

John Leese

From: auto-responder@bradford.gov.uk
Sent: 09 September 2025 16:29
To: John Leese
Subject: Your recent request for Term-Time Absence for Bob Test

Reference : SA09092025-236585

Date : 09/09/25 04:29:25

Address: PART GROUND FLOOR AND FIRST TO EIGHTH FLOORS IN MARGARET MCMILLAN TOWER ,
PRINCES WAY, BRADFORD, BD1 1NN

Dear Henry Henry

Thank you for your recent request for leave during term time for :
Bob Test

From **2 April 2026** to **9 May 2026**

For the purpose of :

Going on a family holiday to Tenerife. It's the first time we've been as a family, we've never been on leave during school time before.

Unfortunately, we cannot approve this request.

This is a family holiday, the reason does not meet the definition of "exceptional", therefore we can not approve this request.

While we understand the importance of family time, our priority is your child's education. We carefully consider each request, including the reasons for the leave, your child's attendance and progress, and how time away from school might affect their learning.

If you choose to take the leave, it will be recorded as unauthorised. This means we will refer the absence to Bradford Council, who may issue a Penalty Notice. The fine is £160 per parent, per child. If paid within 21 days, the fine is reduced to £80. For a second unauthorised absence, the full £160 must be paid within 28 days.

If the absence is longer than 20 school days, or if your child has already had more than two periods of leave in the last 3 years, Bradford Council may take further legal action, which could include going to court.

If you would like to talk about this, please contact the school to arrange a meeting.

Yours sincerely,

Headteacher

