|  |  |  |  |
| --- | --- | --- | --- |
|  | | CBMDC-logo-Bw-outline%20RGB  **Department of  Children’s Services** *– Aiming High for Children*  **Music & Arts Service**  Fairfax Learning & Development Centre, Flockton Road, Bradford, BD4 7RY  Tel: 01274 434970  Fax: 01274 408 335  Email: schoolsmusicandarts@bradford.gov.uk | |
| bannerbw  The Headteacher  Secondary/Academy/Trust/Free Schools/  Secondary (Special) (11-18)      Also of interest to the Head of Music  And Bursar | |
|  | |

4 April 2016

Dear Headteacher

**INSTRUMENTAL/VOCALTEACHING/ENSEMBLES**

In order to simplify the booking system for schools, if you wish to renew your current music provision please complete, sign and return the attached Service Level Agreement by Friday 29 April 2016.

For your information please also find attached:

* Instrumental/vocal/ensemble booking form
* Information on instrumental/vocal tuition and ensembles
* List of instruments issued to the school as at March 2016 – if applicable (please discuss your requirements for instruments for 2016-17 with your current instrumental teacher and advise of any changes)
* Academic year Schedule

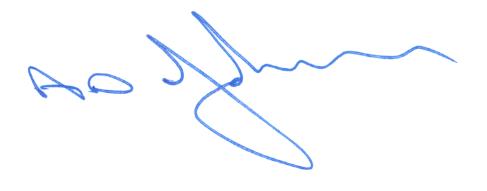
Details of those pupils transferring to you in September 2016 who are currently undertaking instrumental/vocal lessons or participate in a KS2 Instrumental/Vocal scheme are attached in order that you can make an informed decision about your music provision for 2016/17 (please note those schools with no known instrumental/vocal pupils transferring to them will be marked up “nil return”).

Full package details on all of the above can be found on BSO

http://bso.bradford.gov.uk/Schools/CMSPage.aspx?mid=2164

If we can be of any further assistance then please do not hesitate to contact either Debbie Bellwood or myself who will talk you through your requirements.

Yours sincerely



Tony Johnson

Head of Music & Arts Service

Encs

**SCHOOL NAME:**

|  |
| --- |
|  |
| **Music & Arts Service**, Fairfax Learning & Development Centre, Flockton Road, Bradford, BD4 7RY  Tel: 01274 434970 Fax: 01274 408335 |

|  |
| --- |
| *INSTRUMENTAL AND VOCAL TEACHING Secondary/Academy/Free School*  *SEPTEMBER 2016 – JULY 2017* |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| All provision is based on \*30 weeks per academic year *(\*This allows for staff sickness, training and events)*  To purchase instrumental/vocal teaching please complete the table below indicating the amount of time required. The minimum visit per discipline is 40 minutes and may be increased in multiples of 10 minutes. Cost £540 per hour per term. | | | | |
|  | | | | |
| **Discipline** | **Weekly Hours/Mins** *e.g 1hr 40 min* | **Discipline** | **Weekly Hours/Mins** *e.g 1hr 40 min* | |
| Brass |  | Recorder |  | |
| Guitar |  | Strings |  | |
| Keyboard |  | Vocal |  | |
| Percussion (Kit) |  | Woodwind |  | |
| **Instrument orders** As required, to support the above provision, subject to availability – please see BSO for order form. | | | | |
| **Large Group Tuition**  Year 7 large group Instrumental/Vocal teaching  (30 minutes with up to 10 pupils – cost £270 per term) | | **Discipline/Time** | | |
|  | | |
| If you wish to book a Transition Ensemble (School Band/Orchestra/Choir/Percussion Group) then this can be booked for only £540 per term for 45 minutes weekly rehearsal time – instruments may be available to support this ensemble – please contact the office directly for advice. | | | | |
|  | | **Type of Ensemble required** | | **Time of day required** |
| **Transition Ensemble: School Band/Orchestra Choir/ Percussion Group -** Charged at £274 (£540 academies/free schools/Trusts) per term for 45 minutes weekly rehearsal time | |  | |  |
| **School Band/Orchestra/Choir/Percussion Group -** Charged at £540 per term for 45 minutes weekly rehearsal time | |  | |  |

Full details of this package can be found on BSO http://bso.bradford.gov.uk/Schools/CMSPage.aspx?mid=2164

*By completing this form you are committing to the charges and associated costs for the academic year 2016-2017 and accept the terms and conditions outlined in the service package*

\***School start time:** \_\_\_\_\_\_\_\_ **finish time**: \_\_\_\_\_\_\_\_ **Lunch start time**: \_\_\_\_\_\_\_\_ **finish time**:\_\_\_\_\_\_\_\_

**Is there a Plan for Music/Action Development Plan in your school? Yes/No**\***Purchase Order No**:\_\_\_\_\_\_\_\_\_\_\_

**\*Headteacher Name:……………………………….. \*Headteacher Signature:………….……………………………...…**

**\*Head of Music Name:……………………………… \*Head of Music email:……………….………………………………**

**\*School postcode:** …………………………….…**Date:**………………………………………………..………….…

*\*Please complete all sections marked with an asterisk and return no later than* ***29 April 2016****.*