

Bradford Educational Psychology Team

Traded Services Brochure 2020-21



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Educational Psychology Team

Bradford Educational Psychology Team is positioned within Bradford Council’s Children’s Services Department and is one of the Education and Learning Teams. The Educational Psychology Team is led by a Principal Educational Psychologist, and there are four Senior Educational Psychologists who manage area based teams of Educational Psychologists. We have a number of Trainee and Assistant Educational Psychologists within the Team, who are working for us or on placement with us as part of their Doctorate training. Both Assistant and Trainee Educational Psychologists are supervised by experienced Educational Psychologists. We are a highly skilled, dedicated and professional team whose aim is to use psychology to enable positive change and to improve the outcomes for vulnerable children and young people. We offer a wide range of evidence based psychological services and use our skills and experience to promote learning, social inclusion and emotional health and well-being within schools, settings and with partner agencies.



Our Values

As an EPT, our work is guided and informed by Bradford’s District Plan and our beliefs and commitment to:

- **Valuing individuals** – we accept and respect the intrinsic value of each individual we work with and believe in their worth as a person.
- **Achievement** – we operate a strengths based model to support young people and their families to achieve their best, and lead meaningful and fulfilled lives;
- **Social justice** – we are driven by a desire to promote social justice and ensure all children have the opportunity to enjoy and succeed in school. We strive to empower young people to make the most of the opportunities available to them.
- **Optimism** – we believe that people do the best they can in their circumstances and we are optimistic and hopeful about their capacity to change their lives for the better.



The Benefits of Working with Bradford Educational Psychology Team

Bradford Educational Psychology team is part of Bradford Council and grounded in public sector values of integrity, objectivity and accountability. Our prices are set competitively to cover no more than the cost of the services we deliver; there are no hidden costs or agency fees. As a public sector organisation, any surplus we make goes towards providing additional services to vulnerable children and young people in the local district.

We are a large, experienced team of Educational Psychologists which affords us capacity and flexibility to meet your changing needs. As a team, we work together to offer a comprehensive range of services and can draw upon a variety of specialisms depending on your needs.

Working as part of a large Local Authority EP team, you can be sure of the quality of our work. All EPs receive regular supervision from a senior Educational Psychologist and both reports and casework are reviewed for quality. In the unlikely event that you have concerns about the work of your EP, the managing senior EP will work with you to resolve the issues quickly and efficiently.

Educational Psychology Support for Local Authorities

Bradford Council provides Educational Psychology support for work relating to Education Health and Care assessment and plans:

Statutory Work

Bradford Educational Psychology Team can provide you with psychological advice as part of the statutory Education Health and Care assessment process. The team has a high level of compliance with statutory time frames and will keep you informed if there is an unavoidable delay in providing the psychological advice to you. Our reports offer clear concise advice on needs, outcomes and provision. Our advice is easily transferable to an EHC Plan and our outcomes are in line with the Code of Practice and ISPEA advice in terms of being specific and quantified. Our statutory reports are regularly reviewed by a senior manager to ensure quality and continuing high standards.

Critical Incident Support

In the event of a critical incident or other traumatic event, Bradford Educational Psychology Team can provide advice and support to the Local Authority or to individual settings. This may include advice on communication, processes and direct work with staff or students, depending on the circumstances.



Educational Psychology Hub Consultations

The EPT provides a number of hub consultations across the year, whereby SENDCos or other staff members are able to consult and EP regarding specific issues. These hubs take place across the district and can be booked via <http://skills4bradford.co.uk/Training> - filter by 'Educational Psychology'.

Mental Health in Schools

Our Specialist Senior Educational Psychologist for Mental Health coordinates the Mental Health Champions project, which is an initiative to advise schools on mental health and emotional wellbeing support for children and young people. The aims are to build capacity to address mental health matters within schools, to advise schools on evidence-based approaches to support mental health and to signpost schools to other relevant services and organisations.

All schools in Bradford are expected to be involved in the project. Champions will attend half termly network meetings where they will receive training and group supervision from the Educational Psychology Team, who are supported by Primary Mental Health Workers. Schools will also receive resources for use in assembly presentations.

In 2020, two new strands of the project are set to be launched; support groups for parents of children and young people who are experiencing mental health difficulties, and individual supervision for our Champions.

For more information please contact MHChampions@bradford.gov.uk.





Educational Psychology Support for Schools and Settings

Organisations within and beyond the Bradford District have the option of purchasing Educational Psychology support to meet their own specific needs and priorities. We offer a range of work aimed at promoting inclusion, psychological well-being and raising standards, across the full range of age and abilities.

Work with Children and Young People

Bradford Educational Psychology Team can offer input in relation to a wide range of issues that impact on children and young people's learning and progress, including specific and general learning difficulties, language and communication skills, issues relating to social, emotional and mental health and physical / sensory difficulties. We provide psychological consultation, assessment, intervention and advice that focuses upon narrowing gaps in attainment, improving academic progress, promoting emotional well-being and supporting social inclusion.

Most work has three distinct phases:

Phase 1: Plan

Consultation is the first step of any work, during which concerns are identified, and desired outcomes collaboratively developed. It may involve parents, teachers or other professionals. Once the desired outcomes have been agreed, the Educational Psychologist will select the most appropriate next steps, based on their professional view of the needs of the individual child or young person. Next steps may involve further information gathering, assessment or intervention carried out by school based staff or the EP.

Phase 2: Do

This is the active phase of the work. Actions agreed during the consultation are carried out by school staff, the EP or other relevant parties. EPs can offer a comprehensive range of psychological assessments to support children and young people with a range of needs. Assessments may be formal and standardised or qualitative, for example observation or play based assessment. EPs are also able to offer a range of interventions and therapeutic approaches. Bespoke interventions can be developed and delivered on a needs led basis.

Phase 3: Review

Reviewing the work allows you to evaluate the response of the young person to the intervention, evaluate progress and plan next steps. This may or may not involve the EP.

Your Quality Guarantee

The Educational Psychology Team provides coordinated continuous professional development opportunities for its Educational Psychologists to keep their skills and knowledge up to date. This includes attendance at and contributing to local and national conferences and well established links with a number of major universities that offer the Educational Psychology doctorate courses.

We provide regular, ongoing support and supervision to all our Educational Psychologists which maximises our capacity to fulfil our professional practice guidelines as set out by the Health and Care Professions Council.

As a Team we adhere to Bradford Council's information governance and safeguarding policies and procedures. This includes information sharing and security, data protection and record keeping. Our records are securely held within Bradford Council premises and data bases.



Whole School Support

Strategy and Development

The Educational Psychology Team can support you to develop learning and behaviour across the whole school. This might include analysis and monitoring of existing provision, research into impact of interventions or developing whole school learning strategies.

Staff Support

The Educational Psychology Team can provide a range of services to support setting based staff. Professional support can include Staff Supervision, Coaching and Video Enhanced Reflective Practice (VERP), Staff Well-Being Sessions and Collaborative Problem Solving.

Training and Interventions

The Educational Psychology Team offer a wide range of quality training courses on topics relating to psychology and learning. This includes courses on inclusive learning, support for children with SEND, SEND processes and Emotional Well-being. These courses are delivered centrally on a per person cost. Alternatively these courses can be tailored to individual needs and delivered in your setting.

A full list of training courses can be found on Skills 4 Bradford - <http://skills4bradford.co.uk/Training> - filter by 'Educational Psychology'.

If there is a training package your setting or organisation would like to have but which is not mentioned within this brochure, the Educational Psychology Team can write new training packages on request.

Research and Development

The Educational Psychology Team work closely with Born in Bradford and the Centre for Applied Educational Research.

This involves leading projects on:

- Direct Instruction to improve Literacy outcomes in KS1
- An interactive training programme for young people with social communication needs in Lower KS2

The EPT can support you with your own school based research, or help you identify appropriate evidence based programs to meet your needs.

SEND Review

The Educational Psychology Team leads in Bradford on providing SEND reviews for schools. In collaboration with senior leaders an audit of SEND in school is carried out, followed by a whole day review. In response to this, the Educational Psychology Team can support you to develop and action plan to build on and develop existing good practice.

How to Purchase Educational Psychology Services

Educational Psychology support can be purchased as either:

- A 12 month contract which cover the period 1 September 2020 to the 31 July 2021 or
- 'Pay As You Go' ad hoc services

'Pay as You Go' is available to purchase from 1 September 2020. Please be aware that this option is subject to availability.

Costs

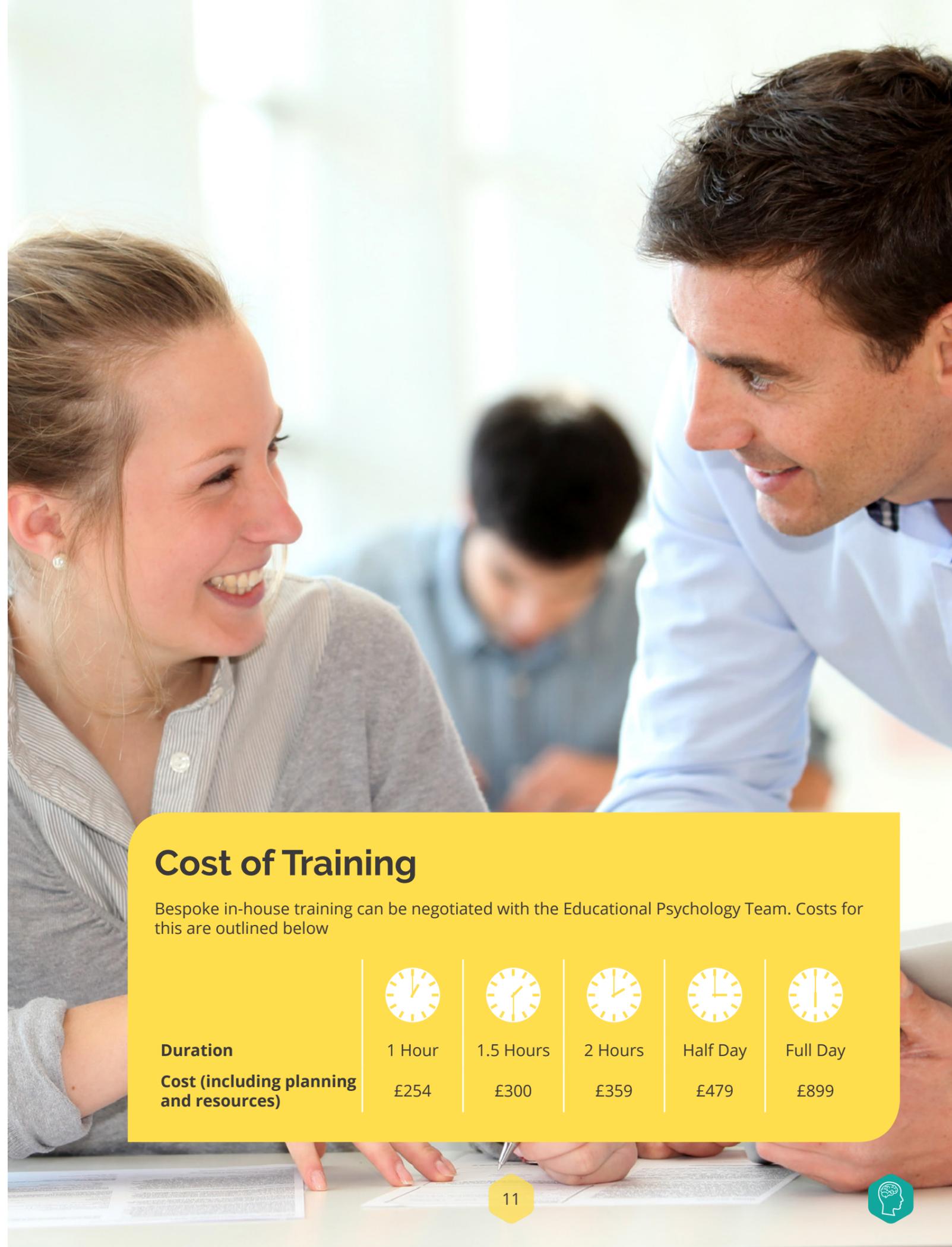
Educational Psychology support is purchased in sessions of three hours, one day equals 2 x 3 hour sessions. Time for preparation, write up and follow up needs to be included within the purchased time. The support may be delivered by a qualified Educational Psychologist, Trainee Educational Psychologist or an Assistant Educational Psychologist under the supervision of a qualified Educational Psychologist.

<p style="text-align: center;">Up to 18 x 3 hour sessions a year</p> <p style="text-align: center;">£275 per session</p> <p style="text-align: center;">(Early Bird £261 per session)</p>	<p style="text-align: center;">Between 19 and 38 x 3 hour sessions a year</p> <p style="text-align: center;">£264 per session</p> <p style="text-align: center;">(Early Bird £251 per session)</p>	<p style="text-align: center;">Over 39 x 3 hour sessions a year</p> <p style="text-align: center;">£259 per session</p> <p style="text-align: center;">(Early Bird £246 per session)</p>
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We have set the rates at a very competitive level compared to neighbouring authorities and independent providers and the annual increase is in line with the rate of inflation.

We offer an 'Early Bird' rate to all customers if educational psychology time is purchased before the 31 March 2020.

Pay As You Go is charged at £282 per session.



Cost of Training

Bespoke in-house training can be negotiated with the Educational Psychology Team. Costs for this are outlined below

Duration	1 Hour	1.5 Hours	2 Hours	Half Day	Full Day
Cost (including planning and resources)	£254	£300	£359	£479	£899



How Much Educational Psychology Support do I Need?

An Educational Psychology Services Audit has been devised to help you to calculate your requirements for Educational Psychology support over the next academic year and can be found on Bradford Schools Online - <https://bso.bradford.gov.uk/content/buying-additional-services>. Having completed the audit, should you wish to purchase sessions from the EPT, please log onto Skills 4 Bradford and follow these steps:

1. Login to your Skills 4 Bradford account
2. Select Services > Pupil Focused > Educational Psychology
3. Click on 'Pre Booking 2020-21' and specify the number of sessions you require.
4. Submit your request

We will confirm your booking at the beginning of the Summer Term 2020 at which point you will be invoiced for your sessions. Sessions are available to use from 01 September 2020.

Examples of work which could be undertaken as part of your Educational Psychology time include:

- A staff 'clinic' where teachers bring a case and engage in consultation and action planning (1 Session).
- A two hour parent workshop to meet with your Educational Psychologist (1 Session).
- Individual assessment and report with recommendations - Assessment of a child including parent meeting, observation and individual work and write up as a formal report (2 Sessions).
- Joint observation and consultations - Joint observation with SENDCo. Consultation to set goals and an action plan involving key staff, with brief written record. Review meeting at a later date including brief written record. (2 Sessions).

Agreements for MATs or Groups of Educational Settings

A Multi Academy Trust or group of educational settings may choose to purchase a block of Educational psychology time for the MAT or group and maintain some flexibility as to how these days will be used across a number of settings. If this is something that you wish to do, you will need to agree which setting will be purchasing on behalf of the MAT or group and who will be responsible for liaising with the Educational Psychology Team about how the time will be allocated across the MAT or group. Please contact us if you would like to discuss this option.

Making The Most Of Your Educational Psychology Support

It is important that you agree expectations on how you will work with your Educational Psychologist at the beginning of the year. The following tips will help you to make the most of your time:

- Informed parental consent must be gained before any work regarding a child or young person can be undertaken. The consent form can be found on Bradford Schools Online: <https://bso.bradford.gov.uk/content/educational-psychology>
- When discussing and agreeing a piece of work the desired outcomes should be clearly identified and recorded. Wherever possible the desired outcomes should be pupil focussed e.g John will use a full sentence to answer questions.
- How the EP's work will be carried out and who will be involved should be agreed in advance.
- Gaining a holistic view of a child and their needs is essential to the EP's work and where possible, school should aim to involve parents as part of any consultation.
- Discussion with 'person most concerned' is often crucial to effective EP work as they are often the person who has day to day responsibility for a child or issue. You should establish prior to any visit how these discussions will take place.
- To maximise the effective use of EP time, work that can be carried out prior to a visit e.g. collating the information available relating to current and past attainment levels / interventions should be identified.
- When a piece of work is concluded, the actual outcomes should be evaluated in relation to the desired outcomes.





Cancellation or Rescheduling of Traded Services

We require as much notice as reasonably possible in the event of cancellation of appointments so that the Educational Psychologist can be reallocated to other work

There will be no loss of allocation of your time where more than one working days' notice is given.

If the Educational Psychologist is only made aware of the need to cancel once they have arrived in the setting, one hour will need to be deducted from the time you have purchased. This is to cover the cost of travel and the Educational Psychologist's time.

If your Educational Psychologist has to cancel on an agreed date due to illness or other unpreventable circumstances the Educational Psychologist will reorganise a further visit as soon as possible.

In the event of prolonged staff absence, purchased work commitments will be met by other members of the Team or by a refund of sessions we have been unable to honour, issued at the end of the academic year.



Compliments, Comments and Complaints

If you have any compliments or comments please contact the Educational Psychology Team Senior Management Team.

If you are concerned with any aspect of the services provided by Bradford Educational Psychology Team we would encourage you to initially raise the issue with the Educational Psychologist who provides the service to your setting. Most concerns can be resolved informally at this stage.

If after discussion concerns are not resolved to your satisfaction you can raise the issue with the Educational Psychologist's line manager. If the issue is not resolved at this stage then we will follow Bradford Council's procedures for formal complaints.

If you want further information in regards to making a compliment, comment or complaint please telephone: 01274 432111

FREEPOST BRADFORD COUNCIL
(Please write "Complaints Unit" on the back of the envelope)

Contact Details

If you require any further information please contact:

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Please call: 01274 439444

