**Bookable Courses**

**Teaching Support Service**

**Training**

**Integrated Specialist Teaching**



**Bradford Portage Service**

**Cognition and Learning Team**

**Physical and Medical Team**

**Autism Spectrum Team**



Teaching Support Service - Integrated Specialist Teaching

**Training**

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| **Bookings must be emailed directly to** **tssadmin.team@bradford.gov.uk** **using the form provided separately*** Please use the application from provided.
* Please ensure your booking form is emailed only (do not post).
* By booking you have accepted that the course is appropriate for your needs regardless of the post title you have stated.
* If you send a substitute delegate please establish that this course is appropriate to their needs.
* Please book at least two (working) weeks in advance of the course if possible
* Once we have received your application we will acknowledge the receipt of your email.
* Your application will be confirmed as soon as possible or at least up to two weeks before the start date. This is to ensure we reach minimum numbers before we give a clear confirmation.
* Two weeks before the start of the course our cancellation policy will be in place. Please see our booking form for cancellation terms.
* All contact will be with the email address specified on the application form.
* All course correspondence will be via email.
* In case of any booking issues please telephone on 01274 439500.
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| **Please choose a car park that is suitable for the timing of your course.****Car parks:*****You can park all day in these 2 car parks**** **NCP** on Hall Ings (BD1 5SD) (**before 9.30am** **will only be £3.50** **for all day**) **Parking after 9.30am will cost significantly more**. Pay on bottom floor before leaving.

Short walk to Margaret McMillan Tower* **Radwell Drive** (BD5 0QB) £4 all day or 70p per hr pay on arrival. Short walk to Margaret McMillan Tower.

***Only appropriate for half day or short courses**** **Sharpe Street** (BD5 0QJ) **max 6 hr stay** £3.60 or 70p per hr pay on arrival. This is at the back of Margaret McMillan Tower.

*NB Prices may vary* |

Teaching Support Service - Integrated Specialist Teaching

**Training**

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| Booklet page no. | Course no | Run bY | Course title | Date |
| 5 | 1PM | Physical and Medical | Clicker 7. (1.00 – 3.00 ) | 16/05/2018 |
| 6 | 2PM | Physical and Medical | Developing your understanding of handwriting- a practical guide (8.00 – 10.30) | 04/05/2018 |
| 7 |   | Physical and Medical | Manual Handling training | *School based trg* |
| 8 | 1A | Autism | Assessment and delivery of well-being and engagement with learning (KS2-4) (09.15am-03.45pm) | 08/05/2018 |
| 9 | 2A | Autism | Introduction to Autism – Intermediate (KS1-2) (09.00am-03.30pm) | 21/05/2018 |
| 10 | 3A | Autism | Lego Based Therapy (KS2-4) (09.30-11.00am) | 01/05/2018 |
| 10 |  | Autism | Lego Based Therapy (KS2-4)  | *School based trg* |
| 11 | 4A | Autism | blank |  |
| 12 |   | Autism | Assessment and delivery of well-being and engagement with learning (KS2-4) Full day | *School based trg* |
| 13 |   | Autism | Introduction to Autism- Beginners (KS1- 4) 1.5hrs twilight | *School based trg* |
| 14 |   | Autism | Introduction to Autism – Intermediate (KS1-4) Full day | *School based trg* |
| 15 | 1PT | Portage | The Portage Workshop – A Small Steps Approach to learning for Children with SEND (09.15am-3.00pm for all 3 dates) | 02/07/2018 03/07/2018 16/07/2018 |
| 31 | 2PT | Portage | Makaton Foundation Workshop for Professionals (09.30am to 4.30pm both days) | 14/05/2018 & 21/05/2018 |
| 16 | 1CL | Cognition and Learning | Alphabet Arc – A multi-sensory programme (09.00 – 12.30) | TBA |
| 17 | 2CL | Cognition and Learning | blank |  |
| 18 | 3CL | Cognition and Learning | How to use and interpret the GL Assessment Dyslexia Portfolio(9.00am –12.30pm) | 10/05/18 |
| 19 | 4CL | Cognition and Learning | Motor Skills Workshop (09.00am-12.30pm) | 16/05/2018 |
| 20 | 5CL | Cognition and Learning | Precision Teaching and High Frequency Words Workshop –(9.15am- 12.00am)  | 20/06/18 |
| Booklet page no. | Course no | Run by | Course title | Date |
| 21 | 6CL | Cognition and Learning | SENCo Induction TBA & TBA both 09.00am to 12.30pm | TBA |
| 22 | 7CL | Cognition and Learning | Supporting Children with Literacy Difficulties – A Multi-Sensory Approach *(multiple dates)*TBA ***09.00 to 4.00pm for SENCo overview***TBA **full day** 09.00am to 4.00pm inMargaret McMillan Tower7 sessions. 09.00am to 12.00pm inMargaret McMillan TowerTBA **x 7plus portfolio session** TBA | Dates to leftFirst dateTBA |
| 23 | 8CL | Cognition and Learning | blank |  |
| 24 |   | Cognition and Learning | 20:20 Reading Intervention | *School based trg* |
| 25 | 9CL | Cognition and Learning | Elklan Speech and Language support 3-5s (Early Years) | TBA |
| 26 | 11CL | Cognition and Learning | Elklan Speech and Language support 5-11s(10 mornings) | TBA **to** TBA |
| 27 | 12CL | Cognition and Learning | Elklan Speech and Language Support 11-16s (Secondary) | TBA |
| 28 & 29 | 13CL | Cognition and Learning | Elklan Communication Friendly Schools Accreditation | TBA |
| 30 |   | Cognition and Learning | Inclusive Classroom Training | *School based trg* |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Physical and Medical Team**

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| 1PMTitle | **Clicker 7** |
| Description of training | Many children benefit from using Clicker 7 software on the computer as an alternative to handwriting. This practical course will give an overview of the popular assistive technology software Clicker 7 and demonstrate how it can be incorporated into lessons. Although this course is based on Clicker 7, please contact us if you would like support with earlier versions of Clicker or Clicker IPad apps. This course will cover:* An introduction to Clicker 7 and the functions available
* Making word banks and grids from scratch to support learners
* Editing and downloading existing grids
* The full range of Clicker activities including mind mapping and voice recording.

Refreshments: Drinks on arrival and mid-morning. |
| Suitable for  | Sencos, class teachers, support assistants |
| Date/s, times & venue | **16.05.18** – 1.00pm to 3.00pm Margaret McMillan Tower |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Physical and Medical Team**

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| 2PmTitle | **Developing your understanding of handwriting- a practical guide.** |
| Description of training | Handwriting is a complex process. Learn more about the physical requirements and elements that need to be developed for children to write proficiently. This course will cover:* Handwriting development
* Fine motor skills for handwriting
* Gross motor skills for handwriting
* How to deliver handwriting instruction
* Recognising, identifying and addressing potential handwriting difficulties in the classroom
* Putting together an intervention programme

Refreshments: Drinks on arrival and mid-morning.Tutor: Deborah Craig |
| Suitable for  | Sencos, class teachers and support assistants |
| Date/s, times & venue | **04.05.18 - 8.00am – 10.30am** Margaret McMillan Tower |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Physical and Medical Team**

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| Title | **Manual Handling training****School based training** |
| Description of training | Do you have children who need physical, hands- on assistance to access school? If so you need to be trained to do this safely for both the pupil and staff involved. This course will give staff a basic training in manual handling and will also include problem solving support and help to draw up a written manual handling plan for individual pupils. This is a legal requirement for all schools who need to physically move children.This course will cover:* Back awareness
* Principles and practice of safe lifting/ moving and handling
* Using equipment safely e.g. hoists
* Writing an individual manual handling plan

Tutor: Deborah Craig**Training will be tailor-made to your school.** Please contact the Physical and Medical Team to discuss your individual needs. Or email **tssadmin.team@bradford.gov.uk** and ask for your details to be passed on. |
| Suitable for  | All school staff |
| Date/s, times & venue | These sessions are to take place in your school. We will require a classroom.**Please contact the Physical and Medical Team to arrange a suitable date.** |
| Cost | **£390** per school to train up to 6 members of staff for a half dayAny extra time needed for training at the school will be charged at £130.00 per hour. |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| 1ATitle | **Assessment and delivery of well-being and engagement with learning (KS2-4)** |
| Description of training | You will gain a practical approach to assessing children and young people’s skills to foster well-being, positive mental health and engagement.Schools will learn to develop robust systems to monitor emotional development and well-being across all age ranges.The course will include an insight into the high incidence of poor mental health in children and young people with autism. You will learn how to develop practical tools for measuring well-being and engagement. Refreshments: Lunch is provided plus drinks on arrival, mid-morning and with lunch. |
| Suitable for  | All school staff who come in contact with children and young people with autism KS2-4 |
| Date/s, times & venue | **08.05.18** - 9.15am - 3.45pm Eldwick Primary |
| Cost |  £150 per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

 **Please use separate application form for this course**

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| 2ATitle | **Introduction to Autism – Intermediate (KS1-2)** |
| Description of training | Comprehensive autism training and insight for school staff who already have a basic knowledge and experience of autism.Staff will develop their existing knowledge of autism and gain an understanding how to meet the needs of a range of children with a diagnosis of autism in a mainstream setting at KS1-4.The course will include the 4 areas of difference, offer strategies and approaches and opportunities to plan the implementation of these strategies.**Workshop Choices**Throughout the day we will be delivering a variety of workshops linked to the key areas of focus. Please ensure workshops are chosen on the course application form.Refreshments: Lunch is provided plus drinks on arrival, mid-morning and with lunch.The course will be delivered by a specialist teacher. |
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|  **Workshop 1**  |  **Overview - Communication and Interaction** |
| A - Blank Language Levels, the Test of Abstract Language  | An Elklan tool to gain a clear picture of a child’s level of understanding abstract language.  |
| B - Lego Therapy for Expressive and Receptive Language | Social interaction in a play based group. |
| C - Poric | Elklan published resource that is full of ideas to develop understanding and use of linguistic concepts. |

 **Workshop 2 Overview - Cognition and Learning**

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| A – Timetables, Task lists, schedules and reward systems | A range of visual supports, structure and motivating systems. |
| B - Colourful Semantics | A Speech and Language resource that provides visual support to structure and form sentences. |
| C - Mind maps and flow charts | Linking concepts and support to structure outcomes and choices. |

 **Workshop 3 Overview - Social Emotional Mental Health**

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| A – Social stories and comic strip | A reflective approach to understanding behaviour and social situations in a variety of contexts.  |
| B – De-escalation strategies, relaxation and mindfulness | Practical strategies to aid de-escalation and promote relaxation.  |
| C – Unstructured times | Ideas to put into place to support Autistic students during these times.  |

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| Suitable for  | School based staff in direct contact with CYP with a diagnosis of autism to include SENCo’s, teachers, Senior Leaders, Head Teachers, Phase Leaders, Learning Mentors KS1-4  |
| Date/s, times & venue | **21.05.18** - 9.00am - 3.30pm Margaret McMillan Tower |
| Cost | £115 per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| 3ATitle | **Lego Based Therapy (KS2-4)** |
| Description of training | A structured intervention to develop the social and interaction skills of children and young people with autism in mainstream settings KS2- 4.Staff will learn what Lego-based Therapy is and how to implement and differentiate Lego-based Therapy.The course will include practical group activities, guidance on setting up Lego based Therapy groups and highlight the benefits for children and young people with autism.Refreshments: Drinks on arrival.The course will be delivered by a specialist practitioner |
| Suitable for  | All school staff who come in contact with children and young people with autism KS2- 4. |
| Date/s, times & venue | **01.05.18** - 9.30am – 11.00am Margaret McMillan Tower |
| Cost | £55 |

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| School based TrainingThe 3 hour course will take place in the setting.Dates will be negotiated with individual settings**Costs: £180** Up to a max of 20 staff |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| 4ATitle |  |
| Description of training |  |
| Suitable for  |  |
| Date/s, times & venue |  |
| Cost |  |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| --- | --- |
| Title | **Assessment and delivery of well-being and engagement with learning (KS2-4)****School based training** |
| Description of training | You will gain a practical approach to assessing children and young people’s skills to foster well-being, positive mental health and engagement.Schools will learn to develop robust systems to monitor emotional development and well-being across all age ranges.The course will include an insight into the high incidence of poor mental health in children and young people with autism. You will learn how to develop practical tools for measuring well-being and engagement. The course will be delivered by a specialist teacher and Specialist Practitioner |
| Suitable for  | All school staff who come in contact with children and young people with autism KS2 - 4 |
| Date/s, times & venue | The course is a full day and will take place in the setting.Dates will be negotiated with individual settings |
| Cost | **£800** for up to a max of 12 staff**£1000** 13 to a max of 30 staff |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| --- | --- |
| Title | **Introduction to Autism- Beginners (KS1- 4)** **School based training** |
| Description of training | An introduction to autism for mainstream school staff at KS1 – 4.Staff will gain a basic understanding of autism and how it impacts learning and living.The course will include an introduction to the main areas of difference in autism and some strategies and approaches suitable for mainstream settings.The course will be delivered by a specialist teacher.We can train up to a max of 30 staff. |
| Suitable for  | All school staff who come in contact with children and young people with autism KS1 - 4 |
| Date/s, times & venue | The course is 1.5 hours and will take place in the settingTwilight – 3.30pm – 5pmDates will be negotiated with individual schools |
| Cost | £200 |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Autism Spectrum Team**

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| --- | --- |
| Title | **Introduction to Autism – Intermediate (KS1-4)** **School based training**  |
| Description of training | Comprehensive autism training and insight for school staff who already have a basic knowledge and experience of autism.Staff will develop their existing knowledge of autism and gain an understanding how to meet the needs of a range of children with a diagnosis of autism in a mainstream setting at KS1-4.The course will include the 4 areas of difference, offer strategies and approaches and opportunities to plan the implementation of these strategies.The course will be delivered by a specialist teacher. |
| Suitable for  | School based staff in direct contact with CYP with a diagnosis of autism to include SENCo’s, teachers, Senior Leaders, Head Teachers, Phase Leaders, Learning Mentors in KS1-4  |
| Date/s, times & venue | The course is a full day and will take place in the setting.Dates will be negotiated with individual settings. |
| Cost | **£800** for up to a max of 12 staff**£1000** 13 to a max of 30 staff |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Bradford Portage Service**

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| 1PTTitleAccredited | **The Portage Workshop – A Small Steps Approach to learning for Children with SEND** |
| Description of training | This 3 day accredited workshop is open to anyone working with young children (under 7) with additional needs/disabilities and their families. It covers core curriculum set out by the National Portage Association [www.portage.org.uk](http://www.portage.org.uk)The course covers:* The Portage Model
* Small Step Learning teaching strategies
* Partnership working
* Holistic assessment
* Play for children with additional needs
* Recording and evaluating children’s progress

Attendance on all 3 days is required for this courseRefreshments: Drinks on arrival only.Tutor: Janice McKinley & Janine Wood NPA Accredited Trainers |
| Suitable for  | Early Years Practitioners, SENCO’s & EYFS Teachers particularly those working in Day Nurseries and 2 year provision, Schools, Children’s Centres and other early years settings.  |
| Date/s, times & venue | **02.07.18** - 09.15am to 3.00pm – Margaret McMillan Tower**03.07.18** - 09.15am to 3.00pm – Margaret McMillan Tower**16.07.18** - 09.15am to 3.00pm – Margaret McMillan TowerAttendance on all 3 days is required for this course |
| Cost | **£150** per person for this 3 day course.Also includes National Portage Association (NPA) course booklet & NPA registered Certificate |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 1CLTitle | **Alphabet Arc – A multi-sensory programme (Half day training)** |
| Description of training | Alphabet Arc is a multi-sensory intervention which helps develops pupil’s fluency with letter sounds and names and alphabetical order; and also develops segmentation, blending and syllabification skills. It can be used with pupils of all ages. Alphabet arc activities can be used as a one to one intervention, pairs, group intervention/ activity, or can be used as an activity for the whole class.Outcomes of the training:* To look at different learning styles and how this impacts on the way we teach children
* To understand the value of a multi-sensory approach
* To understand the variety of learning opportunities associated with the alphabet arc
* To understand how to use the alphabet arc through practical activities
* To gain an understanding of how alphabet arc can relate to precision teaching

Refreshments are included. Drinks on arrival and mid-morning.Tutor: Katy Walker and Judith Curran |
| Suitable for  | Teaching Assistants, SENCOs and Class Teachers. |
| Date/s, times & venue | **18.04.18 -** 09.00am to 12.30pm Margaret McMillan Tower |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 2CLTitle |  |
| Description of training |  |
| Suitable for  |  |
| Date/s, times & venue |  |
| Cost | **£x** per person |

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Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 3CLTitle | **How to use and interpret the GL Assessment Dyslexia Portfolio** |
| Description of training | This workshop will involve an examination of how to use the Dyslexia Portfolio as a screening tool to inform intervention and support for pupils with dyslexic type difficulties. It will use a range of case studies to demonstrate how to interpret results and use them to inform appropriate provision.Refreshments: Drinks on arrival and mid-morning.Tutor: Various |
| Suitable for  | Senco’s |
| Date/s, times & venue | **10.05.18** - 09.00am to 12.30pm Margaret McMillan Tower |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 4CLTitle | **Motor skills Workshop** |
| Description of training | Schools are increasingly finding that children are struggling to record their work with fluency, speed and legibility. This difficulty relates to an immaturity in the development of their motor skills.This workshop will look at the widespread causes and effects of motor skills immaturity in children and how to identify it.  We will look at the impact of the difficulty on learning, self-esteem and often behaviour and at ways of remediating and overcoming it.  The course is a practical one and we will look in depth at strategies to overcome the difficulties.There will also be a focus on handwriting itself and how to improve this in children.Refreshments: Drinks on arrival and mid-morning.Tutor: Paula Derry |
| Suitable for  | Sencos, Class teachers and support staff. |
| Date/s, times & venue | **16.05.18** - 09.00am to 12.30pm Sir Henry Mitchell House |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 5CLTitle | **Precision Teaching and High Frequency Words Workshop** |
| Description of training | Aims of training:* Understand how to use the Precision Teaching approach
* Know who it is suitable for
* Have considered which areas of learning it can be used to target
* Have the resources to get started e.g. HFWords, sentence makers

Refreshments are available on arrival and there is also a coffee break mid-morningTutors: Gosia Lewalski and Jo Callaghan  |
| Suitable for | SENCOs, Teachers, Teaching Assistants- Primary and Secondary Colleagues |
| Dates/ times Venue | **20.06.18** - 9.15am to 12.00 noon Margaret McMillan Tower |
| Cost | **£55** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 6CLTitle | **SENCo Induction** |
| Description of training | Course content* Advice on how to organise and carry out the role of the SENCO.
* Provide SENCOs with up to date information on a school’s and LEA’s statutory responsibility for pupils with SEND as described in the Code of Practice.
* Give SENCOs a clear overview of SEND funding arrangements in Bradford and how this relates to Bradford’s Ranges of Provision.
* To provide information on the process of developing a My Support Plan, Joint Assessment meetings and Annual Reviews.
* Provides guidance on the use of Provision Mapping for recording the data and progress of pupils with SEND.
* Presents an overview of the teams within the Teaching Support Services and how to make referrals to them
* Gives advice on the identification of pupils with SEND and support to access the information on supporting pupils available on Bradford Schools Online.
* The opportunity to look at a range of resources, including ICT software to support the learning of pupils with SEND

It provides SENCOs with the opportunity to network with others who are also new to the roleRefreshments: drinks on arrival |
| Suitable for  | Newly appointed Senco’s |
| Date/s, times & venue | **TBA** 09.00am to 12.30pm Margaret McMillan Tower**TBA** 09.00am to 12.30pm Margaret McMillan Tower |
| Cost | **£115** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 7CLTitleAccredited | **Supporting Children with Literacy Difficulties – A Multi-Sensory Approach** |
| Description of training | This course teaches how to deliver a cumulative multi-sensory literacy intervention to pupils with Dyslexia. The intervention is based on the Kelly and Phillip’s - Teaching Literacy to Learners with Dyslexia: A Multi-Sensory Approach.The course is accredited at level 2 and 3 by the CERTA (Open College Network). It is aimed at HLTAs or experienced TAs with a GCSE or equivalent in English The course includes eight taught sessions, plus a final session to collate portfolios Details of the sessions are below:Covers the nature of literacy difficulties and provides an understanding of dyslexia.1. Shows learners how to use informal assessments to create a profile of a pupil’s strengths and weaknesses and set targets for learning.
2. Introduces multi-sensory learning, provides a structure to deliver a cumulative multi-sensory learning programme and covers the use of the Alphabet Arc activities.
3. Examines the phonological awareness components of the programme and the concepts of phonological awareness.
4. Teaches the learners how to carry out the reading elements of the programme and how to introduce the literacy concepts.
5. Teaches learners how to carry out the spelling and writing activities and explores games that can be used with the programme.
6. Provides an overview of the whole lesson and looks at how to teach handwriting and the importance of motor skills.
7. This is a feedback session which also includes presentations about the cumulative multi-sensory lesson and opportunities to share ideas.

Each session involves a combination of taught materials, practical activities and videos with lots of opportunities for discussion and feedback. Learners will be required to have a pupil to work with. They will have five portfolio tasks to complete. In addition to attending the course HLTAs will need an afternoon each week to work with their pupil and complete their portfolio tasks.Refreshments are included. Drinks on arrival and mid-morning. Lunch on first day and SENCo overview***18.01.2018 09.00 to 4.00pm for SENCo overview*** |
| Suitable for  | HLTAs or TA with GCSE English Grade C and above |
| Date/s, times & venue | **TBA full day** 09.00am to 4.00pm inMargaret McMillan Tower7 sessions. 09.00am to 12.00pm inMargaret McMillan Tower**TBA x 7plus portfolio session TBA** |
| Price | **£400** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 8CLTitle |  |
| Description of training |  |
| Suitable for  |  |
| Date/s, times & venue |  |
| Cost | **£x** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| Title | **20:20 Reading Intervention****School based training** |
| Description of training | This is a three half day course which trains TAs to deliver our successful one-to-one reading intervention. Up to 10 TAs can be trained together and it is delivered in school. The host school can offer place to other schools to make the number up to 10 making the cost £50.00 per TA.Refreshment arrangement: Provided by host schoolTutor: Julie Wilson & Tasleem Akhtar |
| Suitable for  | TA’s and Senco’s |
| Date/s, times & venue | These sessions are to take place in your school. We will require a classroom.**Please contact the Cognition and Learning Team to arrange a suitable date.** |
| Cost | **£500** per course |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 9CLTitle | **Elklan Speech and Language support 3-5s (Early Years)** |
| Description of training | The courses are taught by Elklan trained Speech and Language tutors from the Cognition and Learning Team in ten sessions. Participants learn about communication theory and are given a course book, Language Builders, full of practical interventions to use immediately in the classroom. Most importantly they understand how and why to use these strategies appropriately to help any child access the curriculum, become an independent learner and improve their social skills. A portfolio of practical work and interventions with children embeds the teaching and this is assessed and marked by the tutor enabling delegates to achieve a Level 3 qualification. Learners will need a further half day per week in school to complete portfolio tasksRefreshments are included. Drinks on arrival and mid-morning.Tutor: Various |
| Suitable for  | Teaching support staff and Teachers in early years settings  |
| Date/s, times & venue | 10 sessions 09.15am to 12.30pmTo be arranged – please contact Cognition and Learning Team |
| Cost | **£400** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 10CLTitle | **Elklan Speech and Language support 5-11s** |
| Description of training | The courses are taught by Elklan trained Speech and Language tutors from the Cognition and Learning Team in ten sessions.Participants learn about communication theory and are given a course book, Language Builders, full of practical interventions to use immediately in the classroom. Most importantly they understand how and why to use these strategies appropriately to help any child access the curriculum, become an independent learner and improve their social skills. A portfolio of practical work and interventions with children embeds the teaching and this is assessed and marked by the tutor enabling delegates to achieve a Level 3 qualification. Learners will need a further half day per week in school to complete portfolio tasksRefreshments are included. Drinks on arrival and mid-morning.Tutor: Various |
| Suitable for  | Teaching support staff and Primary Teachers |
| Date/s, times & venue | Induction & Session 1. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 2. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 3. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 4. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 5. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 6. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 7. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 8. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 9. **TBA** – 09.15am to 12.00pm – Margaret McMillan TowerSession 10. **TBA** – 09.15am to 12.30pm – Margaret McMillan Tower |
| Cost | **£400** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 11CLTitle | **Elklan Speech and Language Support 11-16s (Secondary)** |
| Description of training | This courses is taught by Elklan trained Speech and Language tutors from the Cognition and Learning Team.Induction plus ten half day sessions. Participants learn about communication theory and are given a course book, Language Builders, full of practical interventions to use immediately in the classroom. Most importantly they understand how and why to use these strategies appropriately to help any pupil access the curriculum, become an independent learner and improve their social skills. A portfolio of practical work and interventions with children embeds the teaching and this is assessed and marked by the tutor enabling delegates to achieve a Level 3 qualification. Learners will need a further half day per week in school to complete portfolio tasksRefreshments: Drinks on arrival and mid-morning.Tutor: Nicola Gaunt |
| Suitable for  | Teaching support staff and Teachers Secondarychool based training Learning Teamsions of interest |
| Date/s, times & venue | Induction. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 1. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 2. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 3. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 4. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 5. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 6. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 7. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 8. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 9. TBA – 09.15am to 12.00pm – Margaret McMillan TowerSession 10. TBA – 09.15am to 12.30pm – Margaret McMillan Tower |
| Cost | **£400** per person |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| 12CLTitleAccreditation | **Elklan Communication Friendly Schools Accreditation**  |
| Description of trainingCont: | Elklan Communication Friendly Setting (CFS) accreditation is awarded to settings that have trained and supported all their staff in communication and language development. They will also have shown evidence of embedding this knowledge in targeted interventions and through the implementation of a Communication Policy. Accreditation can be achieved in one year and can be renewed after three years. It is the most cost effective strategy available for whole-setting capacity building in communication. Becoming a CFS involves three elements each of which can be commissioned separately:1. Training Teaching Assistants and teachers
2. Training the whole setting staff through trained Lead Communication Practitioners
3. An audit of the embedding of practices and policies in the setting

Full details of the accreditation process are on the Cognition and Learning Team’s Elklan page on BSO.**Comments from settings:***The Elklan course has given me the skills and knowledge I need to narrow the learning gap of a child with communication needs. I am using what I have learnt in my work everyday”**“I have gathered brilliant ideas and resources to help me support children with communication difficulties. I have also realised that the small things; modelling words and sentences and using more visual aids, can make a massive difference to a child. I would recommend Elklan to everyone!”**“What I have learnt on the course has given me the confidence to speak out and feedback to my team in the Nursery about how they can adapt their own language when working with children”**"Becoming a Communication Friendly School has resulted in improved learning and communication across school and in all year groups. There has also been a noticeable increase in independence."*Refreshment arrangement: tea, coffee and waterTutor: various**Elklan Communication Friendly Schools Accreditation -** Spring term 2018 (Jan18) |
| Suitable for  | Whole Settings: Early Years, Primary and Secondary MMT |
| Date/s, times & venue | To be arranged – please contact Cognition and Learning Team |
| Cost | **Total cost per school = £2200****Breakdown of costs as follows:****Step 1** – Training two Teachers and two TAs on Elklan Speech and Language support 5-11s* **Cost -** £400 per person payable to City of Bradford MDC = **£1,600** (For Language builders book x 4, Accreditation fees x 4 / Elklan tutor delivery and portfolio marking (10 week course)

**Step 2 –** Communication Counts* **Cost** - £500 payable to Elklan. (£130 per teacher plus £240 for 18 posters, 6 x colourful stories and session handouts 2 x LCP manuals)

**Step 3 -** Accrediation and audit* **Cost** - **£100** payable to Elklan
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Teaching Support Service - Integrated Specialist Teaching

**Training**

**Cognition and Learning Team**

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| Title | **Inclusive Classroom Training****School based training** |
| Description of training | The Inclusive Classroom training is delivered over 2 x 90 minute sessions. The course aims are as follows.Session 1* Identification of speech, language and communication needs, specific learning difficulties, children with English as an additional language and children with moderate learning  difficulties
* How these difficulties present in the classroom and where they overlap
* Responsibilities of the class teacher as described in the Code of Practice for SEN 2014

Session 2* To know how to meet these needs in the classroom
* To be able to use a range of inclusive teaching strategies in the classroom

Course Participants will receive an inclusive classroom toolkit to support the planning and delivery of provision for children with SLCN, EAL, SpLD and MLD.The course is delivered by specialist teachers from the Cognition and Learning Team. Refreshment arrangement: Provided by host schoolThese sessions are to take place in your school.  |
| Suitable for | Class teachers, NQTs, RQTs and Sencos in primary and secondary schools. |
| Dates/ times Venue | School-based training delivered in 2 x 90 minute sessions, ideally delivered over two staff meetings. **Please contact the Cognition and Learning Team to arrange a suitable date.** |
| Cost | £250 up to a max of 20 staff*Higher numbers would need to be quoted separately as we may need 2 staff to deliver the training. Plus we would need to cover extra resources.* |

Teaching Support Service - Integrated Specialist Teaching

**Training**

**Bradford Portage Service**

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| 2PTTitle | **Makaton Foundation Workshop for Professionals** |
| Description of training | This course is run over two full days for adults wishing to learn Makaton signing and use it within their work space.A vocabulary of around 250 words will be learnt. The course covers the theory and research behind the Makaton Language Programme.Refreshments: non provided.Tutor: Kerry Cawley Makaton Regional Tutor |
| Suitable for  | Professionals, early years practitioners, parents/carers More course information is available on the Makaton website: [www.makaton.org](http://www.makaton.org)  |
| Date/s, times & venue | **14.05.18** – 09.30am to 4.30pm – Margaret McMillan Tower**21.05.18** – 09.30am to 4.30pm – Margaret McMillan Tower |
| Cost | **£130** per person. This price includes Participants’ manual Makaton pocket books of signs and symbols and Makaton certificate |

Alternatively, this course can be delivered over 4 sessions lasting up to 3 hours each over a period of weeks at your setting (price on request).

Please email your request to **tssadmin.team@bradford.gov.uk**