**Course application form for**

**Social Emotional Mental Health**

|  |
| --- |
| **Please complete (scan if needed) and return to:** lynda.hitchen@bradford.gov.uk |
| Please indicate your choice below |
| Title | Small Group Work in a Mainstream Classroom 20.09.17 (AM) | [ ]  £50 |
| Title | Managing Low Level Behaviour – 12.10.17 (Twilight) | [ ]  £50 |
| Title | SEMH in the classroom - Guidance for NQTs/RQT’s 09.11.17 – 12 noon to 03.30pm & 20.02.18 – 03.30pm – 05.00pm | [ ]  £110 |
| Title | Behaviour is Communication in the Early Years – 16.11.17 (full day) | [ ]  £110 |
| Title | How to Manage Physical Interventions in Schools – 30.11.17 (full day) | [ ]  £110 |
| Title | Creating an enabling curriculum for children with issues around their social, emotional, mental health assessed as being at range four 12.12.17 (AM) | [ ]  £50 |
| Title | The National Nurture Group Network Accredited Training – 3 sessions - 11.01.18 , 12.01.18 & 09.03.18 (3 full days)  | [ ]  £500 |
| Title | A practical guide to implementing provision in the classroom for SEMH – 16.01.18 (full day) | [ ]  £110 |
| Title | Nurturing Talk Training – 07.02.18 (full day) | [ ]  £185 |
| **Please type in the boxes provided / indicate choices as required:** |
| **Delegate name** |  |
| **Delegate** **Post title** |  |
| **School/ establishment name**, **address** including **postcode** | (this is where the invoice will be sent to) |
| School tel: |  |
| **Delegates school email address:****(to confirm registration/ main correspondence)** |  |
| **Delegates** **mobile Tel:****(to contact you in cases of emergency)** |  |
| **Refreshments:** All food is buffet style, hot and cold drinks are provided.(Preferences and dislikes cannot be catered for). | **Dietary Requirements-** Vegetarian [ ] Diabetic [ ] **Other** such as food allergy or intolerance **Special Requirements:** Please tell us if you have any other special requirements other than dietary. |
| **Authorised School Signature or email from Business Manager, Head /SLT** Email will be taken as confirmation your school accept the costs and terms below: | *Sign here if not emailing* |
| **Acceptance terms:** Places will be allocated on a first come first served basis and your acceptance will be confirmed to you in writing via email given on this form. **Cancellation terms:** * These terms are for all types of cancellation reasons. All of which must be sent to us via email.
* No shows and 24 hour cancellations will be charged at full price.
* 2 days to 4 days notice there will be a charge of 50%
* 5 days to 13 days notice there will be a charge of 25%
* Cancellations received 14 days or more before the start will not be charged unless stated in the course advert.

**Invoice terms:** This course will be invoiced directly to your school/organisation.**Private bookings** can be accepted but must be paid in full two weeks before the start of the course. |