

## St. Anthony's Catholic Primary School, Shipley

The governing body has responsibility for admissions to the school and intends to admit 18 pupils to reception. When there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school, parents or carers are declaring their support for the aims and ethos of the school.

### Oversubscription Criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. (a) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Anthony's.  
(b) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. (a) Baptised Catholic children with siblings who attend St. Anthony's and who live in the defined area.  
(b) Baptised Catholic Children who live in the defined area.  
(c) Catechumens with siblings who attend St. Anthony's and who live in the defined area.  
(d) Catechumens who live in the defined area.
3. a) Other Baptised Catholic children with siblings who attend St. Anthony's.  
(b) Other Baptised Catholic Children.  
(c) Other Catechumens with siblings who attend St. Anthony's.  
(d) Other Catechumens.
4. a) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Anthony's.  
(b) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
5. a) Other children with siblings who attend St. Anthony's.  
(b) Other children.

### Tie Break

Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure. If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation.

### Application Process

Applicants are advised that in successfully processing applications the governing body needs BOTH the forms described below to be completed and received at the correct addresses. Failure to complete the common application form would mean that the application is not valid and failure to complete the school's Supplementary Information Form would mean that the applicant is placed in the last criteria. Applications must be submitted by 15 January to St. Anthony's, Shipley on the Supplementary Information Form. The common application form must also be completed and returned to St. Anthony's, Shipley or to the Admissions Team by 15 January. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above, and advised of their right of appeal to an independent appeal panel.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.