

**Department of Children's Services**

**Special Educational Needs**

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8 September 2015

To:  
The Headteacher / SENCo

Dear Colleague,

**RE: SEND Information Report/School Local Offer**

The Children and Families Act (2014) placed a new requirement on all local authorities to publish a Local Offer on 1 September 2014. The Local Offer must provide information on services across Education, Health and Social Care for children and young people who are aged 0 - 25 years and have special educational needs and/or disabilities (SEND). The Local Offer must include information about local provision and provision outside of the area that is likely to be used including regional and national specialist provision.

There is a duty on schools and further education providers to publish an SEND Information Report which includes information about your individual school offer. As you are located within our local authority area or we currently place a child or young person with you Bradford Council is required to include information about your SEND Information Report/school offer within Bradford's Local Offer. Some of you have already contacted us to ask how your information can be included.

Once your SEND Information Report /school offer has been developed, is approved by your Governing Body and is published on your school website, we are again inviting you to provide the local authority with the details of the location of this on your school website. **If you have not already done so, we ask that you do this by 23 October 2015.** The information on the location (link) should be sent to [localoffer@bradford.gov.uk](mailto:localoffer@bradford.gov.uk)

**If you would like to check the link to the information we currently make available for your school you can view this at [Local Offer - Schools](#).**



If you would like further guidance on the SEND Information Report/School Local Offer you can view this at [SEND Guidance, :: Bradford Schools Online](#)

Please do not hesitate to contact us if you require advice or support on this matter.

Yours sincerely,



**Nimesh Patel**  
Local Offer Officer



**Sarah Pawson**  
Local Offer Officer

