



**Feversham Academy  
Admissions Policy (Pre-16)**

Purpose of this statement	To detail criteria for admission to Feversham Academy
Dated	
Contact	The Principal

➤ **Aims of Policy**

To outline the criteria for student admission to Feversham Academy in accordance with the statutory Admissions Code and will be reviewed by the Directors of the academy, the admissions authority, on an annual basis.

➤ **Policy Statement**

The Academy caters for children of parent/carers who are practising members of the Islamic Faith (Sunni Muslims) within the Individual Postal Code Priority Admission Areas as defined by the Priority Area Map, who completed a Supplementary Information Form (**applicants will not be considered without a completed SIF form**) and who also made a preference for Feversham Academy on the Council's Common application form (CAF). The respective Individual Postal Code Priority Area maps can be viewed at the academy or at Margaret McMillan House, Princes Way, Bradford, BD1 1NN. To be eligible for admission, parent/carers must complete a Common Application Form and, due to the faith designation of the academy, a **Supplementary Information Form**. The table below details the number of student places available in each Individual Postal Code Priority Areas. The admission of students with a statement of special educational needs is dealt with by a separate procedure and such students will be admitted to Feversham Academy if the academy is named on the statement without reference to the admission criteria.

Individual Postal Code Priority Areas	Places
BD1	5
BD2	6
BD3a	15
BD3b	15
BD5	30
BD7	30
BD8	13
BD9	6
Total	120

*Please note Individual Postal Code Priority Admission Areas do not cover the whole of each post code area.*

The Published Admission Number (PAN) for students admitted to Year 7 is 120.

Where the number of preferences, within each of the Individual Postal Code Priority Admission Areas, exceeds the number of places available in each post code area, the following criteria will apply in the order set out below:

1. Girls who are looked after or who were looked after, but ceased to be so because they were adopted (or became subject to a residence order or special guardianship order).
2. Muslim girls who live in the Individual Postal Code Priority Admission Areas who have an older sister attending the academy from the same address, who are at present in years 7 – 10 and who will still be attending the academy at the time of admission (in area siblings)
3. Muslim girls who reside in the Individual Postal Code Priority Admission Area.
4. Muslim girls who have a sister attending the academy who are at present in years 7 – 10 and who will still be attending the academy at the time of admission who live at the same address (Out of area siblings)
5. Muslim girls who live outside the academy's Individual Postal Code Priority Areas
6. Other applicants

If there are two or more girls eligible for one remaining place who live equal distance from home to academy, then random allocation would apply. This would be administered by an independent body, (Local Authority).

Where demand exceeds places in any one of the above criteria, the distance between the ordinance survey point of the girls home address and the main entrance to the academy, measured by a straight line, will be used to decide who is to be given a place, those living nearest being given the available place.

If the number of preferences received for Feversham Academy is less than the published number of places available in each postal code priority admission area OR the overall Published Admission Number then the academy will defer to point 6 of the academy admission criteria (above). Preference will be given to those girls living closest to the academy. This will be the distance between the ordinance survey point of the girls home address and the main entrance to the academy, measured by a straight line, those living nearest being given the available place.

**Please be aware that every year many more students apply for Feversham Academy than we have places for. Each year the academy receives in excess of over 600 applications for year 7 places for the 120 places on offer.**

**Notes:**

- The term “sister” refers to children who reside with the same family at the same address. Children living with the same family, eg foster children and step-sisters are also included but cousin-sisters are not.

- Where a family of multiple births (twins, triplets etc) request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.
- “Home Address” refers to the student’s permanent address at the date of admission. Where the child lives with split parents who have shared responsibility, it is for the parents to determine which address to use when applying for a secondary school. Proof of residency may be required at any time during or after the allocation process.
- Please note Individual Postal Code Priority Admission Areas do not cover the whole of each post code area.

The definition of a Muslim for admission to the Academy is a girl who honours in her words and actions the SHAHADA and remembers always that there is nothing or no one worthy of worshipping other than ALLAH (SWT), and **that** MUHAMMAD (PBUH) is the final prophet of ALLAH.

#### ➤ **Application Procedure**

Applications for Feversham Academy must be made on the Bradford City Council Common Application Form (CAF) which must be completed by 31 October each year and a completed Supplementary Information Form (SIF) which must be submitted to Feversham Academy by 31 October each year. School place allocation letters will be sent to parent/careers by the 1<sup>st</sup> March (or the next working day) each year. If an application to attend Feversham Academy is unsuccessful an appeal can be submitted to the Local Authority, the deadline is the end of March each year. Appeals received by the deadline date will be heard within 40 school days. For late applications, appeals will be heard within 40 school days from the deadline for lodging appeals where possible, or within 30 school days of receipt. The process for late appeals is dealt with by the Local Authority.

Feversham Academy holds an open evening early in the autumn term where prospective parent/carer and students can visit the Academy. We have colleagues from the Local Authority in attendance to share and discuss with all interested parties, the Individual Postal Code Priority Admission Areas and boundaries to aid the application process. The remainder of the application procedure is dealt with by the Local Authority.

#### ➤ **Waiting Lists**

Waiting lists for admission to year 7 will be maintained by the Local Authority until the end of the Autumn Term (September- December) only.