**Course Application (Vision Impairment)**

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| **Please complete (scan if needed) and return to:** courses-sensory@bradford.gov.uk |
| Please indicate your choice below |
| **EARLY YEARS’ SETTINGS** |
| **The following courses are to be delivered in settings and dates are to be negotiated. Costs are whole course costs. Travelling costs are also to be added on.** |
| Cerebral Visual Impairment (CVI)  | [ ]  £120 |
| Common Eye Conditions  | [ ]  £120 |
| Developing Vision  | [ ]  £120 |
| Getting Glasses On  | [ ]  £120 |
| Including the pupil with Vision Impairment in Early Years’ settings | [ ]  £130 |
| **PRIMARY AND SECONDARY SCHOOL SETTINGS** |
| **The following courses are to be delivered in schools and dates are to be negotiated. Costs are whole course costs. Travelling costs are also to be added on.** |
| Briefing – Exam Access Arrangements for VI Learners | [ ]  £130 |
| VI Peer Awareness | [ ]  £250 |
| **The following courses are to be delivered in various locations. Costs are per person.** |
| Vision Friendly Schools – *dates/times to be confirmed* | [ ]  £275\* |
| *\*costs for individual sessions can be catered for* |
| **SPECIAL SCHOOL SETTINGS** |
| **The following courses are to be delivered in schools and dates are to be negotiated. Costs are whole course costs. Travelling costs are also to be added on.** |
| Cerebral Visual Impairment (CVI)  | [ ]  £120 |
| Common Eye Conditions  | [ ]  £120 |
| Developing Vision  | [ ]  £120 |
| Getting Glasses On  | [ ]  £120 |
| **HABILITATION COURSES** |
| **The following courses are to be delivered in various locations. Costs are per person.** |
| Supporting a pupil with Vision Impairment with orientation and independence – 11.10.17 | [ ]  £50 |
| Supporting a pupil with Vision Impairment with orientation and independence – 06.11.17 | [ ]  £50 |
| Supporting a pupil with Vision Impairment who uses a long cane – 20.11.17 | [ ]  £55 |
| Supporting a pupil with Vision Impairment who uses a long cane – 15.01.18 | [ ]  £55 |
| Supporting a child with Vision Impairment in an Early Years’ Setting (mobility) – 29.01.18 | [ ]  £105 |
| Supporting a child with Vision Impairment in an Early Years’ Setting (mobility) – 31.01.18 | [ ]  £105 |
| Supporting a pupil with Vision Impairment with mobility – 05.02.18 | [ ]  £50 |
| continued over…..**Please type in the boxes provided / indicate choices as required::** |
| **Delegate name** |  |
| **Delegate** **post title** |  |
| **School/establishment name**, **address** including **postcode** | (this is where the invoice will be sent to) |
| School telephone number |  |
| **Delegate’s school email address:****(to confirm registration/main correspondence)** |  |
| **Delegate’s** **mobile number:****(to contact you in case of emergency)** |  |
| **Refreshments:** All food is buffet style, hot and cold drinks are provided. (Preferences and dislikes cannot be catered for). | **Dietary Requirements:** Vegetarian[ ] Diabetic [ ] Othersuch as food allergy or intolerance **Special requirements:** Please tell us if you have any other special requirements other than dietary  |
| **Authorised School Signature or email from Business Manager, Head /SLT** Email will be taken as confirmation your school accepts the costs and terms below: | *Sign here if not emailing* |
| **Acceptance terms:** Places will be allocated on a first come first served basis and your acceptance will be confirmed to you in writing via the email given on this form. **Cancellation terms:** * These terms are for all types of cancellation reasons. All of which must be sent to us via email.
* No shows and 24 hour cancellations will be charged at full cost
* 2 days to 4 days’ notice will incur a charge of 50% of the full cost
* 5 days to 13 days’ notice will incur a charge of 25% of the full cost
* Cancellations received 14 days or more before the start will not be charged unless stated in the course advert.

**Invoice terms:** This course will be invoiced directly to your school/organisation.**Private bookings** can be accepted but must be paid in full two weeks before the start of the course. |