



**Visit the Skills4bradford website below to book courses and see how our teams can help your organisation with our extensive education and early years’ services:**

[www.skills4bradford.co.uk](http://www.skills4bradford.co.uk/)

**School Governor Service**

**Virtual Training Programme**

**Summer 2020**

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**Welcome to the Virtual Training Programme for Summer from the Bradford School Governor Service (SGS**

**Website**:

The [www.Skills4bradford.co.uk](http://WWW.Skills4bradford.co.uk) website is now the first port of call for all School Governor Services information and support and allows governors and schools to book courses online.

It is also the system used to circulate the governor updates and to remind governors of courses they have booked. The Bradford Schools Online (BSO) website will continue to hold a copy of [the programme](https://bso.bradford.gov.uk/content/governors/training), the [updates](https://bso.bradford.gov.uk/content/governor-briefing-notes) and the notes from the [Governor Network and Forums.](https://bso.bradford.gov.uk/content/governors/area-briefings)

Please click on the relevant words to access the resources.

**Information about the site and how to use has been circulated to all governors. It has also been posted on Bradford Schools Online.**

**Costs:**

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| **Duration** | **Price** |
| Short Session Training course(Up to 3 hours) | £55 |
| Full Day training or 2 session course | £150 |

**Bespoke Training:**

If your Governing Board decides that a training session specific to the school or Trust’s needs would be helpful then please contact SGS to discuss your requirements.

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| **Bespoke Training – maximum 20 delegates (1 to 3 hours). Please contact us for a quote based on your specific requirements** | **£200 to £300** |

 **How to Book a Course**

Go to [**www.skills4bradford.co.uk**](http://www.skills4bradford.co.uk) click on the ‘Training & Events’ tab. In the ‘search’ field go to ‘Provider’ and select from the drop down list ‘School Governor Service’. You will then see the full list of courses offered. The system is simple to use and you will receive confirmation that the course has been booked using the email address that you have registered as yours. When first logging in click ‘forgotten password’ and set your password. Please note that your booking will need to be confirmed by a finance officer at the school.

If any problem arises then please contact [**school.governor@bradford.gov.uk**](mailto:school.governor@bradford.gov.uk)

giving the following details:

* Your name, email, mobile phone number
* The name of the school to be charged for the course
* The name and date of the course you wish to attend

Bradford Council Privacy notice click [here](https://www.bradford.gov.uk/privacy-notice/)

**Course Cancellations: Please let us know in advance of the start time** if you are unable to attend a course you have booked, as this will enable another governor to attend and/or prevent wasted printing / ‘no-show fee’. You can also cancel your place on [**http://skills4bradford.co.uk/Training**](http://skills4bradford.co.uk/Training)**.**

**Training Details**

**Course details are listed in alphabetical order**

**CURRICULUM: Monitoring Recovery and Planning**

**Tuesday 7 July from 4.30-6.30pm**

**Or**

**Friday 22 July from 10.00am-12.00 noon**

**Or**

**Tuesday 4 August July from 4.30-6.30pm**

As schools reopen more widely one area of real concern is ensuring that the curriculum being provided allows pupils to catch up on the topics and skills that they have missed and continue to progress. Ofsted expects governors to have knowledge of the curriculum that is being taught in their schools, the reasons why it has been chosen and how it meets the specific needs of the children attending the school and so reduce inequality.

This course will look at ways in which governors can both plan for the future and assess the suitability and quality of the recovery curriculum that is being delivered.



**DATA: Evaluating and Using Data to Monitor Progress**

**Wednesday 12 August 2020, 2.00-4.00pm**

**Or**

**Thursday 20 August 2020, 4.30-6.30pm**

This session will look at the substitution of internal dat a for external data this year, the validation of it and the types of data which would best assist governors in both their monitoring role and in setting targets for recovery from lockdown. It will also look at effective monitoring techniques that governors can use moving forward.



Maintaining Good Governance in COVID-19 times

10.00am – 12.noon 13 July 2020

Or

2.00-4.00pm 16 July 2020

The session will include

• Governing in challenging circumstances, business continuity and using virtual meetings

Effectively

• Planning from September, including the core responsibilities, to ensure that longer term and

current strategies are effectively planned and monitored to promote recovery and longer term

improvement.

**INTRODUCTION TO GOVERNANCE**

**Two Session course (2 x 2.5 hours)**

**9 July 4.30pm-7.00pm and 30 July 4.30pm – 7.00pm**

**Or**

**11 August 10.00am – 12.30pm and 18 August 10.00am – 12.30pm**

This School Governor Service course is targeted at new and recently appointed or elected governors and trustees. It is a 'safe' environment to ask questions, learn about the role of governance in achieving successful outcomes for children. It also offers governors and trustees the opportunity for self-assessment and to learn from and share experiences.

This course aims to give you, as a newly appointed governor/trustee (including headteachers, staff governors and associate members), a level of knowledge of governance that you need to effectively support your school in raising standards. It provides:

• An overview of school governance, your role as a governor, the responsibilities and expectations placed on you, and the way in which you should work with the headteacher and school leadership team

• Knowledge and understanding of governors’ responsibilities

• A briefing on national and local educational issues and their impact on governing boards

• Processes to assist you in using your new skills and knowledge for the benefit of pupils.

• An opportunity to meet and exchange views with other recently appointed governors, with discussion and group work in a friendly and relaxed atmosphere.

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There will be a new Training programme for the Autumn term with Virtual sessions for governors and face to face sessions as soon as those become practicable.

If you have any ideas for the training programme then please email [school.governor@bradford.gov.uk](mailto:school.governor@bradford.gov.uk)



Safeguarding

**4.30pm - 6.30pm 7 July 2020**

**Or**

**2.00pm - 4.00pm 26 August 2020**

Governors have a role in monitoring and ensuring staff and pupils are safe. This course will enable governors to be aware of their role in monitoring the effectiveness of schools in keeping children safe from harm and will take account of the latest Keeping Children Safe in Education guidance.

The discussion and information provided will assist governors in understanding the different

areas of concern and ensure that these are addressed effectively by the systems and practices

of their school and will explain the remit of the Named Governor

**WELL-BEING & MENTAL HEALTH: **

**A Governor’s Role**

**10.00am – 12noon 13 July 2020**

**Or**

**4.30pm – 6.30pm 24 August 2020**

This course will support Governors with practical tips for governance.

Governors will be aware that mental health and well-being in schools is now more prominent.

Governors will gain an understanding through this course about their role in planning for and monitoring this aspect of education.

The course will give practical examples of how governors can be involved without straying into operational activities. This course focuses on the Governance role, it supports governors in their

understanding of the subject and where to find further information related to schools and Ofsted.

The Department for Education supports governors promotion of the well-being of pupils and DfE

guidance for Governors also highlights information and guidance for Governors to support the

well being of staff.

Governors

Training

Programme

