**0-25 SEND Inclusive Education Service**

**Course application form**

**including workshop preference**

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| **Please complete (scan if needed) and return all pages to:** **BradfordIES@bradford.gov.uk** NB You will receive a confirmation by email |
| **Autism Spectrum Team** |
| 9 | 2A | Autism | **Classroom strategies for provision at Range 3 and 4 (teachers, SENCo’s)** (9.00am-3.00pm) **24.09.18**Please ensure workshops are chosen on this booking form: | £140 |
| For each workshop below indicate your choice in column below, 1 for first choice and 2 for second choice.

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| Workshop 1 | Overview - **Communication and Interaction** | choice |
| A - Blank Language Levels, the Test of Abstract Language  | An Elklan tool to gain a clear picture of a child’s level of understanding abstract language.  |  |
| B - Lego Therapy for Expressive and Receptive Language | Social interaction in a play based group. |  |
| C - Poric | Elklan published resource that is full of ideas to develop understanding and use of linguistic concepts. |  |

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| Workshop 2 | Overview - **Cognition and Learning** | choice |
| A – Timetables, Task lists, schedules and reward systems | A range of visual supports, structure and motivating systems. |  |
| B - Colourful Semantics | A Speech and Language resource that provides visual support to structure and form sentences. |  |
| C - Mind maps and flow charts | Linking concepts and support to structure outcomes and choices. |  |

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| Workshop 3 | Overview - **Social Emotional Mental Health** | choice |
| A – Social stories and comic strip | A reflective approach to understanding behaviour and social situations in a variety of contexts.  |  |
| B – De-escalation strategies, relaxation and mindfulness | Practical strategies to aid de-escalation and promote relaxation.  |  |
| C – Unstructured times | Ideas to put into place to support Autistic students during these times.  |  |

***Delegate details*****Please type in the boxes provided / indicate choices as required:** |
| **Delegate name** |  |
| **Delegate** **Post title** |  |
| **School/ establishment name**, **address** including **postcode** | (this is where the invoice will be sent to) |
| School tel: |  |
| **School admin or finance email:**(person who wishes to be informed) |  |
| **Delegates school email address:****(to confirm registration/ main correspondence)** |  |
| **Emergency contact number:** (ideally a mobile so a text can be sent)In case of cancellation usually due to bad weather or unforeseen circumstance cancellation. |
| **Refreshments:** All food is buffet style, hot and cold drinks are provided.(Preferences and dislikes cannot be catered for). | **Dietary Requirements-** Vegetarian [ ] Diabetic [ ] **Other** such as food allergy or intolerance **Special Requirements:** Please tell us if you have any other special requirements other than dietary. |
| **Authorised School Signature or email from Business Manager, Head /SLT** Email will be taken as confirmation your school accept the costs and terms below: | *Sign here if not emailing* |
| **Acceptance terms:** Places will be allocated on a first come first served basis and your acceptance will be confirmed to you in writing via email given on this form. **Cancellation terms:** * These terms are for all types of cancellation reasons. All of which must be sent to us via email.
* No shows and 24 hour cancellations will be charged at full price.
* 2 days to 4 days notice there will be a charge of 50%
* 5 days to 13 days notice there will be a charge of 25%
* Cancellations received 14 days or more before the start will not be charged unless stated in the course advert.

**Invoice terms:** This course will be invoiced directly to your school/organisation.**Private bookings** can be accepted but must be paid in full two weeks before the start of the course. |