



**Bradford Diocesan  
Academies Trust**

**EAST MORTON CE PRIMARY SCHOOL**

**Admissions Policy**

**2020 onwards**

# Admissions Policy

## School Vision Statement

All are inspired to achieve their potential within our loving community of life-long learners, where:

- Everyone is valued;
- Every chance is provided for all to flourish in the security of God's love; and
- Every day brings the enjoyment of life in all its fullness.

## Admissions

East Morton CE Primary School is an Academy with the Bradford Diocese Trust, however our admissions are administered by the Bradford Local Authority. The school is popular and oversubscribed and when there are more applicants than available places, the LA's admission policy is used to determine which applicants will be given a place.

## In-year applications and transfers

In-year applications are defined as application at any time other than at the start of reception. We actively encourage all applicants for admission to school outside the normal admission round to be made in consultation with the Headteacher. Parents who wish their children to attend a different school to their current one should discuss this with the child's current Headteacher. In-year admissions are administered by the Local Authority and where there is over-subscription, children will be placed on a waiting list, using the subscription criteria below for ranking purposes.

## Criteria when oversubscribed

Our PAN is 210, with 30 places in each year group. Where the number of preferences for the school exceeds the number of places available, priority will be given to children in the following categories:

1. Looked after children or children who were previously looked after but ceased to be so because they were adopted or became subject to a residence or special guardianship order (see Note 1).
2. Children who appear to have been in state care outside of England and ceased to be in care as a result of being adopted.
3. Children who have exceptional social or medical needs, supported by a written recommendation from the child's paediatrician/consultant or professional from Children's Services. The letter must explain why the school is the only suitable school to meet the child's needs and why no other school could provide the appropriate support for the child (see Note 9)
4. Children who have a brother or sister, living at the same address, and who will still be attending the school at the time of admission (see Note 2).
5. Children whose home address is in the school's priority admission area and whose parents are members of the Church of England (or other Christian denominations) for whom the preferred school is the nearest Church of England school to the home address (see Note 3).

6. Children whose home address is outside the school's priority admission area and whose parents are members of the Church of England (or other Christian denominations) for whom the preferred school is the nearest Church of England school to the home address (see Note 3).
7. Other children whose home address is in the school's priority admission area.
8. Other children whose home address is outside the school's priority admission area.

## Notes

1. A 'looked after child' is a child who is in the care of the local authority, or being provided with accommodation by a local authority in the exercise of their social services functions (as defined in the Children Act 1989).
2. The terms "siblings" refers to children who live with the same family at the same address. Children living with the same family e.g. foster children and step-sisters and brothers are also included.
3. In order to meet this criterion, parents will be asked to demonstrate membership of the appropriate Christian denomination by submitting with their application a Supplementary Information Form (SIF) from their minister or other church leader, confirming both the parents' and the child's regular and frequent attendance at worship. This requires the personal involvement of the family, including the child for whom the application is made, in the worship and life of a Church of England Church, or that of any member of the Churches Together in Britain and Ireland. Priority will be given on the basis of how frequent attendance at worship. In this instance, regular worship is defined as attendance on a monthly basis as minimum over a period of at least two years. SIFs are available from the Local Authority, or directly from the school.
4. 'Home address' refers to the child's permanent home at the date of admission. Where the child lives with split parents who have shared responsibility, it is for the parents to determine which address to use when applying for a primary school. Proof of residency may be required at any time during or after the allocation process.
5. "Nearest Church of England School" is measured by a straight line distance from the main entrance of the home to the main entrance of the nearest Church of England primary school, including those in other local authorities.
6. Proximity to school is used as a tie-breaker, those living closest being given priority. Where the offer of places to applicants with equi-distant addresses would lead to oversubscription, the decision of who will be offered the place will be made by random selection by the Local Authority.
7. Twins or triplets – where a family of twins or triplets request admission and only one of the siblings can be offered a place, the remaining siblings will also be offered places above the admission number.
8. Pupils will not be admitted above the published admission numbers for the school unless:
  - a. Twins and children from multiple births when one of the siblings is the last child to be admitted,

- b. Where additional school places need to be provided, or the pupil is admitted as part of the fair access protocol, agreed with all schools in the area.
9. The admission of pupils with an Education, Health and Care Plan is dealt with by a separate procedure. Such children will be admitted to the named school named without reference to the oversubscription criteria.

**Approved**

Headteacher:



Governor Approval:



Date:

4<sup>th</sup> April 2019

# APPENDIX 1 - East Morton Priority Admissions Area

