



**TRINITY ALL SAINTS' CHURCH OF ENGLAND VOLUNTARY AIDED PRIMARY SCHOOL, BINGLEY:
GOVERNORS' POLICY ON ADMISSIONS
2021-22**

*The Governing Body, acting as the Admissions Authority for our voluntary aided school,
has determined this Admissions Policy.*

The admission of pupils with an Educational Health Care Plan (EHCP), which names the school, is a statutory entitlement, and will be dealt with under a separate procedure.

This policy sets out what will happen if a situation arises that there are more applications for admission to the school / nursery than there are places available, priority will be given in the order set out below:

1. Looked after children and all previously looked after children.

Previously looked after children are children who were looked after, but ceased to be so because they were adopted (or became subject to a child arrangement order or special guardianship order). Further references to previously looked after children in the admissions Code means children who were adopted (or subject to child arrangements orders or special guardianship orders) immediately following having been looked after.

2. Children who live (see note (a) below) within the Ecclesiastical Parish of Bingley Holy Trinity or within the Ecclesiastical Parish of Bingley All Saints in the following order of priority:

- i. for whom there are specific family medical or social reasons for admission. *Such reasons should be supported by letter from the appropriate person professionally involved with the child and/or with the child's immediate family.*
- ii. who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission, and whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the parishes served by this school (see note (d) below).
- iii. who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission.
- iv. whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the parishes served by this school (see note (d) below).
- v. other children.

3. Children who live (see note (a) below) outside the Ecclesiastical Parish of Bingley Holy Trinity and outside the Ecclesiastical Parish of Bingley All Saints in the following order of priority:

- i. for whom there are specific family medical or social reasons for admission. *Such reasons should be supported by letter from the appropriate person professionally involved with the child and/or with the child's immediate family.*
- ii. who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission, and whose parent(s) frequently worship(s) (see note © below) at one of the churches in the parishes served by this school (see note (d) below).
- iii. who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission.
- iv. whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the parishes served by this school (see note (d) below).
- v. other children.

TIE BREAK

In the event that there are more applications than places available within any one of the above criterion, priority will be given to those living closest to the school as measured by the shortest safe walking distance to the main entrance (via road) on Church Street using the LA's electronic mapping system. In the unlikely event of two or more applicants living equidistant from the school, remaining available places would be allocated by the drawing of lots. This would be done by the Chair of our Governing body or in their absence the head teacher.

A place in nursery does not guarantee a place in main school.

MULTIPLE BIRTHS

Where a parents of multiple births (twins, triplets etc.) request admission and only one of the siblings can be offered a place, the remaining sibling will also be offered places above the admission number.

Admission of children outside of their normal age group

Parents of a summer born child may choose not to send their child to school until the September following their fifth birthday and may request that they are admitted out of their normal age group – to reception rather than year 1. We will make decisions on the basis of the circumstances of each case and in the best interests of the child concerned and a meeting would be booked to ascertain the best steps for the family.

CO-ORDINATED IN-YEAR ADMISSIONS

In-year admissions will be administered on behalf of the Governing Body by the Local Authority (LA). Applications must be made on the LA in-year common application form and where appropriate accompanied by relevant supporting information. The LA will confirm the result of the application to those concerned, on behalf of the governors.

DEFERRED ADMISSION TO MAIN SCHOOL

Parent(s) / carer(s) of children who are offered a place in main school before they are of compulsory school age may defer their child's entry until later in the school year. Where entry is deferred, the school will hold the place for that child during the remainder of the school year for which application was made, but admissions will only be made at the beginning of a term. Admission to main school may not be deferred beyond the beginning of the term immediately following the child's fifth birthday, nor beyond the beginning of the summer term of the school year for which the original application was accepted.

RIGHT OF APPEAL

If parent(s) / carer(s) who have applied for a school place for their child, receive notice that a place has not been offered, they may appeal by contacting: The Admissions Team, Bradford City Council, 1st floor Margaret McMillian Tower, Princes Way, Bradford, BD1 1NN. (Tel 01274 439200.)

WAITING LIST

In addition to their right of appeal, unsuccessful applicants may apply for their child's name to be placed on a waiting list. The waiting list will follow the order of the oversubscription criteria (see above), and will be maintained to the end of the school year for which the application was made.

NOTES:

- (a) 'live' means the permanent address of the child.
If the child resides at different times with separated parents, the permanent address will be agreed as the house where the child resides most regularly on schooldays.
Please visit www.achurchnearyou.com for parish boundaries (enter your home postcode).
- (b) 'a brother or sister' applies to children of statutory school age, living at the same address, and including foster children and step siblings.
- (c) 'frequently worship(s)' means once a month or more for at least the last six months, and will be evidenced by a supporting letter from the priest / minister of religion concerned.
The applying parent(s) / carer(s) will be responsible for obtaining the supporting letter, which must be on headed paper or carry the church stamp, and must reach school by the closing date for applications. Without the supporting letter, church attendance will not be taken into consideration when ranking applications.
- (d) The parishes served by this school are Bingley Holy Trinity, Bingley All Saints, Cottingley St Michael and All Angels, comprising of the churches of All Saints (Bingley), Holy Trinity (Bingley), St Aidan (Crossflatts), The Eldwick Church (formally St Lawrence's), St Wilfrid (Gilstead), and St Michael and All Angels (Cottingley).

**This Admissions Policy is effective from 1 September 2021,
and replaces the previously published Admissions Policy.**

Update: Sept 2020

Review Date: Sept 2021

Next full consultation: January 2022

Signed: (Headteacher)

Signed: (On Behalf of Governors)