**0-25 SEND Inclusive Education Service**

**Course application form**

**including workshop preference**

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| **Please complete (scan if needed) and return all pages to:** [**BradfordIES@bradford.gov.uk**](mailto:tssadmin.team@bradford.gov.uk) NB You will receive a confirmation by email | | | | | | | |
| **Autism Spectrum Team** | | | | | | | |
| 9 | 2A | Autism | **Classroom strategies for provision at Range 3 and 4 (teachers, SENCo’s)** (9.00am-3.00pm) **24.09.18**  Please ensure workshops are chosen on this booking form: | | | | £140 |
| For each workshop below indicate your choice in column below, 1 for first choice and 2 for second choice.   |  |  |  | | --- | --- | --- | | Workshop 1 | Overview - **Communication and Interaction** | choice | | A - Blank Language Levels, the Test of Abstract Language | An Elklan tool to gain a clear picture of a child’s level of understanding abstract language. |  | | B - Lego Therapy for Expressive and Receptive Language | Social interaction in a play based group. |  | | C - Poric | Elklan published resource that is full of ideas to develop understanding and use of linguistic concepts. |  |  |  |  |  | | --- | --- | --- | | Workshop 2 | Overview - **Cognition and Learning** | choice | | A – Timetables, Task lists, schedules and reward systems | A range of visual supports, structure and motivating systems. |  | | B - Colourful Semantics | A Speech and Language resource that provides visual support to structure and form sentences. |  | | C - Mind maps and flow charts | Linking concepts and support to structure outcomes and choices. |  |  |  |  |  | | --- | --- | --- | | Workshop 3 | Overview - **Social Emotional Mental Health** | choice | | A – Social stories and comic strip | A reflective approach to understanding behaviour and social situations in a variety of contexts. |  | | B – De-escalation strategies, relaxation and mindfulness | Practical strategies to aid de-escalation and promote relaxation. |  | | C – Unstructured times | Ideas to put into place to support Autistic students during these times. |  |   ***Delegate details***  **Please type in the boxes provided / indicate choices as required:** | | | | | | | |
| **Delegate name** | | | |  | | | | |
| **Delegate** **Post title** | | | |  | | | | |
| **School/ establishment name**, **address** including **postcode** | | | | (this is where the invoice will be sent to) | | | | |
| School tel: | | | | |  | | | |
| **School admin or finance email:**  (person who wishes to be informed) | | | | |  | | | |
| **Delegates school email address:**  **(to confirm registration/ main correspondence)** | | | | |  | | | |
| **Emergency contact number:**  (ideally a mobile so a text can be sent)  In case of cancellation usually due to bad weather or unforeseen circumstance cancellation. | | | | | | | | |
| **Refreshments:** All food is buffet style, hot and cold drinks are provided.  (Preferences and dislikes cannot be catered for). | | | | | **Dietary Requirements-** Vegetarian Diabetic  **Other** such as food allergy or intolerance  **Special Requirements:** Please tell us if you have any other special requirements other than dietary. | | | |
| **Authorised School Signature or email from Business Manager, Head /SLT** Email will be taken as confirmation your school accept the costs and terms below: | | | | | | *Sign here if not emailing* | | |
| **Acceptance terms:** Places will be allocated on a first come first served basis and your acceptance will be confirmed to you in writing via email given on this form.  **Cancellation terms:**   * These terms are for all types of cancellation reasons. All of which must be sent to us via email. * No shows and 24 hour cancellations will be charged at full price. * 2 days to 4 days notice there will be a charge of 50% * 5 days to 13 days notice there will be a charge of 25% * Cancellations received 14 days or more before the start will not be charged unless stated in the course advert.   **Invoice terms:** This course will be invoiced directly to your school/organisation.  **Private bookings** can be accepted but must be paid in full two weeks before the start of the course. | | | | | | | | |