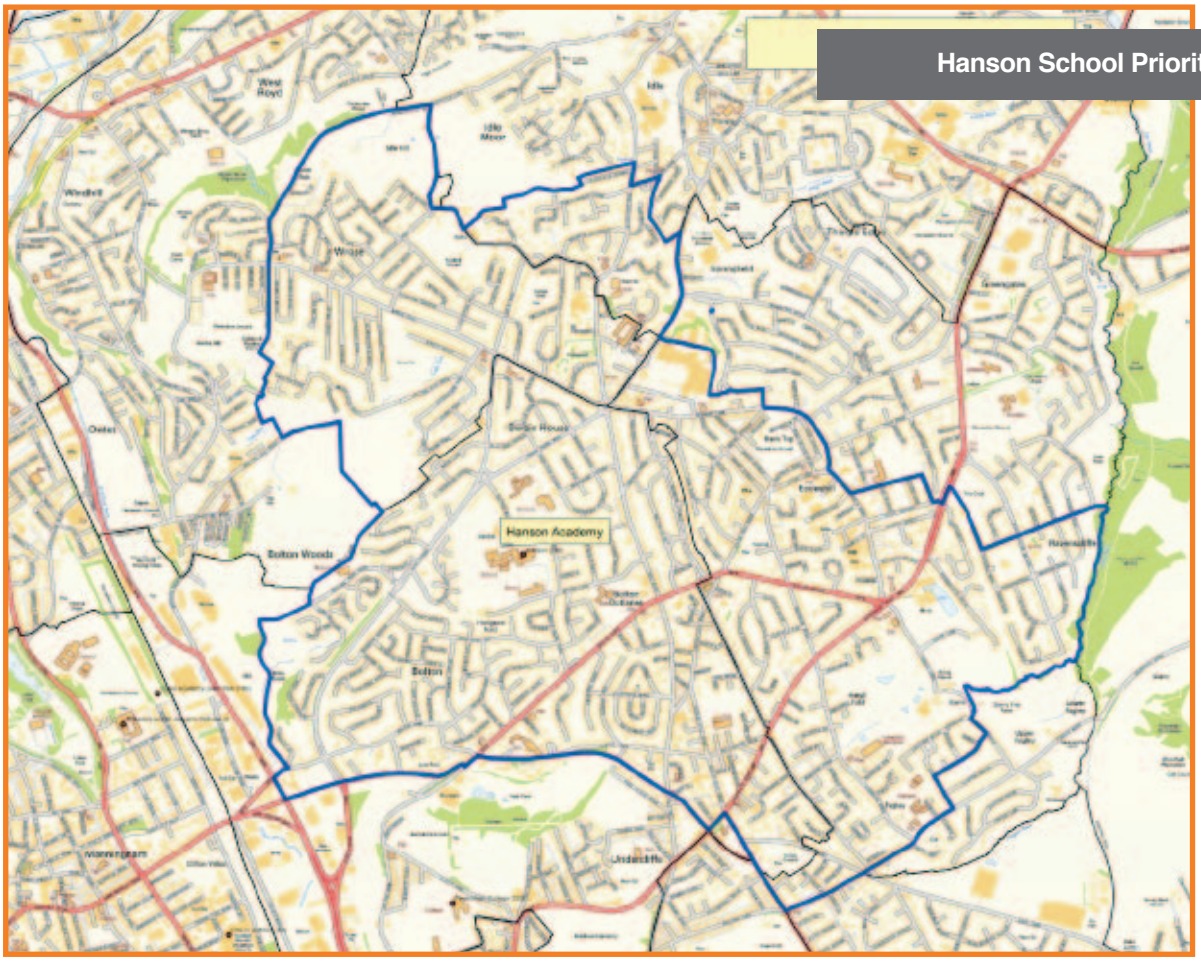
Grange Technology College Priority Area

Hanson School Priority Area



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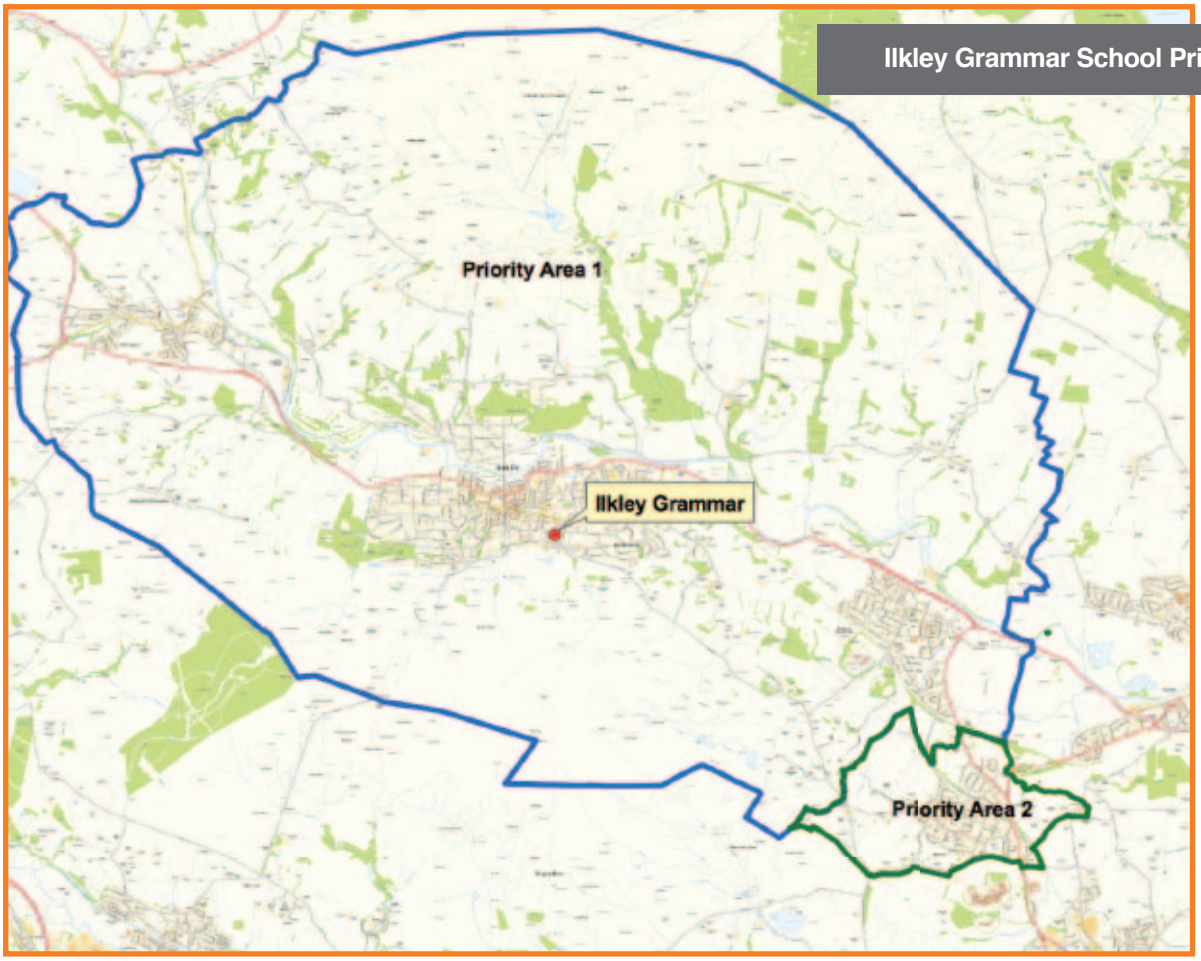
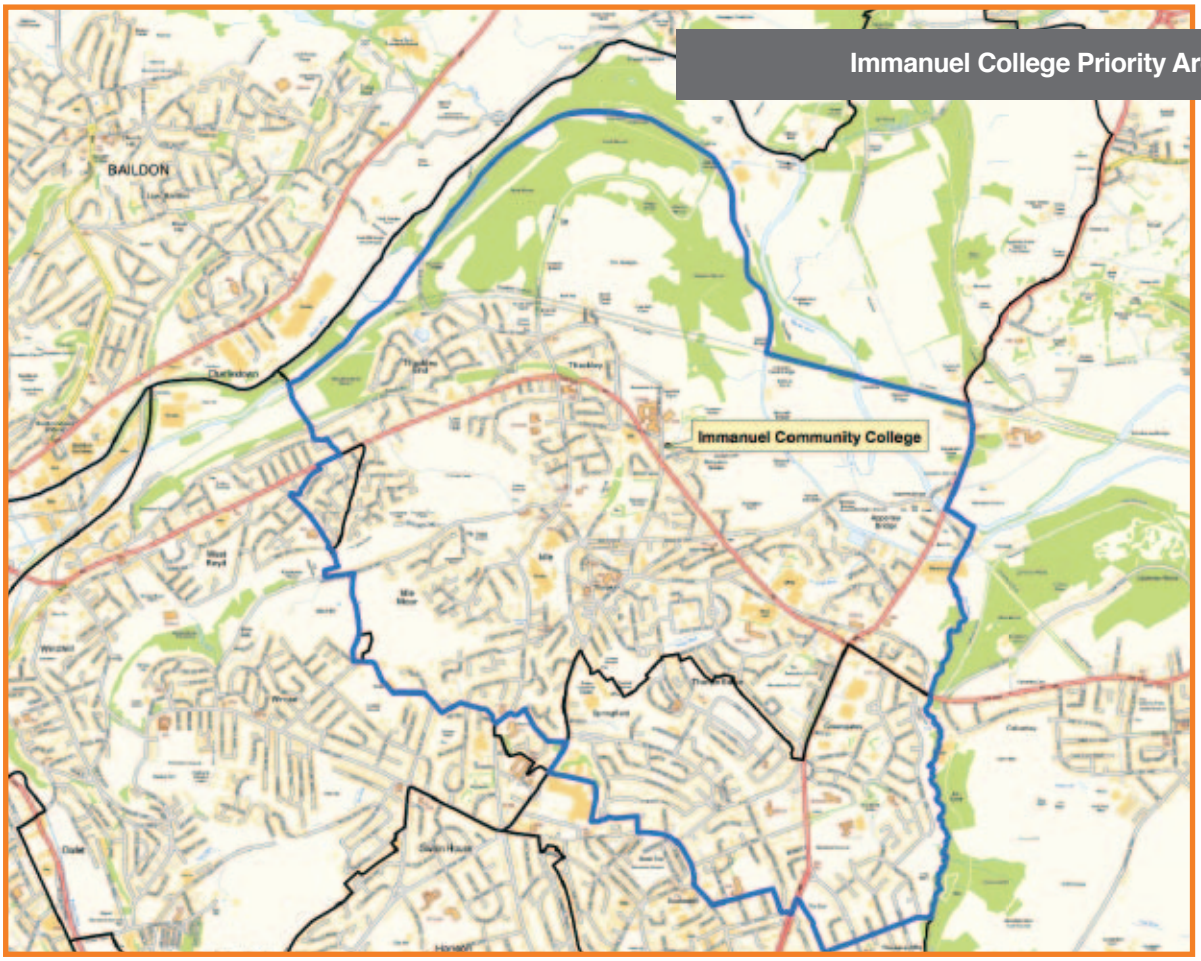
Ilkley Grammar School Priority Areas



Immanuel College Priority Area



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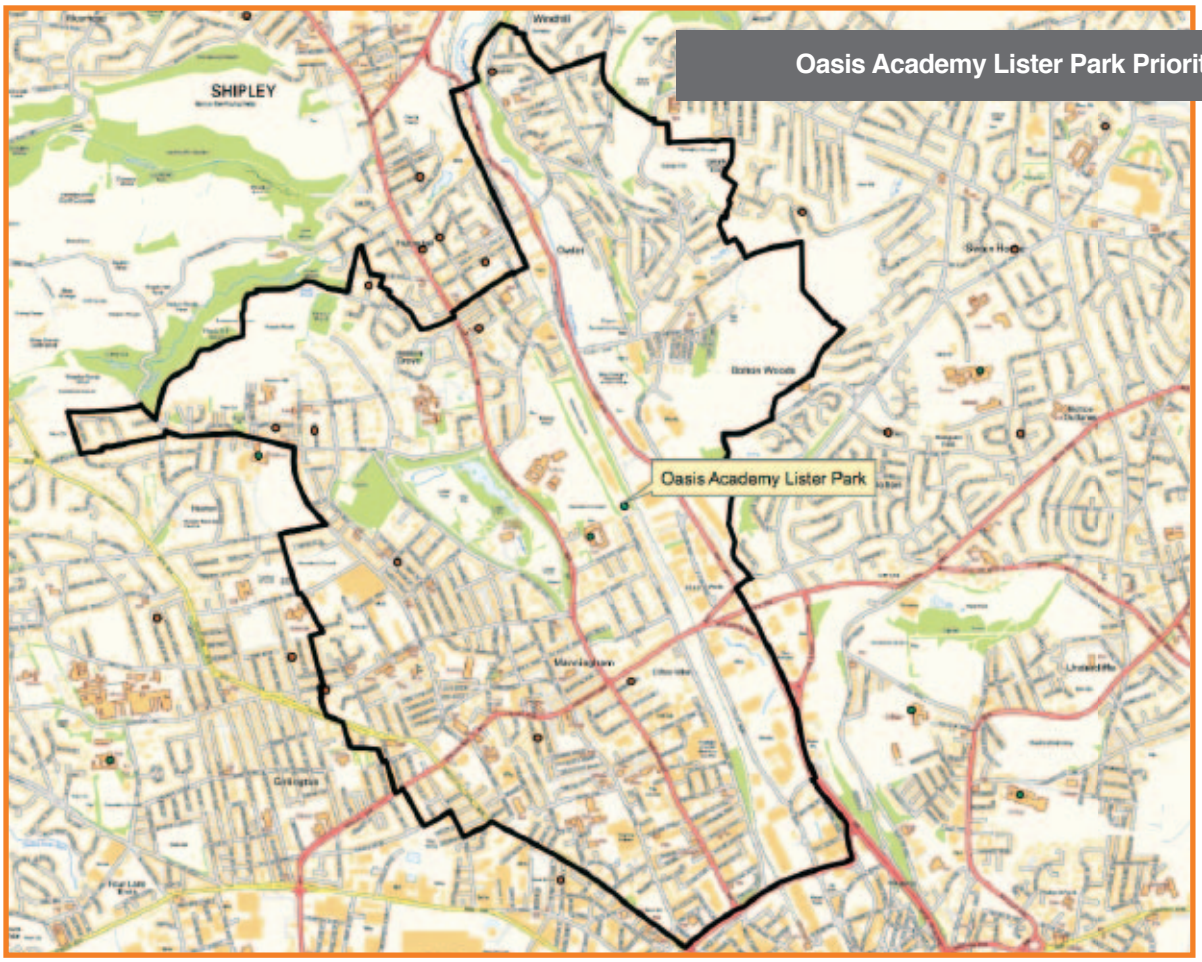
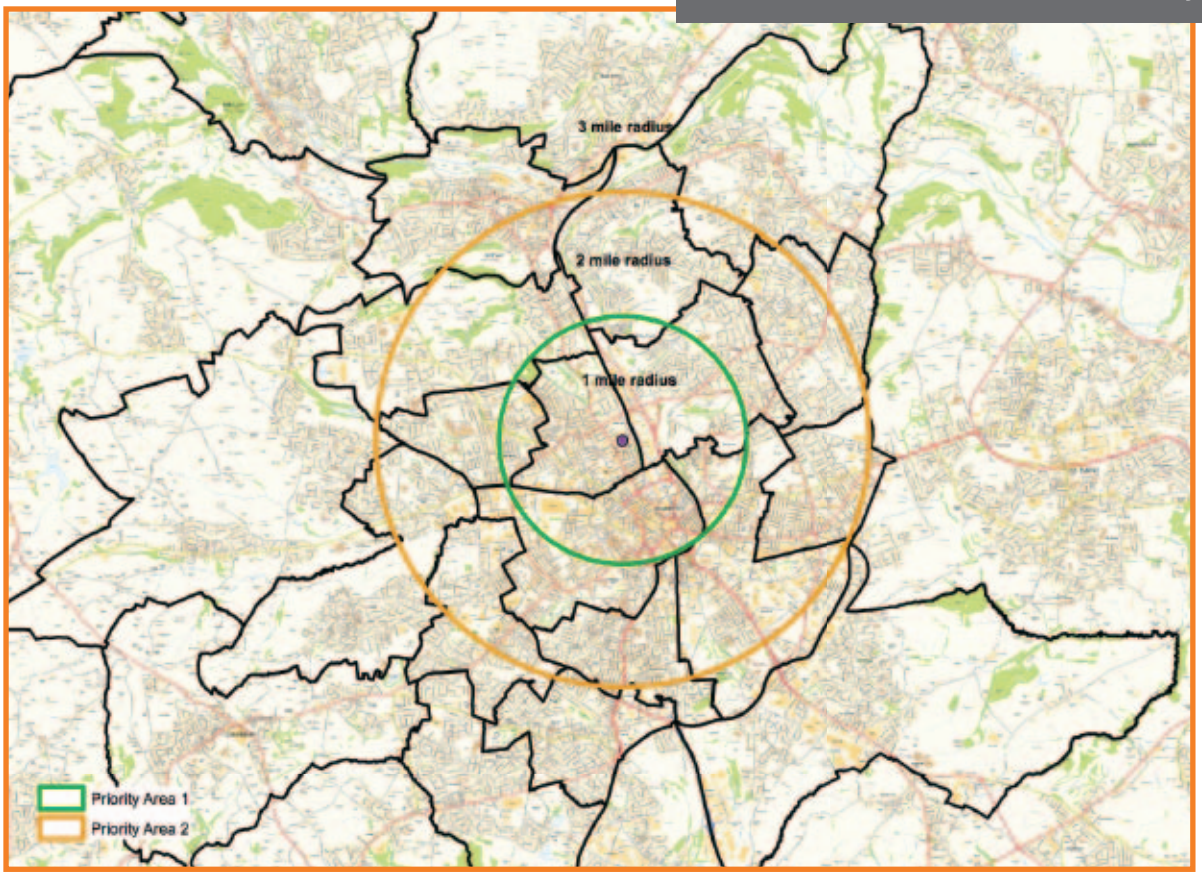
Oasis Academy Lister Park Priority Area



One In A Million School Priority Area



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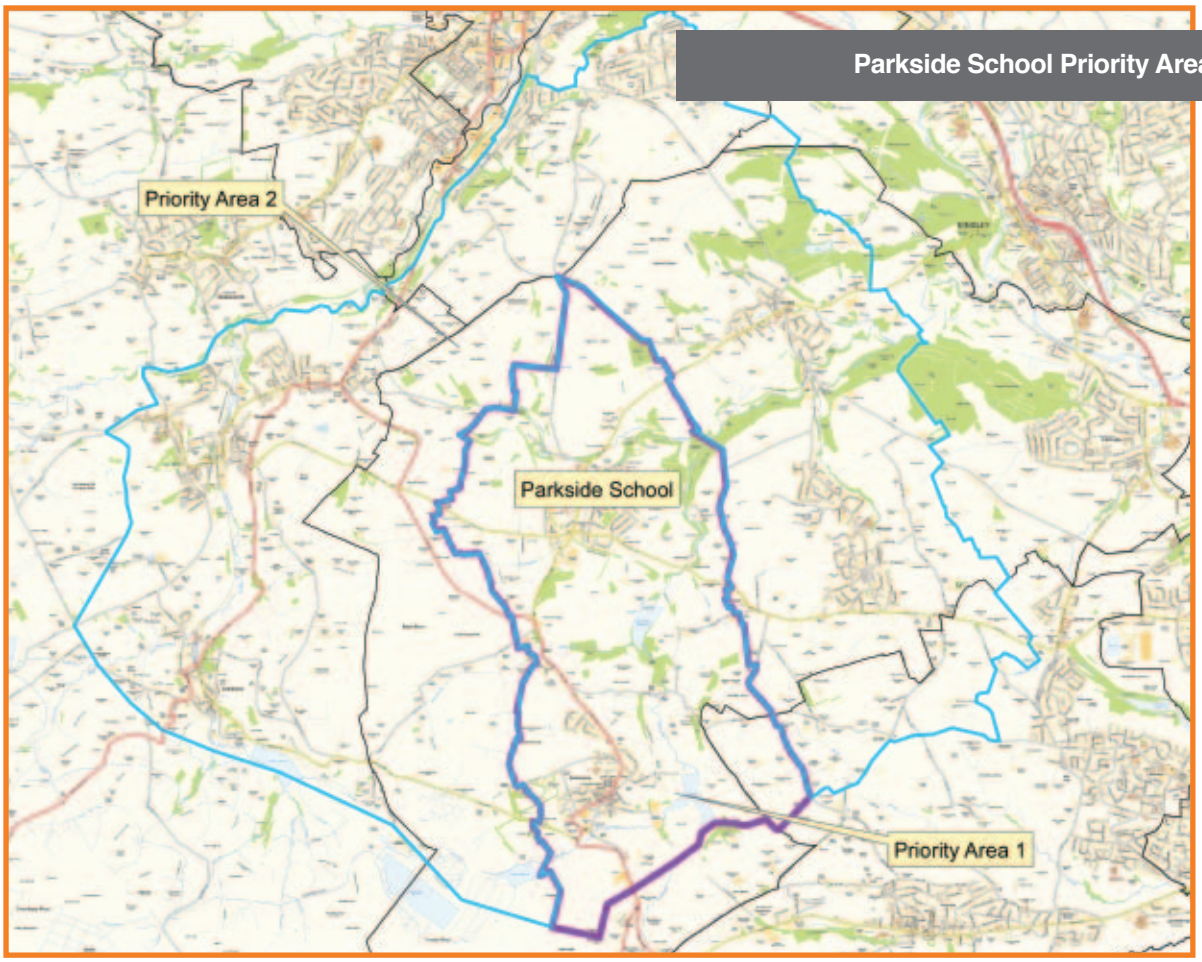
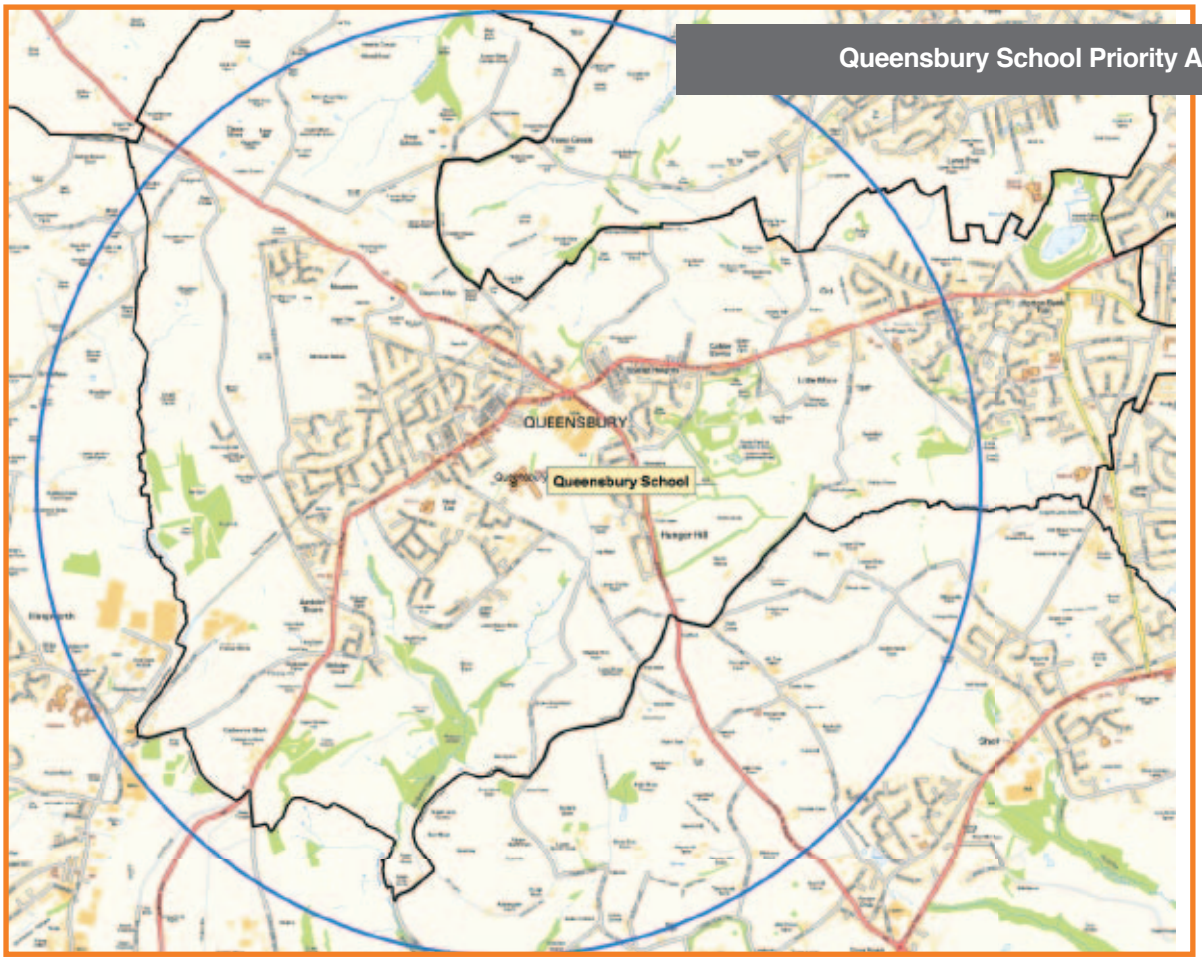
Parkside School Priority Areas



Queensbury School Priority Area



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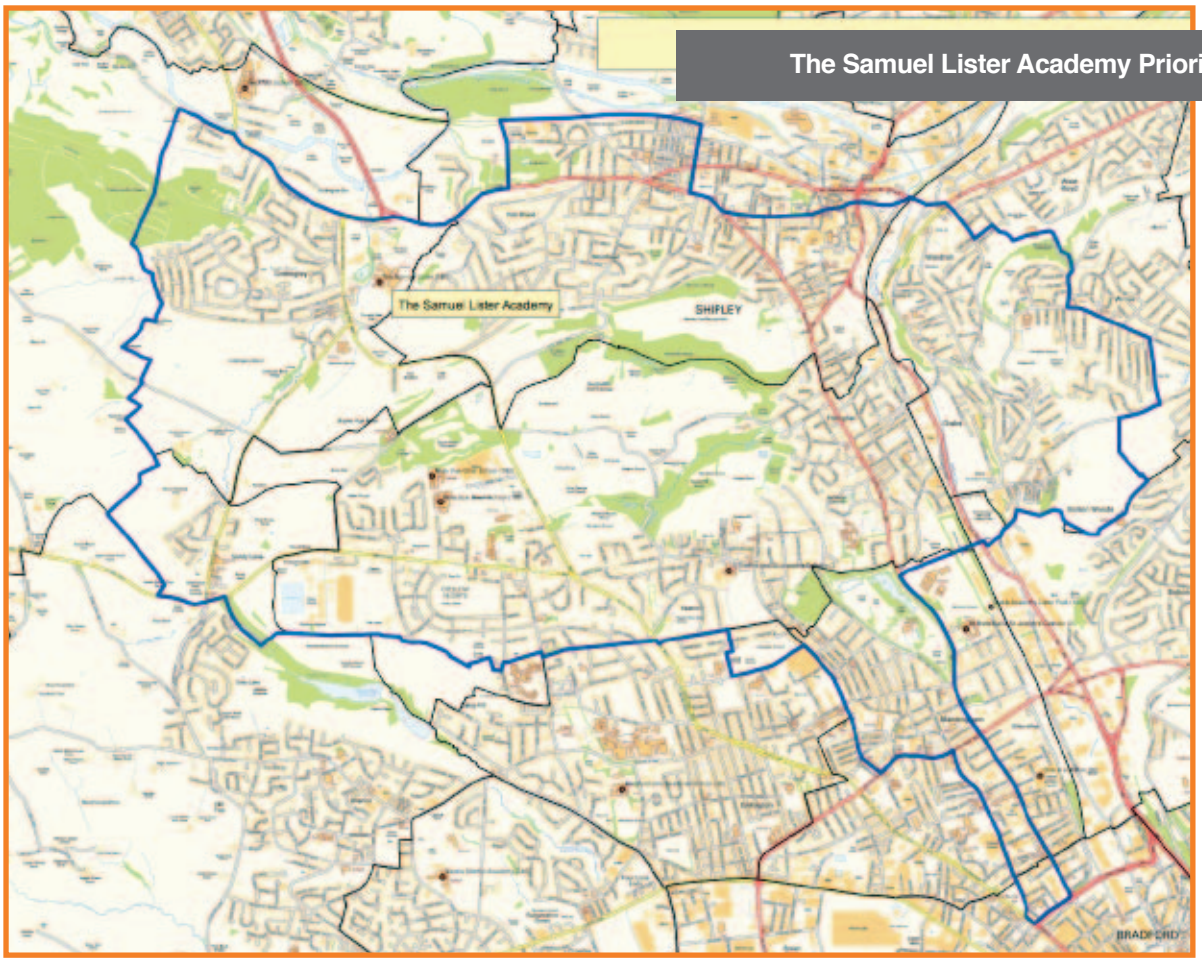
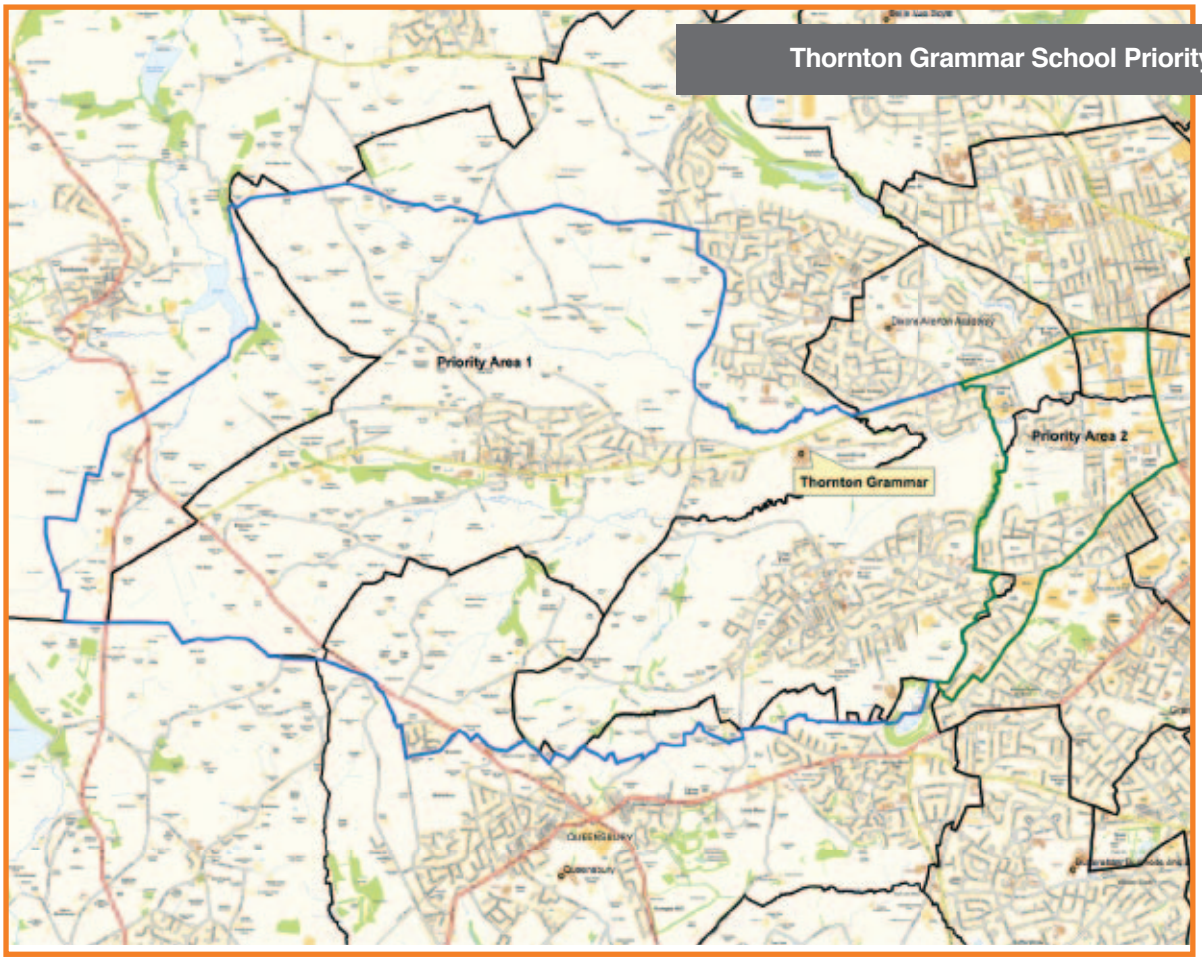
The Samuel Lister Academy Priority Area



Thornton Grammar School Priority Areas



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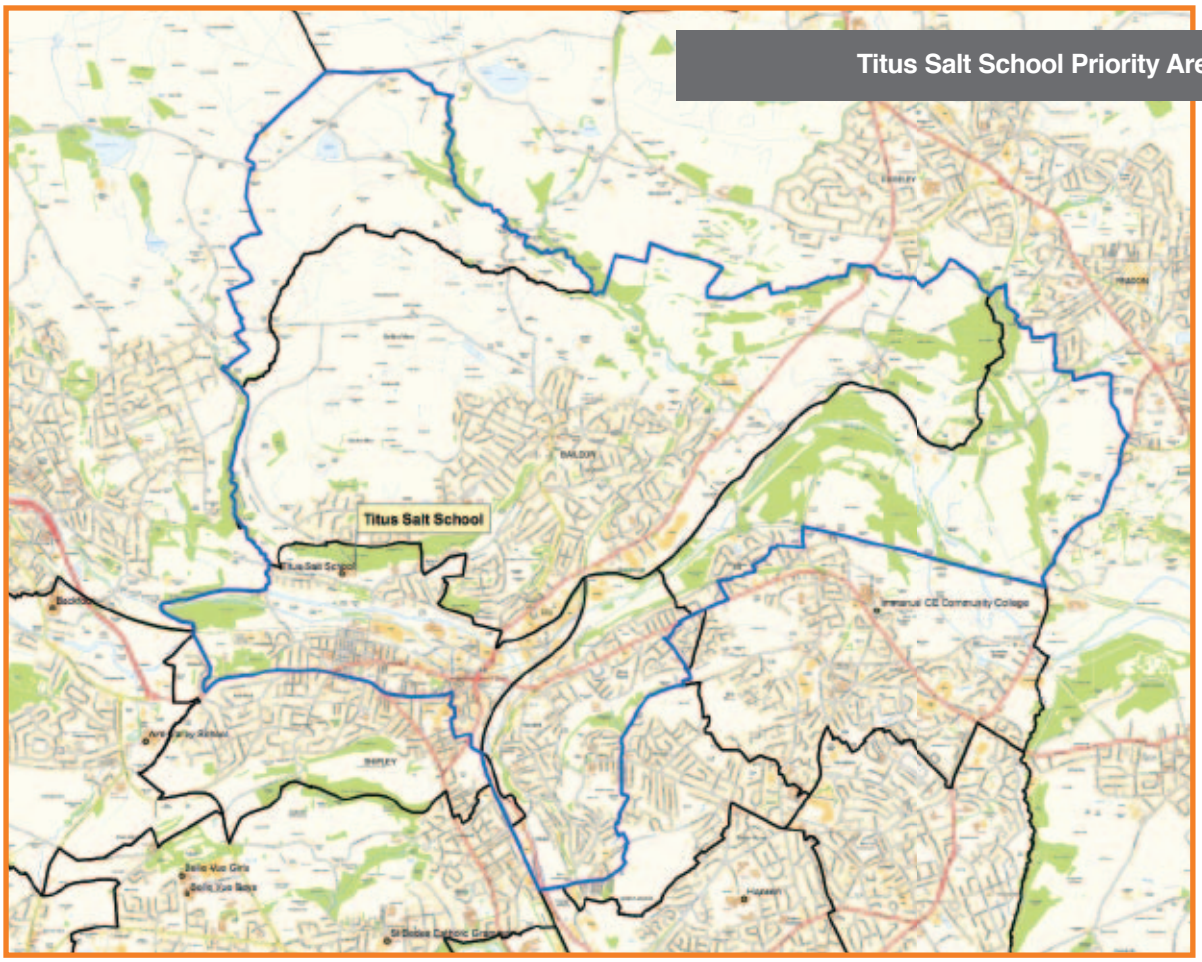
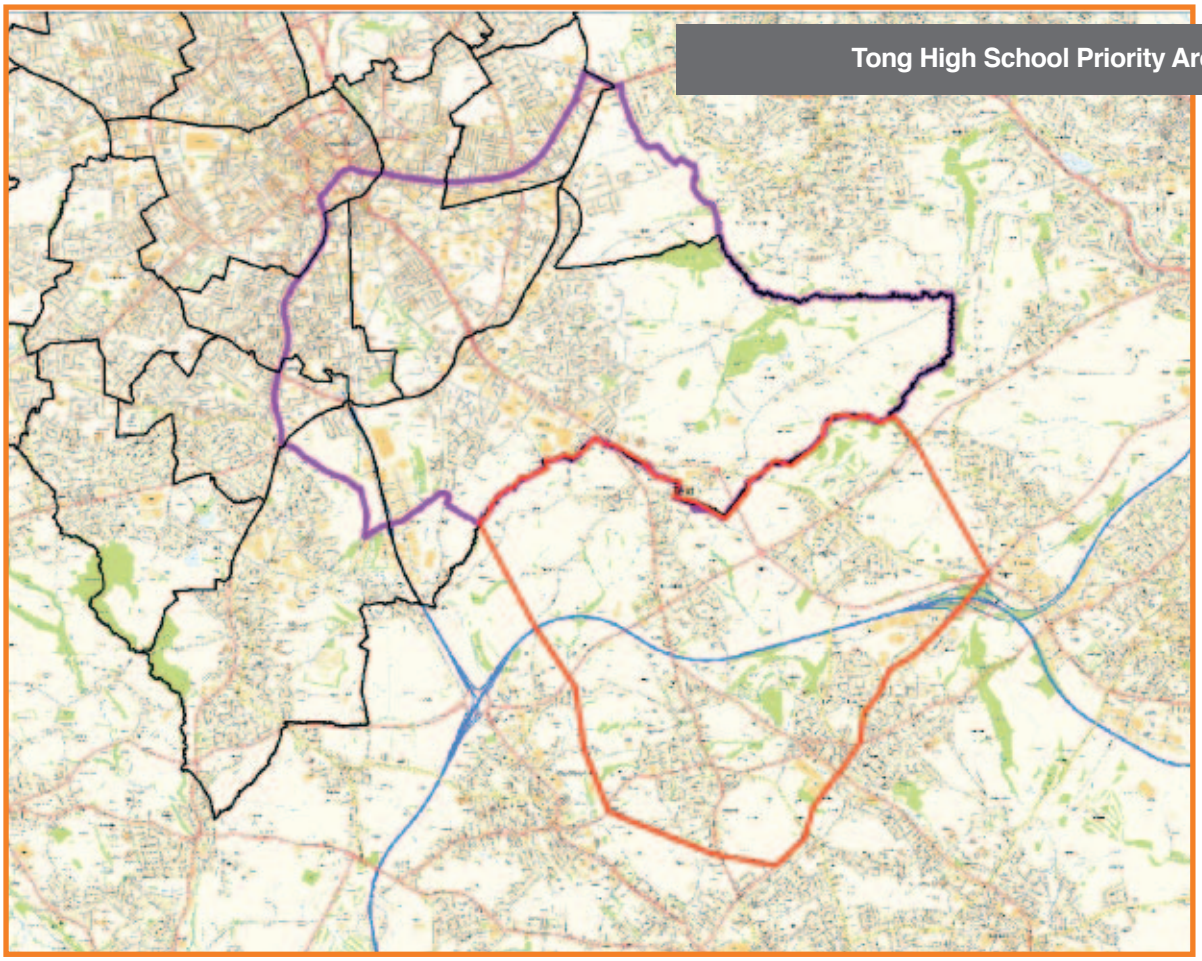
Titus Salt School Priority Area



Tong High School Priority Area



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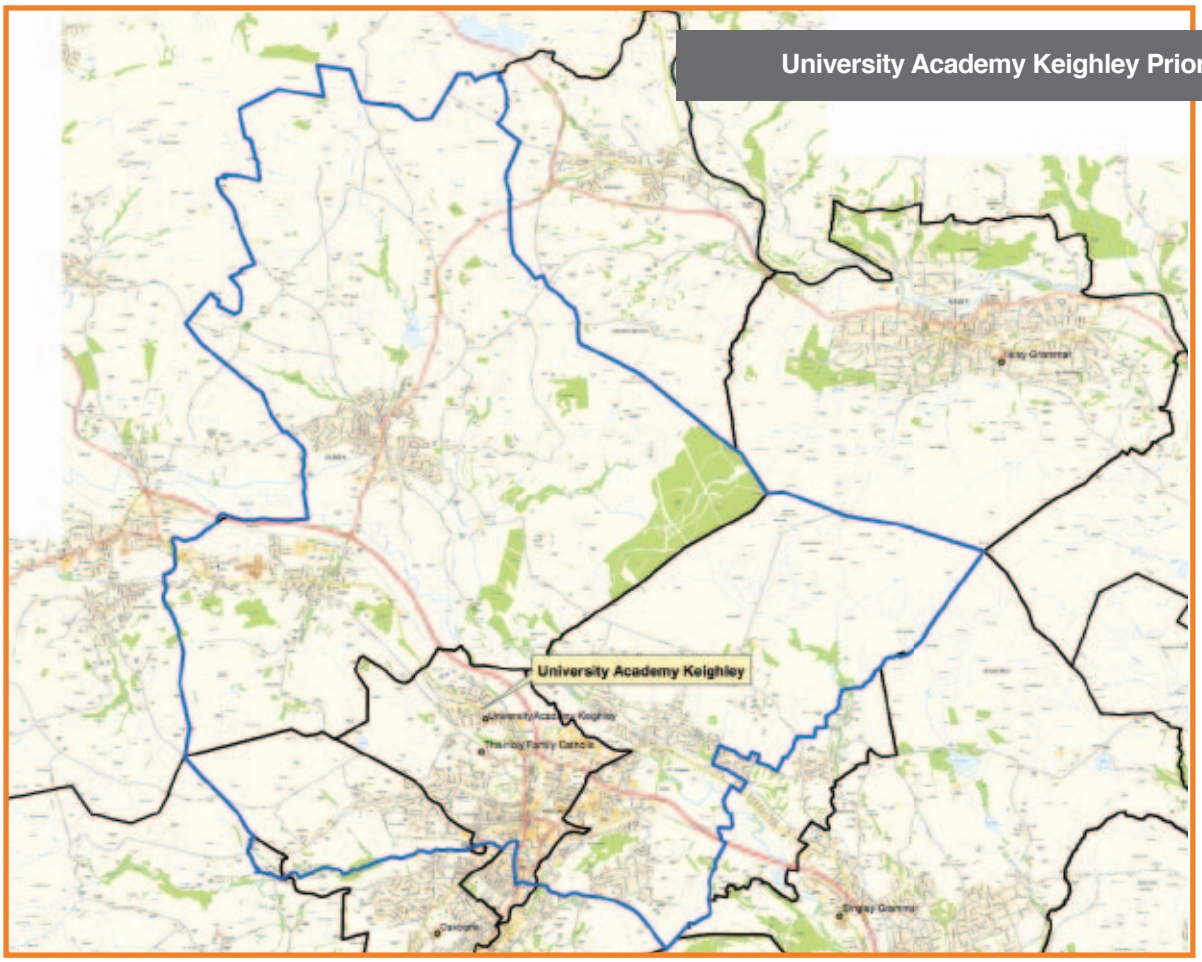
University Academy Keighley Priority Area



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- a readiness to accept responsibility
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Department of Children's Services

City of Bradford MDC
www.bradford.gov.uk

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