**Exclusions Training**

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| Title | **Understanding Exclusions and The Governor Role at Pupil Disciplinary Committees** |
| Description of training | The role of Governors in overseeing exclusions is not one many governors have experience of when they offer their support to schools. This course will look at exclusions (both fixed term and permanent), the legislation and guidance around this connected to schools’ policies and the impact on students, families and schools. There will be a particular emphasis on the role of Governors in the permanent exclusion process and independent review to ensure this difficult process is undertaken in a transparent and fair way supporting Governors to make decisions at the Pupil Disciplinary Committee with increased confidence. |
| Suitable for | School Governing bodies and trust boards. It may also be suitable for senior leaders in school so they understand the permanent exclusion process in detail. |
| Duration | Two hours |
| Cost | £400 up to a max of 20 staff.  £500 up to a max of 40 staff. |

How to apply:

* Please complete one booking form per school indicating the application type.
* Email to [Rachel.Phillips@bradford.gov.uk](mailto:Rachel.Phillips@bradford.gov.uk)
* Once received a member of the team will be in touch to organise and confirm the date for the training.

**Exclusions Training**

**Booking form**

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| **Please complete (scan if needed) and return by email to:** [Rachel.Phillips@bradford.gov.uk](mailto:Rachel.Phillips@bradford.gov.uk) | |
| Title | **Understanding Exclusions and The Governor Role at Pupil Disciplinary Committees** |

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| **Application type** | £400 up to a max of 20 staff.  *Mark to choose*  £500 up to a max of 40 staff.  *Mark to choose* | | |
| **School/ establishment name**, **address** including **postcode**  (this is where the invoice will be sent to) |  | | |
| School tel: | |  | |
| **Main contact within your school is:**  **Email address** | |  | |
| **Authorisation of this purchase**  To be signed by a member of school establishment/management that can authorise this purchase.  If this form is emailed without a signature the email will be taken as authorisation that the payment will be made and your school accept the costs and terms below: | | | *Sign here if not emailing* |
| **Cancellation terms:** A fee of £100 will be charged if cancelled within 5 working days of the training.  **Invoice terms:** This training will be invoiced directly to your school/organisation. All charges are VAT exempt. | | | |

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| Office use: Date of the training will be on |