

Department of Children's Services**Aiming High for Children**

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Date: 5 July 2016

Headteacher
Nursery and Primary Settings

Dear Headteacher

School Prioritisation Annual Review

The annual Prioritisation review takes place at the end of this term and the first few weeks of next term.

You will remember that the Prioritisation Process is one of the means by which the Local Authority carries out its statutory duties to work with you to ensure that all its schools and education establishments provide a high quality educational experience for the children and young people educated in these schools. Together we operate a system of School Prioritisation which allows the Local Authority to assess the performance of schools, judge the degree of risk that children are not receiving a statutory education, and respond where necessary.

I am requesting that all Local Authority maintained primary schools and our nursery schools provide your proposed Priority Level for 2016/17 by 13 July 2016.

Your proposed Priority Level, 1 (one), 2 (two), 3 (three) or 4 (four) should be emailed to schoolprioritylevel@bradford.gov.uk with the **name of your school** in the subject box.

If you wish to discuss your proposed Priority Level prior to returning it to the Local Authority please contact your named Achievement Officer (if you have been allocated one) or your Lead Area Achievement Officer listed below.

Area	Lead Area Officer	Mobile Number	Email
Keighley	Jayne Done	07582 109263	jayne.done@bradford.gov.uk
Shipley	Yasmin Umarji	07582 109272	yasmin.umarji@bradford.gov.uk
West	Richard Lait	07582 103560	richard.lait@bradford.gov.uk
South	Ken Poucher	07582 109269	ken.poucher@bradford.gov.uk
East	Jane Arundale	07582 109262	jane.arundale@bradford.gov.uk
Nursery schools	Dulcie Leach	07582 109259	dulcie.leach@bradford.gov.uk

If you wish to contact someone, and are unsure who, then please talk to Yasmin Umarji yasmin.umarji@bradford.gov.uk, telephone: 07582 109272 (Primary Schools) or Dulcie Leach dulcie.leach@bradford.gov.uk telephone: 07582 109259 (Nursery Schools).

The Prioritisation document (see attached) describes the process, criteria for selection and the Local Authority's offer in detail.



I will write to all schools to confirm their agreed Priority Level by the end of September 2016.

Once again, thank you for your assistance. If you have any questions about the process please do not hesitate to contact us. I look forward to receiving your proposal.

Yours sincerely



Judith Kirk
Deputy Director
Education, Employment and Skills

