Proposed Admission Arrangements for Foxhill Primary School

September 2018/19

Below are arrangements for applications to the **Nursery** (P/T) and the School (F/T). Please don’t hesitate to contact school should you require further information.

**HOW TO REGISTER INTEREST IN A PLACE AT FOXHILL PRIMARY SCHOOL**

* Requests for places in the School Nursery (Part-time) should be made directly to the school or by downloading an application form from the school website. You will be asked to provide details such as your child’s name, date-of-birth, your address and a contact ‘phone number/ e-mail address. School will then contact you around the time of your child’s third birthday to let you know if and when a place will become available should you still want it.
* Applications for a place in the School (Full-time) will be made in accordance with Bradford Local Authority’s Co-ordinated Admission Scheme as published in their booklet ‘A Guide for Parents about Admission Arrangements for Primary Schools’. Applications will be made on the Common Application Form. Your child is eligible to start school in the September of the school year in which s/he will become five years old. The form will be available for completion several months before that.

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Should there be more applications than there are places the following oversubscription criteria will apply to ensure that our admission number is not exceeded.

1. **Children looked after** **by the Local Authority** or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order (as defined in the Children Act 1989).
2. **Children** where there are clear documented Medical or Special Educational grounds obtained from an independent professional recommendation from the child’s paediatrician/consultant.
3. **Siblings** (this includes ‘foster or adopted children’, step brothers/sisters) of children in the school, who will still be on roll at the time of admission, who reside at the same address.
4. **Children who live closest to the school.** The distance will be measured by a straight line from the main entrance of the school to the Ordnance Survey address point of the home address using GIS computer software. Where there is joint custody the parents must decide which address to use for application purposes.

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Should you not complete a form or be allocated a school other than your stated preference you will have the opportunity to appeal against that decision to an independent panel. Details of this process will be available on request at the appropriate time.

*The Governing Body of Foxhill Primary School will review the Admissions Policy annually.*