

A guide for parents about admission  
arrangements to  
**Primary Schools**

City of Bradford Metropolitan District

**2016-17**



Department of Children's Services –  
Aiming high for children

**City of Bradford MDC**

[www.bradford.gov.uk](http://www.bradford.gov.uk)

Apply online by 15 January 2016 @ [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions)

## Timetable for applications to start primary school for the school year 2016-17

16 November 2015	▶	Online applications can be made by logging on to Bradford Council's website, <a href="http://www.bradford.gov.uk">www.bradford.gov.uk</a> and clicking on 'Online School Admissions'.  Common application forms and booklets are available from any primary or nursery school.
15 January 2016	▶	Closing date to complete online applications or to return common application forms. Also deadline for supplementary application forms for Church of England or Catholic schools to be sent to the relevant schools.
16 April 2016	▶	If you have applied online, you will receive an email on 16 April telling you which school your child has been offered. All applicants will be sent a confirmation letter informing them of the school offered, informing them of the school offered on 18 April 2016.
3 May 2016	▶	Deadline to return acceptance slips and waiting list forms.
16 May 2016	▶	Deadline for the return of appeal forms.
June – July 2016	▶	Appeal hearings take place for parents who returned appeal forms by 16 May 2016.
May 2016 – July 2017	▶	Re-allocations from waiting lists if places become available.

### Closing date for applications is 15 January 2016

This deadline is important. If you do not apply by this date, it is unlikely that your child will get a place at your preferred school.

#### Online applications

You can apply for a school place online from 16 November 2015 by visiting the Bradford Council website: [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions).

#### There are many advantages of applying online:

- It's quick, easy and secure
- It's available 24 hours a day, seven days a week until the closing date on 15 January 2016, and you can apply from home, work, a library or from your mobile phone as long as you have an email address.
- You will get an email to confirm that your application has been received.
- The system helps you by checking for mistakes.
- You can view your application at any time and make changes up to the closing date.
- There is no need to fill in a paper application form.
- You will receive an email on the morning of 16 April 2016 to tell you the result of your application.

Apply online by 15 January 2016 @ [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions)

# A guide for parents about admission arrangements to primary schools 2016-17

This guide tells you about the primary schools in the district and how you can find out more about them. It explains how we deal with your request for your child to start primary school and gives advice about how you can get financial help with paying for travel or clothing.

If you would like general information about schools, you should contact the schools directly or look at their websites. If you need information about applying for schools, please contact the Admissions Team at the address below.

**Admissions Team**  
**Department of Children's Services**  
**Future House**  
**Bolling Road**  
**Bradford**  
**BD4 7EB**  
**Phone: 01274 439200**  
**Email: [primaryadmissions@bradford.gov.uk](mailto:primaryadmissions@bradford.gov.uk)**

You can get independent advice from the Choice Advisor by phoning **01274 481183** or emailing [nick.smith@barnados.org.uk](mailto:nick.smith@barnados.org.uk)

If you have any questions about assistance with travel, you can contact the School Travel Team by writing to them at the address shown above, by phoning **01274 439450** or emailing them at [schooltravel@bradford.gov.uk](mailto:schooltravel@bradford.gov.uk)

The council's website, [www.bradford.gov.uk](http://www.bradford.gov.uk) gives general information on all the schools in the Bradford area. You may also download a copy of this booklet from there.

You can get advice on free school meals from any Council enquiry office, by phoning **01274 432772** or from the council's website [www.bradford.gov.uk/schoolmeals](http://www.bradford.gov.uk/schoolmeals)

We have used the term 'parent' throughout this booklet to refer to the person or people who are legally responsible for the care of a child.

Before you make your decision, it's a good idea to visit some of the schools, look at the schools' websites or read their individual booklets.

Many schools are popular and oversubscribed so it is important that you are fully aware of the admission process and ensure your application is completed properly and on time. We will do our best to offer you a place at one of the schools you list on your application form. Last year around 96% of children starting reception were offered a place at one of their preferred schools.



This booklet was accurate at the time of publication (November 2015). However, it is possible there could be some changes before, during and after the 2016-17 school year.

**The Admissions Team are moving.**  
**By January 2016 their new address will be:**  
**Margaret McMillan Tower, Princes Way,**  
**Bradford BD1 1NN**

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## Introduction

We have written this booklet for you if you have a child who is due to start reception at primary school during the school year that starts in September 2016. These are children born between 1 September 2011 and 31 August 2012. We hope you find this booklet useful in helping you decide on a school for your child.

We have split the booklet into four sections.

- The first contains general information.
- The second contains policies on admissions (decisions schools make on which children they take).
- The third contains details about every primary school in the Bradford district.
- The fourth contains maps showing schools with priority admission areas.

Although we are responsible for giving out places in most schools, there are a growing number of schools where the school governors decide using their admission policies. You can find details of these in section 2.

Primary schools are for children aged four to 11 (reception to year 6). There is one infant school in the district (Aire View Infants) for children in reception to year 2 and one junior school (Hothfield Junior) for children in year 3 to year 6.

## Changes for 2016

Following consultations the following permanent changes are due to take effect from September 2016:

- **Barkerend Primary** will increase its Published Admissions Number from 60 to 90
- **Haworth Primary** is opening a Designated Special Provision (DSP) from January 2016 for pupils on the autistic spectrum
- **High Park Primary** is opening a Learn and Play Designated Special Provision (DSP) for pre 5 children with communication and interaction needs
- **Lidget Green Primary** will increase its Published Admissions Number from 75 to 90
- **Stocks Lane Primary** will increase its Published Admissions Number from 15 to 30
- **Wycliffe CE Primary** currently has a temporary increase in its Published Admissions Number from 45 to 60 and this will become permanent



## Co-ordinated admission arrangements

Under the Education Act 2002, local authorities (LAs) must draw up a scheme which co-ordinates admission arrangements for all primary schools (but not special schools) in their area.

Our co-ordinated admission arrangements make sure that every parent of a pupil living in the Bradford local authority area who has applied for a primary school place during the normal admission round receives an offer of one school place on the same day (16 April each year or the next working day). Each authority exchanges information about any preferences for a school outside the LA in which the pupil lives with the 'home' authority.

You can apply for up to five primary schools on one form (known as the 'common application form') or apply

on-line. The offer of a place is the responsibility of the 'home' authority.

We have fully co-ordinated admission arrangements with Calderdale, Kirklees, North Yorkshire and Leeds authorities. This means that after information has been exchanged, if more than one LA can offer a place at your preferred school, the 'home' authority will offer a place at the school which you have ranked highest.

All parents who applied online will receive their allocation by email on Saturday 16 April 2016, all applications made on a paper form will have their offer made by letter which will not be given out by your nursery until Monday 18 April. All others will be sent by second class post on Monday 18 April 2016.

## Types of schools

There are six types of schools in the Bradford district. It is important to know which type of school you would like your child to go to because different people are responsible for making decisions on which children to admit. Either we, as the local authority, or the school governors decide who gets a place. Voluntary-aided, foundation schools, free schools and academies have their own oversubscription rules. These are the rules used when there are too many children for the number of places available at the school.

The following list tells you who is making the decision for the particular type of school. Applications for all schools must be made on the common application form. However, for some church schools you will also need to fill in a Supplementary Information Form if you are applying for faith reasons.

### Community schools

These are schools which we provide the funding for. Most primary schools in Bradford are community schools. We are responsible for deciding who is given a place.

### Voluntary-controlled schools

Around half of the Church of England primary schools are voluntary-controlled. We provide funding for these schools but they were originally set up by the church. We are still responsible for deciding who is given a place at these schools.

### Voluntary-aided schools

All Catholic schools and around half of the Church of England schools are voluntary-aided. We provide funding for these schools but they were originally set up by the church. The governors are responsible for deciding who is given a place at the school.

### Foundation schools

We provide the funding for these schools but the governors decide who is given a place.

### Academies

There are a number of academies, three of which are 'all through' schools: Appleton Academy, Bradford Academy and Dixons Allerton Academy for pupils aged three to 18. These are independent of the local authority and funded by the Department for Education (DfE). The governors are responsible for deciding who is given a place at the school.

### Free Schools

These schools are independent of the local authority and funded by the Department for Education. Any suitable sponsor can make an application to establish a Free School, including parents, teachers, charities, community groups or businesses. They are able to set their own curriculum and set their own admission policies. The governors are responsible for deciding who is given a place at the school.

**Applications for all schools must be made on the common application form.**

**Section 3 of this booklet lists all the primary schools and tells you what type of schools they are.**

## How do I decide which schools to apply for?

### School booklets and websites

Most primary schools have their own website which gives a lot of information on the day-to-day running of the school. See section 3 for school website addresses. Each school also produces a booklet for parents with similar information.

### Visiting schools

Before you decide on a particular school, you should visit the schools in your area. While schools welcome visitors, it helps them if you make an appointment first.

### Out of school childcare

Many primary schools, community groups and other organisations can look after your child before or after normal school hours. This may be something you want to consider when deciding which schools to apply for. To find out more, phone the Bradford Families Information Service on 01274 437503 or contact individual schools.



### Other information to consider

If you would like information on how particular schools are performing, you can get a summary of the latest Ofsted report on their website [www.ofsted.gov.uk](http://www.ofsted.gov.uk). You can find information on the school's Key Stage 2 SATs results on [www.education.gov.uk](http://www.education.gov.uk) or on the school's website.

Section 3 of this booklet gives you information on the schools in the Bradford district and their contact details.

## How does this information help me?

**Read this booklet:** before you apply for any schools, it is important to get a realistic idea of whether your child is likely to be offered a place. This booklet provides a lot of information to help you, such as:

- the admission criteria for each school (these are the rules under which applicants are considered) and who makes the decisions;
- how many applications there were last year and how the places were allocated;
- the total number of places at the school

A small number of primary schools have priority admission areas. You can find maps of these in section 4.

**Be realistic:** although we will do all we can to give you the school you want, we cannot guarantee a place. Demand for schools varies each year, and the fact that your neighbour was offered a place last year does not mean you can rely on being given a place this year. Many schools are oversubscribed, they receive more applications than they have places to offer. We strongly advise you to apply for five schools and include the one you live closest to or the school in whose priority admission area you live as one of your preferences.

**Make your preferences count:** You can apply for five primary schools. If you only apply for one school, you will only be considered for that school and will be wasting the opportunity to be considered for any others. You will only be able to put your child's name on the waiting list or appeal for schools that you have applied for. Last year, 96% of children were offered one of their preferred schools.

**The school I would like is in another local authority – what should I do?** If you live in the Bradford district and want your child to go to a school outside the area, you must still list the school on the Bradford common application form, or apply on-line to us. If you live outside the Bradford district, you can apply for any of our schools. However, you must apply to your 'home' authority. There is a list of our neighbouring authorities at the back of this booklet. You can also phone admission officers on 01274 439200 for more help.

## How do I apply?

You will find a full timetable of important dates on the inside front cover of this booklet. To apply for a primary school place, you must:

- apply on-line (there is a video guide to help if required); or
- fill in a paper common application form

**Please do not do both.**

The best way to apply is online. If you have been sent a Unique Identification (UID) number, when you apply online all your child's details will already be completed from our database. This makes the applications quicker and easier. If you aren't sent a UID or have lost it, you can still apply online but it will take a little longer to input the details. If your child doesn't have a UID, phone us on **01274 439200** and we will give you one.

If you are unable to apply online a paper application form will be available from any Bradford local authority primary school, or the Council's Admissions Team. If your child attends a nursery in a different authority or doesn't attend any pre-school setting, please contact the Council's Admissions Team on **01274 439200**. The form must then be returned to your first preference primary school or to the Admissions Team at the address on page 3. You must apply online by 15 January 2016 and if you apply by form it must be handed in or received by post by 15 January 2016.

We strongly advise you to use all five preferences and preference all the schools that you are prepared to consider for your child.

You can apply for any school in the Bradford Local Authority, or outside it with the exception of fee-paying schools. You should make sure you understand the admission policies for each school you are applying for.

### Supplementary Information Forms (SIF)

All Catholic schools and most Church of England schools will require you to fill in a SIF if you are applying on faith grounds. You must fill in a SIF for each faith school that you are applying for and return them to the school by 15 January 2016. If you do not do so, your child will be considered for a place within the last category of the admission policy. Contact the schools for more advice. SIFs are available from the schools or can be downloaded from the council's website. Please remember that you must still apply online for a school place.

If you are applying for one of the six music places at Dixons Music Primary, you must fill in the school's Supplementary Information Form which you can get from the school or download from the Bradford Council website. If you return the SIF to the school by

27 November 2015 at 3pm, your child will be invited to an audition.

If you are applying for Bowling Park Primary School, you must fill in a SIF that asks which of the two sites you would prefer, either the New Cross Street site or the Usher Street site.

### How do I fill in the common application form?

If you need help to fill in this form, please contact the Admissions Team on 01274 439200 or the Choice Advisor on 01274 481183.

#### 1 Child's details

*Child's name and address:* This should be your child's legal name and the address at which they live permanently. Where a child lives with separated parents with shared responsibility, parents must decide which address to use for the allocation process. You must not use the address of a relative or child minder. If you have moved or are about to move house, you must send us proof of your child's permanent address.

*Current school:* This is your child's current nursery (if applicable). Please include the school, nursery or playgroup's postcode if applying on the paper form.

#### 2 School preferences

Name up to five schools you are prepared to consider for your child, in order of preference. Make sure that your first preference is the school you most want for your child, as this is the one we will try to offer you where possible.

*Brothers and sisters:* Please give details of the youngest brother or sister who is already attending the primary school that you want and who will still be at the school in September 2016. Include stepbrothers, stepsisters or fostered or adopted children living at the same address as your child because they will be considered as brothers and sisters too.

*Reasons for your preference:* It is important that you tell us anything that could affect our decision, for example if there are specific social or medical reasons why your child must go to a particular school, you must send us a letter from your child's paediatrician, consultant or relevant professional from Children's Services, as appropriate, by 15 January 2016. This letter would need to explain why the school is the only school to meet your child's needs and why no other school could provide the appropriate support.

#### 3 Children in public care

Only fill in this section if your child is in public care (also known as a 'looked after child'), or was previously looked

after but ceased to be so because they were adopted (in accordance with the Adoption and Children Act 2002) or became subject to a residence order or special guardianship order (in accordance with the Children Act 1989). You will need to send evidence of this to the Admissions Team by the closing date.

#### 4 Special educational needs

Only fill in this section if your child has a statement of special educational needs or an Education, Health and Care Plan.

#### 5 Parent or carer details

The application should be made by the parent who the child normally lives with and who has parental responsibility for the child (this means legal responsibility for making decisions about the child's welfare, education

and so on). Please include a daytime contact phone number.

#### 6 Declaration

You must sign the declaration to confirm that you have parental responsibility and that the information you have given is accurate. For on-line applications, you must confirm that the information you have provided is correct. Where separated parents have shared responsibility, only one application must be made and both parents must agree on which schools to apply for and from which address.

If you deliberately give false or misleading information or withhold information that could affect your application, it may result in the place offered being withdrawn. You would then need to re-apply, possibly after all allocations have been made and legal action may be taken.

## How do you deal with my application?

If you apply online, you will receive confirmation by email that we have received your application. If you have filled in the paper common application form school you must return it to your first preference school or to the Admissions Team. If you live outside the Bradford area, you must return an application to your 'home authority'.

If you have applied for a voluntary-aided, foundation school, academy or free school, we will send the details of your application to the governors and they tell us who they are accepting. We also send applications to other local authorities and they tell us which children they can offer places to. For community and voluntary-controlled schools, we look at the applications and use the Council's admission policy to decide which applicants will be offered a place. We also check any supporting letters you have provided that could affect the decision.

Once decisions are made on which school your child can be offered, we will write to you. If your child attends a Bradford district nursery school or nursery class within a primary school, the letter will be sent to you via the school on 18 April 2016. If your child does not attend a maintained nursery or attends a private nursery, your letter will be posted to you. The letter will include an acceptance slip which parents need to return to the school by 3 May 2016. Any parents who apply online will also receive an email on 16 April informing them of the result of their application.

### Am I more likely to get a place at my first preference school?

Each school you apply for will be treated as a separate application and we or the governors work out if your child qualifies for a place at each school using the oversubscription rules (see section 2). This means that,

for example, if how close children live to the school is an important factor, the children living closest are most likely to be offered places, regardless of the order the school was listed on the application form. The order in which you named the schools only matters if more than one of the schools can offer your child a place. If that happens, we will look at your order of preferences and offer you the school listed highest on the form.

It is important that you list five different schools – asking for just one school or naming the same school several times on the application form will not increase the chances of your child being offered a place there. Also, you cannot appeal or be placed on a waiting list for a school that you have not applied for, unless there is a significant change in your circumstances (for example, you move house).

### What happens if I miss the deadline or want to change my preferences?

#### 1 Before decisions about offers are made

If we receive your application after the closing date or if you want to change your preferences, it will only be considered as 'on time' if there are exceptional circumstances such as a house move to a different area, and if we receive it before decisions about offers of places are made (mid February).

#### 2 After decisions about offers are made

In the Bradford authority, parents can apply for five schools. We will not accept any further applications or changes of preference after mid February 2016 unless:

- there are exceptional circumstances (as described above); or

- the late application or change of preference is for an undersubscribed school (a school with unfilled places).

We will not accept any further applications or changes of preference, but this would not prevent you from applying for another school from September 2016 (see 'In-year admissions and transfers' on page 14).

We will send late applications to other admission authorities, but they may not be able to consider them. Please check with neighbouring authorities to see how they treat late applications and changes of preferences.

### Does moving house affect my application?

We hold details on our computer records of all children attending a Bradford Authority pre-school setting. If the address you give on your application is different from that which we have on our records, or if you move house during the application process, you will need to provide proof of your house move. This would be a council tax, gas, electricity or phone bill, or a child benefit document in your name or that of your child.

When considering applications, the address we use is the 'child's permanent address at the time of admission'. If you expect to move by September but you are still living at your current address when you apply, we can only consider your application from the new address if you provide the following documents.

- Proof of completion of contracts on your new property and a solicitor's letter to confirm the sale of your previous property; or
- A rental agreement on the new property and confirmation of the sale or ending of your tenancy agreement for the previous property.

We will not accept mortgage offers or letters from estate agents as proof. If your house purchase or rental has not reached a stage where you can provide these documents by mid February, we will consider your application from your current address. However, it is important that you tell us if you move house at any time, particularly during the application process, as it could affect your child's allocation. Investigations will be made if we have reason to doubt where your child lives.

### How do you decide who is offered a school place?

This section is a summary of our admission policy for community, voluntary-controlled schools and some academies. You should read the full version on page 18.

#### Community schools and academies in Part 'B' and 'D' in Section Two

Sometimes there are more children wanting a place at a school than there are places. If this is the case, we will consider applications in the following order:

- Children who have an older brother or sister who lives at the same address and will still be at the school in September 2016.  
Stepchildren and fostered children are included as part of the same family. Cousins or children from different families sharing the same house are not included.
- Other children. If there are not enough places for everyone who has applied, the distance is measured by a straight line, between your home and the school's main entrance. Children living the closest will be offered the remaining places.

#### Voluntary-controlled schools

The only difference to the above is that most voluntary-controlled schools will give priority to children whose parents are members of the Church of England or other Christian faiths and who regularly attend church. This means that, after children with older brothers or sisters who go to the school, they take children applying on faith grounds before any other children.

We will only consider your child for a place under this part of the policy if:

- you attach a letter from your minister to your application form showing that you regularly attend church; and
- the school is the nearest Church of England (CE) primary school to your home.

The schools that follow this policy are:

- Burley and Woodhead CE
- Christ Church CE (Academy)
- Clayton CE
- Low Moor CE
- St James CE
- St Luke's CE
- St Matthew's CE
- St Philip's CE (Academy)
- Westminster CE
- Woodlands CE
- Wycliffe CE

#### All Saints Church of England Primary, Ilkley

Although All Saints CE Primary in Ilkley is a voluntary-controlled school, it deals with applications differently. If there are more applications than there are places, we will consider your child before any other if your child has an older brother or sister who lives at the same address and will still be at the school in September 2016.

We will then give up to half the remaining places to children whose parents regularly attend a Church of England or other Christian church, if All Saints is the nearest Church of England primary school to your home address. You will need to fill in a Supplementary

Information Form, which you can get from the school. The form must be filled in by your church minister and returned to the school or to the Admissions Team by 15 January 2016. If there are not enough faith places for everyone, we measure the distance, by a straight line, between your home and the main entrance of the school. Children living the closest will be offered the places.

We then look at where other children live. If there are not enough places for everyone, we measure the distance, by a straight line, between your home and the main entrance of the school. Children living the closest will be offered the remaining places.

### Primary schools with priority admission areas

A small number of primary schools have 'priority admission areas'. These are schools, where, if the child living near to the school did not get a place, they would have to travel a long way to go to another school. Maps showing priority admission areas are shown in section 4 or at our office.

The following community and voluntary-controlled schools have priority admission areas.

- Addingham Primary
- Ben Rhydding Primary
- Cottingley Village Primary
- East Morton CE Primary
- Eldwick Primary
- Long Lee Primary
- Victoria Primary

If there are more applications for these schools than there are places, we will consider applications in the following order:

- 1 Children who have an older brother or sister who lives at the same address and will still be at the school in September 2016.
- 2 (For East Morton CE school only) children living in the priority admission area, whose parents are regular attenders of the Church of England or other Christian church.
- 3 Children living in the priority admission area. If there are not enough places for everyone, we measure the distance, by a straight line, between your home and the school. We offer a place to children who live nearest to the school.
- 4 (For East Morton CE primary only) children living outside the priority admission area, whose parents are regular attenders of the Church of England or other Christian church and for whom the school is the nearest Church of England primary school.
- 5 Other children living outside the priority admission area. We measure the distance, by a straight line, between your home and the school. We offer any remaining places to children who live nearest to the school.

### Priorities

Schools must give priority to certain groups of children and may give priority to others if they choose to. Each admissions policy lists the priority given for each group.

- All admission policies admit children with special educational needs or 'Education, Health and Care' plan which names a specific school before any other children are allocated.
- All admissions policies give priority to children who are in public care, or who have been in public care. For faith schools this may be split between baptised and non-baptised children.
- Some admission policies give priority for those applicants who apply with a significant medical condition or social reason for attending a specific school. These applications must outline why the preferred school is the **only** school that can meet the child's medical or social needs and be supported by relevant professionals as outlined in the schools admissions policy.

For schools to consider if your child should receive a priority you must send evidence or supporting documentation from the relevant professional by the closing date, which must explain why a particular school can meet your child's needs, where appropriate.

### Admission policies for foundation and voluntary-aided schools, academies and free schools

All these schools have their own admission policies. We have printed the main parts of these in this booklet (starting on page 21). It is important that you read the policy if you are going to apply for one of these schools. You will also need to fill in Supplementary Information Forms for each voluntary-aided school if you are applying for faith reasons, or for Dixons Music Primary if applying for a music place. You can get Supplementary Information Forms from the schools or download from our website [www.bradford.gov.uk](http://www.bradford.gov.uk)

### Would you ever withdraw the offer of a school place?

Once we have made an offer of a school place, we would only withdraw the offer in limited circumstances. These are:

- if you have not accepted the place you have been offered within a reasonable time;
- if you have deliberately made a fraudulent or misleading application (for example, you have falsely claimed that your child's permanent address is nearer to the school, which means that a child with a stronger claim has not been offered a place); or
- if your child has been offered a place by mistake.

## What happens if I don't get the school I want?

If we are unable to give you any of your preferred schools, we will offer your child another school with an available place. This may include church schools. We decide which is the most appropriate school, taking into consideration all children without a school place and available bus routes. If you do not apply for a local school and it becomes full, you may find that the nearest school that has places is some distance from your home.

We will write to you on 16 April 2016 to tell you which school your child has been offered. You will need to accept the place by returning an acceptance slip to the school. It is important that you accept or your child may lose the place.

### Waiting lists

You can ask for your child's name to go on a waiting list for any schools that you applied for. The list will be made up of any parent who requests it or who appeals.

If any places become available, they will be filled in the same order as the admission policy and not how long the name has been on the list. It is possible for names to fall down the waiting list if other children are added who qualify higher within the admission policy. Waiting lists are generally kept until the end of the school year (July 2017), however, some voluntary-aided, foundation schools and academies keep their own waiting lists and they may not be kept for so long. Details are shown under each of these schools in section 2 of this booklet. When we write to you to tell you which school your child has been offered, we will tell you who to contact regarding the waiting list for your preferred schools.

### Independent appeals

You can make a formal appeal, to an independent appeals panel for any school that you have applied for.

This is a legal process and places are not 'reserved' for appeal panels to decide which children should be given places. The year group will be full and the panel can only legally consider exceptional reasons why your child should be admitted to the school above the admission number. During any academic year you can only appeal once for a particular school, however you may request a further appeal if your circumstances have changed significantly.

You can get appeal forms from the Admissions Team for most schools except Dixons Allerton, Dixons Music Primary, St Anne's, St Anthony's (Clayton), St John the Evangelist, St Joseph's (Keighley), St Walburga's

and St Winefride's Catholic primary schools. For these schools you must contact them direct for an appeal form. For schools in other local authorities, you would need to contact the relevant local authority.

If your appeal is unsuccessful, you can contact the Admissions Team on 01274 439200 to discuss what happens next. We expect parents to take up any place offered by an independent appeals panel within a reasonable time, which would normally be by the beginning of the next term.

We urge you to accept a place at the school you have been offered – it will not affect your chances of getting a place at your preferred school either from the waiting list or at appeal. You could also risk your child having no school place in September.

### The law on infant class sizes

The Government has set a limit on the size of infant classes, this means that no reception, year 1 or year 2 class can have more than 30 children.

If your child has been refused a place because there are already 30 children in the class, you still have the right to appeal. However, your appeal will only be successful if we have made a mistake or acted unreasonably. The law defines 'unreasonable' as 'completely illogical, or not based on the facts of the case'. In other words, if we have not based our decision on the information in this booklet, how many places the school has, the number of classrooms at the school and other factors to do with the school.

Due to the infant class size law only one in ten appeals are successful.

### Can I educate my child at home?

If you prefer to educate your child at home, the law allows this. However, the law says that you must make sure your child gets 'efficient full-time education suitable to her or his age, ability and aptitude and to any special needs she or he may have'.

If you plan to educate your child at home, you must tell us as we have a duty to make sure you do this properly. Please phone us on 01274 439200.

## Special educational needs (Primary)

### What should I do if my child has special needs?

Children with special educational needs have learning difficulties or disabilities that may make it harder for them to learn or access education than most children of the same age. If your child has special educational needs and you live in the Bradford district, you must use the Bradford common application form to apply for a place for your child at a primary school.

Children's Centres Plus have extra resources to meet the needs of young children with severe and complex special educational needs, complementing the arrangements in special schools. The six centres in the Bradford district are:

- Barkerend Children's Centre, 365 Barkerend Road, Bradford BD3 8QX (phone: 01274 437300)
- Canterbury Children's Centre, Basil Street, Bradford BD5 9HL (phone: 01274 574539)
- Hirst Wood Children's Centre, Carlton Avenue, Shipley BD18 4NJ (phone: 01274 584368)
- Strong Close Children's Centre, Airedale Road, Keighley BD21 4LW (phone: 01535 605272)
- St Edmund's (Girlington) Children's Centre, Washington Street, Bradford BD8 9QW (phone: 01274 543282)
- Woodroyd Children's Centre, Woodroyd Road, Bradford BD5 8EL (phone: 01274 777035)

All Children's Centres will support the early identification of children with special educational needs and offer services for them and their families.

A small number of schools provide specialist facilities for children who have special educational needs, called 'Designated Special Provision' (DSP) and Additional Resourced Centres (ARC). These schools employ specialist staff who can meet the needs of specific groups of pupils. The children are supported within the school wherever possible, and they also receive intensive support in small groups when needed. Schools which have 'Designated Special Provision' are:

- Carwood Primary School (for pupils on the autistic spectrum)
- Crossflatts Primary School (for pupils on the autistic spectrum)
- Denholme Primary School (for pupils on the autistic spectrum)
- Green Lane Primary School (for pupils with speech and language difficulties)
- High Craggs Primary School (for pupils with speech and language difficulties)

- Haworth Primary School (for pupils on the autistic spectrum) To open in January 2016
- High Park School (Learn and Play for pre 5 children with communication and interaction needs) To open in January 2016

Girlington Primary School and Swain House Primary School have Additional Resourced Centres (ARCs) which can meet the needs of deaf and hearing impaired children.

Grove House Primary School has an Additional Resourced Centre which can meet the needs of visually impaired children.

In some cases a child's special educational needs cannot be met in a mainstream school. Bradford has a number of special schools. You can find details of these in section 3. Contact the Special Educational Needs team on **01274 435750** for more information.

If you would like independent advice about special education needs provision and the decisions affecting your child in school, contact Barnardo's Parent and Young People's Partnership Service on **01274 481183**.



## What can I do to help my child succeed at school?

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### Planning ahead for your child

Your child will probably be both excited and anxious about starting school. This is normal. Some children may need more support in managing change and challenge at this time. You, your child's nursery and your chosen primary school can help to prepare your child for this change. We produce a pack of guidance, information and sources of support for schools so that they can help the more vulnerable children.

### Attendance

Your child must go to school regularly so she or he can learn, achieve and make friends. Even if your child only misses school occasionally, it can affect their work. It is your responsibility to make sure that your child goes to school regularly and on time. It is really important that your child builds up a good pattern of attendance early in their primary school. Good attendance at school will help your child to achieve.

If you think your child is having difficulties in school or seems reluctant to go, talk to the school and share your concerns. You can also speak to someone in the Education Social Work Service if your child is not going to school regularly. Call them on [01274 385761](tel:01274385761).

### Holidays in term-time

You should take family holidays or trips abroad during the school holidays. If you have to take holidays during term-

time, you must ask permission from the Head Teacher. Schools will take into account your child's attendance and academic progress and may, in exceptional circumstances, give you permission for up to two weeks' absence. If you take your child on holiday in term-time without the school's permission, you may be fined.

The school may take your child off its register if they do not return on the agreed date. This means you would need to apply again for a place for your child when they return. There is no guarantee that they will be able to continue at the school. You may have to apply for a place for them at another school, which will disrupt their education.

### What happens if my child is too ill to go to school?

There is a teaching service for children who are too ill to go to school or who are in hospital. Bradford Royal Infirmary and Airedale General Hospital have teachers present for all or part of each week during term-time.

As a general rule, we will provide a tutor to come to your home if your child has been away from school for more than 15 working days. If your child is educated at home, he or she should receive at least five hours' teaching each week. In all cases we must have medical evidence, for example, a letter from your doctor.

You can find out more about the service by contacting an Education Welfare Officer through the school or by phoning [01274 385761](tel:01274385761).

## In-year admissions and transfers

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### What if my child wants to transfer to another primary school?

If you want to apply for admission into any year group after 1 September and at any other time during the school year, you must fill in an 'in-year application form'. In the Bradford district, children can only change schools at the start of a full term unless there are special reasons. We prefer you not to change schools as this can affect your child's education. In-year application forms are available from schools, from our office at Future House or can be downloaded from the Bradford Council website [www.bradford.gov.uk](http://www.bradford.gov.uk). For Catholic schools you will need to contact the school direct and fill in their form.

### Fair Access Protocol

All local authorities must have a Fair Access Protocol to ensure that access to education is secured quickly for children who have no school place. Children who are dealt with under the protocol are likely to be the most vulnerable or present challenging behaviour and who cannot reasonably be managed through the normal admissions process. Children admitted through the protocol may be placed in a year group which is full and will take precedence over other children on the waiting list. It is the local authority's decision to determine which children are dealt with by the protocol and therefore the procedure falls outside the normal admission arrangements set out in this booklet.

## Early years education

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We have to make sure that there is free part-time early years education for all three and four year olds whose parents want them to receive it. These places could be in nursery classes at primary schools, nursery schools, day nurseries, children's centres, early years settings such as playgroups or childminders or reception classes (for four year olds only).

Children are entitled to 15 hours a week free early education from the term after their third birthday until they start reception in primary school. This entitlement may be taken at more than one setting. Some early education providers are also able to offer flexibility in the length and timing of the sessions they provide.

Some two year olds are also entitled to free early education places. To secure a place parents must show that they are in receipt of one or more of the benefits listed under 'Financial help' below.

To find out more about registered early years settings which provide free or partly funded early education, phone the Families Information Services on [01274 437503](tel:01274437503) or visit the council's website at [www.bradford.gov.uk](http://www.bradford.gov.uk).

### Nursery schools and nursery classes

You can apply for a nursery place for your child using a standard nursery application form which you can get from any nursery or primary school that has a nursery class. Unlike primary schools, however, if your child is not offered a place, you cannot appeal against this decision.

## Financial help

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### School meals and clothing

Bradford Council no longer provides a school clothing allowance for low income families. Bradford schools have now taken on the responsibility for providing parents with support for this where appropriate. How schools provide this support will vary from school to school, so parents should contact the allocated school for more information.

**From September 2014 all children in reception, year 1 and year 2 in state-funded schools will receive free school meals.** However, if you receive benefits, your child may be entitled to free school meals no matter what year they are in. Families should apply if they get any of these benefits:

Headteachers decide whether to offer your child a nursery place and they follow Bradford Council's nursery admissions policy.

If your child goes to a nursery class at a particular school, we cannot guarantee that they will get a place in the main school. Admissions to reception are dealt with separately and children who attend the school's nursery are not given priority.

### Starting school

All children can start school in the September following their fourth birthday. However, you can request for your child to be admitted to the school later in the same school year. You can also request that your child attends part-time until they reach statutory school age which is the beginning of the term following their fifth birthday. For summer-born children, if you wait until the following September for your child to start school, you would have to apply for a place in year one rather than reception, unless you have already applied to offset your child's admission. If you do not apply to offset entry in advance you will need to provide evidence with your Yr1 application that it is in your child's best interests to start in Reception, a year later than their chronological year group. You must apply for a reception place by 15 January 2016, no matter when your child will start reception during the 2016-2017 school year.

Once your child has been offered a place, the school must hold the place for your child during the same school year and not offer it to another child.

- Child Tax Credit, (but not Working Tax Credit) and have an annual income (as assessed by HM Revenue & Customs) that does not exceed £16,190
- Income Support
- Income-based Jobseeker's Allowance
- Income-related Employment and Support Allowance
- The Guarantee element of State Pension Credit
- Support under Part VI of the Immigration and Asylum Act 1999

You should make your application after you have received your allocated school place. If you have other children currently receiving free school meals you should still make a new application for any siblings starting school for the first time.

You can visit [www.bradford.gov.uk/schoolmeals](http://www.bradford.gov.uk/schoolmeals) to make an application or see more contact details on page 3.

## The journey to school

Changes to assistance with travel from home to school The Travel Policy for home to school and college is changing. The Council has removed most of the discretionary assistance it previously provided including, to those schools attended on the basis of belief or lack of belief, the “at no extra cost” criterion, the “straight line” criterion and children who may have historically been provided with assistance may not now be entitled to it.

The Council is also looking at how it can deliver transport differently to those with additional needs. Children starting a new school from September 2016 or applying for school travel for the first time will be assessed using the new policy. The new policy, along with the current policy, can be found at [www.bradford.gov.uk/bmdc/education\\_and\\_skills/schools/school\\_transport/school\\_travel\\_policy.htm](http://www.bradford.gov.uk/bmdc/education_and_skills/schools/school_transport/school_travel_policy.htm)

Assistance with travel to school will be made only to the nearest available school to your home, otherwise assistance will not normally be provided. We consider all schools in relation to your home address which include those that are outside the Bradford District. “Priority admission areas” used in the admission process are not taken into consideration, neither is any distinction made between single sex and co-educational schools.

### Unsafe routes to school

Many routes that were previously categorised as unsafe were not taken into account when measuring the distance to school. The Council is reviewing all of its unsafe routes to school. Over many years improvements have been made to the highway system including new pavements, traffic calming, crossing facilities and speed reductions.

All routes now designated safe will be removed from the Council list. This may impact on who will qualify for free travel to school as the measured distance may now be shorter and less than the qualifying distance for assistance.

### Sustainable travel to school

Bradford Council promotes ‘sustainable school travel’ and you can help. Think about how your child will travel to school. Could your child walk or cycle? Does the school have a ‘walking school bus’? If you live further away, could you service or car share? If you encourage sustainable travel choices from an early age you will have a positive effect on your child’s health and safety and on the environment, and it will help them to gain valuable life and social skills. You can find more information in the Council’s ‘Sustainable Schools Travel Strategy for Children and Young People’ at [www.bradford.gov.uk](http://www.bradford.gov.uk)

### Reduced fares

Reduced fares are available to pupils in full-time education travelling on all trains and most buses displaying the Metro symbol.

- 11 to 16 year olds can pay half fare if they buy a Young Person’s PhotoCard.
- 16 to 18 year olds can pay half fare if they buy a Scholar’s PhotoCard.
- Five to 18 year olds can buy a School Plus Metro Card for travel on most buses (but not trains) at any time of the day including evenings and weekends.

For more information about reduced fares and bus and train times, phone Metroline on 0113 245 7676, open 8am to 8pm, seven days a week or visit the Metro website: [www.generationM.co.uk](http://www.generationM.co.uk)

‘My bus’ services also operate to certain schools. If you would like more information on these services, please contact the Metro ‘My bus’ hotline on 0113 348 1122.

### The assessment process

We determine your nearest ‘suitable qualifying school’ with places available at the time of allocation of school places. If you apply outside of this time, because for example you move address; we will determine it at the time of the application. We then consider the needs of your child and the qualifying criteria set out in the Council’s “Policy Covering Travel Between home, School And College”. The following is a brief outline.

Children below the age of eight may qualify for assistance with travel if they live over two miles walking distance from the nearest school with places. For children age eight and above the walking distance is three miles. We measure the distance along a safe walking route, on ‘metalled roads and footpaths’ accompanied as necessary by an adult.

Extra entitlement for children from low income families Children from low-income families, aged 11 to 16, are entitled to assistance with travel to one of their nearest three schools between two and six miles from their home. For those attending schools on the grounds of their parent’s religion or belief, they are entitled to receive assistance with travel to schools between two and 15 miles from their home. Children from low-income families



are those whose parents receive the highest level of Working Tax Credit. Once eligible for assistance with travel because of low income, your child will receive assistance for the rest of the school year subject to there being no other changes that may affect eligibility, such as a house move or change of school.

### Entitlement for children with additional needs

Children who are unable to walk to school because of their special educational needs, disability or temporary medical position may qualify for assistance. The Council is working with parent groups, schools and SEND professionals to change the way we deliver school travel for children with additional needs.

You will need to give full details on the application form and your application must be supported by specialist advice relating to the medical or behavioural needs of your child and after consultation from the school and other agencies involved in your child's well being.

### Travel provision

If your child qualifies, we will usually give them a 'smart card' to travel free on the bus or train for one journey to

and from school each day. If your child has additional needs and is unable to travel by bus or train, we may provide dedicated or specialist transport, personal budget or travelling training.

### How and when to apply

Complete the application form that best meets your child's circumstances:

- a child attending a mainstream school;
- a child with special educational needs, a disability or temporary medical condition attending a mainstream school;
- a child attending a special school or designated special provision.

You can download one from the Bradford Council website, or request one from the School Travel Team. Most people apply when they have their school place confirmed. Application forms should be returned by the deadline date on the form in order for us to process your application for the term starting in September.

## Questions to ask during a visit to school

- How is the school organised to support my child in:
  - staying safe?
  - being healthy?
  - enjoying and achieving?
  - making a positive contribution?
  - achieving a feeling of well-being?
- What does the most recent Ofsted report say about the school?
- How does the school group children together, and how many children are there in a class?
- How are parents encouraged to support their child's learning?
- How does the school communicate to parents?
- How does the school provide for those children with different needs, such as particular abilities or particular disabilities?
- What are the school's policies in areas such as sex education, equal opportunities, religious education, collective worship (assemblies) and special educational needs?
- How are parents expected to support the school's policies on discipline and behaviour?
- How does the school deal with issues of bullying?
- What activities and out-of-school care are available?
- Do I feel the school considers my visit important?
- Can I visit all the areas I feel are important?
- Have I had the chance to speak to individual members of staff?
- Are there displays showing pupils' work and how the school works?
- Do I feel that the pupils are happy at the school?
- How does the school work with nurseries, early years' settings and parents to plan ahead for starting school?

### Questions to ask yourself

- What are the chances of my child being offered a place at this school?
- Will my child be with children from the local community?
- Is there a bus service to and from the school?
- Have I talked to my child about how he or she feels about starting school?
- Do I want to be actively involved in the life of the school?
- Do I feel confident that the school will provide the education I want for my child?
- In what practical ways can I help my child prepare for starting school?

After visiting the school and reading the school booklet, think carefully about what you have found out. You may want to visit a few schools before you make your final decision.

### Points to look for when you visit with your child

- How am I greeted when I arrive at the school by staff and pupils?

## School Admissions Policies

### Entitlement

All three and four year olds are entitled to a free early education place before they reach statutory school age (the beginning of the school term immediately following the child's fifth birthday).

Children are admitted into Reception in the September following their fourth birthday. Parents can request that the date their child is admitted to the school is deferred until later in the year or until the term in which the child reaches compulsory school age. Parents can also request that their child takes up the place part-time until the child reaches compulsory school age. The admission criteria will apply to all children seeking a school place, whatever their term of entry. The place offered will be reserved on condition that it is taken up within the same school year.

Admissions of summer born children may be deferred to the following September but in those cases children will be offered a place to enter Year 1. The Local Authority will consider any application for a deferred entry into Reception of summer born children for the September following their fifth birthday. Such requests will be considered in accordance with the Local Authority's 'Guidance on the admission of summer born children' and DfE Advice.

Children attending a school's nursery are not guaranteed a place in the reception class and a separate application must be made.

### Children with a statement of special educational needs or Education, Health and Care Plan (EHCP)

The admission of pupils with a statement of special educational needs or EHCP is dealt with by a separate procedure. Such children will be admitted to the school named on the statement without reference to the oversubscription criteria below.

### Twins and triplets

Where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining sibling(s) will also be offered places above the admission number.

### Notes

*The following notes apply to schools in sections A – D above.*

1. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
2. The term 'sisters' and 'brothers' refers to children who live with the same family at the same address. Children living with the same family e.g. foster, adopted children and step-sisters and brothers are also included.

3. 'Home address' refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is for the parents to determine which address to use when applying for a primary school. Proof of residency may be required at any time during or after the allocation process.
4. 'Nearest Church of England School' is measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance of the nearest Church of England primary school, including those in neighbouring local authorities.

### A Community and Voluntary Controlled Schools with Priority Admission Areas

The following schools have priority admission areas; maps of these areas can be viewed at the respective schools or on the Bradford Council website:

#### ☐ Addingham, Ben Rhydding, Cottingley Village, Eldwick, Long Lee and Victoria primary schools.

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
3. Children who have a brother or sister, living at the same address and who will still be attending the school at the time of admission. (See Note 2)
4. Children whose home address is within the school's priority admission area\*. (See Note 3)
5. Children whose home address is outside the school's priority admission area.

*\* For Cottingley Village and Eldwick primary schools, criterion 4 above will apply first for the whole of priority area one and then for the whole of priority area two; if there are remaining unallocated places, criterion 5 will then be applied.*

**Tie Break**

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place; those living nearest being given the available places. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

**East Morton CE Primary School**  
(voluntary-controlled)

Where the number of preferences for the school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
3. Children who have a brother or sister, living at the same address, and who will still be attending the school at the time of admission (see Note 2).
4. Children whose home address is in the school's priority admission area whose parents are members\* of the Church of England (or other Christian denominations) for whom the preferred school is the nearest Church of England school to the home address (see Note 3).
5. Other children whose home address is in the school's priority admission area.
6. Children whose home address is outside the school's priority admission area whose parents are members\* of the Church of England (or other Christian denominations) for whom the preferred school is the nearest Church of England school to the home address (see Note 3).
7. Other children whose home address is outside the school's priority admission area.

*\* For admission under criteria 4 and 6, parents will be asked to demonstrate membership of the appropriate Christian denomination by submitting with their application, a letter from their minister or other church leader confirming the parents' regular and frequent attendance at church.*

**Tie Break**

When demand exceeds places in any of the above criteria, the distance between the child's home and school,

measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places.

Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

**B All other community schools, All Saints CE (Bradford), Dixons Marchbank, Harden, Iqra, Merlin Top and Shibden Head academies**

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
3. Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (see Note 2).
4. Other children.

**Tie Break**

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

**Bowling Park Primary School**  
(Community School)

**Application Procedure**

Bowling Park Primary School operates on two sites: 60 places at the New Cross Street site and 30 places at the Usher Street site. In addition to listing the school on the common application form, applicants must complete a Supplementary Information Form to indicate which of these two sites they prefer. Where the number of preferences for

either site exceeds the number of places available at that site, the oversubscription criteria below will first be applied in relation to that site to determine which applicants for that site will be offered places. In the event of a place not being offered at the preferred site, the oversubscription criteria will then be applied in relation to the other site.

### Oversubscription Criteria

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
3. Sisters and brothers of children living at the same address, who are at present on roll at the school, and based at the preferred site and will still be attending that site at the time of admission (see Note 2).
4. Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (see Note 2).
5. Other children.

### Tie Break

When demand exceeds places in any of the above criteria, the distance between home and the preferred site, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places.

Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

### Late and refused applications and in-year admissions

Late or refused applicants and applicants for any other year group that is full, may be placed on a waiting list for Bowling Park School. The oversubscription criteria above will be used to determine who will be given an available place at either site. In some circumstances, this may result in places being offered to siblings at different sites. In those circumstances, parents can request that their child be moved to the preferred site at a later stage if a place becomes available.

### Appeals

Where a place cannot be offered at either site, parents have the right to appeal for a place at Bowling Park Primary School to an independent appeals panel. Parents do not have the right to appeal for place at a particular site. Where

a place at the school is granted on appeal, the headteacher will decide at which site the pupil will be placed. Every effort will be made to place siblings at the same site.

## C

### Voluntary-controlled Church of England schools

The admission criteria below apply for the following schools:

- Burley & Woodhead CE
- St Matthew's CE
- Clayton CE
- St Philip's CE (now an Academy)
- Christ Church CE (now an Academy)
- Westminster CE
- Low Moor CE
- Woodlands CE
- St James' CE
- Wycliffe CE
- St Luke's CE

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
3. Sisters and brothers of children living at the same address who are at present on roll at the school and will still be attending the school at the time of admission (see Note 2).
4. Children of parents who are members\* of the Church of England or other Christian denominations for whom the preferred school is the nearest Church of England school to the home address (see \* below).
5. Other children.

*\* For admission under criterion 4, parents will be asked to demonstrate membership of the appropriate Christian denomination by submitting with their application, a letter from their minister or other church leader confirming the parents' regular and frequent attendance at church.*

**Tie Break**

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places.

Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

**□ All Saints CE Primary School (Ilkley) - voluntary-controlled**

Where the number of preferences for the school exceeds the number of places available, priority will be given to children in the following categories:

- 1 Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
- 2 Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child.
- 3 Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (see Note 2).
- 4 Up to 50% of the remaining places will be allocated to children whose parents are practising\* members of the Church of England or other Christian denominations, for whom the school is the nearest Church of England school to the home address (see \* below).
- 5 Other children.

*\* In order to meet this criterion, parents will be required to complete a supplementary application form, signed by their minister or church leader, confirming their attendance at church at least fortnightly over the last three years. The form is available from the school or the Local Authority and must be returned to the school or the Admissions Team at Future House by the closing date.*

**Tie Break**

When demand exceeds places in either of the above criteria, the distance between the child's home and school, measured by a straight line distance from the Ordnance Survey address point of the home to the main entrance to the school building, will be used to decide who is given a place, those living nearest being given the available places.

Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

**D Ryecroft, Whetley and Woodside Academies**

Where the number of preferences for a school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Sisters and brothers of children living at the same address, who are at present on roll at the school, and will still be attending the school at the time of admission (siblings).
3. Other children.

**Exceptions**

The criteria listed above may be overridden and a place offered, where the parents' preference is based on:

- special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
- social reasons for admission where they are deemed essential by a professional recommendation and the governing body considers that a place should be offered on these grounds.

When demand exceeds places in any of the above criteria, the distance between the child's home and school, measured by a straight line, from the main entrance of the home to the main entrance of the school building, will be used to decide who is given a place; those living nearest being given the available places.

**E Foundation and Voluntary-Aided (VA) Primary schools****Admission Policies**

Some of the following admission policies are summaries of the schools' full admission arrangements. Parents are advised to contact individual schools for full details of admissions into nursery and main school.

**Admissions to Catholic primary schools**

The following explanatory notes apply to the admission policies of all Catholic primary schools:

**Catholic** means a member of a church in communion with the See of Rome. A certificate of baptism in a Catholic church, or a certificate of reception into the full communion of the Catholic Church, will normally evidence this. This includes the Eastern Catholic Churches.

**Catechumens** are those children who have given an explicit

desire to be baptised into the Roman Catholic Church and who are currently preparing to receive the same by regular participation in Sunday worship and a recognised programme of preparation. A letter from the Catholic priest preparing the child is required.

**Looked After Child** has the same meaning as in section 22 of the Children Act 1989, and means any child in the care of a local authority or provided with accommodation by them (e.g. children with foster parents).

**Defined area or parish boundary** is a geographical area. Please see boundary maps available for inspection in school (boundaries determined by the Diocese of Leeds).

**Siblings** (brothers and sisters) includes children with brothers and sisters (including step-brothers or sisters) of statutory school age, living at the same address, in attendance at the same school, or a school on the same site, on the date of admission.

**Live:** In all categories “live” means the child’s permanent home address. A child is normally regarded as living with a parent or guardian and we will use the parent or guardian’s address for admission purposes. You cannot lodge a child with a friend or relation in order to gain a place at a school. For admissions purposes only one address can be used as a child’s permanent address. When a child lives with more than one parent/carer, at different addresses, we will use the preference expressed by the parent/carer at the address where the child lives the majority of the time during the school week as the main place of residence.

**Random Allocation:** this is only to be used when the last place to be offered is to children living in a block of flats or children who live equidistant from the school using the distance criterion. An independent person will be used to make the random selection

**In-year applications for Catholic schools:** From September 2013, applications outside the normal admissions round (in-year) should be made to individual schools and will be dealt with by the school governors.

### **Appleton Academy (primary phase)**

The Appleton Academy has a 52 place nursery and 60 places in Reception. Where fewer than the published admission number(s) for the relevant year groups are received, the Academy Trust will offer places at Appleton Academy to all those who have applied.

#### **Process of Application**

Arrangements for applications for places at Appleton Academy will be made in accordance with Bradford Local Authority’s co-ordinated admission arrangements and must be made on the common application forms.

#### **Primary phase oversubscription criteria**

Where the number of applications for admission is greater than the published admission number, applications will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where Appleton Academy is named on the statement,

the criteria will be applied in the order in which they are set out below:

Pupils attending Nursery for at least one term prior to the application deadline for Reception places will have the automatic right to transfer to Upper Foundation (Reception). However, parents still need to include Appleton Academy on the common application form.

- a) children in public care or who were previously in public care but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
- b) admission of pupils whose sibling currently attends the Academy and who will continue to do so on the date of admission. (Note: The term ‘sibling’ includes all full siblings and legally adopted children, and also includes step-siblings and half-siblings resident at the same address.)
- c) children of staff employed on permanent contracts.
- d) admission of pupils on the basis of proximity to the Academy using a straight line measurement from the main entrance of the Academy to the main entrance to the child’s home.

#### **Waiting lists**

Where Appleton Academy receives more applications for places than there are places available, a waiting list will operate until December each year. This will be maintained by the Academy and a child’s name will be placed on the waiting list upon request, following an unsuccessful application.

Children’s position on the waiting list will be determined solely in accordance with the oversubscription criteria set out above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria. Places will not be allocated on the basis of the length of time a child’s name has been on the waiting list.

#### **Right of appeal**

There will be a right of appeal to an Independent Appeals Panel for applicants refused admission.

### **Baildon Church of England Primary School and Nursery (voluntary-aided)**

There are a total of 52 places in nursery and 60 places in Reception. Children are usually admitted into the Nursery in the academic year that they are four and into the Reception classes in the September prior to their fifth birthday. The arrangements in this policy are for admission to the main school and do not apply to those being admitted for nursery provision. Attendance at Nursery does not guarantee a place in the main school and applications for Reception year must be made on the common application form. Where the number of applications exceeds the number of places

available, the following criteria will be applied in the order set out below:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Pupils who have special medical grounds for admission which can only be met at Baildon Church School. This application will need to be supported by a written recommendation from the appropriate independent health professional to be received by the school no later than the closing date for admissions.
3. Pupils where there is parent / child involvement in the work and worship in the Ecclesiastical Parish of Baildon as evidenced through regular attendance (i.e at least twice a month) at one of the three churches of St John's, St James or St Hugh's.
4. Children living in the school's Priority Admission Area whose parents are worshipping members (regular attendance at least twice a month) of the Church of England or another Christian denomination, that is a member of the Council of Churches for Britain and Ireland.
5. Children living in the school's Priority Admission Area who have an older brother or sister, attending from the same address, and who will still be attending the school at the time of admission.
6. Children of staff who have been employed at the school for two or more years at the time at which the application for admission to the school is made, and/or children of staff who are recruited to fill a vacant post for which there is a demonstrable skill shortage.
7. Other children resident within the school's Priority Admission Area.
8. Children living outside the school's Priority Admission Area with an older sibling currently on roll at the school and who will still be attending the school at the time of admission.
9. Children living outside the school's Priority Admission Area whose parents are members of a Church of England or another Christian denomination that is a member of the Council of Churches for Britain and Ireland.
10. Other children living outside the school's Priority Admission Area.

Where the offer of places to all the applicants in any of the sub-categories listed above would still lead to over-subscription, the places up to the admission number will be offered to those living nearest to the school as measured in a straight line from the child's home to the main entrance of the school building.

#### Notes

1. *Applications for places in categories 3, 4 or 9 should be supported by a reference from your vicar / minister and*

*the completion of the Supplementary Information Form.*

2. *Sibling means a sister or brother of statutory school age who live at the same address. Children living in the same family, eg. foster children or step-sisters/ brothers are also included.*
3. *The family home is defined as being the home where the child resides regularly on weekdays. Where two people, both of whom live at separate addresses hold parental responsibility, it is for the parents to determine which address is to be used for the application process.*
4. *The school's 'Priority Admission Area' is defined as those addresses deemed to be within the Ecclesiastical Boundary of the Parish of Baildon. (Map available in school and on the school website.)*

#### Application Procedure

Parents wishing to apply for a place at Baildon CE Primary School must:

- Complete the common application form or common in-year application form, which is available from the school or from the Admissions Team, Children's Services.
- If parents are applying for Baildon Church of England Primary School on faith grounds it is in their interest to provide as much relevant information as possible so that governors have access to this when applying the oversubscription criteria. They can do this by completing the Supplementary Information Form which is available from school and which should be returned directly to the school by the closing date with the relevant documentation.

Letters will be sent to parents advising them of the outcome of their application by the Local Authority in April. Unsuccessful applicants will be given reasons why and advised of their right of appeal to an independent appeal panel.

#### Deferred entry to primary schools

If parents wish to defer entry to reception until later in the school year, the school will hold the place for that child and not offer it to another child during the remainder of the school year for which application was made.

It should be noted, however, that such children will only be allowed to start at the beginning of a term.

Parents may not defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the beginning of the summer term of the school year for which the original application was accepted.

#### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of oversubscription criteria listed above. The waiting list will be maintained to the end of the school year for which application was made.

## □ Bradford Academy (primary phase through school)

Bradford academy has an agreed published admission number of 52 pupils for Nursery and 60 pupils for Reception. The academy will accordingly admit 52 pupils in Nursery and 60 pupils in Reception each year if sufficient applications are received.

### Process of Application

Reception:

Applications for places at the Academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the common application form provided (CAF) and administered by Bradford LA. A Supplementary Information Form (SIF) **MUST** also be completed for those applying for a place within the Faith proportion. The SIF must be returned to the Academy by 4pm on **15th** January 2016. SIF's are available on line [www.bradfordacademy.co.uk](http://www.bradfordacademy.co.uk), or from the school main reception.

Applications on faith grounds will not be considered unless both forms have been completed in full.

A place in Nursery does not guarantee a place in reception the following year, nor does it oblige parents to apply for a place in reception.

### Admissions Criteria

Where the number of applications for admission is greater than the published admissions number applications will be considered against the criteria set out below.

After the admission of pupils with statements of Special Educational Needs or Educational Health & Care Plan where the Bradford Academy is named on the statement, the criteria will be applied in the order in which they are set out below:

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Special Medical or Social Reasons  
Special medical reasons for admission where medical circumstances mean that admission to Bradford Academy alone is deemed essential by an independent professional recommendation from the child's paediatrician/consultant,  
or  
Social reasons for admission where social circumstances mean that Bradford Academy alone is deemed essential by an independent professional recommendation from a Director of Social Services, Probation, or the Children and Family Court Advisory and Support Service.
3. Children of staff at the school:
  - a) where the member of staff has been employed at the school for two or more years at the time at

which the application for admission to the school is made, and/or

- b) the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.

#### 4. Brothers and sisters

Children who have a brother or sister attending Bradford Academy or Bradford Forster Academy. Those who will be attending Bradford Academy, in Years Reception, Y1 – Y5 and Y7 – Y11 and Bradford Forster Academy in Year 7 at the date of application. Please note as per the admissions code children in our Nursery will not be considered under sibling rule until they are in Reception.

The terms 'brothers' and 'sisters' refer to children who live with the same family (Parent-s/Step Parent-s/ Carer-s) at the same address. Children living with the same family (Parent-s/Step Parent-s/Carer-s), such as step brothers/sisters, half-brothers/sisters or a child who is adopted or fostered are also included. Where a child lives with parents with a shared responsibility, it is for the parents to determine which address is to be used for the application/allocation process.

We have the right to investigate whether you live at the address you say you do and we may change any offer if incorrect information has been given. Where a child lives with parents with a shared responsibility, it is for the parents to determine which address is to be used for the application /allocation process.

#### 5. The Faith Proportion

Up to a maximum of 35% of the remaining places after SEN and pupils listed in 1 – 4 above will be allocated on the basis set out below, provided that sufficient applications from eligible candidates are received

- a. Children of the Christian faith (20% of the remaining places);  
Applications must be supported by completion of the Supplementary Information Form and a written reference from a Minister of Religion to show that the child's family attend church on average on two occasions each month or more. There is no minimum qualifying period.
- b. Children of Other Faiths (15% of the remaining places);

These are places for children of faiths other than a Christian faith.

Applications must be supported by completion of the Supplementary Information Form and a written reference from a religious leader that shows commitment of the child's family to that faith by regular attendance at a place of religious worship on average on two occasions each month or more. There is no minimum qualifying period.

In the case of over subscription in either criteria 5a or 5b, priority will be given by the following; the distance between the home and the school, measured by a straight line, from the main entrance of the Academy to the Ordnance Survey address point of the home as measured by the LA's geographical information system.

In the case where 5a or 5b are undersubscribed, the available places remaining will be allocated, in equal measure, to the other faith proportion categories (e.g. if 5a is undersubscribed; the available places would be allocated to 5b.)

#### 6. Community Proportion

The remaining places will be allocated on the basis the distance between the home and the school, measured by a straight line, from the main entrance of the Academy to the Ordnance Survey Address point of the home as measured by the LA's geographical information system.

When demand exceeds places in any of the above criteria and criteria matches accurately & identically between two applications places will be offered by random selection that will be independently adjudicated.

Where a family of twins or triplets request admission and only one of the children can be offered a place, the remaining sibling/s will also be offered a place/s above the admission number.

#### Waiting lists:

Reception – Y5

Where the Bradford Academy receives more applications for places than there are places available, a waiting list will operate, in all year groups. This will be maintained by the academy in conjunction with the Local Authority and parents can ask for their child's name to be placed on the waiting list, following an unsuccessful application. The waiting list will remain open until the end of the academic year. A child's position on the waiting list will be determined solely in accordance with the oversubscription criteria.

### Bradford Girls Grammar School

BGGS is an all-through school, co-educational in the primary phase and all girls in the secondary phase.

The agreed admissions number for Reception of the primary phase (4-11) is 48. (96 for the secondary phase).

#### Application Process for Primary phase

Applications for places at the Free School will be made on the Common Application Form provided and administered by the local authority.

Where the number of applications is not more than the published admission number, places will be offered to all those who have applied.

Girls in Year 6 of the primary phase whose parents wish them to continue into Year 7 are entitled to do so without further application through the Local Authority provided their parents make their intentions known through an application to the school. The remaining number of places will be offered to applicants being admitted from outside the Free School until Year 7 meets its capacity of 96.

#### Oversubscription Criteria

Where the number of applications for admission is greater than the number of places available, applications for the primary phase will be considered against the criteria set out below. After the admission of pupils with statements of Special Educational Needs where the Free School is named on the statement, the following criteria will be applied in the order in which they are set out below:

- (a) Previously looked after children and children who are in public care at the date the relevant application for admission is made who a local authority has confirmed will continue to be looked after by it in accordance with section 22 of the Children Act 1989 at the time they are admitted to the Free School
- (b) Pupils for whom it is essential to be admitted to the primary phase or the secondary phase because of special circumstances to do with significant medical or social needs evidenced by written professional advice. The definition of what constitutes medical or social needs is "Bradford Girls' Grammar School is the only school that can meet the child's needs"
- (c) Pupils who will have siblings in the school at the time they are admitted to the school. The term "sibling" means a full, step, half, adopted or fostered brother or sister, but not cousins, who will be living permanently with them at the same address at the date of their entry to the Free School. Parents will be required to produce birth certificates of both siblings to prove relationship.
- (d) If a tie-break is necessary in criteria (c) then the place will be offered to children living nearest to the School on the close of the admission application date. The distance will be measured as the direct line distance ('as the crow flies') between the front door of the child's permanent address to the School's main entrance on Squire Lane. The distance is measured to the exact Ordnance Survey address point of each applicant's home. A child's permanent address is where he/she normally lives and sleeps and goes to school from, or in the case of equally-shared residence is the address at which the child is registered with a GP.
- (e) The remaining places in the primary phase will be offered to pupils living nearest to the School on the close of the admission application date. The distance will be measured as the direct line distance ('as the crow flies') between the child's permanent address to the School's main entrance on Squire Lane. The distance is measured to the exact Ordnance Survey address point of each applicant's home. A child's permanent address is where he or she normally lives and sleeps and goes to school from or in the case of equally-shared residence, the address at which they are registered with a GP.

#### Waiting Lists

Where in any year the Free School receives more applications than there are places available, a waiting list will operate until the end of the first term. This will be

maintained by the school and parents can ask for their child's name to be placed on the waiting list following an unsuccessful application. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria

### Appeals

Parents have the right of appeal to an independent appeal panel if they are refused admission to the Free School. The appeal panel will be independent of the Free School and will be organised, established and operated by the Local Authority.

## □ Dixons Allerton Academy

There are 60 places available. Where the school receives more applications than places available, the oversubscription criteria for admission will apply. After the admission of pupils with a statement of special educational needs which names the academy priority will be given as follows.

### Criteria for admission

- a) Looked-after children or children who were previously looked after (e.g. because they were adopted or became subject to a residence or special guardianship order).
- b) Children with siblings at the Academy at the time of entry and who live at the same address. See below for a definition of the term sibling. If demand exceeds places at this point, places will be decided based upon random selection.
- c) Children who live nearest to the school using straight line measurement from the main entrance of the Academy to the main entrance to the child's home. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection.

### Exceptions

The criteria listed in the above policy may be overridden and a place offered, based on:

- i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
- ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors and where the governors consider that a place should be offered on these grounds.

### Twins or triplets

Where a family of twins or triplets request admission and only one of the children can be offered a place, the remaining sibling(s) will also be offered a place/(s) above the admission number.

### Notes

1. 'Home address' is as identified by the local authority (i.e. 'the child's permanent address at the time of admission').
2. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
3. The term sibling includes legally adopted children, and step- and half-brothers or sisters living at the same address. Please note that we are heavily oversubscribed

### Process of Application

Applications for places at the Dixons Allerton Academy will be made in accordance with the LA's co-ordinated admission arrangements and will be made on the Common Application Form provided and administered by the relevant local authority.

### In Year Applications

Applications during the school year for any year group must be made on the Local Authority's common application form. If more applications are received than there are places available, the oversubscription criteria shall apply. Parents whose application is turned down shall be entitled to appeal.

### If your child is not offered a place

If your child is not offered a place at the Academy, your child will automatically be placed on the waiting list at the local authority until the end of December 2015. After then, you will need to re-apply for a place annually.

Where places become vacant they will be allocated in accordance with the admissions criteria above.

If you are dissatisfied with the admission decision, you will also have the right of appeal. The Appeals Panel will be independent of the Academy. The Panel's decision is final and binding on the school. If you are considering an appeal, please contact the Clerk to the Governing Body at the Academy for further information. Appeal forms can also be downloaded from the Dixons Allerton Academy website.

## □ Dixons Manningham Primary (Academy)

### Procedures

Applications for places at the Academy will be made in accordance with the local authorities Coordinated Admission Scheme, as published on local authorities' websites and in Bradford Local Authority's booklet "A guide for parents about admission arrangements to Primary Schools". Where the Academy receives more applications than places available, the oversubscription criteria for admission will apply.

Applications have to be made on the Common Application Form (CAF) provided by the local authorities.

Children attending the academy's nursery are not guaranteed a place in the reception class and a separate application must be made.

**Oversubscription criteria**

The Academy will admit up to 60 children in the relevant age group each year if sufficient applications are received. All applicants will be admitted if 60 or fewer apply.

If the Academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs where the Academy is named in the Statement, priority for admission will be given to those children who meet the criteria in the order set out below:

- a) Looked-after children or children who were previously looked after e.g. because they were adopted or became subject to a residence or special guardianship order. (See note 2 for a definition of the term 'looked-after child'.)
- b) Up to two children of staff who have been in post for at least two years or staff recently appointed to a post for which there is a demonstrable skill shortage.
- c) Children whose siblings live at the same address currently attend the Academy and will continue to do so on the date of admission. (See note 3 for a definition of the term sibling.) If demand exceeds places at this point, places will be decided based upon proximity to the Academy (as detailed at point c)).
- d) Admission of children on the basis of proximity to the Academy using straight line measurement from the main entrance of the Academy to the main entrance to the child's home (see note 1). Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by independently scrutinised random allocation.

**Exceptions**

The criteria listed in the above policy may be overridden and a place offered, based on:

- i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
- ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors and where the governors consider that a place should be offered on these grounds.

**Twins or triplets**

Where a family of twins or triplets request admission and only one of the children can be offered a place, the remaining sibling(s) will also be offered a place(s) above the admission number.

See the full policy for definitions, notes and timetables as well as deferred entry

**□ Dixons Music Primary (Academy)**

There are 60 places available. Where the school receives more applications than places available, the oversubscription criteria for admission will apply.

Applications have to be made on both the Local Authority's common application form and, if applying for a music specialist place, the Dixons Supplementary Information Form which can be obtained directly from the school or from the Local Authority website. There is a strict deadline of return of the Supplementary Information Form, and unless forms are received by the deadline of 4pm on 27 November 2015, applicants will not be considered for one of the music places.

**Oversubscription criteria**

If the Academy is oversubscribed, after the admission of children with a Statement of Special Educational Needs where the Academy is named in the Statement, priority for admission will be given to those children who meet the criteria in the order set out below:

- a) Looked-after children or children who were previously looked after e.g. because they were adopted or became subject to a residence or special guardianship order. (See note 1 for a definition of the term 'looked-after child'.)
- b) Six places will be awarded to children who show a particular aptitude for Music.
- c) Up to two children of staff who have been in post for at least two years or to staff recently appointed to a post for which there is a demonstrable skill shortage.
- d) Children with siblings at the time of application who are in Reception or in Years 1 to 5 at the Academy, and who live at the same address. (See note 2 for a definition of the term sibling.)
- e) Other children on the basis of independently scrutinised random allocation.

If demand exceeds places at points c) or d) places will be decided based upon random allocation.

**Exceptions**

The criteria listed in the above policy may be overridden and a place offered, based on:

- i) special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
- ii) social reasons for admission where they are deemed essential by an independent professional.

Allocation of a place would be decided based on receipt of a letter by the governors and where the governors consider that a place should be offered on these grounds.

**Twins or triplets**

Where a family of twins or triplets request admission and only one of the children can be offered a place, the

remaining sibling(s) will also be offered a place/(s) above the admission number.

### Notes

1. A 'looked after child' is a child who is in the care of a local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).

2. The term sibling includes legally adopted children, and step- and half-brothers or sisters living at the same address. Please note that we are heavily oversubscribed and we cannot always guarantee to offer a place to every sibling.

### Music specialist places

There are six places (10% of our intake) available each year for children who demonstrate a particular aptitude for music. All applicants for these places by the advertised deadline (27 November 2015) will be required to attend a workshop in order to be considered for one of these places.

Children who are unsuccessful in gaining a music specialist place will still be considered for one of the remaining places, along with all other applicants.

### If your child is not offered a place

If your child is not offered a place at the Academy, you can ask that your child's name remains on the waiting list at the local authority until the end of that year. After then, you will need to apply annually.

Where places become vacant they will be allocated in accordance with the admissions criteria above.

If you are dissatisfied with the admission decision, you will also have the right of appeal. The Appeals Panel will be independent of the Academy. The Panel's decision is final and binding on the school. If you are considering an appeal, please contact the Clerk to the Governing Body at the Academy for further information and advice.

### □ Feversham Primary Academy

Academies Enterprise Trust is the Admissions Authority for the Academy. Feversham Primary Academy has an agreed Published Admission Number (PAN) of 60 for entry into Reception. The Academy will accordingly admit at least 60 pupils in the relevant age group each year if sufficient applications are received. All applications will be admitted if 60 or fewer apply.

### Children with a statement of Special Education Needs or an Education, Health and Care Plan

Any child with a statement of Special Educational Needs or an Education, Health and Care Plan ("EHCP") is required to be admitted. This gives such children overall priority for admission to the named academy. This is not an over-subscription criterion.

### Over-subscription Criteria

Priority for admission will be given to those children who



meet the criteria set out below, in priority order:

1. Looked after children and previously looked after children (see notes)
2. Exceptional medical and social grounds (see notes)
3. Children who already have an older sibling who will be attending the school at the point of admittance and live at the same address - 'sibling' includes biological brothers and sisters, as well as stepchildren and fostered children who are part of the same family living at the same address, but does not include cousins or children from different families sharing the same house. Every effort will be made to ensure that twins, triplet or children from other multiple births are able to attend the same school or if this is not possible every effort will be made to support the family to gain places at another school.
4. Other children living closest to the school's main entrance - this will be determined using the Authority's Graphical Information System process and will be the distance between the child's home address and the school's main entrance measured in a straight line. A child "home address" is the address at which they live permanently. Where a child lives with parents with shared responsibility, the parents must decide which address to use for the allocation process. We cannot use the address of a relative or child-minder.

### Operation of waiting lists

The Academy will operate a waiting list. Where in any year the Academy receives more applications for places than there are places available, a waiting list will operate until the end of the first school term. This will be maintained by the Academy and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Places from the waiting list will be offered in the priority order set out above, not in order of the date applications are made.

**Tie breaker**

If it is necessary to use a tie-breaker to distinguish between two or more applications, a distance criterion will be used. We will give priority to the applicants who live nearest to the school as measured by a straight line from the front door of the home of the applicant to the front door of the main reception of the school site that was on the original application for a place.

The full admissions policy is available from the school.

**❑ Foxhill Primary School (foundation)**

The governing body is responsible for admissions at the school. The school admission number is 30.

**Applications Procedure**

All applications for the Reception class must be made on the local authority common application form. Application information is sent out to parents in the November of the year prior to the September their child is due to start full-time school. If more than 30 applications are received places will be allocated subject to the criteria below. Places offered on the basis of distance of home to school are offered conditionally, subject to 'Proof of Residency' being received by the school. The Governing Body reserve the right to investigate the question of residency and to amend school offers accordingly.

**Over subscription**

Where applications for admission exceed the number of places available in each year group, the following criteria would be applied, in the order set out below:

- 1. Children looked after by the Local Authority** or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
- 2. Siblings** (this includes 'foster and adopted children', step brothers/sisters) of children in the school, who will still be on roll at the time of admission, who reside at the same address.
- 3. Children who live closest to the school.** The distance will be measured by a straight line from the main entrance of the school to the Ordnance Survey address point of the home address using GIS computer software. Where there is joint custody the parents must decide which address to use for application purposes.

*NB: The above criteria may be overridden and a place offered where there are special medical reasons for admitting the child with supporting evidence being required from a consultant paediatrician.*

**In Year Applications**

All applications to enter Reception and other year groups during an academic year are also administered by the Local Authority. Applications should be made on the Local Education Authority Admissions Application form.

**Appeals**

Appeals will be dealt with by a totally independent body – parents should contact the Local Authority's Admissions Team on 01274 439200.

**❑ Heaton St. Barnabas' CE Primary School (voluntary-aided)**

The governing body is responsible for determining the admissions policy, including criteria for allocating places where the school is over-subscribed. The admission number for each school year is 60 places.

The school serves a diverse population from a variety of ethnic backgrounds, faiths and cultures. The school has a strong Christian ethos through which we encourage the development of strong spiritual, social and moral values. These values are common to all major faiths. In order to ensure, where possible, a good mix of faiths and cultures, governors will seek to allocate a number of places to each major faith.

When allocating places, governors will firstly give these to children in Local Authority 'looked after' care, or who have previously been looked after and then children who have a statement of Special Educational Need which nominates the school. Once these are allocated, the remainder of the 60 places will be allocated on a 50% basis to children of Christian families through the criteria listed below, and 50% to be shared equally between the other five major faiths, again as per the criteria below. Where there are more applicants who qualify within any criterion than places available, preference will be given in the order of criteria 4,5 and 6.

**Oversubscription Criteria**

Where demand exceeds the number of places available the following criteria will be used:

50% (30) places shall be church places for children from Christian\* families. The remaining 50% of places shall be shared equally between children from families of the five other major faiths which include Buddhism, Islam, Judaism, Hinduism and Sikhism (6 places for each faith)

Applications for places under faith criteria must be supported by the evidence detailed in italics:

1. Looked after children, or adopted children, those with a residency order and those with special guardianship.
2. Applications from families who attend Christian Worship.  
*Please supply a supporting letter, with official stamp, from the minister of the church which you attend*
3. Applications from families where at least one parent/ Guardian/carer or the child has been baptised, dedicated or blessed.  
*Please supply original certificates or a letter, with an official stamp, from a minister.*
4. Applications from other major faiths 6 places for each major faith.

*Please state your faith group on the application form and supply a supporting letter with official stamp from a person in authority at your place of worship.*

Any places remaining from the faith proportion will become the non-faith proportion. These places will be allocated according to the following criteria:

5. Applications from families who live within the school's defined priority admission area
6. Other applications from families living nearest the school;

*Evidence confirming legal parent(s)/guardian(s) home address\*\* may be required. Any one of the following original documents would be accepted: Council tax bill, child benefit letter or benefit book, utility bill.*

7. Sisters and brothers of children on roll at the school who will still be attending the school at the date of admission

When the offer of places to all applicants in any of the above categories would lead to over-subscription, places will be offered on the basis of the distance from the main entrance of child's home to the main entrance of the school building, being measured in a straight line.

*\*Christian is defined as: a Church which is a member of the Council of Churches of Great Britain and Ireland or of other Churches listed by the Diocesan Board of Education*

*\*\*Home address is the permanent address of the child's legal parent/guardian.*

### Entitlement

In accordance with amendments to the School Admissions Code, this school will provide for the admission of all children in the September following their fourth birthday. However, the code makes clear that parents can request:

- a) that the date their child is admitted to the school is deferred until later in the school year or until the child reaches compulsory school age in that school year;
- b) that their child attends part-time until the child reaches compulsory school age. Where parents wish to request option a) or b) above, the date and pattern for admission to school should be agreed with the school before 1st May 2015 in order that the school can make appropriate provision for staffing.

### Application Process

Parents wishing to apply for a place at Heaton St. Barnabas' School must:

- Complete the common application form which is available from the school or from the Council's Admissions Team or apply online by 15 January 2016.
- If applying for a faith place, complete the Supplementary Information Form which is available from the school and which should be returned directly to the school by 15 January.
- If applying for a faith place, any supporting letter from your place of worship, or baptismal certificates, should be returned with the Supplementary Information Form to the school by 15 January 2016.

Where parents are not allocated a place at the school they

have the right of appeal to an independent panel against the decision of the governing body.

### □ Hill Top CE Primary School (foundation)

Children are admitted to Hill Top C of E Primary School (Reception) on a full time basis from the beginning of the school year in which they become five. The school admission number is 30.

When the number of applications for Hill Top exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
  2. Brothers and sisters of children resident at the same address who are at present on roll at the school and will still be attending the school at the time of application.
  3. a) The children of parents/guardians who are practising members of the Church of England or other Christian denominations and whose home address is within the Parish of Holy Trinity. (Parents will need to ask their minister/pastor to provide a confidential reference which is attached to the Supplementary Information Form).
  - b) The children of parents/guardians who are practising members of the Church of England or other Christian denominations and whose home address is beyond the traditional Parish of Holy Trinity but whose family have a sustained (a minimum of two years) and committed relationship with Holy Trinity Church. (Parents will need to ask their minister/pastor to provide a confidential reference which is attached to the Supplementary Information Form) (see notes below)
- A copy of the parish of Holy Trinity is available at the school.
4. Children with special medical or social reasons for admission where a place at the school is deemed essential by an independent professional recommendation.
  5. Other children.

### Notes

*1. Sisters and brothers refer to children who reside with the same family at the same address. Children living with the same family e.g. foster children and step sisters and brothers are also included.*

*2. "Resident" refers to the pupil's permanent home at the time of admission. Where two people, both of whom live at separate addresses hold parental responsibility, it is for the parents to determine which address is to be used for the allocation.*

*3. When demand exceeds places in any of the above criteria, the distance between home and school, measured by a straight line, from the main entrance of the home to the main entrance of the school building, will be used to decide who is given a place; those living nearest being given the available places.*

4. *If one or more children from multiple births are offered places, siblings will also be offered places above the admission number.*

### Application Procedure

(Please note all dates are in common with the Council's Co-ordinated Admissions Scheme).

Parents wishing to apply for a place at Hill Top CE Primary School must:

- Complete the common application form which is available from the school or the council's Admissions Team and this should be returned to them or the school by the deadline date of 15 January each year.
- If applying on faith grounds (criterion 3 above), complete the Supplementary Information Form which is available from the school and which should be returned directly to the school by the Friday before 15 January each year.

### Waiting Lists

The Governors of Hill Top CE Primary School will establish a waiting list for children not offered a place. The list will be made up of any parent who appeals for a place or who indicates that they want to be placed on the list without an appeal. The list will be kept for the rest of the academic year. This list will be maintained in the order of the admission criteria and not when a name is entered on the list.

### Right of Appeal

Parents have the right of appeal if they have been refused entry into Reception during the allocation process or to any other year group. Fresh appeals will not be considered within the same academic year unless there has been a significant change in circumstances such as a house removal.

### □ Hollingwood Primary School (foundation)

The governing body is responsible for admissions at the school. Pupils will be admitted full-time in the academic year in which they are five i.e. 1 September – 31 August. The standard number for the school is 60.

### Applications Procedure

All applications for the Reception classes must be made on the common application form. Application forms and information booklets are sent out to parents in the November of the year prior to the September their child is due to start full-time school. The application forms must be returned to the school by 15 January. If more than 60 applications are received we decide who is given a place by applying the criteria below. In mid April successful applicants are informed of the result of their application.

### Over subscription

Where applications for admission to the Reception class exceed the number of places available, the following criteria would be applied, in the order set out below:-

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children with an elder sibling already attending the school. We will consider siblings to be brothers and sisters of children resident at the same address, this includes 'foster children' and step brothers and sisters, who will still be on roll at the time of admission.
3. Proximity of the child's home to the school, with those living nearer, as measured by the shortest walking route, being accorded the highest priority. The route will be measured along "metalled roads" (roads with maintained surfaces) between the home address and the main entrance gates of the school.

These criteria may be overridden and a place offered where there are special medical reasons for admitting the child with supporting evidence being required from a consultant paediatrician.

### Appeals

Appeals will be dealt with by a totally independent body – parents should contact the Admissions Team on 01274 439200 for more details.

### □ Idle CE Primary (voluntary-aided)

The number of new children we can accept each year is 60, if there are more applications than places available the governors, who are the admissions authority for the school, will operate the oversubscription policy.

If the number of applications received exceeds the number of places available, the following criteria will be used to determine the children who can be admitted:

- a) Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
- b) A brother or sister who will still be attending the school on the date of admission (including step brother / sister/ foster / adopted sibling living at the same address).
- c) Children of families who are part of the Holy Trinity Church Community through regular attendance at Christian activities organised by Holy Trinity Church (i.e. monthly over a minimum period of the last twelve months prior to the nationally closing date). A confidential church reference from your minister will be requested.
- d) Children of families who live within the boundary of the Parish of Holy Trinity, Idle, and are part of another Church community through regular attendance at Christian activities organised by that Church (i.e. monthly, over a minimum period of the last 12 months, prior to the national closing date for Primary school places which is 15 January 2016).

The Church community must be either: affiliated to 'Churches Together'; a member of the 'Evangelical

Alliance', or able to fully subscribe to a 'Trinitarian Christian Creed'\* A Confidential Church reference from the Minister will be requested and the Supplementary Information Form must be completed in addition to the Local Authority common application form.

*(\*Confirmation of affiliation or creed should be obtained from your minister or vicar)*

- e) Children of staff who have been employed at the school for two or more years at the time of application, or is recruited to fill a vacant post for which there is a demonstrable skills shortage.
- f) Other children.

#### Tie breaker

In the event of there being more applicants than places available in any of the above criteria, the distance from school as measured by the Local Authority's electronic mapping system will be used as tie breaker one. Tie breaker two, where the offer of a place to applicants measuring identical distances would lead to oversubscription, the decision on who would be given the place would be made by random selection.

#### Application process

Parents wishing to apply for a Reception place at Idle Church of England Voluntary Aided Primary School:

1. Must apply on the common application form, which is available either from the Local Authority or from the School. National closing date for Primary school places is 15 January 2016.
2. Must, when applying on faith grounds, complete the Supplementary Information Form which is available from the school or the school website. This should be returned directly to the school by 15 January 2016.
3. When you are applying on Faith grounds you will be asked to provide a Confidential Church reference from your Minister. The Confidential Church Reference forms for your Minister to complete will be sent to you by the school with your invitation to our Open morning. This takes place during the November prior to the allocation of places. N.B. It is the Parent's responsibility to ensure the Minister has returned the form.

The email offering your child a Primary School place will be sent out from the Local Authority on behalf of the Governors on the National Primary School offer day which will be 16 April 2016.

#### Waiting Lists

Where an applicant is refused a place, the parent may request that the application be held on a waiting list for the remainder of the school year for which application was made. The allocation of places, if vacancies arise, will be in line with the above order of priority and not on the basis of how long the application has been registered.

#### Keelham Primary School (foundation)

Keelham Primary School will admit 15 pupils each year into the reception class. Pupils will be offered a full time place in the September of the academic year in which their fifth birthday falls. If parents feel that a full time place is not appropriate before the child reaches statutory school age, a deferred place or a part time place may be offered.

#### Oversubscription criteria

Where applications for admission exceed the number of places available the following criteria will be applied in the order set out below:

1. Children looked after by the Local Authority and looked after children who have ceased to be so because they were adopted (or became subject to a residence order or special guardian ship order).
2. Siblings\* of children already in the school, living at the same home address and who will be attending school at the time of admission.
3. Children who live closest to the school. The distance will be measured by the shortest distance by accessible road from directly outside the home address\* to directly outside the main school gates. Where the offer of places to applicants measuring equal distance would lead to over subscription, the decision who will be offered a place would be made by random selection.

#### Notes

*\*2 – The term 'sibling' refers to children who live with the same family at the same address. Children living permanently with the same family e.g. foster children and step-sisters and brothers are also included. Twins or triplets – where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.*

*\*3 - "Home address" refers to the child's permanent home at the date of admission. Where the child lives with parents with shared responsibility, it is for the parents to determine which address to use when applying for a primary school. Once a place has been allocated the school will need secure evidence of the child's residency. This will take the form of child benefit information or family tax credit details. If this cannot be secured the place may be withdrawn.*

The above criteria shall be overridden and a place offered:-

Where a parent's preference is based on special medical reasons for admission where they are deemed essential by independent professional recommendation from the child's paediatrician or consultant.

Pupils will not be admitted above the published admission number for the school unless:

- exceptional circumstances apply as defined in the School Admissions Code,
- twins and children from multiple births when one of the siblings is the last child to be admitted,

- the pupil is admitted as part of the fair access protocol, agreed with all schools in the area.

### Waiting lists

The Governors will keep a waiting list of the names of applicants who are not allocated places at the school during the normal admission to reception. This list will be kept for one year. Late applications will be added to the list and treated in the same way as other refused applications. The Governors will also keep a waiting list for each year group.

Where a pupil seeks to be admitted to the school at any time other than during the normal admission to reception class, an application must be made on the local authority's in year common application form. Any available places will normally be offered at the start of a new term and after consultation with the Head teacher of the school at which the child is currently placed. In the event of a place not being available the application will be added to the waiting list for the child's year group.

Places which become available will be offered to pupils on the waiting list for that year group in accordance with the oversubscription criteria.

In the event of their child not being offered a place at the school, parents have the right to appeal to an independent appeal panel. Further guidance on how to appeal will be sent to you if there is no place available for your child

### □ Keighley St Andrew's CE Primary School (voluntary-aided)

Keighley St Andrew's CE Voluntary-Aided Primary School and Nursery is a two-form entry school with a community nursery. The nursery admits up to 39 pupils per session and the school has 60 places per year group.

Children are usually admitted into Nursery part-time in the September of the year in which they attain the age of four and full-time into Reception in the September following their fourth birthday. However parents may request to defer entry until later in the school year or to attend part-time until their child is of statutory school age. Attendance at Nursery does not guarantee a place in the main school and parents must apply for a place in reception using the standard local authority form.

### Oversubscription criteria

In order to maintain the Christian ethos but have a policy that is inclusive of the wider community, the governors have set the following priority for admissions. There will be up to 50% of places for children who are or whose parents are members of a Christian church, and 50% community places. However, if there are insufficient applications from either group, places will automatically revert to the other group.

Within each category, the following criteria will apply for both school and nursery.

- 1 Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special

guardianship order.

2. Those children who have brothers or sisters who will be attending Keighley St Andrew's CE Primary School at the time of admission.
3. Those children who live closest to the school as measured by a straight line from the main entrance of the postal address of the family home to main entrance of the school building as measured by the local authority electronic mapping system.

A child who has a statement of special educational needs which names Keighley St Andrew's CE Primary School will be admitted without reference to the above criteria.

### Notes

- *'Christian church' means a church that is a member of the Council of Churches of Great Britain and Ireland or of other churches listed which are accepted by the Diocese Ecumenical Officer.*
- *'Member of a Christian church' means the child and/or parent in full membership of any Christian church or a regular attendee (i.e. minimum once a month) of any Christian church. Such membership would need to be supported by a letter from the appropriate clergy at the time of application.*
- *'Brothers or sisters' are children that are of statutory school age who live at the same address. Children living in the same household are also included.*
- *The family home is defined as being the home where the child resides regularly on weekdays.*
- *Where the offer of places to applicants measuring identical distances would lead to oversubscription, the decision of who will be offered the place will be made by random selection.*

### Application Procedure

Parents wishing to apply for a place at Keighley St Andrew's Church of England Voluntary Aided Primary School must:

- Complete the common application form or common in-year application form, which is available from the school or from the Admissions Team, Children's Services, Bradford.
- If parents are applying for Keighley St Andrew's CE Primary School on faith grounds it is in their interest to provide as much relevant information as possible so that governors have access to this when applying the oversubscription criteria. They can do this by completing the Supplementary Information Form which is available from school or which can be downloaded from the school website: [www.keighleystandrews.co.uk](http://www.keighleystandrews.co.uk) and which should be returned directly to the school accompanied by a clergy reference by the closing date.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria above. The waiting list will be maintained for one school year.

## ❑ Killinghall Primary School (foundation)

Killinghall Primary School is a three form entry Foundation School with a 78 place Nursery. Children are admitted into reception class in the September of the academic year in which they reach the age of five.

### Oversubscription criteria

When applications for admission exceed the number of places available, the following criteria will be applied, in the order set out below.

1. Looked after children and children who were looked after, but ceased to be so because they were adopted (or become subject to a residence order or special guardianship order)
2. A child who has a statement of Special Educational Needs which names Killinghall Primary School as their chosen school.
  - Special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant, or
  - Social reasons for admission where they are deemed essential by an independent professional recommendation from the Director of Social Services, Probation, Children and Family Court Advisory and Support Service (CAFCASS) etc. and the governors consider that a place should be offered on these grounds.
3. Children of members of staff who have been employed for two or more years at the time at which the application is made and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage.
4. Children who have sisters and brothers (siblings) of statutory school age attending the school (where the child currently attending will be continuing in the school during the year for which the application is made)
5. Children who live near to the proximity of the school. Priority being given to those living closest to the school as the crow flies, from the main entrance of the school to the home address building (proof of residency may be requested before places are offered)

### Admission mid-year/ pupil transfer

In year applications must be made on a 'common in-year application form', obtainable from the Local Authority or school and must be returned to the Local Authority. No child will normally be accepted without prior consultation with the school they are leaving.

### Notes

- *Siblings mean brothers and sisters who live at the same address. Foster children and step sisters and step brothers are also included.*
- *The address is defined as being the home where the child lives on a regular basis with his or her parents/carers.*

### Waiting lists

Unsuccessful applicants can request for their child's name to be kept on a waiting list. The waiting list is reviewed in October and December; names are normally removed from the list after 12 months. However, should a place become available at the school, this may be filled by a child whose family have made contact since the final date of registration for admission. This family may meet the criteria for admission in a way that gives them preference over others on the waiting list. Parents who make an unsuccessful application for admission to Killinghall will be informed of their statutory right of appeal.

### Admission to Nursery

Children attend nursery part-time and will be admitted in a term after their third birthday. Currently there are admissions in January and September, but this will be applied flexibly in the interests of the child. There are 40 places in each nursery session. In the event of nursery places being oversubscribed, the oversubscription criteria described above will be applied. Parents will be informed of the decision by the school.

A child who has a place in nursery is not guaranteed a place in Reception, nor do they have any additional priority for Reception.

## ❑ Myrtle Park Primary School (foundation)

The school provides education for children from age 5 to 11 in the main school and age 3 and 4 in Nursery. As a Foundation School, the governing body is responsible for admissions.

### Admission arrangements for Reception

The school will admit up to 30 children to Reception. Where there are more than 30 applications, the Admissions Committee will apply the over-subscription criteria below.

In accordance with the co-ordinated admissions scheme, applications will close on the common agreed date, which is 15 January each year (or nearest working day).

### Priority Admission Area

The school has established a defined priority area for admissions. This falls largely between the River Aire and the railway line, from Bailey Hills to the Gyll Wood area of Cottingley. A map showing the school priority area in detail is available to view in the school office, or on Bradford Council's website.

### Over-subscription criteria

Where the number of applications exceeds the number of places available, applications will be ranked as follows:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Siblings whose home address is in the priority area.
3. Other children whose home address is in the priority area.

4. Other siblings whose home address is outside the priority area.
5. Other children living outside the priority area.

### Tie Break

When demand exceeds places in any one of the above criteria, the distance between home and school, measured by a straight line, from the Ordnance Survey address point of the home to the Office Reception door to the school on Ash Terrace will be used to decide who is given a place; those living nearest being given the available places. The distance will be measured by the Local Authority's GIS computer software.

Where the offer of places to applicants with identical distances, or from applicants living within the same block of flats would lead to oversubscription, the decision on who will be offered the place will be made by random selection.

A child with a statement of special educational needs which names Myrtle Park Primary School will be admitted without reference to the above criteria.

### Notes

*Within this policy, the following definitions apply:*

1. *Sibling means sisters and brothers who reside with the same family at the same address as a child who will be on roll at the school at the date of admission. Other children who reside at the same address, such as foster or step sisters and brothers are also included. 'Blood' relatives who do not reside at the same address are not included.*

2. *Home address: refers to the child's permanent home at midnight on the Bradford agreed date for applications to be returned. This will be checked against the electoral roll or other documentation.*

a) *Where parents are planning to move before September, a new address cannot be considered without proof of purchase or rental and evidence that the child's current address has been or will be vacated. Children's addresses may be verified against Council Tax records or other documentation during or after the application process.*

b) *Where the child lives with separated parents with shared responsibility, it is for the parents to determine which address to use when applying for Primary School.*

3. *Twins and triplets: Where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.*

### Late and refused applications

A waiting list will be maintained until the end of school term for which the application was made. In the event of a place becoming available, a place will be offered according to the over-subscription criteria. Late applications will be added to the list and be treated in the same way as other refused applications. The length of time on the application list is not a factor in the decision to admit or refuse admission.

### Appeals

A parent who wishes to appeal against a decision of the Admissions Committee may appeal to an independent panel and should contact the LA's Admissions Team.

### Admission to Nursery

Children attend Nursery part-time and will be admitted to Nursery in a term after their third birthday. Currently there are admissions in January and in September, but this will be applied flexibly in the interests of the child.

There are 26 places in each Nursery session. In the event of Nursery places being over-subscribed, the over-subscription criteria described above will be applied. Parents will be informed of the decision by the school. Where a place has been refused, parents will be told why this is the case.

A child who has a place in nursery is not guaranteed a place in Reception, nor do they have any additional priority for Reception places.

### □ Oakworth Primary School (foundation)

Oakworth Primary School is a two-class entry school with attached Nursery provision. The Nursery admits up to 26 pupils per session and the school has 60 places per year group.

Children are usually admitted into Nursery part-time in September of the year in which they become four and into Reception full-time in the September of the year in which they become five.

Where the number of applications for Oakworth Primary School exceeds the number of places available, priority will be given to:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who have a brother or a sister who will be attending Oakworth Primary School at the time of admission.
3. Children who live closest to the school as measured by a straight line between the child's home address and the school's main entrance gates on Colne Road.

The above criteria may be overridden and a place offered where the child has a relevant medical condition that is supported by written evidence from a health professional.

A child who has a Statement of Special Educational Needs that names Oakworth Primary School will be admitted without reference to the above criteria.

### Notes

- *"Brother or sister" refers to children living in the same family; e.g. foster children, step-brother and sister.*
- *Attendance at Oakworth Primary School's Nursery does not guarantee admission into school. A separate application must be made for each.*
- *Where the offer of places to applicants measuring identical distances from the school would lead to over-subscription, the decision regarding who will be offered a place will be made by random selection.*

## □ Our Lady & St Brendan's Catholic Primary School (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to Reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with a sibling who attends Our Lady and St Brendan's.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
3. Baptised Catholic children with a sibling who attends Our Lady and St Brendan's.
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with a sibling who attends Our Lady and St Brendan's.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
8. Other children with a sibling who attends Our Lady and St Brendan's.
9. Other children.

### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of

this being equal, places will then be decided by random allocation (see notes).

- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted by 15th January 2016 to the school. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

## □ Our Lady of Victories Catholic Primary School (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016. If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Our Lady of Victories.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
3. Baptised Catholic children with siblings who attend Our Lady of Victories.
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.

6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Our Lady of Victories.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend Our Lady of Victories.
9. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to Bradford Admissions Team, by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF is must be submitted by 31st January 2016 to the Academy c/o School Business Manager, Our Lady of Victories Catholic Primary. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

#### Oxenhope CE Primary School (voluntary-aided)

The following priority for admissions will apply if the demand for places exceeds the school's admission limit of 30.

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Regularity of family involvement\* in the worship and work of the Parish Church of St Mary the Virgin, Oxenhope, supported with written evidence from the recognised minister at St Mary's Church.
3. Children resident within the Parish Area\* of the school where the family is regularly involved in the worship and work of another Christian\* church, supported with written evidence from a recognised minister.
4. Children resident within the Parish Area\* of the school where the family is regularly involved in another faith community\*, supported with written evidence from a recognised faith community leader.
5. Those children who have siblings\* attending the school at the time of admission.
6. Those children resident within the Parish Area\* of the school.
7. Other children.

If all other factors are equal in each of the above categories, the deciding factor is children whose family home\* is closest to the school measured by straight line distance from the main entrance of the family home to the main entrance of school.

#### Notes

- *'Looked after children' as defined by the Children's Act 1989.*
- *'Regularity of family involvement' means attendance once a month on average.*
- *'Christian' means a church that is a member of the Churches together in Britain and Ireland or The Evangelical Alliance.*
- *'Another faith community' means one of the major world faiths in Britain, eg. Buddhism, Hinduism, Islam, Judaism or Sikhism.*
- *'Sibling' means a brother or sister of statutory school age who lives at the same address. Children living in the same family, eg foster children or step-sisters or step-brothers are also included.*
- *The 'family home' is defined as the home where the child regularly resides on weekdays.*
- *'Resident in the Parish Area of the school' is defined as those addresses deemed to be in the Ecclesiastical Parish of St Mary the Virgin, Oxenhope.*
- *Distances will be measured by linear measurement from the main entrance of the family home to the main entrance of the school building (using geographical information system computer software).*

#### Application Procedure

The common application form must be completed and returned by 15 January. For those applying on faith grounds, the school's Supplementary Information Form must be

submitted by the same date directly to the school. Letters will be sent to parents advising them of the outcome of their application in April. Unsuccessful applicants will be given reasons why and advised of their right of appeal to an independent appeal panel.

### ☐ Rainbow Primary School (academy)

The school has an agreed admission number of 75 pupils in reception. It will accordingly admit at least 75 pupils each year if sufficient applications are received.

#### Oversubscription criteria

Where the number of applications for admission is greater than the published admission number and after the admission of pupils with Statements of Special Educational Needs where the school is named in the Statement, applications will be considered against the criteria set out below, in priority order:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children who, on the date of admission, will have a sibling\* in years Reception -Y6 of the school. If the school is oversubscribed once this criterion is applied the following tie-breaks will apply to this criterion in order:
  - a) children of multiple births (twins, triplets etc) will have priority; then if necessary:
  - b) random allocation (by drawing of lots by a person independent of the school)
3. Places will then be allocated in the following order:
  - a) 70% of remaining places to pupils living within the defined inner catchment area (within a 4 mile radius of the school) by random allocation (drawing of lots by a person independent of the school);
  - b) 30% of remaining places to pupils living within the defined outer catchment area (6 mile radius of the school) by random allocation (drawing of lots by a person independent of the school).

*\* The definition of a sibling includes step-brothers, step-sisters, half-brothers, half-sisters and adopted brothers and sisters living at the same permanent address.*

4. Any remaining places will be allocated to children on the basis of proximity to the school using a straight line measurement from the main entrance of the school to the main entrance of the child's home.

#### Operation of waiting lists

Where in any year the school receives more applications

for places than there are places available, a waiting list will operate until the end of the academic year. The list will be maintained by the school and it will be open to any parent to ask for his or her child's name to be placed on the waiting list, following an unsuccessful application. Children's position on the waiting list will be determined solely in accordance with the oversubscription criteria set out in the paragraphs above. Where places become vacant they will be allocated to children on the waiting list in accordance with the oversubscription criteria.

Any child refused admission has a right of appeal to an independent appeal panel.

### ☐ Riddlesden St Mary's CE Primary School (voluntary-aided)

The admission number is 60. When there are more applications than the number of places available, the governors will offer places in the following order of priority:

- a) Children in public care/adopted children/children with a residency order/children with special guardianship.
- b) **Parish places:** Up to a maximum of 60 will be offered to children who reside within the boundaries of the Parish of Riddlesden, irrespective of religious faith or none.
- c) **Anglican places:** When allocations of Parish places have been made, a number of Anglican places, not exceeding the number of places available after the allocation of Parish places, will be offered to children of practicing Church of England families, whose regular attendance at worship is confirmed by a letter from the minister of the church, and who reside within travelling distance of the school (see Note 3).
- d) **Church places:** When allocations of Anglican places have been made, a number of Church places, not exceeding the number of places available after the allocation of Parish and Anglican places, will be offered to children of families of other Christian denominations, whose regular attendance at worship is confirmed through contact from the minister of the church, and who reside within a travelling distance of the school (see Notes 1,2 and 3). The Supplementary Information Form must be completed and returned to the school by the deadline date.
- e) Children of staff who have been at the school for two years or more.
- f) **Community places:** When allocations of Parish, Anglican and Church places have been made, a number of Community places will be offered to all other children, using travelling distance criteria (see Note 3).

A child who has a statement of special educational needs in which the school is named will be admitted to the school without reference to the above oversubscription criteria.

#### Oversubscription in categories 2b, 2c, 2d and 2e

Within all the above categories, priority will be given to those who satisfy the criterion and who have a brother or sister in attendance at the school at the time of application and who

will still be attending the school at the start of the academic year in question.

### Testing of Affiliation

Where an application is received for a place under categories b), c) and d) above parents should request a Supplementary Information Form from the school and return it to the school by 15 January 2016.

### Applying for a school place

Applications for a place in Reception or at any time in the school year must be made using the local authority common application form and returned to the school or the local authority.

### Waiting lists and appeal

Should an application be unsuccessful, a parent may request their child be placed on a waiting list which will be maintained in the order of the oversubscription criteria above. The waiting list will be closed at the end of the school year. Parents also have the right of appeal and should contact the Admissions Team on 01274 439200 for further details.

### Notes

1. *'Christian' means a church which is a member of the Council of Churches of Great Britain and Ireland or other churches in full sympathy with its Trinitarian stance.*
2. *The child's usual place of residence means the home at which the child regularly resides on school weekdays.*
3. *Calculation of the proximity to the school takes full account of the school's two entrances and is decided by measuring the distance (as the crow flies) from the child's usual place of residence to the centre of the school building.*

### ☐ Russell Hall Primary School (foundation)

Should there be more applications than there are places, the following oversubscription criteria will apply.

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Children for whom there is a clear medical or special educational reason to be placed at this school and where this need is documented and supported by an appropriate professional (e.g. doctor, educational psychologist).
3. Children with a sibling\* who will be a pupil in the school at the time of entry.
4. Proximity\*\* of the child's home to the school with those living nearest the school being given highest priority.

*\* We consider siblings to be those brothers / sisters (including foster children) living permanently at the same address.*

*\*\* The measurement will be taken as a straight line from the home to the front door of the school.*

### Application Process

- Requests for places in the school nursery (part-time) should be made directly to the school. You will be asked to provide details such as your child's name, date-of-birth, your address and a contact 'phone number/ e-mail address. School will then contact you around the time of your child's third birthday to let you know if and when a place will become available should you still want it.
- Applications for a place in reception (full-time) will be made in accordance with Bradford Local Authority's Co-ordinated Admission Scheme as published in this booklet. Applications will be made on the common application form. Your child is eligible to start school in the September of the school year in which s/he will become five years old.

Please note that a place in nursery does not guarantee a place later in our school, nor does a place in nursery oblige you to apply for a place in our school.

Should you not be allocated the school of your stated preference you will have the opportunity to appeal against that decision to an independent panel. Details of this process will be available on request at the appropriate time.

### ☐ Sacred Heart Catholic Primary School (academy)

The governing body has responsibility for admissions to the school and intend to admit 30 pupils to Reception.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. (a) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Sacred Heart Catholic Primary School Ilkley.
- (b) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. (a) Baptised Catholic children with siblings who attend Sacred Heart Catholic Primary School and who live in the defined area.
- (b) Baptised Catholic Children who live in the defined area.
- (c) Catechumens with siblings who attend Sacred Heart Catholic Primary School and who live in the defined area.
- (d) Catechumens who live in the defined area.
3. (a) Other Baptised Catholic children with siblings who attend Sacred Heart Catholic Primary School.
- (b) Other Baptised Catholic Children.

- (c) Other Catechumens with siblings who attend Sacred Heart Catholic Primary School.
- (d) Other Catechumens.
- 4. (a) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Sacred Heart Catholic Primary School.
- (b) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
- 5. (a) Other children with siblings who attend Sacred Heart Catholic Primary School.
- (b) Other children.

### Application Procedures and Timetables

The common application form must be completed by 15 January. The school's Supplementary Information Form should be submitted by the same date to Sacred Heart Primary School, Valley Drive, Ilkley, LS29 8NL. Failure to complete the common application form would mean that the application is not valid and failure to complete the school's Supplementary Information Form could mean that the applicant is placed in the last criteria. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons why and advised of their right of appeal to an independent appeal panel.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally removed at the end of each academic year.

### ❑ Shipley Church of England Primary School (voluntary-aided)

Children are admitted into school at two stages; either into the Nursery unit or into the main school.

The arrangements in this policy are for admission to the main school and do not apply to those being admitted for nursery provision. Attendance at the nursery does not guarantee a place in the main school.

### Deferred entry

Children will enter school on a full time basis during the academic year (September to August) in which they will be five. All children will be admitted in September, with a phased entry during the early weeks, based upon date of birth. Requests for a child to start their schooling on a part-time basis or to defer the start until they reach compulsory school-age should be addressed to the Headteacher. Where entry is deferred, the school will hold the place for that child and not offer it to another child during the remainder of

the school year for which application was made. It should be noted, however, that such children will only be allowed to start at the beginning of a term. Parents may not defer entry beyond the beginning of the term after the child's fifth birthday, nor beyond the beginning of the summer term of the school year for which the original application was accepted.

Applicants to the school under the church proportion must complete the school Supplementary Information Form, in addition to the Local Authority form.

Children with a statement of special educational needs that names Shipley CE Primary School, will be admitted without reference to the oversubscription criteria below.

The governors have agreed that the following criteria shall apply to all applications for admission to reception:

#### 1. The maximum intake into each school year shall be 30 children.

#### 2. The Church Proportion shall be 50% (15 children).

If within the Church Proportion there are more applicants than places available, the remaining places will be allocated to those qualifying applicants in the following priority order. Applications for places in this category should be supported by a reference from the relevant vicar / minister (categories 2-5) or a copy of a Baptism or Dedication Certificate (category 6).

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order whose guardians/ carers are practising members of the Church of England or other Christian churches.
2. The child has a brother or sister (including stepbrother/sister living at the same address) already attending the school who will continue at the school in the year for which the applicant is applying,
3. Family and/or child involvement in the work and worship of the parishes of St Paul's Shipley and St Margaret's Frizinghall.
4. Family and/or child involvement in the work and worship of other Church of England Parishes which have no Church School and for whom this is the nearest Church of England Primary School.
5. Family and/or child involvement in the work and worship of congregations of any other Christian Church for whom this is the nearest Church of England Primary School.
6. Children who have been baptised or dedicated within a Christian Church and for whom this is the nearest Church of England Primary School.

### Notes

● *In the event of oversubscription the following tie breakers will be used, in the order published, to determine fair allocation:*

a) *Multiple siblings i.e twins, triplets, or greater will receive preference over single applicants*

b) Those children whose permanent home address is nearest to the school. (Nearest means a direct line between the child's permanent home address and the main entrance of the school building, as defined by the computer software used by the Local Authority).

c) In the unlikely event of two or more applicants still being equal after all the above criteria have been applied, random allocation will be used.

- If the church concerned is not a member of the Council of Churches of Britain and Ireland or its national bodies, the minister will be asked to confirm that the church (1) accepts the doctrine of the Holy Trinity as commonly understood and (2) is in sympathy with the basis of Churches Together in England.

- Nearest Church of England Primary School' is determined by a direct line measurement between the child's home and the school including C of E schools in neighbouring authorities.

- Family and/or child involvement in the work and worship is judged against the following criteria:

Priority 1 – Parents and/or children who are **at the heart of the church** (worship at least twice a month or more frequently).

Priority 2 – Parents and/or children who are **attached to the church** (worship monthly).

Priority 3 – Parents and/or children who are **known to the church** (infrequent worshippers).

Any places not allocated within this proportion will be added to the percentage allocated under the Non-Church Proportion.

### 3. The Non-Church Proportion shall be 50% (15 children)

If within the Non-Church Proportion there are more applicants than places available, the remaining places will be allocated to those qualifying applicants in the following priority order.

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. The child has a brother or sister (including stepbrother/sister living at the same address) already attending the school who will continue at the school in the year for which the applicant is applying,
3. Those children whose permanent home address is nearest to the school. (Nearest means a direct line between the child's permanent home address and the main entrance of the school building, as defined by the computer software used by the Local Authority.)

#### Notes

In the event of oversubscription the following tie breakers will be used to determine fair allocation:

a) Multiple siblings i.e twins, triplets, or greater will receive preference over single applicants

b) In the unlikely event of two or more applicants still being equal after all the above criteria have been applied random allocation will be used.

Any places not allocated within this proportion will be added to the percentage allocated under the Church Proportion.

#### Waiting lists and appeals

If parents have not been offered a place for their child they may, appeal by contacting the Admissions Team (Tel 01274 439200). In addition to their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria and will be maintained to the end of the year for which the application was made.

#### ☐ St Anne's Catholic Primary School (voluntary-aided academy)

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school. The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

#### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Saint Anne's Catholic Primary School, A Voluntary Academy.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend Saint Anne's Catholic Primary School, A Voluntary Academy
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend Saint Anne's Catholic Primary School, A Voluntary Academy.

7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend Saint Anne's Catholic Primary School, A Voluntary Academy.
9. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to Bradford Admissions Team by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. SIF is must be submitted by 31st January 2016 to the Academy c/o School Business Manager. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence – reminders will not be sent.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

#### **St Anthony's Catholic Primary School, Clayton (voluntary-aided)**

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception. Whenever there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

The attendance of a brother or sister at the school at the time when the younger child starts school will increase the priority of an application within each category.

1. Looked after children from Catholic families or children from Catholic families who were looked after but ceased to be so because they were adopted or became subject to a residence order or special guardianship order.
2. Baptised Catholic children who live in the defined area (supported by a Baptismal certificate).
3. Other baptised Catholic children (supported by a Baptismal certificate).
4. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
5. Children from Catholic families (supported by a Baptismal certificate of a parent, carer or grandparent).
6. Other children.

Catechumens are to be given priority next after baptised Catholics in each of the above categories.

Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure from the main entrance of the school to the home.

#### Application Procedures

Failure to complete a common application form would mean that the application is not valid and failure to complete a Supplementary Information Form would mean that the applicant could be placed in the last criteria. Applications on faith grounds must be submitted by

15 January to St Anthony's Clayton on the Supplementary Information Form. The common application form must also be completed by 15 January. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above, and advised of their right of appeal to an independent appeal panel.

#### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.

#### **St. Anthony's Catholic Primary School, Shipley (voluntary-aided)**

The governing body has responsibility for admissions to the school and intends to admit 18 pupils to reception. When there are more applications than places available, priority will always be given to Catholic applicants in accordance

with the oversubscription criteria listed below. By applying to this school, parents or carers are declaring their support for the aims and ethos of the school.

### Oversubscription Criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. (a) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Anthony's.  
(b) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. (a) Baptised Catholic children with siblings who attend St. Anthony's and who live in the defined area.  
(b) Baptised Catholic Children who live in the defined area.  
(c) Catechumens with siblings who attend St. Anthony's and who live in the defined area.  
(d) Catechumens who live in the defined area.
3. a) Other Baptised Catholic children with siblings who attend St. Anthony's.  
(b) Other Baptised Catholic Children.  
(c) Other Catechumens with siblings who attend St. Anthony's.  
(d) Other Catechumens.
4. a) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Anthony's.  
(b) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
5. a) Other children with siblings who attend St. Anthony's.  
(b) Other children.

### Tie Break

Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure. If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation.

### Application Process

Applicants are advised that in successfully processing applications the governing body needs BOTH the forms described below to be completed and received at the correct addresses. Failure to complete the common application form would mean that the application is not valid and failure to complete the school's Supplementary Information Form would mean that the applicant is placed in the last criteria. Applications must be submitted by 15 January to St. Anthony's, Shipley on the Supplementary Information Form. The common application form must also be completed and returned to St. Anthony's, Shipley or to the Admissions Team by 15 January. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above, and advised of their right of appeal to an independent appeal panel.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.

### □ St Clare's Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception. When there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. (a) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Clare's Catholic Primary School.  
(b) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. (a) Baptised Catholic children with siblings who attend St Clare's Catholic Primary School and who live in the defined area.  
(b) Baptised Catholic Children who live in the defined area.  
(c) Catechumens with siblings who attend St Clare's

Catholic Primary School and who live in the defined area.

- (d) Catechumens who live in the defined area.
3. (a) Other Baptised Catholic children with siblings who attend St Clare's Catholic Primary School.
- (b) Other Baptised Catholic Children.
- (c) Other Catechumens with siblings who attend St Clare's Catholic Primary School.
- (d) Other Catechumens.
4. (a) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Clare's Catholic Primary School.
- (b) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
5. (a) Other children with siblings who attend St Clare's Catholic Primary School.
- (b) Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

Failure to complete a common application form would mean that the application is not valid and failure to complete a Supplementary Information Form could mean that the applicant is placed in the last criteria. The common application form must be returned to the Admissions Team, by 15 January. The Supplementary Information Form should be submitted by 15 January to St Clare's Catholic Primary School, Fagley Rd, Bradford, BD2 3JD. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

#### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list

will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.

#### St Columba's Catholic Primary School (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 50 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Columba's Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St Columba's Catholic Primary School
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Columba's Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend St Columba's Catholic Primary School.
9. Other children who attend St Columba's Nursery.
10. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to

oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).

- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted by (contact school for closing date) to the school -The Admissions Administrator, St Columba's Catholic Primary School. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

### ❑ St Cuthbert & the First Martyrs' Catholic Primary School (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to Reception. When there are more applications than places available priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents/carers are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

At any time where there are more applications than the number of places available, places will be offered in the following order of priority:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. Baptised Catholic children who live in the parish of St Cuthbert & The First Martyrs' of Rome.

3. Other baptised Catholic children
4. Children from Catholic families supported by a Baptismal Certificate.
5. Children of other Christian denominations, or of other Faiths, whose parents or carers are in sympathy with the aims and ethos of the school and whose application is supported in writing by a minister of religion or an appropriate religious leader.
6. Other children whose parents wish their children to attend the school.

Catechumens are to be given priority next after baptised Catholics in each of the above categories.

The attendance of a brother or sister at the school at the time when the younger child starts school will increase the priority of an application within each category. Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure from the main entrance of the school to the main entrance of the home.

### Application Procedures

Failure to provide a common application form would mean that the application is not valid and failure to provide a Supplementary Information Form could mean that the applicant is placed in the last criteria. The common application form must be completed and returned to the Admissions Team, Children's Services, Future House, Bolling Road, Bradford, BD4 7EB by 15 January. The Supplementary Information Form should be submitted by 15 January to St Cuthbert & The First Martyrs' Catholic Primary School office. Parents or carers will be advised of the outcome of their applications in April. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names will be taken off the list after six months.

### ❑ St Francis Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Francis Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St Francis Catholic Primary School
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Francis Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend St Francis Catholic Primary School.
9. Other children.
10. Tie Break
  - Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure (see notes).
  - If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
  - Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by the closing date in accordance with their timetable for allocations to Primary Schools. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to

complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted to the school by the closing date in accordance with the Local Authority's timetable for allocations to Primary Schools. Therefore, failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on the date as specified in the Local Authority's Timetable for Allocations to Primary School. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

### St John the Evangelist Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met.

However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St John the Evangelist Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
3. Baptised Catholic children with siblings who attend St John the Evangelist Catholic Primary School.
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Baptised Catholic children of teaching staff of St John the Evangelist Catholic Primary School, Bradford.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St John the Evangelist Catholic Primary School, Bradford.
8. Other looked after children or other children who were previously looked after but ceased to be so because

they became adopted or became subject to a residence or special guardianship order.

9. Other children with siblings who attend St John the Evangelist Catholic Primary School.
10. Children of teaching staff at St John the Evangelist Catholic Primary School.
11. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to St John the Evangelist's church. Walking distance will be used as the measure (see notes).
- If two or more pupils live equidistant from the church, the distance each pupil lives by road from the school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).
- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to St John the Evangelist's church. Walking distance will be used as the measure (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by closing date. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted by the closing date to the school office. Therefore, failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on national offer date. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

#### ❑ St John's Church of England Primary (foundation)

St John's C E Primary School is a Foundation School and the governors are responsible for admissions. They will admit 60 children into Reception.

#### Over Subscription Criteria

When the number of those seeking a place at St. John's exceeds the number of places available, the following criteria will be applied, in priority order as listed, to determine who will be offered a place in the school. In the event of over subscription in any of the over subscription categories listed below, the governors will apply the subsequent criteria to determine allocation of places.

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. **Sisters and brothers of pupils currently on roll.**  
Sisters and brothers of children (siblings), who are at present on roll at the school and will still be attending the school at the time of admission. (See note 1).
3. **Children of parents seeking a Christian-based education.**  
A maximum of 30% (rounded up) of the remaining places will be awarded to children who have an established family commitment to a Christian church (See note 2). If there are more church applicants than places available, the 30% will be allocated to those applicants in the following priority order.
  - a. Children living within the ecclesiastical parishes of Tong/Holme Wood and Bierley and whose families worship at the heart of St John's Bierley, St Christopher's Holme Wood or St James Tong.
  - b. Children living within the ecclesiastical parishes of Tong/Holme Wood and Bierley and whose families worship at the heart of another Christian church (see note 2), and for whom St John's is the nearest Church of England school (see note 3).
  - c. Children not living within the ecclesiastical parishes of Tong/Holme Wood and Bierley and whose families worship at the heart of St John's Bierley, St Christopher's Holme Wood or St James Tong, and for whom St John's is the nearest Church of England school (see note 3).
  - d. Children not living within the ecclesiastical parishes of Tong/Holme Wood and Bierley and whose families worship at the heart of another Christian church (see note 2), and for whom St John's is the nearest Church of England school (see note 3).

Where the number of church applicants in a,b,c and d exceeds 30% of the available places, criteria 4 of the over subscription policy will be applied to the remaining applicants. In all cases written evidence from a minister will be required to confirm membership and regular church attendance. The school has a Supplementary Information Form (note 2) which must be completed as part of the application process, and returned to the school by 15 January.

#### 4. Proximity to School.

Priority will be given to:

- a. Children living within the ecclesiastical parishes of

Tong/Holme Wood and Bierley (see Notes 4a and 4c).

- b. Then to those children living outside the ecclesiastical parishes of Tong/Holme Wood and Bierley. (see Notes 4b and 5)

## Notes

### 1. Siblings

“Sisters and brothers” refers to children of statutory school age who reside with the same family at the same address. Children living with the same family, e.g. foster children and step sisters and brothers, are also included. Where a family of twins or triplets request admission and there is only one place available, it will be left to the parents/guardians to decide whether or not to accept or decline the place for one of their children and appeal for the second/third child in the same year group.

### 2. Christian Churches

‘A Christian Church’ shall normally be one that is a member of ‘Churches Together in England’ – or, if not a member, one that publicly professes an orthodox Trinitarian belief in God. In case of doubt with regard to the status of a particular church, the Governing Body’s judgement shall be final. Governors expect the clergy to confirm that the family is at the heart of the Church; worships twice a month or more and has demonstrated this commitment for more than two years.

### 3. Nearest Church of England School

The distance between home and school is measured on a straight line basis from the home to the main entrance and is provided by the Local Authority using GIS software. Church of England schools in neighbouring authorities will be taken into account when determining whether St John’s is the nearest.

### 4. Child’s Address

- a. In the case of over-subscription from those who live within the ecclesiastical parishes of Tong, Holme Wood/Bierley (see Note 3), the Governors will allocate places in proportion to the populations of the parishes of Tong, Holme Wood/ Bierley; currently 2:1 Tong, Holme Wood / Bierley (2001 Census).
- b. The home address is considered to be where the child is habitually resident with parents or guardians on the date that the offer of a place is made. The address of a carer/childminder or relative, who does not have parental rights under the provision of the Children’s Act, must not be given. Governors will seek to confirm the child’s residency when the offer of a place is made and may withdraw the offer of a place if false information has been given.
- c. A map showing parish boundaries can be viewed at the school.

### 5. Calculating the distance from home to school

When demand exceeds places in any one of the above criteria, including the proportionate allocation of Tong, Holme Wood and Bierley, priority will be given to those living nearest to school. The distance between home and school is measured on a straight line basis from the home to the main entrance and is provided by the Local Authority using GIS software. Where the offer of places to those applicants with equi-distant addresses would lead to oversubscription, the decision of whom will be offered the place will be made by random selection.

## Waiting lists

After all available places have been filled, parents may request for their child to be placed on a waiting list. However should a place become available at the school, this may be filled by a child whose family have made contact since the final date of registration for admission. This family may meet the criteria for admission in a way that gives them priority over others on the waiting list. Ranking order on the waiting list will be based upon the criteria for admission. The waiting list will be maintained until the end of the academic year.

## Right of appeal

Parents who make an unsuccessful application for admission to St. John’s will be informed of their statutory right of appeal.

A local authority In-Year Application form must be completed for all in year applicants.

## ❑ St Joseph’s Catholic Primary, Bingley (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

## Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously children looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Joseph’s Catholic Primary School.
2. Looked after from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St Joseph’s.
4. Baptised Catholic Children who live in the parish of Our Lady and St Joseph, Aire Valley.
5. Other Baptised Catholic Children.
6. Baptised Catholic children of teaching staff of St Joseph’s Catholic Primary School, Bingley.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence

or special guardianship order with siblings who attend St Joseph's Catholic Primary.

8. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
9. Other children with siblings who attend St Joseph's Catholic Primary.
10. Children of teaching staff at St Joseph's Catholic Primary
11. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to St Mary and St Monica's church and Sacred Heart church. Walking distance will be used as the measure (see notes).
- If two or more pupils live equidistant from the church, the distance each pupil lives by road from the school, measured by walking distance, and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).
- To all other children living nearest to the school, 'walking distance' will be used as the measure.

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by closing date. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted by the closing date to the school office. Therefore, failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply. Parents or carers will be advised of the outcome of their applications on the national offer date. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

#### □ St Joseph's Catholic Primary, Bradford (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 40 pupils to reception in the school year which begins in September 2016. If the number

of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Joseph's. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
2. Baptised Catholic children with siblings who attends St. Joseph's.
3. Baptised Catholic Children who live in the defined area.
4. Other Baptised Catholic Children.
5. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attends St Joseph's.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
7. Other children with siblings who attend St. Joseph's.
8. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to Bradford Admissions Team, by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific

category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF is available from the School and must be returned to the school office. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

### □ St Joseph's Catholic Primary, Keighley (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Joseph's Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St Joseph's Catholic Primary School.
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Joseph's Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order

8. Other children with siblings who attend St Joseph's Catholic Primary School.
9. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form and provide the required evidence. The SIF must be submitted to the School Business Manager. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

### □ St Mary's and St Peter's Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

#### Oversubscription criteria

At any time where there are more applications for places

than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Mary's & St Peter's Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
3. Baptised Catholic children with siblings who attend St Mary's & St Peter's Catholic Primary School.
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Mary's & St Peter's Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend St Mary's & St Peter's Catholic Primary School.
9. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by 15 January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF and must be

submitted by 15 January 2016 to the school. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

#### □ St Matthew's Catholic Primary (voluntary-aided)

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016.

#### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Matthew's Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St Matthew's Catholic Primary School
4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Matthew's Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend St Matthew's Catholic Primary School.
9. Other children.

**Tie Break**

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'Straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

**Application Procedures and Timetable**

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority, by the closing date in accordance with their timetable for allocations to Primary Schools. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF must be submitted to the school by the closing date in accordance with the Local Authority's timetable for allocations to Primary Schools. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on the date as specified in the Local Authority's Timetable for Allocations to Primary School. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

### ❑ **St Oswald's Church of England Primary (academy)**

St Oswald's is a two form entry church aided primary school with a nursery. As a voluntary-aided school, the governing body are the admissions authority. As a voluntary-aided school, the governors expect parents choosing the school to allow their children to be fully involved in the religious life of the school. The nursery admits 30 pupils per session and school has a designated 60 places per year group.

Children with a statement of Special Educational Need where this school is named on the statement will be admitted to the school without reference to the oversubscription criteria below.

In the event of there being more applicants than there are places, the governors' Admission Policy will be applied as follows:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
2. A child's parent/guardian who is connected to a Christian Church in the following order:
  - (a) At the heart of the church – someone whose family worships twice a month or more.
  - (b) Attached to the church – is a regular but not frequent worshipper or is regularly involved in a weekday church activity including an element of worship.
  - (c) Known to the church – an occasional but not frequent worshipper or someone involved in church activities such as uniformed organisations.
3. Pupils who have siblings who will still be attending school at the normal time of admission.
4. Pupils who live closest to school as measured by the straight line distance from home to the centre of the school building.

**Notes**

- *Christian Church means a church that is affiliated to the Council of Churches of Great Britain and Ireland, or the Evangelical Alliance. The School's Supplementary Information Form in support of the child's application is required from the Minister of the church.*
- *Siblings are brothers or sisters of statutory school age at the time of admission, who live at the same address or children living in the same family home.*
- *The family home is defined as being the home where the child resides regularly on weekdays.*

**Appeals and waiting lists**

Parents/guardians of children who are not offered a place have the right to appeal.

In addition to the right of appeal, unsuccessful applicants will be offered the opportunity to be placed on a waiting list. This waiting list will be maintained in order of the over subscription criteria set out above. The list will be maintained until the end of the academic year. All admissions, including in-year applications are co-ordinated by the local authority.

### ❑ **St Paul's Church of England Primary (voluntary-aided)**

St Paul's Church of England Primary is a one form entry voluntary-aided school where the governors are responsible for admissions.

**Over-subscription Criteria**

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.

2. Children with siblings who will still be in school at the time of admission and living at the same address.
3. Children or one or both parents who are frequent worshippers at St Paul's Church or another Church of England parish where this is the nearest church school (written proof of this will be requested).
4. Children or one or both parents who are frequent worshippers of other major faiths (written proof of this will be requested).
5. Children who live within the Parish Boundary of St Paul's Church (proof of residency will be requested).
6. Children who live beyond the parish boundary.

In the event of a tie in any of the listed criteria, priority will be given to those who live nearest to the school as measured in a straight line from the child's home to the main entrance of the school building.

A child with a statement of special educational needs which names St Paul's CE Primary School will be admitted without reference to the above oversubscription criteria.

#### Notes

- *'Christian church' means a church that is a member of the Council of Churches of Great Britain and Ireland or the Evangelical Alliance or a church which is in full sympathy with the Trinitarian stance.*
- *'Parent' is deemed as the legal guardian.*
- *Frequent worshippers' means attending church or another place of worship at least once a month.*
- *'Siblings' means a sister or brother who lives at the same address. Children living in the same family and at the same address, eg foster children or step-sisters or step-brothers are also included.*
- *The address is defined as being the home where the child lives regularly on weekdays.*
- *'Major faiths' are Judaism, Islam, Hinduism, Sikhism and Buddhism.*

#### Application Procedure

The common application form must be completed and returned to the Local Authority or to the school by 15 January. If applying on faith grounds, the school's Supplementary Information Form should be submitted to the school by the same date together with relevant documentation requested in points 3 – 5 above.

#### Waiting Lists

In addition to their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the over-subscription criteria set out above. The waiting list will be closed after six months.

### St Stephen's Church of England Primary (voluntary-aided)

St. Stephens is a one-form entry voluntary-aided school. Governors are responsible for admissions and will admit 60

children each year. Children are admitted into the Reception class in the September of the academic year in which they reach the age of five.

#### Oversubscription Criteria

When the number of applications exceeds the number of places available, then the following criteria will be applied, in priority order as listed, to determine who will be offered a place in school.

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order whose guardians/carers are practising members of the Church of England or other Christian churches..
2. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order.
3. Children whose guardians/carers are practising members of the Church of England or other Christian churches and have a brother or a sister attending the school at the time of admission.
4. Children whose guardians/carers are practising members of the Church of England or other Christian churches.
5. Children with siblings currently in school, living at the same address at the time of admission.
6. Children whose guardians/carers want them to attend the school for genuine religious reasons and support the Christian ethos of the school (commitment to a major faith group).
7. Proximity of the child's home to the main entrance of the school building, with those living nearer, as measured by a straight line, being accorded the highest priority.
8. Where any of the above categories is over-subscribed, proximity to the main entrance of the school building as measured by a straight line will be the deciding factor in awarding a place.

#### Application Procedure

Common application forms will be made available to all guardians/carers of St. Stephen's Nursery and any other guardians/carers who have registered an interest in the November of the year prior to the September their child is due to start full-time school. Application forms can either be returned to the Local Authority or directly to school by the specified closing date. If guardians/carers are providing additional evidence (e.g. a letter from their church) this should be returned to school at the same time.

#### Waiting Lists

After all places have been filled, a waiting list will be formed from those who have been unsuccessful in obtaining a place and request their name be kept on file. Names will be held on the waiting list until the end of the autumn term. After this time all names will be removed unless we are informed that

guardians/carers would like their child/ward's name to be kept on file.

Parents who make an unsuccessful application for admission to St. Stephen's will be informed of their statutory right of appeal. Appeal forms can be obtained from the Local Authority's Admissions Team telephone (01274) 439200.

### Notes

1. *A child who has a statement of special educational needs where this school is named on the statement, will be admitted without reference to the above oversubscription criteria.*
2. *Where guardians/carers are requesting a school place based on points 3 or 4, a written reference must be obtained from their relevant church. This should be submitted to school (not the LA) and is the only additional piece of evidence that guardians/carers will need to provide.*
3. *If you are allocated a place at St Stephen's you will receive a letter of confirmation from the Local Authority in April. We ask that you complete the attached acceptance form and return it to school to ensure your place is allocated.*
4. *All new guardians/carers are invited to an initial meeting in the Summer term to ensure their child/ward's smooth transition in starting school. We expect all guardians/carers to attend.*
5. *Attendance at St. Stephen's Nursery does not guarantee admission into Reception class, nor does it provide additional priority for Reception places.*

## ☐ St Walburga's Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception in the school year which begins in September 2016. If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Walburga's.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
3. Baptised Catholic children with siblings who attend St. Walburga's.
4. Baptised Catholic Children who live in the defined area.

5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. Walburga's.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order
8. Other children with siblings who attend St Walburga's.
9. Other children.

### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes).
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes).
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to Bradford Admissions Team, by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

If parents/carers feel that they should be in a specific category i.e. Baptised Catholic, then they are required to complete a Supplementary Information Form (SIF) and provide the required evidence. The SIF is must be submitted by the deadline to the school. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the over-subscription criteria listed above and advised of their right of appeal to an independent appeal panel.

The full admissions policy is available from the school.

## ☐ St William's Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 30 pupils to reception. When there are more applications than places available, priority will always be given to Catholic applicants in accordance

with the oversubscription criteria listed below. When there are more applications than the number of places available, places will be offered in the following order of priority.

### Oversubscription Criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. (a) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. William's Catholic Primary School.
- (b) Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
2. (a) Baptised Catholic children with siblings who attend St. William's Catholic Primary School and who live in the defined area.
- (b) Baptised Catholic children who live in the defined area.
- (c) Catechumens with siblings who attend St. William's Catholic Primary School and who live in the defined area.
- (d) Catechumens who live in the defined area.
3. (a) Other Baptised Catholic children with siblings who attend St. William's Catholic Primary School.
- (b) Other Baptised Catholic children.
- (c) Other Catechumens with siblings who attend St. William's Catholic Primary School.
- (d) Other Catechumens.
4. (a) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St. William's Catholic Primary School.
- (b) Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
5. (a) Other children with siblings who attend St. William's Catholic Primary School.
- (b) Other children.

### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure.

- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation.

### Application Procedures

Failure to complete the common application form would mean that the application is not valid and failure to complete the school's Supplementary Information Form could mean that the application is placed in the last criteria. Applications must be submitted by 15 January to St. William's Catholic Primary on the Supplementary Information Form attached to this policy. The common application form must also be completed and also returned to St. William's or to the Local Authority by 15 January. Parents or carers will be advised of the outcome of their applications in mid April. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above, and advised of their right to an independent appeal panel.

### Waiting Lists

As well as their right of appeal, unsuccessful applicants can apply to be placed on a waiting list. This waiting list will follow the order of the oversubscription criteria set out above. Names are normally taken off the list after six months.

### □ St. Winefride's Catholic Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 60 pupils to reception in the school year which begins in September 2016.

If the number of preferences received is less than the admission number then all preferences will be met. However, when there are more applications than places available, priority will always be given to Catholic applicants in accordance with the oversubscription criteria listed below. By applying to this school parents, or carers, are declaring their support for the aims and ethos of the school.

### Oversubscription criteria

At any time where there are more applications for places than the number of places available, places will be offered in the following order of priority:

1. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Winefride's Catholic Primary School.
2. Looked after children from Catholic families or children from Catholic families who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
3. Baptised Catholic children with siblings who attend St

Winefride's Catholic Primary School.

4. Baptised Catholic Children who live in the defined area.
5. Other Baptised Catholic Children.
6. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order with siblings who attend St Winefride's Catholic Primary School.
7. Other looked after children or other children who were previously looked after but ceased to be so because they became adopted or became subject to a residence or special guardianship order.
8. Other children with siblings who attend St Winefride's Catholic Primary School.
9. Other children.

#### Tie Break

- Where the offer of places to all the applicants in any of the categories listed above would still lead to oversubscription, the available places will be offered to those living nearest to the school. 'straight line distance' will be used as the measure (see notes)
- If two or more pupils live equidistant from the school, the distance each pupil lives by road from the preferred school will be measured and the place offered to the pupil who lives nearest by this means. In the event of this being equal, places will then be decided by random allocation (see notes)
- Where there is more than one application from a postal address contained within a block of flats, places will be decided by random allocation (see notes).

#### Application Procedures and Timetable

A standard application form, known as the Common Preference Form must be completed and returned to the Local Authority by 15th January 2016. Failure to provide a Common Preference Form (CPF) would mean that the application is not valid.

In addition parents must complete a Supplementary Information Form (SIF) for Admission to a Voluntary Aided Catholic School and provide the required evidence. The SIF must be submitted by 15th January 2016 to the school office. Failure to provide a SIF could affect the category your application is placed in. Please note that it is the responsibility of the parent/carer to complete all forms and supply evidence.

Parents or carers will be advised of the outcome of their applications on National Offer Day. Unsuccessful applicants will be given reasons related to the oversubscription criteria listed above and advised of their right of appeal to an independent appeal panel.

Late applications will be dealt with according to the local authority co-ordinated scheme.

The full admissions policy is available from the school.

#### Trinity All Saints Church of England Primary (voluntary-aided)

The governing body has responsibility for admissions to the school and intends to admit 60 pupils to reception in the school year which begins in September 2016. Our school's standard admission number is 60 for the main school and 40 for the nursery, and we will admit children to fill all these places. If there are more applications for admission to the school / nursery than there are places available, priority will be given in the order set out below:

The admission of pupils with a Statement of Special Educational Needs / Educational Health Care Plan (EHCP), which names the school, is a statutory entitlement, and will be dealt with under a separate procedure.

1. Children in public care, adopted children who were in public care, and children with a special guardianship or residency order.
2. Children who live (see note (a) below) within the Ecclesiastical Parish of Bingley Holy Trinity or within the Ecclesiastical Parish of Bingley All Saints in the following order of priority:
  - a) for whom there are specific family medical or social reasons for admission. Such reasons should be supported by letter from the appropriate person professionally involved with the child and/or with the child's immediate family.
  - b) who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission, and whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the Bingley Group Ministry (see note (d) below).
  - c) who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission.
  - d) whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the Bingley Group Ministry (see note (d) below).
  - e) other children.
3. Children who live (see note (a) below) outside the Ecclesiastical Parish of Bingley Holy Trinity and outside the Ecclesiastical Parish of Bingley All Saints:, in the following order of priority:
  - a) for whom there are specific family medical or social reasons for admission. Such reasons should be supported by letter from the appropriate person professionally involved with the child and/or with the child's immediate family.
  - b) who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission, and whose parent(s) frequently worship(s) (see note © below) at one of the churches in the Bingley Group Ministry (see note (d) below).
  - c) who have a brother or sister (see note (b) below) in attendance at the school on the proposed date of admission.

- d) whose parent(s) frequently worship(s) (see note (c) below) at one of the churches in the Bingley Group Ministry (see note (d) below).
- e) other children.

### Tie Break

In the event that there are more applications than places available within any one of the above criterion, priority will be given to those living closest to the school as measured by the shortest safe walking distance to the main entrance on Church Street using the LA's electronic mapping system.

A place in nursery does not guarantee a place in main school.

## Woodside Academy

Woodside Academy has an agreed Published Admission Number (PAN) of 60 pupils in Reception will admit up to 49 Full Time Equivalents (98 part time pupils) aged between 3 and 5 into its Nursery Class in September 2015. Children will not be admitted above the PAN unless exceptional circumstances apply.

Children attending Woodside Academy's Nursery are not guaranteed a place in a Reception class at the Academy and a fresh application must be made.

### Admissions Co-ordination

If an applicant for admission wishes to apply to have their child transferred into any year group then they must contact the Academy Admin Office in the first instance.

Arrangements will be co-ordinated by the Local Authority, so parents/carers will be required to complete a local authority Common Application Form. Forms are available from the Academy Admin Office and Bradford Council. If more applications are received than there are places available, the oversubscription criteria shall apply.

### Oversubscription Criteria

1. Children looked after of children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order (A 'child looked after' is a child who is in the care of a Local Authority or is being provided with accommodation by a Local Authority in the exercise of their social services functions as defined in the Section 22(1) of the Children Act 1989)
2. Exceptional Circumstances:
  - Special medical reasons for admission where they are deemed essential by an independent professional recommendation from the child's paediatrician/consultant; or
  - Social reasons for admission where they are deemed essential by a professional recommendation from a social worker manager;
  - Woodside Academy Trust considers that a place should be offered on these grounds.

3. Admission of children whose sibling/s currently attends Woodside Academy and who will continue to do so on the date of admission (The term 'sibling' includes natural brothers or sisters, step siblings, foster siblings and adopted siblings living in the same home)
4. Children eligible for the Pupil Premium, including the Service Premium
5. Children of staff employed at Woodside Academy for two or more years at the time at which the application for admission to the Academy is made, and/or the member of staff is recruited to fill a vacant post for which there is a demonstrable skill shortage
6. Other children

When demand exceeds places in any of the above criteria, the distance between the child's home and Woodside Academy, measured by a straight line distance from the Ordinance Survey address point of the home to the main entrance to the Academy, will be used to decide who is given a place, those living nearest being given the available places. If a child lives for part of the week with each parent, the home address of the parental house nearest (measured as outlined above) to Woodside Academy will be used.

Where the offer of places to applicants with equidistant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection. This will be verified by someone independent of the Academy and a fresh round of random allocation will be used each time a child is offered a place from the waiting list.

### Rights of Appeal

There will be a right of appeal to an Independent Appeals Panel for applicants refused admission.



## List of primary schools in the Bradford Metropolitan District 2016-2017

C = Community schools (Local Authority control Admissions)

VA = Voluntary-aided schools (Governing body control admissions)

VC - Voluntary controlled schools (Local Authority control admission)

F = Foundation schools (Governing body control admissions)

School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Addingham Primary</b> Bolton Road, Addingham, LS29 0NR Phone: 01943 830298 Mrs H Cave	C	No Nursery	69 total preferences 35 applications considered 1 allocated as priority 1 9 siblings allocated 20 allocated from priority area (furthest distance 0.925 miles)	211	30	The school has a priority admission area. See map on page 71.
<b>Aire View Infants</b> Elliott Street, Silsden, Keighley, BD20 0AW Phone: 01535 653290 Mrs V Bottomley	C	40	136 total preferences 104 applications considered 90 pupils allocated 24 siblings allocated 66 allocated by distance (furthest distance 0.429 miles)	218	90	Infant school for 4 – 7 year olds (Rec – Yr 2). The admission number has increased from 75
<b>All Saints' CE Primary</b> Easby Drive, Ilkley, LS29 9BE Phone: 01943 607852 Mrs M Robinson	VC	No nursery	141 total preferences 52 applications considered 22 siblings allocated 5 allocated on faith grounds 18 allocated by distance (furthest distance 0.658 miles)	316	45	
<b>All Saints' CE Primary</b> Little Horton Green, Bradford, BD5 0NG Phone: 01274 415222 Mr J Davie	VC	30	233 total preferences 110 applications considered 24 siblings allocated 66 allocated by distance (furthest distance 0.482)	538	90	
<b>Allerton Primary</b> Garforth Street, Allerton, Bradford, BD15 7HB Phone: 01274 541587 Mrs S Lambert	C	30	238 total preferences 106 applications considered 29 siblings allocated 31 allocated by distance (furthest distance 0.408 miles)	419	60	
<b>Appleton Academy</b> Woodside Road, Wyke, Bradford, BD12 8AL Phone: 01274 600550 Ms H Jones	Academy	26	141 total preferences 75 applications considered 10 children allocated from nursery 36 siblings allocated 14 allocated by distance (furthest distance 0.873 miles)	326 (primary phase)	60	The academy is an all-through school for 3 – 18 year olds
<b>Ashlands Primary</b> Leeds Road, Ilkley, LS29 8JY Phone: 01943 609050 Dr A Soutar	C	26	174 total preferences 68 applications considered 21 siblings allocated 39 allocated by distance (furthest distance 0.769 miles)	397	60	
<b>Atlas Community Primary</b> Lincoln Close, Bradford, BD8 8DL Phone: 01274 495190 Miss C Carr	C	26	193 total preferences 29 applications considered 29 pupils allocated	209	30	
<b>Baildon CE Primary</b> Coverdale Way, Baildon, Shipley, BD17 6TE Phone: 01274 598540 Mrs M Connor	VA	26	185 total preferences 79 applications considered 1 Category One 22 allocated on faith grounds 16 siblings in priority area 21 allocated in priority area (furthest distance 0.827 miles)	409	60	The school has a priority admission area. See map on page 71.
<b>Bankfoot Primary</b> Bolingbroke Street, Bradford, BD5 9NR Phone: 01274 732068 Mrs J S Wright	C	39	166 total preferences 56 applications considered 19 siblings allocated 11 allocated by distance (furthest distance 0.124 miles)	269	30	
<b>Barkerend Primary</b> Hendford Drive, Bradford, BD3 0QT Phone: 01274 773003 Mrs A Winter	C	40	282 total preferences 86 applications considered 43 siblings allocated 17 allocated by distance (furthest distance 0.174 miles)	417	60	
<b>Ben Rhydding Primary</b> Bolling Road, Ben Rhydding, Ilkley, LS29 8QH Phone: 01943 431133 Mrs C Lynott	C	No nursery	151 total preferences 32 applications considered 9 siblings allocated 17 allocated from priority area 4 allocated outside priority area (furthest distance 3.560 miles)	221	30	The school has a priority admission area. See map on page 72.

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 F = Foundation schools (Governing body control admissions)

School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Blakehill Primary</b> Highfield Road, Idle, Bradford, BD10 8QN Phone: 01274 414355 Mr T Patterson	C	No nursery	326 total preferences 94 applications considered 1 allocated as Priority 1 27 siblings allocated 32 allocated by distance (furthest distance 0.528 miles)	419	60	
<b>Bowling Park Primary</b> New Cross Street, West Bowling, Bradford, BD5 8BT Phone: 01274 770270 Mr S Herrington	C	26 (New Cross St) 22 (Usher St)	174 total preferences 83 applications considered 59 siblings considered (New Cross St) 60 pupils allocated (New Cross St) 21 pupils considered (Usher St) 21 pupils allocated (Usher St)	627	90	The school has two sites the New Cross Street site has an admission number of 60 and the Usher Street site has an admission number of 30. Applicants should fill in a supplementary form to indicate which site they prefer.
<b>Brackenhill Primary</b> Dracup Road, Bradford, BD7 4HA Phone: 01274 578286 Ms H Metcalf	C	33	145 total preferences 49 applications considered 53 pupils allocated	358	60	
<b>Bradford Academy</b> Teasdale Street, Bradford, BD4 7QJ Phone: 01274 256789 Mr G Dawkins	Academy	30	247 total preferences 105 applications considered 13 siblings allocated 5 allocated on faith grounds 42 allocated by distance (furthest distance 1.180 miles)	240 (primary phase)	60	The academy is an all-through school .
<b>Bradford Girls Grammar (Lady Royd)</b> Squire Lane, Bradford, BD9 6RB Phone: 01274 545395 Mrs K Matthews	Free School	No nursery	363 total preferences 184 applications considered 48 siblings allocated (furthest distance 0.219 miles)	388 (primary phase)	48	Lady Royd is the co-educational primary phase of Bradford Girls Grammar School. Girls attending in year 6 will automatically transfer to the secondary phase.
<b>Burley Oaks Primary</b> Langford Lane, Burley in Wharfedale, Ilkley, LS29 7EJ Phone: 01943 862642 Mrs C Lee	C	No nursery	163 total preferences 65 applications considered 1 allocated on exceptional grounds 32 siblings allocated 27 allocated by distance (furthest distance 0.519 miles)	407	60	
<b>Burley &amp; Woodhead CE Primary</b> Sandholme Drive, Burley in Wharfedale, LS29 7RQ Phone: 01943 862739 Mrs J A Speight	VC	No nursery	121 total preferences 23 applications considered 26 pupils allocated	216	30	
<b>Byron Primary</b> Barkerend Road, Bradford, BD3 0AB Phone: 01274 722981 Mr R O'Sullivan	C	40	395 total preferences 106 applications considered 51 siblings allocated 39 allocated by distance (furthest distance 0.484 miles)	621	90	
<b>Carrwood Primary</b> Eversley Drive, Bradford, BD4 0EQ Phone: 01274 664864 Mr N Cooper	C	39	97 total preferences 54 applications considered 60 pupils allocated	292	60	Nursery admits 2yr olds
<b>Cavendish Primary</b> Hall Road, Bradford, BD2 2DU Phone: 01274 772175 Mrs N Dunn	C	39	122 total preferences 51 applications considered 26 siblings allocated 25 allocated by distance	403	60	
<b>Christ Church Primary Academy</b> Wrose Brow Road, Shipley, BD18 2NT Phone: 01274 410349 Mrs P Foster	Academy	30	30 total preferences 16 applications considered 11 siblings allocated 15 pupils allocated by distance	170	30	
<b>Clayton CE Primary</b> Bradford Road, Clayton, Bradford, BD14 6DD Phone: 01274 815862 Mrs J Kurasinski	VC	39	138 total preferences 75 applications considered 1 allocated on social grounds 29 siblings allocated 30 allocated by distance (furthest distance 0.445 miles)	408	60	
<b>Clayton Village Primary</b> John Street, Clayton, Bradford, BD14 6AD Phone: 01274 414115 Miss R Cradock	C	No nursery	117 total preferences 32 applications considered 11 siblings allocated 19 allocated by distance (furthest distance 1.433 miles)	208	30	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Cophorne Primary</b> All Saints Road, Bradford, BD7 3AY Phone: 01274 501460 Mr C Shepherd	C	40	331 total preferences 122 applications considered 2 Looked after/formerly looked after children 47 siblings allocated 11 allocated by distance (furthest distance 0.091 miles)	433	60	
<b>Cottingley Village Primary</b> Cottingley Moor Road, Cottingley, Bingley, BD16 1SY Phone: 01274 567545 Mrs N Geale	C	26	230 total preferences 97 applications considered 31 siblings allocated 25 allocated from priority area 1 4 allocated from priority area 2 (furthest distance in PA2 0.646 miles)	410	60	The school has two priority admission areas. See map on page 72.
<b>Crossflatts Primary</b> Morton Lane, Crossflatts, Bingley, BD16 2EP Phone: 01274 782070 Mrs H J Craven	C	30	196 total preferences 90 applications considered 2 Formerly looked after children 26 siblings allocated 32 allocated by distance (furthest distance 1.185 miles)	403	60	
<b>Crossley Hall Primary</b> Thornton Road, Bradford, BD8 0HJ Phone: 01274 488703 Mr M Thorp	C	26	178 total preferences 81 applications considered 81 pupils allocated (Last distance allocated 2.065 miles)	548	90	Nursery admits 2yr olds
<b>Cullingworth Village Primary</b> New School Lane, Cullingworth, BD13 5DA Phone: 01535 273839 Mrs K Sutcliffe	C	No nursery	147 total preferences 59 applications considered 23 siblings allocated 22 allocated by distance (furthest distance 2.54 miles)	211	45	
<b>Denholme Primary</b> Minorca Mount, Denholme, Bradford, BD13 4AY Phone: 01274 832123 Mr M Campbell	C	26	63 total preferences 36 applications considered 13 siblings allocated 17 allocated by distance (furthest distance 0.254 miles)	181	30	The school has a designated special provision for children with autistic spectrum disorders.
<b>Dixons Allerton Academy</b> Rhodesway, Bradford, BD8 0DH Phone: 01274 770230 Mr C Currie	Academy	26	225 total preferences 97 applications considered 25 siblings allocated 35 allocated by distance (furthest distance 0.502 miles)	120	60	Dixons Allerton Academy is an all-through school. Children on roll in year 6 will automatically progress to year 7.
<b>Dixons Manningham</b> Wood Street, Bradford, BD8 8HY Phone: 01274 731695 Mrs T Leighton	Academy	30	154 total preferences 57 applications considered 60 pupils	399	60	
<b>Dixons Marchbank Academy</b> Marchbank Road, Bradford, BD3 8QQ Phone: 01274 772154 Mrs J Relton	Academy	40	227 total preferences 71 applications considered 1 allocated from Category One 31 siblings allocated 28 allocated by distance furthest distance 0.435 miles)	416	60	
<b>Dixons Music Primary</b> Trinity Road, Bradford, BD5 0BE Phone: 01274 220739 Mrs M Long	Free School	No nursery	259 total preferences 118 applications considered 6 music places 24 siblings allocated 1 staff child 27 straight line random selection 2 exceptional grounds	90	60	Applicants applying for one of the six music places must also fill in the school's supplementary form and return it by 27 November 2015 in order to be invited to the assessment.
<b>East Morton CE Primary</b> Street Lane, East Morton, Keighley, BD20 5SE Phone: 01274 569447 Mrs K Savage	VC	No nursery	118 total preferences 31 applications considered 1 formerly looked after children 9 siblings allocated 6 pupils allocated in priority area 14 pupils allocated outside priority area (furthest distance 3.477 miles)	211	30	The school has a priority admission area. See map on page 73.
<b>Eastburn Junior &amp; Infant</b> Green Close, Eastburn, Keighley, BD20 8UX Phone: 01535 653293 Mrs J Elliot	C	No nursery	90 total preferences 39 applications considered 11 siblings allocated 19 allocated by distance (furthest distance 1.114 miles)	193	30	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Eastwood Primary</b> Victoria Avenue, Keighley, BD21 3JL Phone: 01535 610212 Mr W Bairstow	C	40	100 total preferences 63 applications considered 36 siblings allocated 24 straight line distance (furthest distance 0.458 miles)	405	60	
<b>Eldwick Primary</b> Warren Lane, Bingley, BD16 3LE Phone: 01274 568361 Mrs J Kershaw	C	26	215 total preferences 67 applications considered 67 pupils allocated	421	75	
<b>Fagley Primary</b> Falsgrave Avenue, Bradford, BD2 3PU Phone: 01274 771124 Mrs C Parfitt	C	26	90 total preferences 38 applications considered 19 siblings allocated 10 allocated by distance (furthest distance 0.133 miles)	204	30	Nursery admits 2yr olds
<b>Farfield Primary</b> Reevy Crescent, Bradford, BD6 2BS Phone: 01274 678545 Mrs S Convery	C	39	109 total preferences 48 applications considered 56 pupils allocated	389	60	
<b>Farnham Primary</b> Stratford Road, Bradford, BD7 3HU Phone: 01274 573297 Mr R Edwards	C	40	267 total preferences 62 applications considered 27 siblings allocated 33 allocated by distance (furthest distance 0.826 miles)	431	60	Nursery admits 2yr olds
<b>Fearnville Primary</b> Fearnville Drive, Bradford, BD4 8DX Phone: 01274 664661 Mr P Gibbons	C	40	75 total preferences 39 applications considered 46 pupils allocated	348	60	
<b>Feversham Primary Academy</b> Harewood Street, Bradford, BD3 9EG Phone: 01274 721751 Ms R Butt	Academy	39	188 total preferences 53 applications considered 56 pupils allocated	394	60	
<b>Foxhill Primary</b> Brighouse & Denholme Road Queensbury, Bradford, BD13 1LN Phone: 01274 882426 Mrs S Hey	F	26 (am only)	164 total preferences 50 applications considered 13 siblings allocated 17 allocated by distance (furthest distance 0.428 miles)	205	30	
<b>Frizinghall Primary</b> Salisbury Road, Frizinghall, Bradford, BD9 4HP Phone: 01274 543072 Mrs P Chilvers	C	39	86 total preferences 55 applications considered 55 pupils allocated (last distance allocated 1.820 miles)	412	60	
<b>Girlington Primary</b> Girlington Road, Bradford, BD8 9NR Phone: 01274 493543 Mrs S M Wood	C	40	234 total preferences 93 applications considered 42 siblings allocated 18 allocated by distance (furthest distance 0.151 miles)	418	60	The school has an Additionally Resourced Centre (ARC) for children who are deaf or hard of hearing.
<b>Glenaire Primary</b> Thompson Lane, Baildon, Shipley, BD17 7LY Phone: 01274 582514 Mr A Steele	C	20	106 total preferences 31 applications considered 11 siblings allocated 19 allocated by distance (furthest distance 1.391 miles)	200	30	
<b>Greengates Primary</b> Stockhill Road, Bradford, BD10 9AX Phone: 01274 611324 Mr A Gaunt	C	26	139 total preferences 51 applications considered 17 siblings allocated 13 allocated by distance (furthest distance 0.417 miles)	204	30	
<b>Green Lane Primary</b> Green Lane, Bradford, BD8 8HT Phone: 01274 774644 Mr K P Holland	C	45	235 total preferences 101 applications considered 54 siblings allocated 36 allocated by distance (furthest distance 0.422 miles)	613	90	The school has a designated special provision for children with speech and language difficulties. Nursery takes 2yr olds
<b>Grove House Primary</b> Myers Lane, Bradford, BD2 4ED Phone: 01274 636921 Mr M J Hayes	C	26	130 total preferences 38 applications considered 60 pupils allocated	419	60	The school has a designated special special provision for visually impaired children.

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 F = Foundation schools (Governing body control admissions)

School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Harden Primary</b> Long Lane, Harden, Bingley, BD16 1LJ Phone: 01535 273847 Mrs K Hutchinson	Academy	No nursery	191 total preferences 42 applications considered 11 siblings allocated 19 allocated by distance (furthest distance 1.677 miles)	209	30	
<b>Haworth Primary</b> Rawdon Road, Haworth, Keighley, BD22 8DW Phone: 01535 642359 Mrs H Thompson	C	52	131 total preferences 32 applications considered 1 allocated as priority one 13 siblings allocated 18 allocated by distance	201	45	
<b>Heaton Primary</b> Haworth Road, Bradford, BD9 6LL Phone: 01274 363070 Mrs Z Mawson	C	50	188 total preferences 99 applications considered 49 siblings allocated 41 allocated by distance (furthest distance 0.611 miles)	638	90	
<b>Heaton St Barnabas' CE Primary</b> Rossefield Road, Heaton, Bradford, BD9 4DA Phone: 01274 545019 Mrs D Smith	VA	No nursery	129 total preferences 54 applications considered 1 Public Care Grounds 8 pupils allocated on faith grounds 23 allocated in priority area 2 siblings allocated outside priority area 12 allocated outside priority area (furthest distance 4.817 miles)	394	60	The school has a priority area. See map on page 74.
<b>High Craggs Primary</b> Crag Road, Shipley, BD18 2ES Phone: 01274 584068 Mrs G Roberts	C	30	86 total preferences 54 applications considered 29 siblings allocated 25 allocated by distance (furthest distance 6.43 miles)	384	60	The school has designated special provision for children with speech and language difficulties. Nursery takes 2yr olds
<b>Hill Top CE Primary</b> Common Road, Low Moor, Bradford, BD12 0TL Phone: 01274 678386 Mr D Martin	F	26	187 total preferences 73 applications considered 1 Looked after children 16 siblings allocated 5 allocated on faith grounds 1 Social or medical reasons 7 allocated by distance (furthest distance 0.314 miles)	203	30	
<b>Hollingwood Primary</b> Hollingwood Lane, Bradford, BD7 4BE Phone: 01274 575353 Mr J Duke	F	30	172 total preferences 75 applications considered 31 siblings allocated 29 allocated by distance (furthest distance 0.757 miles)	422	60	
<b>Holybrook Primary</b> Rillington Mead, Bradford, BD10 0EF Phone: 01274 611327 Ms C Barker	C	26	66 total preferences 37 applications considered 19 siblings allocated 11 allocated by distance (furthest distance 0.522 miles)	202	30	
<b>Holycroft Primary</b> Victoria Road, Keighley, BD21 1JF Phone: 01535 604183 Mr A J Neal	C	30	107 total preferences 54 applications considered 29 siblings allocated 25 allocated by distance	376	60	
<b>Home Farm Primary</b> Home Farm Close, Bradford, BD6 3NR Phone: 01274 777020 Mr J MacDonald	C	30	131 applications 50 applications 54 pupils allocated	412	60	
<b>Horton Grange Primary</b> Spencer Road, Bradford, BD7 2EU Phone: 01274 573287 Mr D Jacques	C	40	247 total preferences 98 applications considered 67 siblings allocated 23 allocated by distance (furthest distance 0.322 miles)	625	90	
<b>Horton Park Primary</b> Dawnay Road, Bradford, BD5 9LQ Phone: 01274 574544 Mrs S Dawson	C	No nursery	107 total preferences 56 pupils considered 60 pupils allocated	353	60	
<b>Hothfield Junior</b> Hothfield Street, Silsden, Keighley, BD20 0BB Phone: 01535 210666 Mr J Procter	C	No nursery	79 total preferences 79 applications considered 79 pupils allocated	277	75	Junior school for 7-11 year olds (Yr3-Yr6).

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Hoyle Court Primary</b> Fyfe Grove, Baildon, Shipley, BD17 6DN Phone: 01274 581898 Mrs L Florence	C	No nursery	138 total preferences 45 applications considered 1 Category One 20 allocated by distance (furthest distance 2.418 miles)	242	45	
<b>Idle CE Primary</b> Boothroyd Drive, Bradford, BD10 8LU Phone: 01274 410111 Mr J Bowers	VA	No nursery	219 total preferences 73 applications considered 10 siblings allocated 20 allocated on faith grounds 30 allocated by distance (furthest distance 1.438 miles)	214	60	
<b>Ingrow Primary</b> Broomhill Avenue, Keighley, BD21 1BW Phone: 01535 603868 Mrs A Vinnicombe	C	30	137 total preferences 76 applications considered 3 allocated as priority one 32 siblings allocated 25 allocated by distance (furthest distance 0.476 miles)	252	60	
<b>Iqra Community Primary</b> Drummond Road, Bradford, BD8 8DA Phone: 01274 773350 Mrs S Anwar-Bleem	Academy	26	402 total preferences 147 applications considered 54 siblings allocated 36 allocated by distance (furthest distance 0.411 miles)	503	90	Nursery takes 2yr olds
<b>Keelham Primary</b> Well Heads, Keelham, Bradford, BD13 4HH Phone: 01274 832491 Miss D Butler	F	7	113 total preferences 28 applications considered 1 allocated on exceptional grounds 8 siblings allocated 6 allocated by distance (furthest distance 0.945 miles)	104	15	
<b>Keighley St Andrew's CE Primary</b> Lustre Street, Keighley, BD21 2ND Phone: 01535 604656 Mrs A Bateman	VA	39	86 total preferences 43 applications considered 60 pupils allocated	415	60	
<b>Killinghall Primary</b> Killinghall Road, Bradford, BD3 7JF Phone: 01274 771166 Mrs G Edge	F	39	417 total preferences 128 applications considered 65 siblings allocated 25 allocated by distance (furthest distance 0.323 miles)	542	90	
<b>Knowleswood Primary</b> Knowles Lane, Bradford, BD4 9AE Phone: 01274 778177 Mr D Tombling	C	33	131 total preferences 57 applications considered 60 pupils allocated	388	60	
<b>Lapage Primary</b> Barkerend Road, Bradford, BD3 8QX Phone: 01274 770170 Mr W Zaman	C	52	388 total preferences 110 applications considered 45 siblings allocated 45 allocated by distance (furthest distance 0.621 miles)	628	90	
<b>Laycock Primary</b> Laycock Lane, Laycock, Keighley, BD22 0PP Phone: 01535 605916 Mrs J Nove	C	No nursery	46 total preferences 25 applications considered 10 siblings allocated 5 allocated by distance (furthest distance 0.483 miles)	99	15	
<b>Lees Primary</b> Haworth Road, Cross Roads, Keighley, BD22 9DL Phone: 01535 643320 Mrs G Holland	C	No nursery	121 total preferences 32 applications considered 10 siblings allocated 20 allocated by distance (furthest distance 1.922 miles)	208	30	
<b>Ley Top Primary</b> Avenel Road, Allerton, Bradford, BD15 7PQ Phone: 01274 541554 Mrs S Rouse	C	26	99 total preferences 38 applications considered 39 pupils allocated	311	60	
<b>Lidget Green Primary</b> Birks Fold, Bradford, BD7 2QN Phone: 01274 579576 Mr M Pope	Trust (proposed)	40	176 total preferences 63 applications considered 63 pupils allocated	520	75	
<b>Lilycroft Primary</b> Lilycroft Road, Bradford, BD9 5AD Phone: 01274 543357 Miss N Roth	C	No nursery	236 total preferences 67 applications considered 29 siblings allocated 31 allocated by distance (furthest distance 0.407 miles)	454	60	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Lister Primary</b> Scotchman Road, Heaton, Bradford, BD9 5AT Phone: 01274 401060 Mrs G Kilminster	C	26	189 total preferences 54 applications considered 54 pupils allocated	438	60	
<b>Long Lee Primary</b> Cherry Tree Rise, Keighley, BD21 4RU Phone: 01535 603986 Mrs A Vinnicombe	C	39 am only	111 total preferences 62 applications considered 1 allocated on exceptional grounds 10 pupils with siblings in priority area 7 siblings outside priority area 18 pupils allocated in priority area 24 allocated straight line distance (furthest distance allocated 1.599 miles)	293	60	The school has a priority admission area. See map on page 74.
<b>Low Ash Primary</b> Wrose Road, Wrose, Shipley, BD18 1AA Phone: 01274 582927 Mr T Woolin	C	30	195 total preferences 82 applications considered 25 siblings allocated 35 pupils allocated by distance (furthest distance 0.434 miles)	412	60	
<b>Low Moor CE Primary</b> Park House Road, Low Moor, Bradford, BD12 0NN Phone: 01274 600797 Mrs V Hartley	VC	No nursery	183 total preferences 93 applications considered 1 Social or medical needs 30 siblings allocated 29 allocated by distance (furthest distance 0.763 miles)	414	60	
<b>Lower Fields Primary</b> Fenby Avenue, Bradford, BD4 8RG Phone: 01274 770312 Mr G Sykes	C	26	170 total preferences 83 applications considered 33 siblings allocated 27 allocated by distance (furthest distance 0.521 miles)	404	60	
<b>Margaret McMillan Primary</b> Scotchman Road, Heaton, Bradford, BD9 5DF Phone: 01274 495934 Mrs L Martin	C	39	214 total preferences 90 applicants considered 46 siblings allocated 44 allocated by distance (furthest distance 1.382 miles)	535	90	
<b>Marshfield Primary</b> Thornton Lane, Bradford, BD5 9DS Phone: 01274 573295 Miss T Bhambra	C	26	144 total preferences 56 applications considered 60 pupils allocated	426	60	
<b>Menston Primary</b> Main Street, Menston, Ilkley, LS29 6LF Phone: 01943 873180 Mr I Jones	C	No nursery	144 total preferences 79 applications considered 2 allocated as priority one 31 siblings allocated 27 allocated by distance (furthest distance 0.451 miles)	364	60	
<b>Merlin Top Primary</b> School Road, Keighley, BD22 6JG Phone: 01535 210028 Mr M Harrison	Academy	26	75 total preferences 66 applications considered 1 allocated on exceptional grounds 30 siblings allocated 14 allocated by distance (furthest distance 0.204 miles)	302	45	
<b>Miriam Lord Community Primary</b> Bavaria Place, Bradford, BD8 8RG Phone: 01274 496611 Mr B Harrison	C	39	237 total preferences 45 applications considered 45 pupils allocated	394	60	
<b>Myrtle Park Primary</b> Ash Terrace, Bingley, BD16 1HB Phone: 01274 564681 Mrs S Crowther	F	26	230 total preferences 53 applications considered 2 social or medical needs 9 siblings in priority area 13 pupils allocated in priority area 2 siblings allocated outside priority area 4 pupils allocated outside priority area	218	30	The school has a priority admission area. See map on page 75.
<b>Nessfield Primary</b> Nessfield Drive, Keighley, BD22 6NP Phone: 01535 665628 Mr S Smith	C	30	193 total preferences 89 applications considered 27 siblings allocated 33 allocated by distance (furthest distance 0.352 miles)	418	60	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Newby Primary</b> Ryan Street, Bradford, BD5 7DQ Phone: 01274 772208 Miss J Stephenson	C	39	243 total preferences 74 applications considered 29 siblings allocated 31 allocated by distance (furthest distance 0.488 miles)	449	60	
<b>Newhall Park Primary</b> Newhall Road, Bradford, BD4 6AF Phone: 01274 778577 Mrs H Scarth/Mrs N Gatenby	C	39	115 total preferences 66 applications considered 1 pupil allocated on exceptional grounds 20 siblings allocated 39 allocated by distance (furthest distance 0.949 miles)	369	60	
<b>Oakworth Primary</b> Station Road, Oakworth, Keighley, BD22 7HX Phone: 01535 642309 Mrs K Waddington	F	26	195 total preferences 84 applications considered 26 siblings allocated 34 allocated by distance (furthest distance 0.607 miles)	412	60	
<b>Oldfield Primary</b> Oldfield Lane, Oldfield, Keighley, BD22 0HZ Phone: 01535 642394 Mrs F Lidstone-Green	C	No nursery	32 total preferences 3 applications considered 2 siblings allocated 1 allocated by distance	47	8	
<b>Our Lady &amp; St Brendan's Catholic Primary</b> The Bank, Idle, Bradford, BD10 0QA Phone: 01274 611992 Mr S Stockdale	VA	No nursery	128 total preferences 57 applications considered 13 allocated on faith grounds 16 siblings allocated 1 allocated by distance (furthest distance 0.039 miles)	201	30	
<b>Our Lady of Victories Catholic Primary</b> Guard House Road, Keighley, BD22 6JP Phone: 01535 607149 Mr J Devlin	Academy	27	115 total preferences 48 applications considered 21 allocated on faith grounds 1 Looked after 4 siblings allocated 4 allocated by distance (furthest distance 0.186 miles)	218	30	
<b>Oxenhope CE Primary</b> Cross Lane, Oxenhope, Keighley, BD22 9LH Phone: 01535 642271 Mrs K Nuttling	VA	No nursery	60 total preferences 33 applications considered 3 allocated on faith grounds 15 siblings allocated 12 allocated by distance (furthest distance 0.668 miles)	192	30	
<b>Parkland Primary</b> Old Park Road, Bradford, BD10 9BG Phone: 01274 611512 Miss G Graham	C	24	59 total preferences 33 applications considered 20 siblings allocated 10 allocated by distance (furthest distance 1.117 miles)	209	30	
<b>Parkwood Primary</b> Parkwood Street, Keighley, BD21 4QH Phone: 01535 603832 Mrs J Butler	C	26	83 total preferences 35 applications considered 14 siblings allocated 16 allocated by distance (furthest distance 0.822 miles)	201	30	
<b>Peel Park Primary</b> Peel Park Drive, Bradford, BD2 4PR Phone: 01274 639377 Mr L Mason-Edwards	C	39	143 total preferences 70 applications considered 72 pupils allocated	545	90	
<b>Poplars Farm Primary</b> Poplars Park Road, Bradford, BD2 1LQ Phone: 01274 307490 Mrs C Moran	C	26	92 total preferences 38 applications considered 18 siblings allocated 12 allocated by distance (furthest distance 0.461 miles)	207	30	
<b>Priestthorpe Primary</b> Morningside Road, Bingley, BD16 4JS Phone: 01274 564879 Miss C Gunning	C	26	91 total preferences 25 applications considered 25 pupils allocated	199	30	
<b>Princeville Primary</b> Willowfield Street, Bradford, BD7 2AH Phone: 01274 573298 Mrs S Rawnsley	C	40	157 total preferences 67 applications considered 67 pupils allocated	503	90	
<b>Rainbow Primary</b> Nelson Street, Bradford, BD5 0DX Phone: 01274 296822/3 Mrs A Symonds	Free School	No nursery	103 total preferences 45 applications considered 45 pupils allocated	176	75	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Reevy Hill Primary</b> Bedale Drive, Bradford, BD6 3ST Phone: 01274 677549 Mrs J Bradley	C	26	70 total preferences 33 applications considered 15 siblings allocated 15 allocated by distance (furthest distance 0.435 miles)	198	30	
<b>Riddlesden St Mary's CE Primary</b> Grange Road, Riddlesden, BD20 5AB Phone: 01535 210002 Mrs L Wright	VA	20	103 total preferences 39 applications considered 39 pupils allocated	377	60	
<b>Russell Hall Primary</b> West End, Queensbury, Bradford, BD13 2AW Phone: 01274 882116 Mrs A Grist	F	39	109 total preferences 33 applications considered 13 siblings allocated 17 allocated by distance (furthest distance 1.619 miles)	207	30	
<b>Ryecroft Primary Academy</b> Kesteven Close, Holmewood, Bradford, BD4 0LS Phone: 01274 683128 Mrs J Clarke	Academy	30	92 total preferences 45 applications considered 56 pupils allocated	237	60	
<b>Saltaire Primary</b> Albert Road, Shipley, BD18 4NR Phone: 01274 584093 Mrs S Stoker	C	No nursery	248 total preferences 89 applications considered 3 looked after/formerly looked after 21 siblings allocated 36 allocated on distance (furthest distance 0.436 miles)	423	60	
<b>Sandal Primary</b> West Lane, Baildon, BD17 5DH Phone: 01274 598115 Mrs L Dale	C	26	144 total applications 57 applications considered 60 pupils allocated	407	60	
<b>Sandy Lane Primary</b> Cottingley Road, Bradford, BD15 9JU Phone: 01274 546493 Miss L Brammah	C	No nursery	152 total preferences 40 applications considered 40 pupils allocated	312	45	
<b>Shibden Head Primary</b> Hainsworth Moor Grove, Queensbury, Bradford, BD13 2ND Phone: 01274 882458 Mrs S Thornton	Academy	No nursery	140 total preferences 63 applications considered 2 in Category One 28 siblings allocated 30 allocated by distance (furthest distance 1.862 miles)	423	60	
<b>Shipley CE Primary</b> Otley Road, Shipley, BD18 2PT Phone: 01274 583900 Mr P Travis	VA	26	128 total preferences 43 applications considered 1 allocated on faith grounds 16 siblings allocated 13 allocated by distance (furthest distance 0.365 miles)	215	30	
<b>Shirley Manor Primary</b> Methuen Oval, Wyke, Bradford, BD12 8SA Phone: 01274 679320 Mrs M Neill	Academy	26	48 total preferences 26 applications considered 26 pupils allocated	166	30	
<b>Southmere Primary</b> Ewart Street, Bradford, BD7 3NR Phone: 01274 575178 Miss H Marshall	C	30	93 total preferences 40 applications considered 46 pupils allocated	312	60	
<b>St Anne's Catholic Primary</b> North Street, Keighley, BD21 3AD Phone: 01535 210600 Mr S Poulton	Academy	16 am only	200 total preferences 52 applications considered 1 allocated on exceptional grounds 6 pupils with siblings in school 11 allocated on faith grounds 13 allocated by distance	334	30	
<b>St Anthony's Catholic Primary</b> Bradford Road, Clayton, Bradford, BD14 6HW Phone: 01274 414761 Mrs M Bannister	VA	26	127 total preferences 49 applications considered 15 Catholic children allocated 7 non-Catholic siblings allocated 8 allocated by distance (furthest distance 0.374 miles)	202	30	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>St Anthony's Catholic Primary</b> High Busy Lane, Shipley, BD18 1HD Phone: 01274 592738 Mr S Gallacher	VA	No nursery	62 total preferences 15 applications considered 7 allocated on faith grounds 2 non-Catholic siblings allocated 6 allocated by distance (furthest distance 1.05 miles)	125	18	
<b>St Clare's Catholic Primary</b> Fagley Road, Fagley, Bradford, BD2 3JD Phone: 01274 637841 Mrs M Newsham	VA	No nursery	91 total preferences 31 applications considered 6 allocated on faith grounds 6 siblings allocated 18 allocated by distance	146	30	
<b>St Columba's Catholic Primary</b> Tong Street, Bradford, BD4 9PY Phone: 01274 681961 Mr P Spillane	VA	39	146 total preferences 66 applications considered 52 Catholic children allocated	360	50	
<b>St Cuthbert &amp; the First Martyrs' Catholic Primary</b> Scotchman Road, Bradford, BD9 5AT Phone: 01274 543445 Mrs A Phillips	VA	26 am only	137 total preferences 60 applications considered 24 Catholic pupils allocated 6 allocated from other faiths (Last distance allocated to faith place 0.123 miles)	213	30	
<b>St Francis' Catholic Primary</b> Myers Lane, Bradford, BD2 4ES Phone: 01274 638520 Mr D Copley	VA	26	137 total preferences 56 applications considered 2 siblings allocated 24 Catholic children allocated 4 allocated on straight line distance	208	30	
<b>St James' Church Primary</b> Chelwood Drive, Bradford, BD15 7YD Phone: 01274 777095 Miss E Young	VC	26	93 total preferences 54 applications considered 57 pupils allocated	302	60	
<b>St John's CE Primary</b> Dawson Lane, Bierley, Bradford, BD4 6JF Phone: 01274 681959 Mrs E Lawley	F	35	213 total preferences 98 applications considered 28 siblings allocated 6 allocated on faith grounds 26 allocated on distance (furthest distance in Holme Wood/ Tong 0.952 miles; furthest distance in Bierley 0.233 miles)	419	60	
<b>St John the Evangelist Catholic Primary</b> Beacon Road, Bradford, BD6 3DQ Phone: 01274 679030 Mrs K Spillane	VA	No nursery	123 total applications 44 applications considered 25 Catholic pupils allocated 5 allocated by distance (furthest distance 0.173 miles)	206	30	
<b>St Joseph's Catholic Primary</b> Crownest Road, Bingley, BD16 4HQ Phone: 01274 564883 Mrs M McAndrew	VA	No nursery	120 total preferences 39 applications considered 27 allocated on faith grounds 3 allocated by distance	195	20	
<b>St Joseph's Catholic Primary</b> Queen's Road, Ingrow, Keighley BD21 1AR Phone: 01535 605880 Mrs S Long	VA	33	171 total preferences 62 applications considered 18 allocated on faith grounds 8 non-Catholic siblings allocated 4 allocated by distance (furthest distance 0.999 miles)	351	30	
<b>St Joseph's Catholic Primary</b> Park Lane, Bradford, BD5 0RB Phone: 01274 727970 Mrs C Markham	VA	26	124 total preferences 27 Catholic children allocated 10 siblings allocated 3 allocated on distance (furthest distance 0.617 miles)	348	50	
<b>St Luke's CE Primary</b> Fagley Lane, Bradford, BD2 3NS Phone: 01274 639374 Ms S Horsbrough	VC	No nursery	150 total preferences 34 applications considered 1 allocated on faith grounds 9 siblings allocated 20 allocated by distance (furthest distance 0.562 miles)	206	30	
<b>St Mary's and St Peter's Catholic Primary</b> Upper Nidd Street, Bradford, BD3 9ND Phone: 01274 773977 Mr J McManus	VA	24	74 total preferences 37 applications considered 4 Catholic children allocated 17 siblings allocated 9 allocated on distance (furthest distance 0.650 miles)	198	30	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>St Matthew's CE Primary</b> Mayo Avenue, Bradford, BD5 8HT Phone: 01274 731693 Mr R Curran	VC	26	121 total preferences 47 applications considered 60 pupils allocated	439	60	
<b>St Matthew's Catholic Primary</b> Saffron Drive, Allerton, Bradford, BD15 7NE Phone: 01274 541737 Mrs K Cox	VA	20	102 total preferences 47 applications considered 30 Catholic pupils allocated	212	30	
<b>St Oswald's CE Primary</b> Cross Lane, Bradford, BD7 3JT Phone: 01274 573396 Mr A Chadwick	Academy	30	130 total preferences 59 applications considered 59 pupils allocated	398	60	Nursery takes 2yr olds
<b>St Paul's CE Primary</b> St Paul's Avenue, Bradford, BD6 1ST Phone: 01274 679183 Ms H Malt	VA	No nursery	150 total preferences 33 applications considered 14 siblings allocated 2 allocated on faith grounds 14 allocated by distance (furthest distance 0.842 miles)	198	30	
<b>St Philip's CE Primary</b> Whitby Terrace, Bradford, BD8 9JL Phone: 01274 546496 Miss M Hargreaves	VC	26	115 total preferences 32 applications considered 10 siblings allocated 20 allocated by distance (furthest distance 0.355 miles)	205	30	
<b>St Stephen's CE Primary</b> Gaythorne Road, Bradford, BD5 7HU Phone: 01274 731698 Mrs L Heathcote	VA	26 (3-4yrs) 25 (2yrs)	163 total preferences 96 applications considered 33 siblings allocated 3 allocated on faith grounds 24 allocated by distance (furthest distance 0.519 miles)	358	60	Nursery admits 2yr olds
<b>St Walburga's Catholic Primary</b> Victoria Park, Shipley, BD18 4RL Phone: 01274 531102 Mrs E Snelling	VA	26 am only	143 total preferences 35 applications considered 20 Catholic pupils allocated 10 allocated by distance (furthest distance 0.513 miles)	211	30	
<b>St William's Catholic Primary</b> Young Street, Bradford, BD8 9RG Phone: 01274 545743 Miss C Gardner	VA	26	90 total preferences 33 applications considered 14 Catholic pupils (including 5 Catholic siblings) allocated 7 non-Catholic siblings allocated 9 allocated by distance (furthest distance 0.791 miles)	200	30	
<b>St Winefride's Catholic Primary</b> St Paul's Avenue, Wibsey, Bradford, BD6 1SR Phone: 01274 677705 Mrs M Cairns	VA	26	172 total preferences 68 applications 1 Category One 1 SEN child 43 allocated on faith grounds 7 siblings allocated 8 allocated by distance (furthest distance 0.749 miles)	406	60	
<b>Stanbury Village Primary</b> Main Street, Stanbury, Keighley, BD22 0HA Phone: 01535 642270 Mr G Swinbourne	C	7	48 total preferences 11 applications considered 5 siblings allocated 6 allocated by distance (furthest distance 4.161 miles)	92	15	
<b>Steeton Primary</b> Market Street, Steeton, Keighley, BD20 6NN Phone: 01535 653315 Mr J Cooper	C	No nursery	118 total preferences 50 applications considered 21 siblings allocated 24 allocated by distance (furthest distance 2.539 miles)	282	45	
<b>Stocks Lane Primary</b> Stocks Lane, Clayton Heights, Bradford, BD13 2RH Phone: 01274 880569 Mrs N Kilvington	C	No nursery	105 total preferences 23 applications considered 25 pupils allocated	101	15	
<b>Swain House Primary</b> Radcliffe Avenue, Bradford, BD2 1JL Phone: 01274 639049 Miss D Rowbotham	C	40	161 total preferences 60 applications considered 17 siblings allocated 43 allocated by distance (furthest distance 1.351 miles)	462	60	The school has an Additionally Resourced Centre (ARC) for children who are deaf or hard of hearing.

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Thackley Primary</b> Town Lane, Thackley, Bradford, BD10 8PJ Phone: 01274 414437 Mrs N Howe	C	39	252 total preferences 79 applications considered 20 siblings allocated 40 allocated by distance (furthest distance 1.184 miles)	376	60	
<b>The Sacred Heart Catholic Primary</b> Valley Drive, Ilkley, LS29 8NL Phone: 01943 609578 Mrs A Lubomski	Academy	No nursery	83 total preferences 20 applications considered 20 pupils allocated	216	30	
<b>Thornbury Primary</b> Dick Lane, Bradford, BD3 7AU Phone: 01274 665812 Mrs C Daddy	C	40	150 total preferences 80 applications considered 81 pupils allocated	615	90	
<b>Thornton Primary</b> Thornton Road, Thornton, Bradford, BD13 3NN Phone: 01274 833839 Mrs E Davison	C	35	142 total preferences 81 applications considered 81 pupils allocated	544	90	
<b>Thorpe Primary</b> Albion Road, Idle, Bradford, BD10 9PY Phone: 01274 414126 Mrs C Lynch	C	No nursery	124 total preferences 38 applications considered 13 siblings allocated 17 allocated by distance (furthest distance 0.329 miles)	208	30	
<b>Trinity All Saints CE Primary</b> Church Street, Bingley, BD16 2PP Phone: 01274 564977 Mrs J Glendinning	VA	20	102 total preferences 40 applications considered 40 pupils allocated	278	60	
<b>Victoria Primary</b> Cartmel Road, Keighley, BD21 2RD Phone: 01535 210110 Mrs J Dark	C	26	93 total preferences 34 applications considered 45 pupils allocated	226	45	The school has a priority admission area. See map on page 75.
<b>Wellington Primary</b> Dudley Hill Road, Bradford, BD2 3DE Phone: 01274 774446 Mrs J Wood	C	39	254 total preferences 104 applications considered 1 allocated on exceptional grounds 26 siblings allocated 33 allocated by distance (furthest distance 0.287 miles)	424	60	
<b>Westbourne Primary</b> Skinner Lane, Bradford, BD8 7PL Phone: 01274 483138 Ms B Wardle	C	39	148 total preferences 54 applicants considered 54 pupils allocated	410	60	
<b>Westminster CE Primary</b> Westminster Road, Bradford, BD3 0HW Phone: 01274 648490 Mr R Freeth	VC	30	123 total preferences 70 applications considered 73 pupils allocated	509	90	
<b>Whetley Academy</b> Whetley Lane, Bradford, BD8 9HZ Phone: 01274 543711 Mrs P Gavins	Academy	40	151 total preferences 56 applications considered 56 pupils allocated	616	90	
<b>Wibsey Primary</b> North Road, Wibsey, Bradford, BD6 1RL Phone: 01274 678016 Mr N Cooper	C	39	246 total preferences 115 applications considered 43 siblings allocated 47 allocated by distance (furthest distance 0.880 miles)	624	90	
<b>Wilsden Primary</b> Tweedy Street, Wilsden, Bradford, BD15 0AE Phone: 01535 272263 Mr J Davison	C	No nursery	156 total preferences 68 applications considered 2 looked after/formerly looked after 28 siblings allocation 30 allocated by distance (furthest distance 1.788 miles)	400	60	
<b>Woodlands CE Primary</b> Mill Carr Hill Rd, Oakenshaw, Bradford, BD12 7EZ Phone: 01274 678385 Mr A Wilcock	VC	No nursery	91 total preferences 31 applications considered 2 allocated as exceptional grounds 5 siblings allocated 4 allocated on faith grounds 4 allocated by distance (furthest distance 0.264 miles)	101	15	

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School details	Type	Nursery (number of places per session)	Applications for 2015	Number on roll (exc nursery)	Admission Number for Sept 2016	Comments
<b>Woodside Academy</b> Fenwick Drive, Bradford, BD6 2PG Phone: 01274 414350 Mrs J Browne	Academy	39	112 total preferences 68 applications considered 1 looked after child 36 siblings allocated 23 allocated by distance (furthest distance 1.39 miles)	344	60	
<b>Worth Valley Primary</b> Bracken Bank Crescent, Keighley, BD22 7AX Phone: 01535 604240 Ms C Edge	C	26	54 total preferences 28 applications considered 1 allocated as priority one 12 siblings allocated 15 allocated by distance	188	30	Nursery admits 2yr olds
<b>Worthinghead Primary</b> Wyke Lane, Wyke, Bradford, BD12 9EL Phone: 01274 414904 Mrs L Allen	C	No nursery	89 total preferences 33 applications considered 11 siblings allocated 19 allocated by distance (furthest distance 0.769 miles)	182	30	
<b>Wycliffe CE Primary</b> Saltaire Road, Shipley, BD18 3HZ Phone: 01274 584779 Miss J Newman	VC	No nursery	173 total preferences 48 applications considered 48 pupils allocated	225	60	

### List of Primary Special Schools in the Bradford Metropolitan District

Name of School	Age range
<b>Chellow Heights</b> Thorn Lane Bradford, BD9 6AL Phone: 01274 483242	2-11
<b>Delius</b> Barkerend Road, Bradford, BD3 8QX Phone: 01274 666472	2-11
<b>High Park</b> Thorn Lane, Bradford, BD9 6RY Tel: 01274 696740	2-19
<b>Phoenix</b> Braithwaite Avenue, Keighley, BD22 6HZ Tel: 01535 607038	2-11

### List of neighbouring local authorities

Listed below are details of our neighbouring authorities

**Calderdale Council,  
School and Children's Services,  
Northgate House,  
Halifax, HX1 1UN  
Tel: 01422 392696**

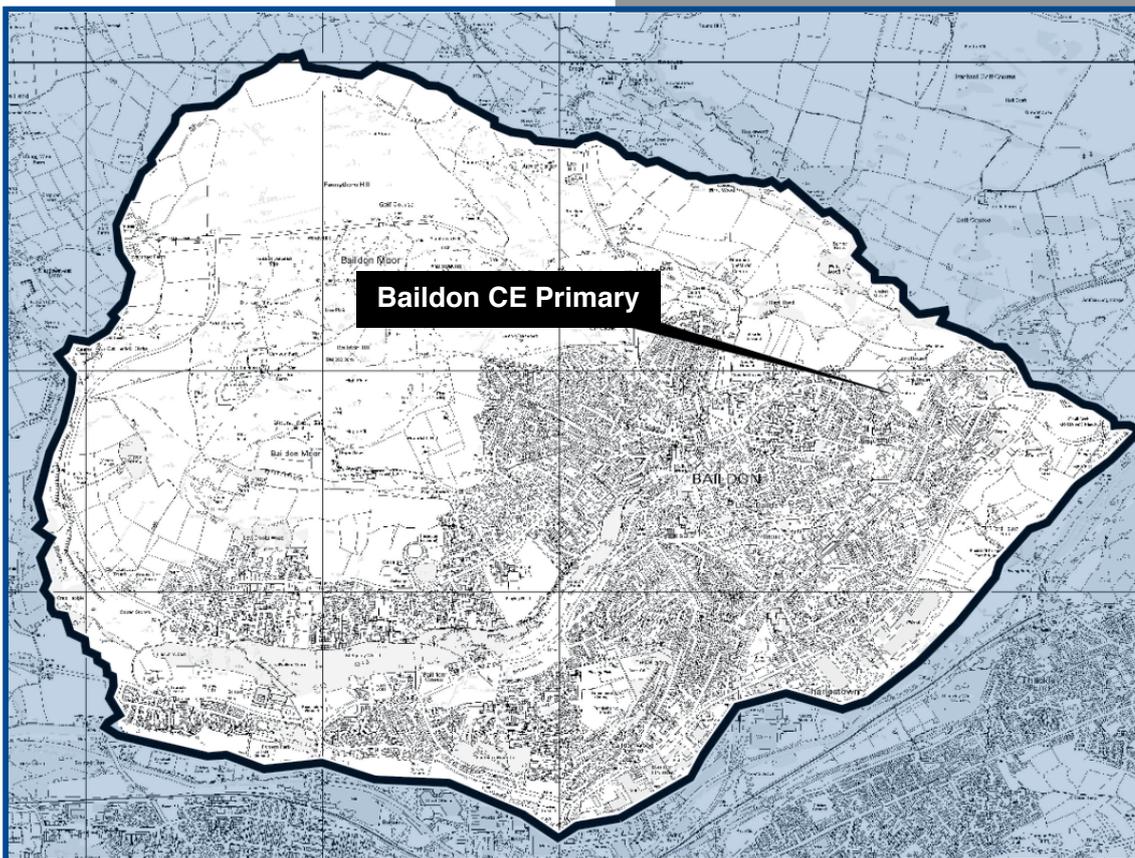
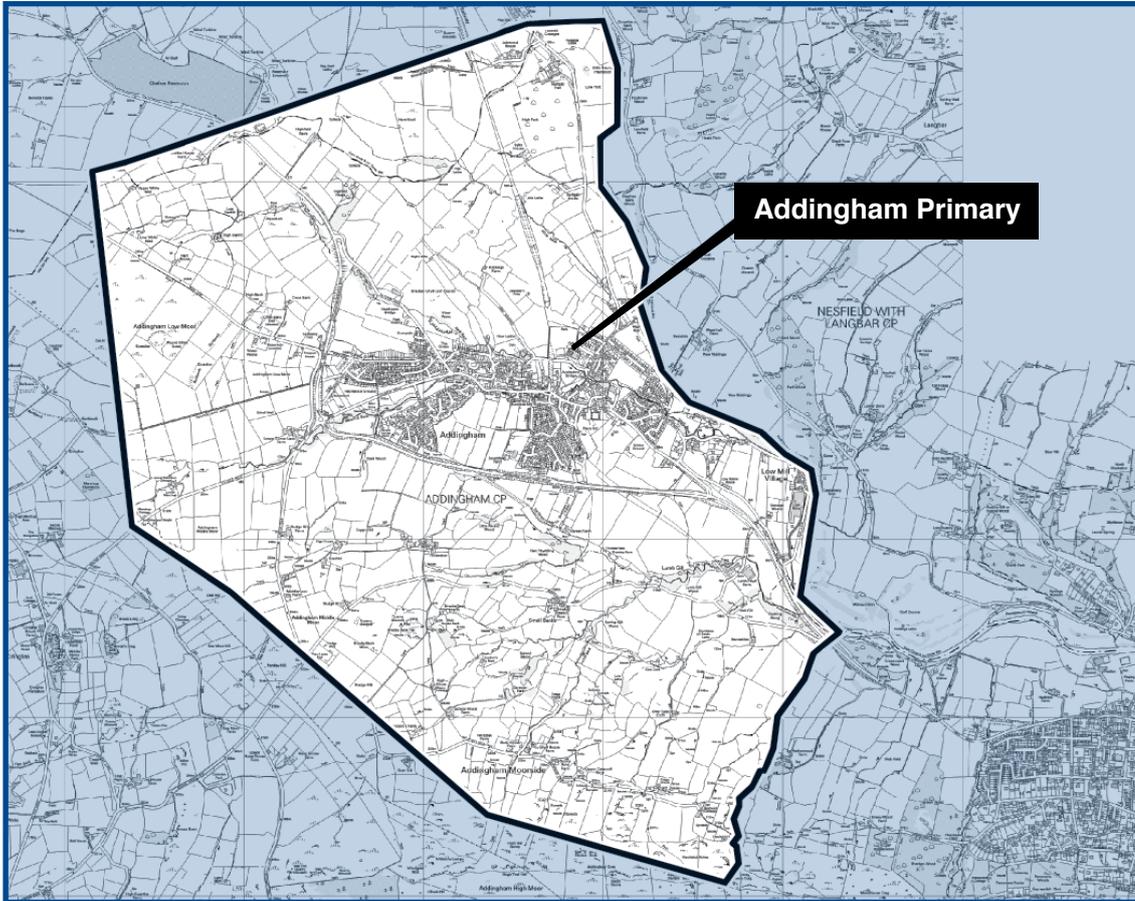
**Kirklees Metropolitan Council,  
Education Service,  
Oldgate House,  
2 Oldgate,  
Huddersfield, HD1 6QW  
Tel: 01484 225007**

**Leeds City Council,  
Admissions,  
PO Box 837  
Leeds LS1 9PZ  
Tel: 0113 2224414**

**North Yorkshire County Council,  
Harrogate Education Office,  
Ainsty Road,  
Harrogate, HG1 1XU  
Tel: 0845 0349420**

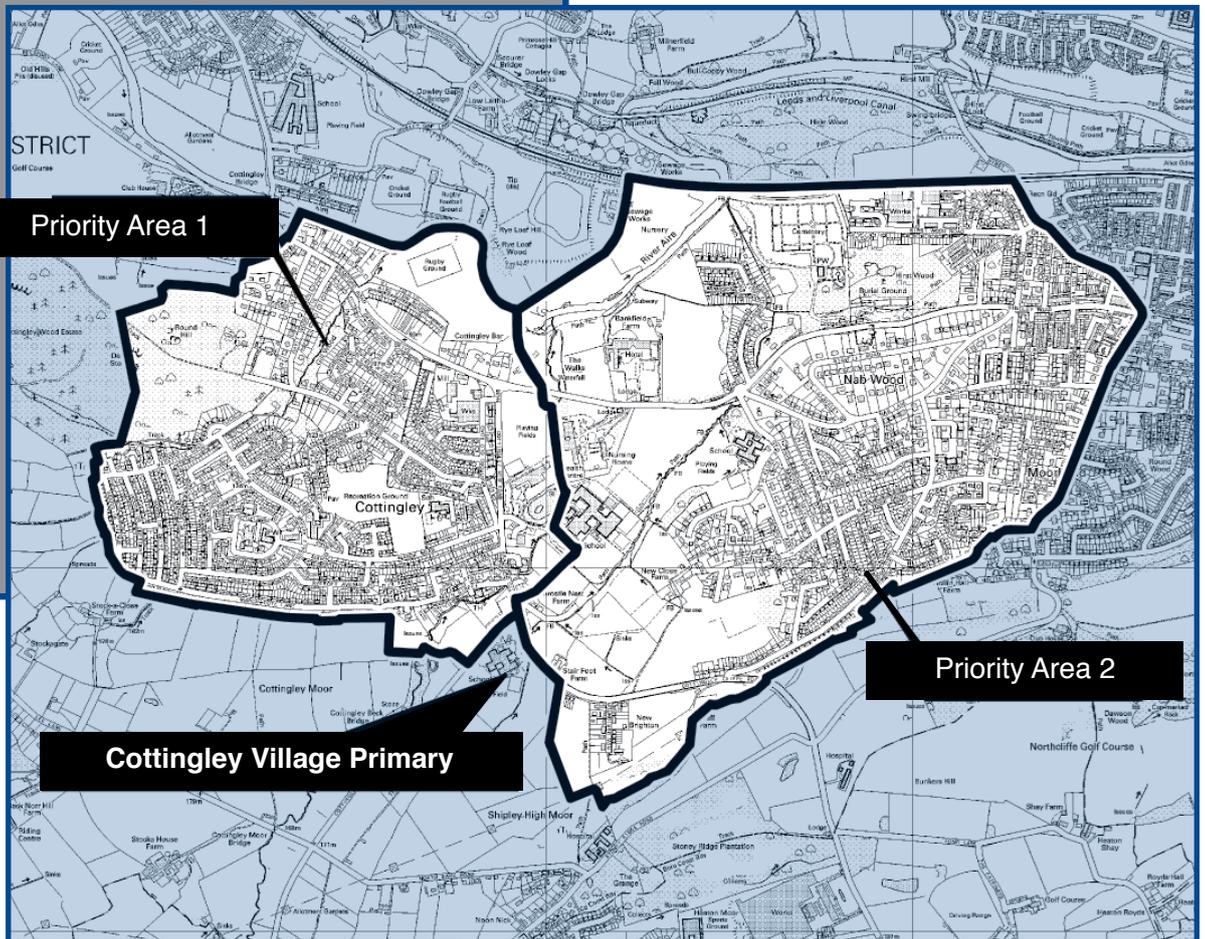
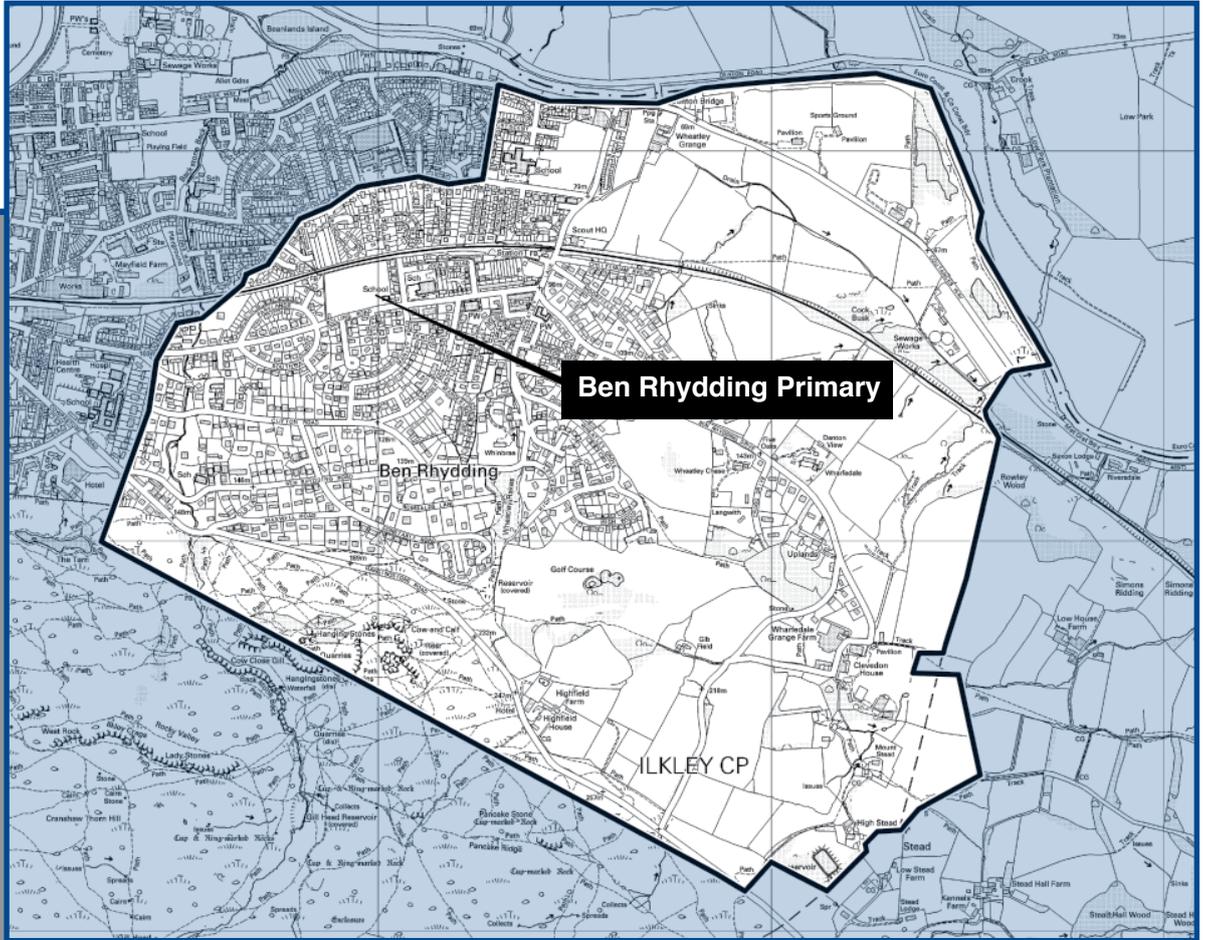
## Maps showing primary school priority admission areas

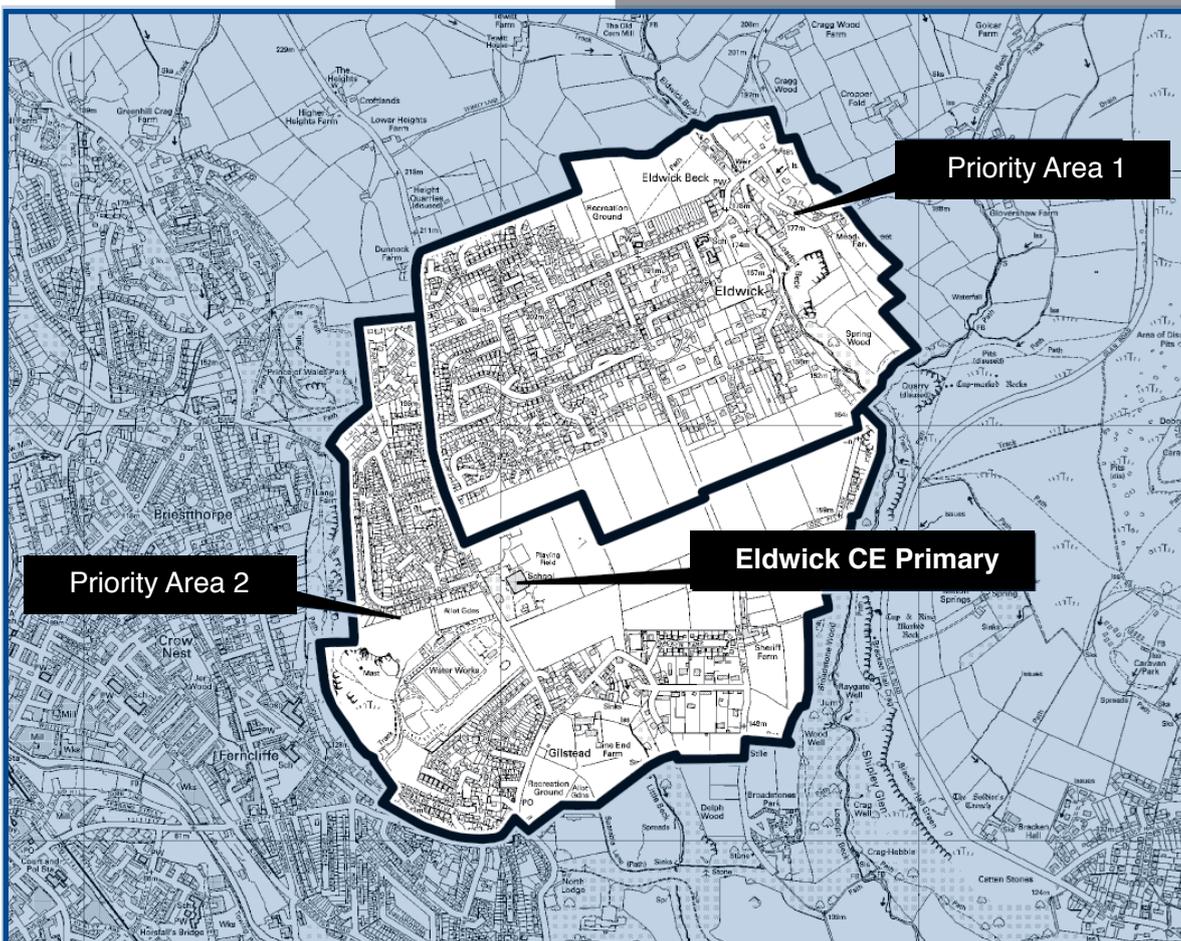
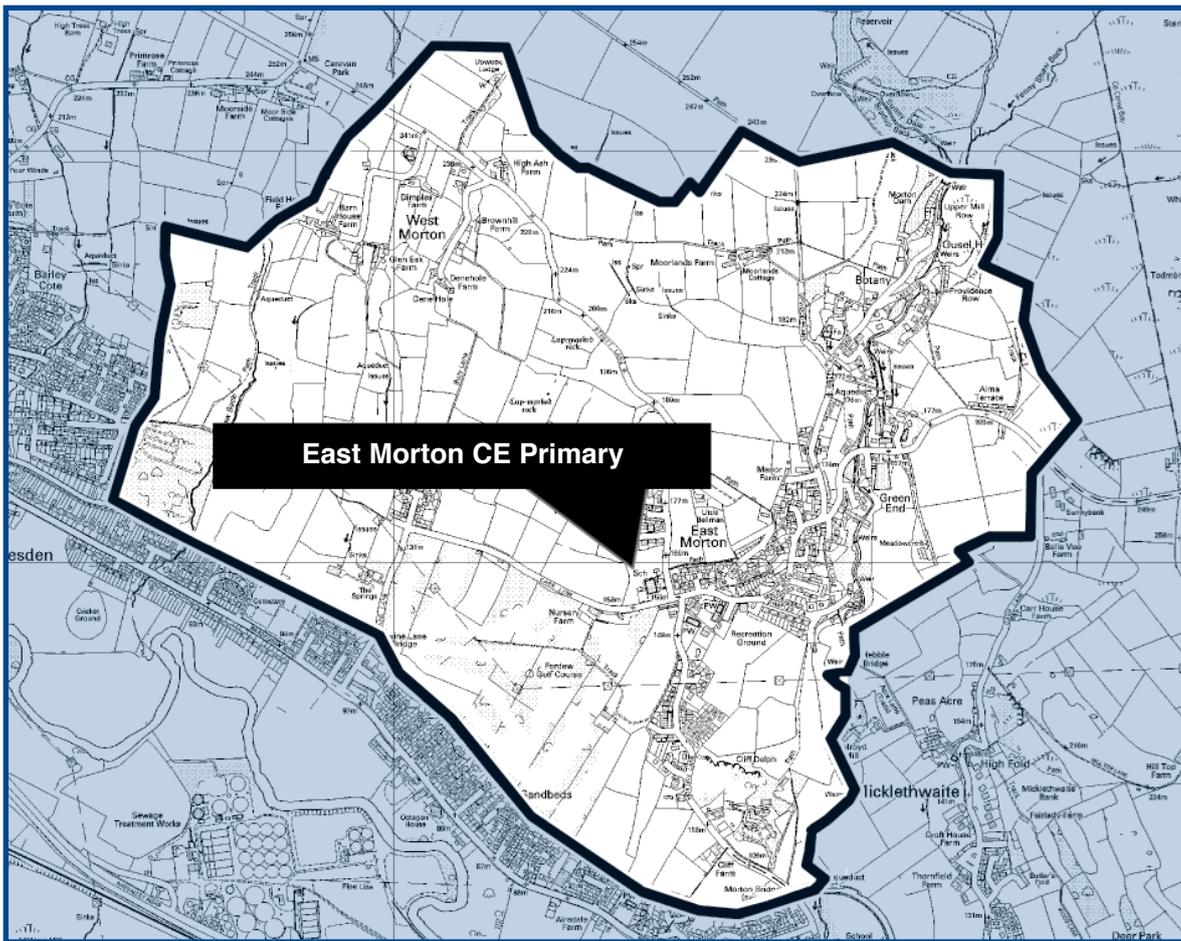
The following schools include priority admission areas as part of their admission arrangements



You can apply online at [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions)

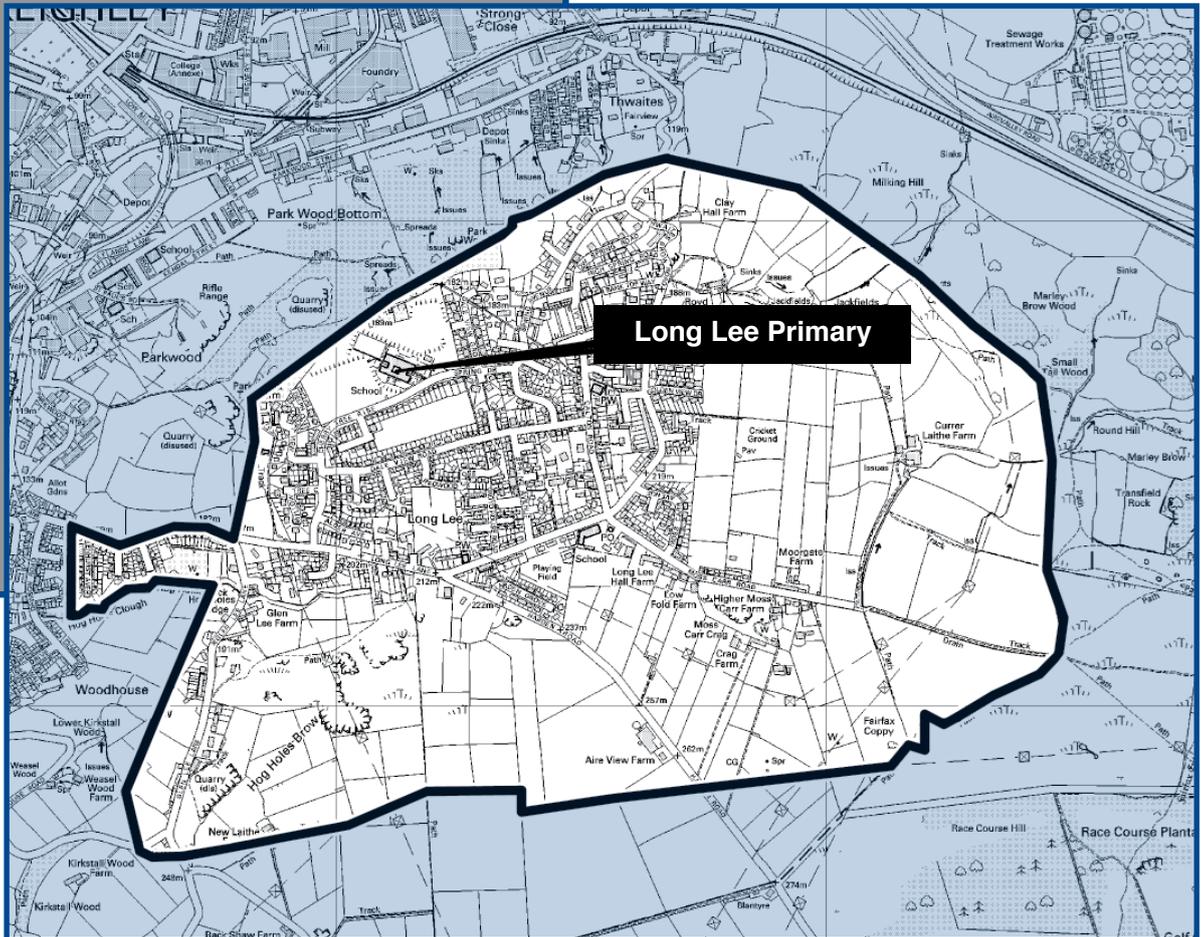
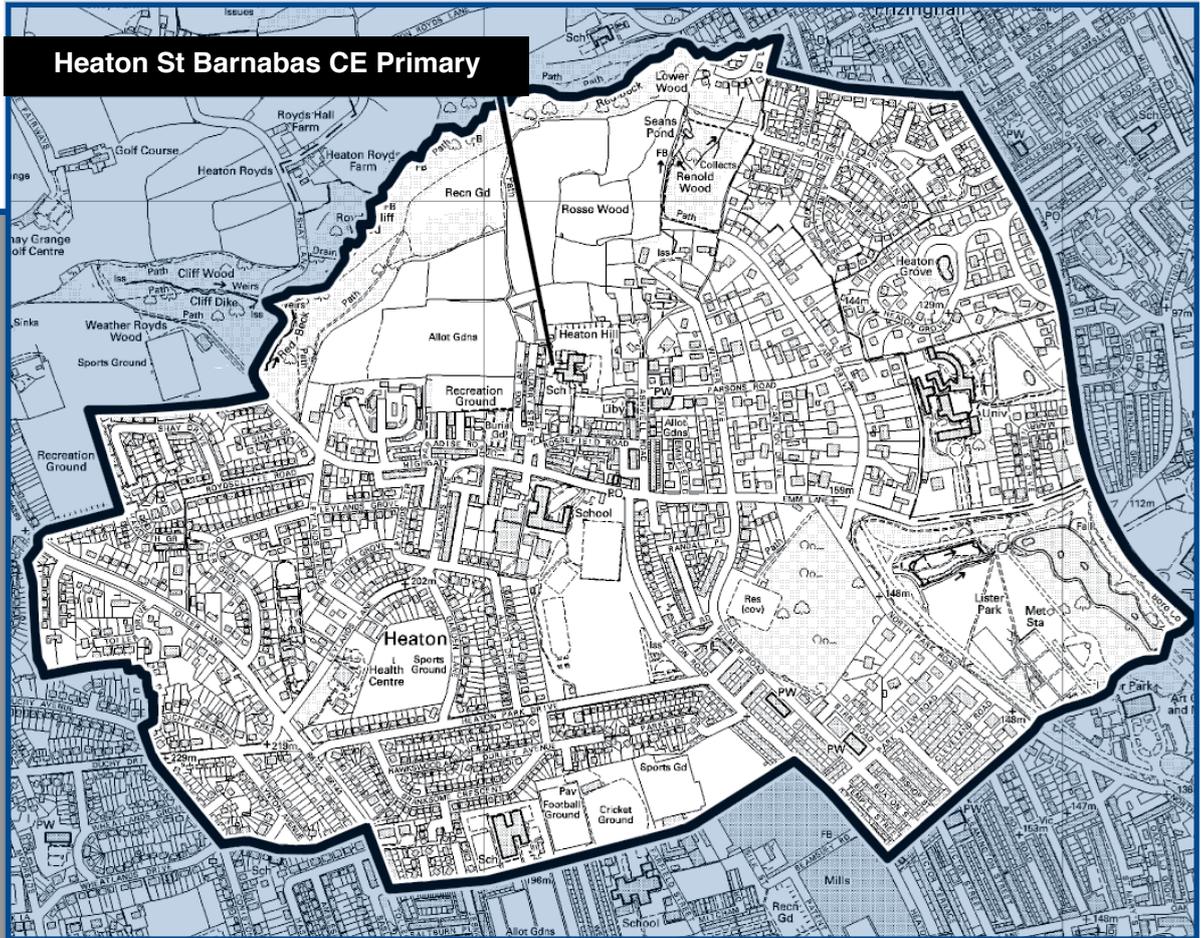
You can apply online at [www.bradford.gov.uk/admissions](http://www.bradford.gov.uk/admissions)

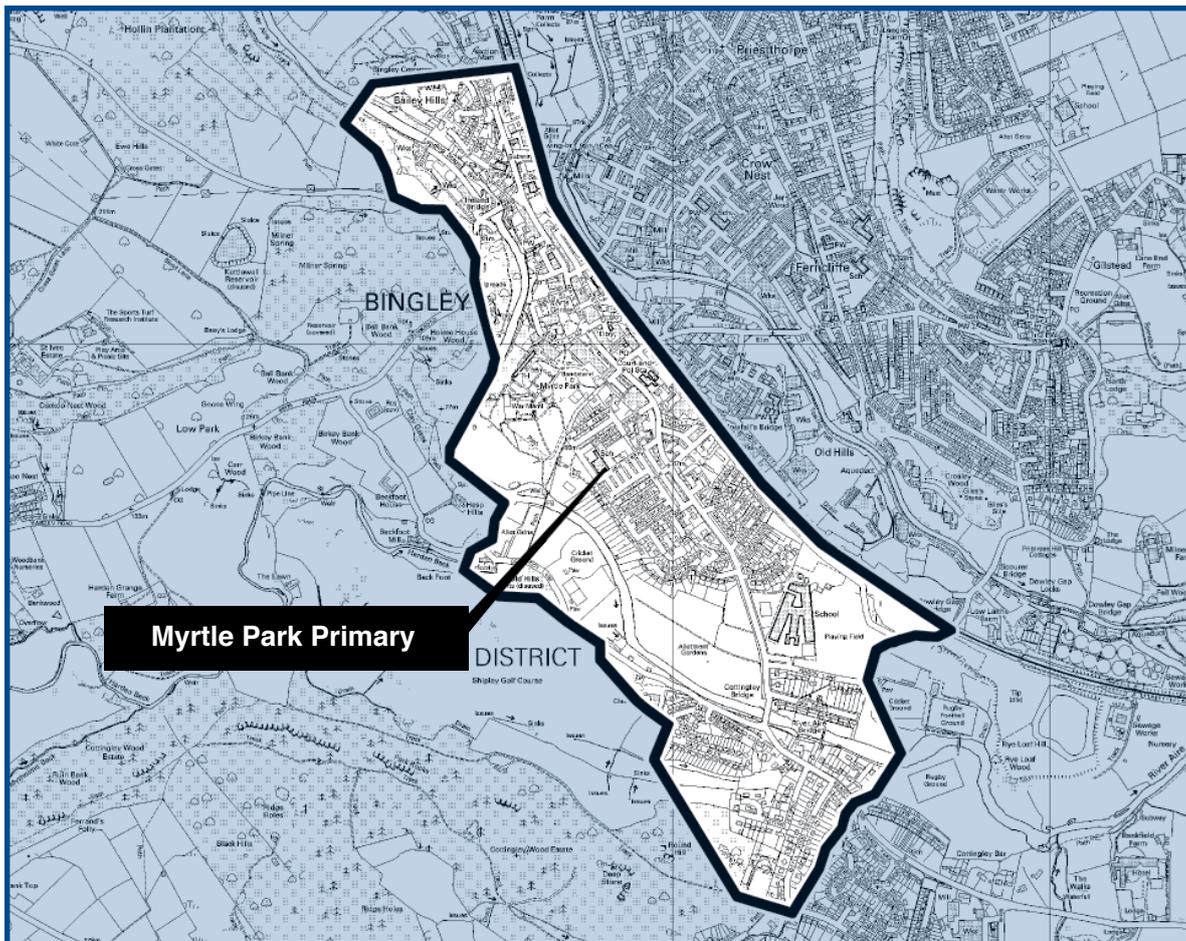




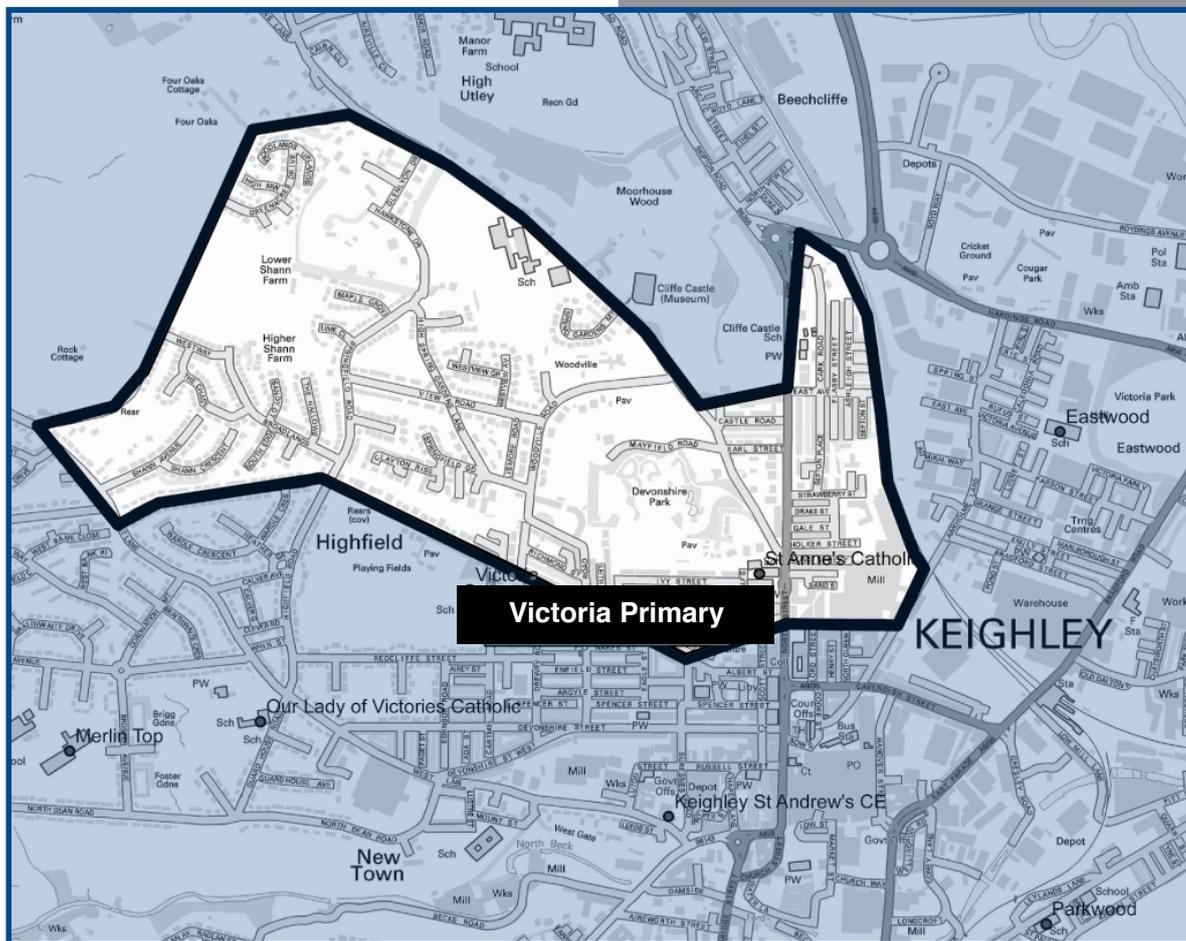
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# Shape our future

## Become a school governor

If you have:

- an interest in our children's future
- a desire to make a difference
- time and energy
- a readiness to accept responsibility
- an ability to work in a team

then you have what it takes to join the largest volunteer group in the country, working with others to get the best for our children.



**Governors are  
people like you!**

### **Bradford Council's School Governance Service**

Future House, Bolling Road, Bradford, West Yorkshire, BD4 7EB

Tel: 01274 439200 Email: [school.governor@bradford.gov.uk](mailto:school.governor@bradford.gov.uk)

Department of Children's Services

City of Bradford MDC  
[www.bradford.gov.uk](http://www.bradford.gov.uk)