**Literacy Specialists**

**Information and Application**

Burley Woodhead English Hub is seeking to recruit an additional outstanding primary teacher to work with our current team of 5 Literacy Specialists. This document gives information about the English Hub programme and how teachers and their schools can apply to be involved. The closing date for applications is Friday 31st January 2020.

**Background**

Burley and Woodhead CE Primary has been designated as one of 34 schools across the country to lead an English Hub. The Hub is responsible for promoting early language development, age appropriate phonics provision and a love of reading in pupils. During 2018-2019, we supported over 100 schools in Bradford, Richmondshire, Hambleton and Craven with phonics and early reading teaching.

**The programme**

The Literacy Specialist’s school should have a history of strong reading and phonic results at EYFS and KS1 **or** has shown a marked improvement in results over the past few years. The school needs to ensure that it has the capacity, expertise and desire to allow the Literacy Specialist to be released to take part in school to school support in the next few years.

In 2019/2020, the Literacy Specialist will:

* lead a 6 day intensive school to school support package in 4 schools across the area,
* carry out audits of early language development, reading and phonic provision in supported schools,
* continue to develop and embed early language, reading and phonics approaches across their own school,
* continue to collaborate with the English Hub’s leadership and Literacy Specialists,
* deliver phonics and early reading training,
* potentially lead showcase events in their own school.

This will require release time of **the equivalent of 1 day a week** and will be fully funded at SLE rate through Burley Woodhead English Hub.

**Benefits for participating teachers and their schools**

Participating in the programme will provide many benefits to the Literacy Specialists and their schools.

* Literacy Specialists will develop:
  + understanding of the principles of phonics, early language development and early reading within the context of teaching Literacy,
  + deep subject knowledge of phonics to support teaching for Literacy,
  + skills of teaching, planning and assessment in order to effectively support pupils in developing a deep and sustainable understanding of phonics and early reading / language development
  + an understanding of how to facilitate and support teachers, within their own school and in other schools, to adopt a systematic synthetic programme and evaluate their provision for early reading.
* Literacy Specialists will have the opportunity to work closely with the national and local communities of Literacy Specialists through the 34 English Hubs.
* Literacy Specialists will receive national training through the English Hub Training Centre.
* The Literacy Specialist’s school will benefit from high quality and sustained support in embedding teaching for Literacy across the school.
* The Literacy Specialist’s school will benefit by growing the leadership capacity in their members of staff.

**Who should apply**

The table below shows the essential and desirable criteria for applicants to the programme. This should be evidenced in the application form, which includes both the applicant’s statement and the head teacher’s reference.

|  |  |
| --- | --- |
| **Essential** | **Desirable** |
| Qualified Teacher Status | Additional Status, e.g. English SLE |
| Employed as a teacher in a Primary/Infant school, and regularly teaching phonics to the same class of children at least three days/week | English Subject Leader or Early Years Subject Leader |
| Able to fulfil the programme requirements and time commitment outlined above |  |
| Good teaching skills in phonics as evidenced by internal/external/Ofsted observation | A minimum of four years teaching primary Literacy |
| Passion and enthusiasm for teaching for Literacy | A desire to develop as a specialist teacher of primary Literacy |
| Ability to work collaboratively with others |  |
| Successful track record of working with other professionals effectively within your own school | Successful track record of working effectively with other professionals across a group of schools |
| Excellent communication and interpersonal skills | The ability to grow leadership capacity in others |
| An understanding of what constitutes effective learning in early literacy and the ability and confidence to communicate this |  |

We are seeking to appoint Literacy Specialists so that they both meet the criteria as set out above but also fit into the hub’s strategic plan for developing teaching for Literacy across the region.

**Expectations of participating teachers and their schools**

For teachers selected to be part of the programme, there are the following expectations of them and their schools:

* The Head teacher commits to supporting the Literacy Specialist with their outreach work with other schools in ensuring that they are given appropriate release time (likely to be one day per week from September 2019).
* The Literacy Specialist commits to developing their understanding and practice related to phonics teaching and early language / reading development including:
  + attending the DfE training
  + participating in the Burley Woodhead training
  + carrying out phonics audits in other schools
  + holding showcase events in their own school, showcasing effective early years/phonics practice
  + developing their own phonics and early reading practice within their own class
* The Literacy Specialist commits to all aspects of the role and the release time required

(2019-20: at least 1 day per week)

* The head teacher commits to support the Literacy Specialist, including:
  + attending the initial induction meeting
  + helping the specialist develop and embed effective early years/phonics practice within the school
  + ensuring the teacher receives the required release time
* The Literacy Specialist and Head teacher will provide any reports required by the English Hub and participate in any evaluation processes required

**Funding**

In academic year 2019-20, Burley Woodhead English Hub will fund the cost of at least oen day per week release time at SLE rate (£350) for the Literacy Specialist’s work and the cost of travel for school support visits.

**How to apply**

Applicants, in conjunction with their Headteacher (or equivalent), should complete the form below and submit it to Burley Woodhead English Hub ([Englishhub@burleywoodhead.com](mailto:Englishhub@burleywoodhead.com)) by Friday 31st January 5pm. You will receive a confirmation of receipt e-mail from the English Hub. We will then make contact with you with more details about the selection process.

**Primary Literacy Specialist Programme**

**Application Form**

Together with your Headteacher (or equivalent), please complete all sections of this form and return the completed form, copying in your Head teacher, by email to [englishhub@burleywoodhead.com](mailto:englishhub@burleywoodhead.com) by Friday 31st January. Following your application, you will receive a confirmation of receipt email. If you do not receive this confirmation after a few days, please notify us at the above email address.

**School details**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Name of school | |  | | |
| Address (including postcode) | |  | | |
| School URN | |  | | |
| Head Teacher (HT) |  | | | |
| HT e-mail |  | | HT telephone |  |

**Applicant details**

|  |  |  |  |
| --- | --- | --- | --- |
| Name |  | | |
| E-mail |  | Telephone |  |
| Current role/job title |  | | |
| When did you attain Qualified Teacher Status? | | |  |
| How many years have you been employed as a primary teacher? | | |  |

**Current teaching and responsibilities**

|  |  |
| --- | --- |
| *Please give details of your Literacy teaching groups* | |
| Which class or classes are you expecting to teach English to in 2019-20 (state year group/s) and how many days/week? |  |
| *Please give details of your current areas of responsibility within your school, or more widely (Max 100 words).* | |
|  | |

**Teaching career history**

|  |  |  |  |
| --- | --- | --- | --- |
| *Please give details of schools or other educational organisations that you have worked in (most recent post first)* | | | |
| Dates | School/organisation | Position held | Year groups taught |
|  |  |  |  |
|  |  |  |  |

**Literacy related professional development**

|  |  |
| --- | --- |
| *Please give details of Literacy professional development you have undertaken or delivered* | |
| Year | Professional development |
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**Your approach to teaching phonics and early reading / language development**

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| --- |
| *Please give examples of your experience in teaching phonics and early reading / language development. Please include evidence of impact e.g. improvement / attainment in phonics results during the time you have been teaching or reading GLD scores (Max 500 words).* |
|  |

**Experience in supporting other teachers of Literacy**

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| --- |
| *Please give examples of your experience in supporting other teachers of Literacy (Max 300 words).* |
|  |

**Applicant final statement**

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| --- |
| *Please supply any further information you wish to offer in support of your application. Include recent developments in your own classroom practice, influence on others, and any direct involvement in the developing Literacy teaching in your school (Max 300 words).* |
|  |

**Headteacher (or equivalent) statement**

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| --- |
| *Please give details of your commitment to mathematics teaching for Literacy approaches across your school including details of any existing engagement with these approaches (Max 300 words)* |
|  |

**Headteacher (or equivalent) reference**

|  |
| --- |
| *Please elaborate on the skills, ability and qualities of the applicant* |
| The applicant’s Literacy teaching skills:  The applicant’s ability to support other teachers:  The applicant’s general professional qualities (e.g. commitment, organisational skills) |

|  |  |
| --- | --- |
| Headteacher |  |
| Print name |  |
| Applicant |  |

*(Note: When the form is e-mailed, please copy the e-mail to all signatories as confirmation of their electronic signature)*