

Generic Written Risk Assessment for Pedestrian Training – 2024/25

Introduction

- Health and safety at work legislation requires that employers produce a written risk assessment of potentially dangerous operations.
- Pedestrian training is delivered by The Road Safety Team and Council approved Casual Trainers. The training involves staff supervising and instructing children to improve their road safety behaviour, this could be construed as potentially hazardous as it involves the use of the public roads by trainers and pupils. Those employed will have experience in working with children.
- This document is a written risk assessment of such training; the Bradford Road Safety Team will review it on a regular basis, at least at the beginning of every year/training season. It will be circulated to all involved schools and trainers will be made aware of its contents.
- Both trainers and pupils will be exposed to the potential for collision with vehicles using the road they are training on. There will be other risks for minor injury and from being outdoors in general.

Practical Pedestrian Training

- Takes place with year 3 of Primary School.

Persons at Risk:

- Children
- School Support Staff
- Trainers (Road Safety Team Casual Trainers)

Brief Description of the Activity and Associated Risks

- Walking children within a half mile radius of the school during school time and outside periods of peak traffic flow.
- Walking a route that may use main roads. Majority of training on minor roads.
- Risk of crossing roads.
- Exposure to traffic.

Precautions taken to reduce and/or eliminate the hazards

Prior to training, The Road Safety Team will select and walk the training route and a School Site Specific Risk Assessment will be written (this can be made available to the school upon request). The risk assessment will include a map showing training locations and crossing points where appropriate. On the day of training, Road Safety Staff will walk the route before taking the children out.

Trainers

- Minimum age of trainers 18 years
- All trainers to be DBS checked, enhanced level
- Trainers to undergo a period of supervision until such time as a level of competency is met

Ratio/Supervision

- Minimum of two adults always present
- When training outside the usual ratio will be 2 adults to 10 children. Group sizes can be smaller or, on occasion, rise to a ratio of 2 adults with 12 pupils, but this will depend on a range of factors. Not all locations will be suitable for the 2:12 ratio and the final decision will be taken by Road Safety staff.
- Pupils will always be under observation
- The school will need to provide at least one member of staff for the practical sessions, staff must read the leaflet provided '**Practical Pedestrian Training**'
- Schools must provide information on pupils with special, medical or behavioural needs who have 1:1 support in school and are participating in the training. Pupils must be out with their 1:1 support this is in addition to the member of staff provided by the school
- Under no circumstances will a child be taken away by parent or guardian whilst under the care of the pedestrian trainer
- It is requested that schools split the class into two groups as they know who will work together and who won't

Failure to provide and maintain such controls will increase the risk to higher levels.

Hazard 1: Collision with Vehicles

- The route is planned by a member of the Road Safety Team
- Trainers walk/check the route on the day of the training session
- Children are briefed re Health and Safety
- Supervision on pavements, roads and especially crossing of any roads are at pre planned points
- High visibility clothing to be worn by all involved (pupils, trainers and school staff)
- All pupils with special, behavioural or medical needs are discussed with the class teacher
- Teachers are made aware of the requirements of the training session
- Should routes need altering on the day; trainers will discuss this with each other, and if appropriate training will continue using an agreed alternative route. If necessary, trainers will inform the Road Safety Team. Alternative routes must comply with the **Pedestrian Training Guidelines 2024/25** and this **Generic Risk Assessment**
- Pedestrian Training will not continue if the trainers feel the group is in danger of anti-social drivers/riders at the training site

Note: through the provision and maintenance of such control arrangements the Risk presented by the hazards associated with this activity are classified as **LOW**

Hazard 2: Collision with Static/Non-Static furniture/Other Pedestrians and General Trips and Falls

- Trainers to ensure children walk in an orderly group, e.g.in pairs or single file where appropriate

- This **Generic Risk Assessment** will be provided to schools and trainers
- A **Site-Specific Risk Assessment** is given to all trainers who must walk the route prior to taking the pupils out (the Site-Specific Risk Assessment is available to the school upon request)
- All accidents or injuries will be recorded on the appropriate forms and the incident should be reported both to the school and the Road Safety Team.

Note: through the provision and maintenance of such control arrangements the Risk presented by the hazards associated with this activity are classified as **LOW**

Hazard 3: Visibility

- All pupils and trainers must wear the high visibility waistcoats supplied.
- All pupils informed of the importance of staying with the group.

Note: through the provision and maintenance of such control arrangements the Residual Risk presented by the hazards associated with this activity are classified as **LOW**.

Hazard 4: Weather

- School to inform parents/pupils of appropriate clothing and footwear for all weather conditions.
- Parent's consent to sun cream being applied as deemed necessary **by school staff**.
- Whilst training generally takes place in most weather conditions; in extreme weather conditions which may pose a risk to the group, e.g. ice, torrential downpour, snow, etc. training may be postponed.

Note: through the provision and maintenance of such control arrangements the Residual Risk presented by the hazards associated with this activity are classified as **LOW**.

Hazard 5: Lost Child or Child Separated from Group

- Appropriate ratios
- Pupils are informed of the importance of staying with the group
- Pupils are not allowed to run ahead or lag behind
- Frequent head counts.
- In the event of a lost child the trainers are to report immediately to the Head Teacher and the Safeguarding Lead. Trainers must also report back to The Road Safety Team.

Note: through the provision and maintenance of such control arrangements the Risk presented by the hazards associated with this activity are classified as **LOW**.

Hazard 6: Abuse by the Public

- Competent supervision, Pedestrian Training will not continue if the trainers feel the group is in danger from anti-social behaviour
- Trainers informed to avoid conflict as much as possible
- Keep calm and report incidents immediately on return to school/office

Note: through the provision and maintenance of such control arrangements the hazards associated with this activity are classified as **LOW**

Related Documents

- School site specific risk assessment highlighting the training route this will include a map of the training area
- Risk Assessment Form
- Potential Hazard Checklist
- Pedestrian Training Guidelines 2024/25
- 'Practical Pedestrian Training' Leaflet Information for Schools
- Accident/incident form (school)
- Approved list of trainers including up to date DBS
- Parental Consent Forms (signed forms kept by the school)
- Road Safety Team Code of Conduct Policy Document 2023