

## St Paul's Church of England Primary School

St Paul's Church of England Primary is a one form entry voluntary-aided school where the governors are responsible for admissions.

### Over-subscription Criteria

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children with siblings who will still be in school at the time of admission and living at the same address.
3. Children or one or both parents who are frequent worshippers at St Paul's Church or another Church of England parish where this is the nearest church school (written proof of this will be requested).
4. Children or one or both parents who are frequent worshippers of other major faiths (written proof of this will be requested).
5. Children who live within the Parish Boundary of St Paul's Church (proof of residency will be requested).
6. Children who live beyond the parish boundary. In the event of a tie in any of the listed criteria, priority will be given to those who live nearest to the school as measured in a straight line from the child's home to the main entrance of the school building. A child with a statement of special educational needs which names St Paul's CE Primary School will be admitted without reference to the above oversubscription criteria.

### Notes

*'Christian church' means a church that is a member of the Council of Churches of Great Britain and Ireland or the Evangelical Alliance or a church which is in full sympathy with the Trinitarian stance.*

*'Parent' is deemed as the legal guardian.*

*Frequent worshippers' means attending church or another place of worship at least once a month.*

*'Siblings' means a sister or brother who lives at the same address. Children living in the same family and at the same address, eg foster children or step-sisters or stepbrothers are also included.*

*The address is defined as being the home where the child lives regularly on weekdays.*

*'Major faiths' are Judaism, Islam, Hinduism, Sikhism and Buddhism.*

### Application Procedure

The common application form must be completed and returned to the Local Authority or to the school by 15 January. If applying on faith grounds, the school's Supplementary Information Form should be submitted to the school by the same date together with relevant documentation requested in points 3 – 5 above.

### Waiting Lists

In addition to their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the over-subscription criteria set out above. The waiting list will be closed after six months.