

## Learning Support Service – Accessible Books. Agreement for Maintained Schools.

A print-disabled person is anyone for whom a visual, cognitive or physical disability hinders the ability to read print. This includes all visual impairments, dyslexia, and any physical disabilities that prevent the handling of a physical copy of a print publication.

In order that the Learning Support Service can effectively share digital copies of works with schools and settings in compliance with copyright law, we have to take reasonable steps to ensure that service-users understand their responsibilities. We would be grateful if you could read and sign the following...

- I understand that the school holds a CLA (The Copyright Licensing Agency Ltd) licence through the local authority.
- The school will have lawful possession or lawful use of an original copy of any work which it requests from LSS Accessible Books.
- The digital copy, and any Accessible Copy produced from it, is only to be used for the benefit of Authorised Persons
- The digital copy will be stored securely and deleted at the end of the course of study for which it was made, or the end of the academic year in which it was received, whichever is sooner.

(For full terms and conditions see [CLA.co.uk](http://CLA.co.uk) Schools licence.)

School: \_\_\_\_\_

Signature: \_\_\_\_\_ Print \_\_\_\_\_ Date: \_\_\_\_\_

Please return to

Anne Lomas  
Department of Children's Services  
Aiming High for Children  
Service for Children and Young  
People with Visual Impairment  
Future House  
Bolling Road  
Bradford BD4 7EB